



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Contract

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Date: 05-29-2026

<b>Order Number:</b>	CCT 0203 3810 CPR2500000001 4	<b>Procurement Folder:</b>	1401785
<b>Document Name:</b>	Assurance/Audit Services & ACFR Technical Assistance	<b>Reason for Modification:</b>	Change Order 02 To Renew Contract
<b>Document Description:</b>	Assurance/Audit Services & ACFR Technical Assistance		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Tara Lyle		
<b>Telephone:</b>	(304) 558-2544		
<b>Email:</b>	tara.l.lyle@wv.gov		
<b>Shipping Method:</b>	Best Way		
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective Start Date:</b>	2024-07-15
		<b>Effective End Date:</b>	2027-07-14

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000187684	<b>Requestor Name:</b>	Cynthia L Adkins	
EIDE BAILLY LLP PO Box 88678 Milwaukee US	WI 53288-8678	<b>Requestor Phone:</b>	(304) 558-3570	
<b>Vendor Contact Phone:</b>	999-999-9999 Extension:	<b>Requestor Email:</b>	cindy.l.adkins@wv.gov	
<b>Discount Details:</b>		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
<b>Discount Allowed</b>	<b>Discount Percentage</b>			<b>Discount Days</b>
#1 No	0.0000			0
#2 Not Entered				
#3 Not Entered				
#4 Not Entered				

INVOICE TO	SHIP TO
CONSOLIDATED PUBLIC RETIREMENT 601 57th Street, SE Suite 5 CHARLESTON WV 25304 US	CONSOLIDATED PUBLIC RETIREMENT 601 57th Street, SE Suite 5 CHARLESTON WV 25304 US

*CR 6-2-26*

Purchasing Division's File Copy

**Total Order Amount:** \$686,250.00

<b>PURCHASING DIVISION AUTHORIZATION</b> <i>[Signature]</i> 6/2/26 DATE: <i>6/2/26</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <i>[Signature]</i> DATE: <i>6/3/2026</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> <i>[Signature]</i> DATE: <i>6-3-26</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 07/15/2026 through 07/14/2027.

Renewal Years Remaining 01.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	93151607	0.00000		0.000000	\$225,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2024-07-15	2025-07-14				

**Commodity Line Description:** Government Auditing Services

**Extended Description:**

Auditing Services & Technical Assistance

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	93151607	0.00000		0.000000	\$225,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2025-07-15	2026-07-14				

**Commodity Line Description:** Government Auditing Services

**Extended Description:**

2nd Year Auditing Services & Technical Assistance

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	93151607	0.00000		0.000000	\$236,250.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2026-07-15	2027-07-14				

**Commodity Line Description:** Government Auditing Services

**Extended Description:**

3rd Year Auditing Services & Technical Assistance



**Consolidated Public Retirement Board**

601 57th Street SE, Suite 5  
Charleston, West Virginia 25304  
Telephone: 304-558-3570 or 800-654-4406  
Fax: 304-957-7522  
Email: [cprb@wv.gov](mailto:cprb@wv.gov)  
[www.wvretirement.com](http://www.wvretirement.com)

BOARD CHAIRMAN  
Joseph G. Surr

EXECUTIVE DIRECTOR  
Jeffrey E. Fleck

April 13, 2026

Lealan Miller  
Eide Bailly, LLP  
877 W. Main Street, Suite 800  
Boise, Idaho 83702

Subject: CPR2500000001 - Assurance/Audit Services & CAFR Technical Assistance  
Dear Lealan Miller:

The West Virginia Consolidated Public Retirement Board (CPRB) is offering to renew the subject contract under the same terms, conditions and pricing as contained in the original contract including all authorized change orders. The renewal dates are July 15, 2026, thru July 14, 2027. If your company agrees to this renewal, please sign below and return my attention. Should you have any questions about this letter, please feel free to give me a call.

Regards,

Amber Hawkins, Procurement Assistant  
WV Consolidated Public Retirement Board  
Phone: (304) 352-6771  
Fax: (304) 558-6337  
Email: [Amber.R.Hawkins@wv.gov](mailto:Amber.R.Hawkins@wv.gov)

**Please complete and return by email:**

We agree to extend the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Signature

04/27/2026

Date

Lealan Miller

Print Name



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# West Virginia Secretary of State — Online Data Services

## Business and Licensing

Online Data Services Help

### Business Organization Detail

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EIDE BAILLY LLP

*\*See Attached\**

#### Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLP   Limited Liability Partnership	6/7/2023		6/5/2025	Foreign	Profit		6/7/2027	

#### Organization Information

<b>Business Purpose</b>	<b>Capital Stock</b>
<b>Charter County</b>	<b>Control Number</b> 9B5JG
<b>Charter State</b> MN	<b>Excess Acres</b>
<b>At Will Term</b>	<b>Member Managed</b>
<b>At Will Term Years</b>	<b>Par Value</b>
<b>Authorized Shares</b>	<b>Young Entrepreneur</b> Not Specified

#### Addresses

Type	Address
<b>Designated Office Address</b>	5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 25311
<b>Notice of Process Address</b>	CT CORPORATION 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 25311
<b>Principal Office Address</b>	4310 17 TH AVE 5 FARGO, ND, 58103

#### Officers

Type	Name/Address
<b>Partner</b>	BRIAN BLUHM
Type	Name/Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, June 1, 2026 — 1:33 PM

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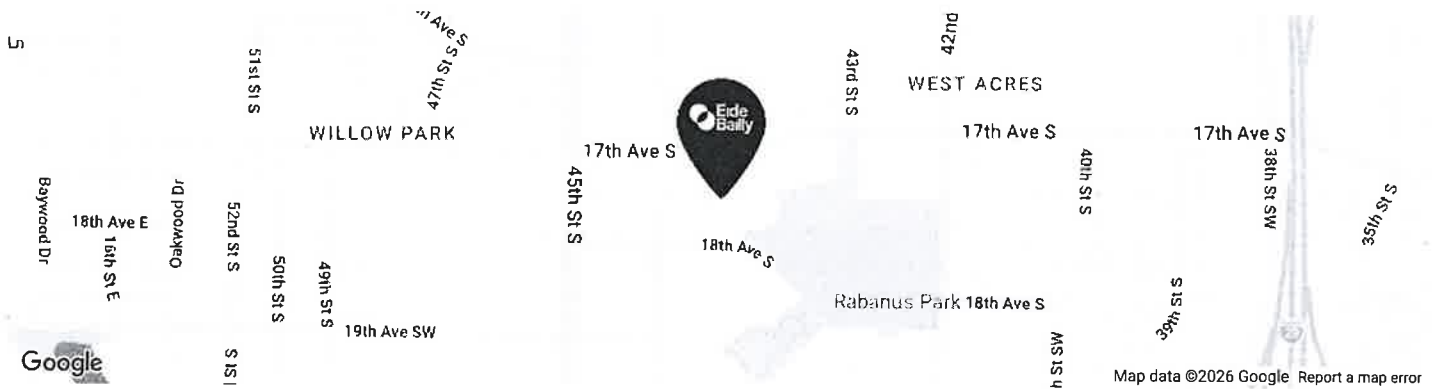
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Fargo, ND 58103-3339

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Boise, ID 83702-5858

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 208.344.7435



Did you mean: eide baily llp po box 88678 milwaukee **wi** 53288

AI Overview

The address **Eide Baily LLP, PO Box 88678, Milwaukee, WI 53288** (not WV) is a dedicated bank lockbox, electronic payment, or remittance address. This specific address is used exclusively by the firm to receive client payments, invoices, and billing settlements securely through their banking processing center. [State of West Virginia \(.gov\) +1](#)

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4 sites

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CPR2500000001

PDF

# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>6/1/26</u>  Solicitation No. <u>CATCPR25*01</u>	Agency: <u>CPRB</u> <hr/> Procurement Officer Submitting Requisition: <u>Amber Hawkins</u> <hr/> Requisition No. <u>CCT-CPR25*01</u> <hr/> PF No.: <u>1401785</u>
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

**FOR ALL SOLICITATION TYPES:**      Provided, if Required      Required

				Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Christopher Hustead