



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 02-05-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0810 0805 DMT2500000004 2	Procurement Folder:	1513032
Document Name:	Passenger Type Van Transit Vehicle	Reason for Modification:	Change Order No. 1 To Renew and Increase Contract
Document Description:	Passenger Type Van Transit Vehicle		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-06-09
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-06-10

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000172406			Requestor Name:	William C Robinson
BUS SERVICE INC 8120 HOWE INDUSTRIAL PKWY				Requestor Phone:	(304) 558-0428
CANAL WINCHESTER OH 43110 US				Requestor Email:	bill.c.robinson@wv.gov
Vendor Contact Phone:	614-833-0222	Extension:		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

CR 2-9-26

Total Order Amount:	Open End
----------------------------	----------

Purchasing Division's File Copy

JE 2/10/26

PURCHASING DIVISION AUTHORIZATION
DATE: <i>JA 2-6-26</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>[Signature]</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>2-10-26</i>
ELECTRONIC SIGNATURE ON FILE

2/10/2026

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, except that the contract unit price is increased as defined in the attached documentation.

Effective date of renewal 06/11/2026 through 06/10/2027

Renewal Years Remaining: 0

No other changes.

All provision of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25101502			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Passenger Type Van Transit Vehicle

Extended Description:

To establish an open ended contract for Passenger Type Van Transit Vehicle. The vehicles will be utilized to assist public transportation throughout the state for the 5310 and 5311 programs. The will be used in urban, sub-urban, and rural areas that includes hilly terrains and varying weather climates. These climates and road conditions require vehicles that possess stop-start duty cycles and enough mechanical specifications to safely travel throughout urban, suburban, and rural areas.

Federal Terms and Conditions Apply



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Multimodal Transportation Facilities

1900 Kanawha Boulevard East • Building Five • Room 132
Charleston, West Virginia 25305-0432 • (304) 414-4645
FAX: (304) 558-3326 • TDD: (800) 742-6991

Stephen R. Connolly
Interim Commissioner

Stephen T. Rumbaugh, P.E.
Secretary of Transportation
Commissioner of Highways

February 4, 2026

MEMORANDUM

**TO: John Estep, Senior Buyer
Purchasing Division**

**FROM: Lisa Smith, Executive Administrator
Division of Multimodal Transportation Facilities-Transit**

SUBJECT: Request for Renewal of CMA DMT25*4 with Bus Service, Inc.

The Division of Multimodal Transportation Facilities-Transit is seeking to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, except that the contract is increased as defined below and in the attached documents.

Effective date of renewal: 06/11/2026 – 06/10/2027

As per Section 8.1 of the solicitation, a chassis increase is requested. This request is \$4,526.00 per vehicle, per class.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

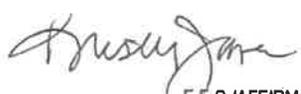
If you have any questions, or need additional information, please call me at 304-441-8974 or email at lisa.m.smith@wv.gov. Thank you

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Josh Whitt 
Name/Signature

February 4th, 2026
Date

CEO
Title


Kristy James
Procurement Officer
WVDOT
E.E.O./AFFIRMATIVE ACTION EMPLOYER

February 3rd, 2026

Lisa Smith (Executive Administrator – Transit Division)
Division of Multimodal Transportation Facilities-Transit
1900 Kanawha Blvd. East
Building 5, Room 663
Charleston, WV 25305

Dear Lisa Smith and WVDOT Purchasing Team,

BSI, LLC is requesting to renew contract #CMA-0810-0805-DMT2500000004-1 for an additional year, extending its term until June 10, 2027.

We are prepared to maintain the body price for the upcoming contract year. However, in accordance with the contract terms, this letter serves as an official request for a chassis model year price adjustment for the contract.

To support this request, we are providing the 2025 chassis pricing sheet used to calculate our original bid costs by model, along with a copy of the 2026 chassis model year pricing. Since there are two chassis (X2C BLDR and X9C BLDR) used to construct these units, which vary based on the Class, the pricing sheet for both has been provided. As shown, we are requesting a price increase of \$4,526 for each vehicle class included in the contract, as detailed below:

- Class A: \$82,891
- Class B: \$79,053
- Class C: \$81,855
- Class D: \$79,603
- Class E: \$74,150
- Class F: \$86,297
- Class G: \$83,364

When 2026 chassis models are no longer available for order, BSI, LLC will also seek to adjust the contract pricing to account for any additional chassis costs.

Please let us know if any additional documentation is required to support this request.

Thank you,



Josh Whitt
CEO | josh@buyabus.net c: 614.203.7156
BSI, LLC



CNGP530

VEHICLE ORDER CONFIRMATION

11/20/24 11:49:01

==>

Dealer: F41146

2025 TRANSIT NA

Page: 1 of 2

Order No: 0022 Priority: A4 Ord FIN: LC256 Order Type: 4B Price Level: 515

Ord PEP: 301A Cust/Flt Name: PRIME TIME PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
X2C MR PASS XL RWD	\$57700	\$54815.00	21P 2W D/P PLZ VNYL	NC	NC
148" WHEELBASE			425 50 STATE EMISS	NC	NC
YZ OXFORD WHITE			47E BUILDERS PKG	(665)	(605.00)
V VINYL			16C .VINYL F FLOOR		
K PALAZZO GRAY			53K .MOD WIRING SYS		
301A PREF EQUIP PKG			96K .LESS RR SEAT PK		
.XL TRIM			545 SHRT PWR HT MIR	160	145.00
998 3.5L PFDI V6			57B MANUAL A/C	NC	NC
44U .10-SPEED TRANS					
TC8 .235/65R16C BSW			TOTAL BASE AND OPTIONS	59790	53634.00
X73 3.73 NON-LS	NC	NC	TOTAL	59790	53634.00
JOB #2 ORDER			*THIS IS NOT AN INVOICE*		
FLEET SPCL ADJ	NC	(555.00)	* MORE ORDER INFO NEXT PAGE *		
FRT LICENSE BKT	NC	NC	F8=Next		
20G 9250# GVWR	NC	NC	F3/F12=Veh Ord Menu		
F1=Help	F2=Return to Order				
F4=Submit	F5=Add to Library				

S006 - MORE DATA IS AVAILABLE. QC015272

CNGP530

VEHICLE ORDER CONFIRMATION

11/20/24 11:49:07

==>

Dealer: F41146

2025 TRANSIT NA

Page: 2 of 2

Order No: 0022 Priority: A4 Ord FIN: LC256 Order Type: 4B Price Level: 515

Ord PEP: 301A Cust/Flt Name: PRIME TIME PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
63E DUAL BATTERIES	NC	NC		
92E PRIVACY GLASS	500	455.00		
98F FLEX FUEL CAPBL	NC	NC		
SP DLR ACCT ADJ		(1154.00)		
SP FLT ACCT CR		(1587.00)		
FUEL CHARGE		18.00		
B4A NET INV FLT OPT	NC	7.00		
PRICED DORA	NC	NC		
DEST AND DELIV	2095	2095.00		
TOTAL BASE AND OPTIONS	59790	53634.00		
TOTAL	59790	53634.00		

THIS IS NOT AN INVOICE

F1=Help F2=Return to Order

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

F7=Prev F3/F12=Veh Ord Menu

QC015272



CNGP530

VEHICLE ORDER CONFIRMATION

08/11/25 16:43:05

==>

Dealer: F41146

2026 TRANSIT NA

Page: 1 of 2

Order No: 0022 Priority: J3 Ord FIN: LC256 Order Type: 4B Price Level: 625
Ord PEP: 302A Cust/Flt Name: LC256 P0 Number:

	RETAIL	DLR INV		RETAIL	DLR INV
X2C MR PASS XLT RWD	\$62465	\$59341.00	425	50 STATE EMISS	NC
148" WHEELBASE			47E	BUILDERS PKG	(725) (660.00)
YZ OXFORD WHITE			16G	.CPT FRONT FLOOR	
C CLOTH			53K	.MOD WIRING SYS	
K PALAZZO GRAY			87E	.AUX FUSE PANEL	
302A PREF EQUIP PKG			96K	.LESS RR SEAT PK	
.XLT TRIM			59A	CONN PKG 1YR	NC NC
998 3.5L PFDI V6			63E	DUAL BATTERIES	NC NC
44U .10-SPEED TRANS					
TC8 .235/65R16C BSW				TOTAL BASE AND OPTIONS	63910 57359.00
X73 3.73 NON-LS	NC	NC		TOTAL	63910 57359.00

TOTAL BASE AND OPTIONS 63910 57359.00
TOTAL 63910 57359.00

THIS IS NOT AN INVOICE

* MORE ORDER INFO NEXT PAGE *

F8=Next

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC015271

CNGP530

VEHICLE ORDER CONFIRMATION

08/11/25 16:43:09

==>

Dealer: F41146

2026 TRANSIT NA

Page: 2 of 2

Order No: 0022 Priority: J3 Ord FIN: LC256 Order Type: 4B Price Level: 625
Ord PEP: 302A Cust/Flt Name: LC256 P0 Number:

	RETAIL	DLR INV		RETAIL	DLR INV
66D FRONT OH SHELF	\$75	\$69.00			
SP DLR ACCT ADJ		(1236.00)			
SP FLT ACCT CR		(1700.00)			
FUEL CHARGE		13.00			
B4A NET INV FLT OPT	NC	7.00			
PRICED DORA	NC	NC			
DEST AND DELIV	2095	2095.00			

TOTAL BASE AND OPTIONS 63910 57359.00
TOTAL 63910 57359.00

THIS IS NOT AN INVOICE

F7=Prev

F3/F12=Veh Ord Menu

F1=Help

F2=Return to Order

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC015271



CNGP530

VEHICLE ORDER CONFIRMATION

11/20/24 11:49:47

==>

Dealer: F41146

Page: 1 of 2

2025 TRANSIT NA

Order No: 0022 Priority: A4 Ord FIN: LC256 Order Type: 4B Price Level: 515

Ord PEP: 301A Cust/Flt Name: PRTMF TTME PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
X9C MR PASS XL AWD	\$61900	\$58805.00	21P 2W D/P PLZ VNYL	NC	NC
148" WHEELBASE			425 50 STATE EMISS	NC	NC
YZ OXFORD WHITE			47E BUILDERS PKG	(665)	(605.00)
V VINYL			16C .VINYL F FLOOR		
K PALAZZO GRAY			53K .MOD WIRING SYS		
301A PREF EQUIP PKG			96K .LESS RR SEAT PK		
.XL TRIM			545 SHRT PWR HT MIR	160	145.00
998 3.5L PFDI V6			57B MANUAL A/C	NC	NC
44U .10-SPEED TRANS					
TC8 .235/65R16C BSW			TOTAL BASE AND OPTIONS	63990	57425.00
X7L 3.73 LS	NC	NC	TOTAL	63990	57425.00
JOB #2 ORDER			*THIS IS NOT AN INVOICE*		
FLEET SPCL ADJ	NC	(555.00)	* MORE ORDER INFO NEXT PAGE *		
FRT LICENSE BKT	NC	NC	F8=Next		
20G 9250# GVWR	NC	NC	F3/F12=Veh Ord Menu		
F1=Help	F2=Return to Order				
F4=Submit	F5=Add to Library				
S006 - MORE DATA IS AVAILABLE.			QC015272		

CNGP530

VEHICLE ORDER CONFIRMATION

11/20/24 11:49:51

==>

Dealer: F41146

Page: 2 of 2

2025 TRANSIT NA

Order No: 0022 Priority: A4 Ord FIN: LC256 Order Type: 4B Price Level: 515

Ord PEP: 301A Cust/Flt Name: PRIME TIME PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
63E DUAL BATTERIES	NC	NC			
92E PRIVACY GLASS	500	455.00			
98F FLEX FUEL CAPBL	NC	NC			
SP DLR ACCT ADJ		(1238.00)			
SP FLT ACCT CR		(1702.00)			
FUEL CHARGE		18.00			
B4A NET INV FLT OPT	NC	7.00			
PRICED DORA	NC	NC			
DEST AND DELIV	2095	2095.00			
TOTAL BASE AND OPTIONS	63990	57425.00			
TOTAL	63990	57425.00			
THIS IS NOT AN INVOICE					

F7=Prev

F3/F12=Veh Ord Menu

F1=Help F2=Return to Order
 F4=Submit F5=Add to Library
 S099 - PRESS F4 TO SUBMIT

QC015272



CNGP530

VEHICLE ORDER CONFIRMATION

08/11/25 16:44:24

==>

Dealer: F41146

2026 TRANSIT NA

Page: 1 of 2

Order No: 0022 Priority: J3 Ord FIN: LC256 Order Type: 4B Price Level: 625
Ord PEP: 302A Cust/Flt Name: LC256 PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
X9C	MR PASS XLT AWD	\$66665	\$63331.00	425	50 STATE EMISS	NC	NC
	148" WHEELBASE			47E	BUILDERS PKG	(725)	(660.00)
YZ	OXFORD WHITE			16G	.CPT FRONT FLOOR		
C	CLOTH			53K	.MOD WIRING SYS		
K	PALAZZO GRAY			87E	.AUX FUSE PANEL		
302A	PREF EQUIP PKG			96K	.LESS RR SEAT PK		
	.XLT TRIM			59A	CONN PKG 1YR	NC	NC
998	3.5L PFDI V6			63E	DUAL BATTERIES	NC	NC
44U	.10-SPEED TRANS						
TC8	.235/65R16C BSW						
X4L	4.10 LS	NC	NC				
	JOB #1 ORDER						
	FLEET SPCL ADJ	NC	(570.00)				
	FRT LICENSE BKT	NC	NC				
20G	9250# GVWR	NC	NC				

TOTAL BASE AND OPTIONS 68110 61150.00
TOTAL 68110 61150.00

THIS IS NOT AN INVOICE

* MORE ORDER INFO NEXT PAGE *

F8=Next

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC015271

CNGP530

VEHICLE ORDER CONFIRMATION

08/11/25 16:44:30

==>

Dealer: F41146

2026 TRANSIT NA

Page: 2 of 2

Order No: 0022 Priority: J3 Ord FIN: LC256 Order Type: 4B Price Level: 625
Ord PEP: 302A Cust/Flt Name: LC256 PO Number:

		RETAIL	DLR INV			RETAIL	DLR INV
641	SRW-SILVER STL	NC	NC				
66D	FRONT OH SHELF	75	69.00				
	SP DLR ACCT ADJ		(1320.00)				
	SP FLT ACCT CR		(1815.00)				
	FUEL CHARGE		13.00				
B4A	NET INV FLT OPT	NC	7.00				
	PRICED DORA	NC	NC				
	DEST AND DELIV	2095	2095.00				

TOTAL BASE AND OPTIONS 68110 61150.00
TOTAL 68110 61150.00

THIS IS NOT AN INVOICE

F1=Help

F2=Return to Order

F7=Prev

F3/F12=Veh Ord Menu

F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC015271



REQUEST FOR QUOTATION
Passenger Type Van Transit Vehicle

shall have the unexpired warranty period of the original subsystem.

6 CONTRACT AWARD

6.1 Contract Award: The Contract is intended to provide Agencies with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall total cost as shown on the Pricing Pages.

6.2 The Federal Transit Administration's "Third Party Contracting Circular" (4220.1F), requires grantees (the DPT) to conduct procurements in a manner that prohibits the use of statutorily or administratively imposed In-State or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference.

Therefore, the In-State vendor preference per West Virginia Code 5A-3-37 shall not apply to this procurement since it is partially or entirely funded with Federal Transit Administration funds.

7. PRICING PAGE

7.1 Pricing Pages: Vendor shall complete Exhibit A Pricing Page by listing the unit price for each vehicle class, multiplying the unit price by the estimated quantity to arrive at an extended price, and then adding the extended prices for each Class to arrive at a total. All prices quoted are to be in whole dollars and include delivery charges.

7.2 Exhibit A Pricing Page contains a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

7.3 Vendor shall electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document. In most cases, the Vendor can request an electronic copy of the Pricing Pages for bid purposes by sending an email request to the following address: david.h.pauline@wv.gov

7.4 Additional agencies, as noted, could purchase from any awarded contract resulting from this bid. Specified deliverables would be as originally advertised, competed, evaluated, and awarded.

8. BID REQUIREMENTS

8.1 All bids must remain in effect for the life of the contract except if vehicle chassis manufacturer issues a model year chassis price increase. A request for a model year chassis price increase is the only price increase that will be considered and will only be considered if previous year vehicles have been provided to the Division. To request a new model year chassis price increase, the request shall be submitted to the Division of Multimodal Transportation Facilities - Public Transit.

REQUEST FOR QUOTATION
Passenger Type Van Transit Vehicle

Documentation from the actual chassis manufacturer of the chassis price increase is required to be included in the request or the price increase will not be considered.

- 8.2 All bids must be submitted electronically through wvOASIS or signed and delivered by the Vendor to the Purchasing Division at the address listed below on or before the date and time of the bid opening. Acceptable delivery methods include electronic submission via wvOASIS, hand delivery, delivery by courier, or facsimile.

West Virginia Purchasing Division
2019 Washington Street East
Capitol Complex Building 15
Charleston, WV 25305
General Fax: 304-558-6026

9. VENDOR QUALIFICATIONS

The Vendor must be a person, firm, or corporation that:

- a. Has in operation, a manufacturing plant adequate to assure delivery of all equipment within the time specified under the contract.
- b. Has adequate engineering and service personnel, or has the capability to have such personnel, to satisfy any engineering or service problems that may arise during the warranty period.
- c. Has similar vehicles in operation in comparable service for a minimum of one (1) year. The Vendor may be required to furnish a customer list indicating the number of units and dates in service during or equal period of during the bid evaluation period in addition to the requirements under Section 10.2 of these specifications.
- d. In lieu of this requirement, certified results of a shaker test may be requested by the Division of Multimodal Transportation Facilities - Public Transit during the or equal period to prove the proposed vehicles to be capable of operating the service contemplated for these vehicles.
- e. Has the necessary facilities and financial resources to complete the contract in a satisfactory manner within a required time. The Division of Multimodal Transportation Facilities - Public Transit shall have the right to conduct a pre-award survey of each Vendor.
- f. Has completed and accurate maintenance, parts, and operators' manuals.

10. MISCELLANEOUS ITEMS TO BE SUPPLIED WITH BID

- 10.1 Federal Transit Administration (FTA) Terms and Conditions and Certifications:**
Current FTA Terms and Conditions are included in this bid and must be met. Certifications for Vehicle Purchases, including Vehicle Pollution Requirements, Federal Motor Vehicle Safety Standards, Debarred Bidders, Disadvantaged Business Enterprise Manufacturers, Buy America Rolling Stock, Restrictions on Lobbying are provided on Bid Form Pages #1 - #10.

You are viewing this page over a secure connection. [Click here for more information.](#)

West Virginia Secretary of State — Online Data Services

Business and Licensing

[Online Data Services Help](#)

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BUS SERVICE, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	11/15/2016		11/15/2016	Foreign	Profit			

Organization Information		
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	
Charter County	Capital Stock	
Charter State	OH	Control Number
At Will Term	Excess Acres	
At Will Term Years	Member Managed	
Authorized Shares	Par Value	Young Entrepreneur
		Not Specified

Addresses

Type	Address
Designated Office Address	3153 LAMB AVE COLUMBUS, OH, 43219
Notice of Process Address	BUS SERVICE INC. 3153 LAMB AVE COLUMBUS, OH, 43219
Principal Office Address	3153 LAMB AVE COLUMBUS, OH, 43219 USA
Principal Office Mailing Address	3153 LAMB AVE COLUMBUS, OH, 43219 USA
Type	Address

Officers	
Type	Name/Address
Director	DAVE KENT 3153 LAMB AVE COLUMBUS, OH, 43219
Treasurer	DAVE KENT 3153 LAMB AVE COLUMBUS, OH, 43219
Type	Name/Address

Annual Reports	
Filed For	Date filed
2025	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017	
Date filed	

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, February 6, 2026 — 7:46 AM

© 2026 State of West Virginia

Vendor/Customer

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Billing	3153 LAMB AVE	COLUMBUS	OH	43219	ADAM PRESTIFILIPPO
Payment	3153 LAMB AVE	COLUMBUS	OH	43219	Adam Prestifilippo
Ordering	3153 LAMB AVE	COLUMBUS	OH	43219	Adam Prestifilippo
Payment	8120 HOWE INDUSTRIAL PKWY	CANAL WINCHESTER	OH	43110	ADAM PRESTIFILIPPO
Ordering	8120 HOWE INDUSTRIAL PKWY	CANAL WINCHESTER	OH	43110	ADAM PRESTIFILIPPO

First Prev Next Last

Save [Undo](#) Delete Insert [Copy](#) Paste

Vendor/Customer : 000000172406

BUS SERVICE INC

Address Type : Billing

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar

Active From : 11/22/2021

Active To : 11/17/2022

Default Record :

Mail Returned :

Active Address : No

Address Information

Address ID : AD000001

Street 1 : 3153 LAMB AVE

Street 2 :

City : COLUMBUS

State/Province : OH

Zip/Postal Code : 43219

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

Country Phone Code : 1

Phone : 614-471-2877

Phone Extension :

County :

County Name :

Country : US

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

▶ Geographic Designation

▶ Change Management

[Top](#)

[Modify Existing Record](#) [Add New Address](#)

[Master Address](#)

[Master Contacts](#)

[Languages](#)

[Vendor Transaction History](#)



Filter By

Entity Information

All Entity Information

Entities

Disaster Response Registry

Respo

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

- Any Words *i*
- All Words *i*
- Exact Phrase *i*

e.g. 123456789, Smith Corp
Bus Service Inc. x

Entity ▼
Location ▼
Status ◀

- Active
- Inactive

Reset

No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

Go Back

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>2/6/26</u>	Agency: DMT-WV State Rail Authority
Solicitation No. <u>CMA DMT25#04</u> <div style="text-align: center; font-size: 1.2em; margin-top: 5px;"><u>CO#1</u></div>	Procurement Officer Submitting Requisition: Angela Chaney
	Requisition No. 0810 CRQS-DMT2500000004 CO1
	PF No.: 1513032

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

