



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 03-02-2026

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0070 DOT2500000021 2	<b>Procurement Folder:</b>	1584512
<b>Document Name:</b>	HYUNDAI EQUIPMENT OEM PARTS AND COMPONENTS - 7025C007	<b>Reason for Modification:</b>	Change Order 01 To Renew and Increase Contract
<b>Document Description:</b>	HYUNDAI EQUIPMENT OEM PARTS AND COMPONENTS - 7025C007		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2025-03-03
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2027-03-02

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000207254	<b>Requestor Name:</b>	Tammy L Clevenger
NEWLONS INTL SALES LLC PO BOX 1334		<b>Requestor Phone:</b>	(304) 471-0143
ELKINS WV 26241 US		<b>Requestor Email:</b>	tammy.l.clevenger@wv.gov
<b>Vendor Contact Phone:</b>	304-636-4561	<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
<b>Extension:</b>			
<b>Discount Details:</b>			
<b>#1</b>	No	0.0000	0
<b>#2</b>	No		
<b>#3</b>	No		
<b>#4</b>	No		

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999 US	No City WV 99999 US

*OK 3-4-26*  
 Purchasing Division's File Copy

<b>Total Order Amount:</b>	Open End
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**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *3-4-26*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *3-4-26*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: *3-4-26*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, except that the contract unit prices is increased as defined in the attached documentation.

Effective date of renewal 03/03/2026 through 03/02/2027.

Renewal Years Remaining: 2

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	22101539			EA	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Hyundai OEM Parts and Components

**Extended Description:**

Hyundai OEM Parts and Components

Eligible Items from the Vendors Catalog will be provided at the Discount Rate of 0.00% off the Manufacturers List Price.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	22101539				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Hyundai OEM Parts & Components - WVDOH Inventory Use Only

**Extended Description:**

WVDOH Inventory Catalog Ordering Line - ONLY (per attached spreadsheet)



**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109  
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers  
Deputy Secretary of Transportation

Stephen T. Rumbaugh, P. E.  
Secretary of Transportation  
Commissioner of Highways

January 16, 2026

Beau Newlon  
Newlons INTL Sales LLC  
PO Box 1334  
Elkins, WV 26241

Subject: Contract Renewal: CMA DOT2500000021 Hyundai Equipment OEM parts  
Procurement folder: 1584512

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 03/03/2026 through 03/02/2027. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: [tammyl.clevenger@wv.gov](mailto:tammyl.clevenger@wv.gov)

Please contact the email listed above if you have any questions.

*Tammy L. Clevenger*  
Tammy L. Clevenger  
WVDOH – Equipment Division

We agree to renew the contract for the period stated above under the same terms, and conditions, prices, and specifications in the original purchase order and any change orders thereto.

*Beau Newlon*  
Name/Signature  
Manager  
Title

2/25/2026  
Date:

PROCUREMENT USE ONLY		
DocuSigned by:		
<i>Amber Heath</i>	Asst Dir	2/27/2026
Signature	Title	Date



**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION**

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Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers  
Deputy Secretary of Transportation

Stephen T. Rumbaugh, P. E.  
Secretary of Transportation  
Commissioner of Highways

February 26, 2026

**TO:** Nathan S. Thomas, P.E. *Nathan Thomas*  
Deputy State Highway Engineer of Operations  
Signed by: 9117252603840

**FROM:** Jeffrey M. Pifer, P.E. *Jeffrey M. Pifer*  
Division Director  
Equipment Division  
Signed by: 247D55DDFCF04E3...

**THRU:** JD S. Haller *Jd S. Haller*  
Division Manager  
Equipment Division  
DocuSigned by: 277E5E7E66804A8...

PREPARED BY: <i>TC</i>		
2/26/2026		
ROUTE ORDER	OFFICE	OK DS
1	OE	<i>JS</i> Initial
2	OE	Initial <i>[Signature]</i>
3	HO	<i>NT</i> DS
4	BP	Initial <i>44</i>
5	CB	<i>MJD</i>

**SUBJECT:** Contract Renewal DOT250000021  
Hyundai Equipment OEM parts

The West Virginia Division of Highways, Equipment Division would like to renew the referenced contract with Newlons Intl. Sales LLC. The Vendor has requested a catalog modification at this time. The contract shall be renewed according to all terms, conditions, and pricing, along with any approved change orders. The Agency acknowledges the late filing of the renewal due to receiving current catalog from manufacturer. Please review, and if approved, sign and return to routing order.

If you have any questions, please contact Jeffrey M. Pifer at 304-473-5500.

Attachments



Newlons International Sales, LLC  
PO Box 1334  
Elkins, West Virginia 26241  
Phone: 304-636-4561  
Fax: 304-636-7155  
[www.newlonsinternational.com](http://www.newlonsinternational.com)

To Whom It May Concern,

Our contract, CMA DOT25\*21, is up for renewal March 2, 2026. Leaving all other terms and conditions unaltered, we request the opportunity for a catalog modification. This modification will be in response to factors that have changed, since the agreement took place:

- Economic/supply chain issues have brought about new vendors of the same OEM parts.
- Additional parts have been added to the catalog.
- Part numbers have changed/have been added for new model years.

Let us know of any other information needed to aid in the decision of our request.

Regards,

*Beau Newlon*

Beau G Newlon, President

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### NEWLONS INTERNATIONAL SALES, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	5/1/1998		5/1/1998	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		<b>Capital Stock</b>
<b>Charter County</b>	Randolph		<b>Control Number</b> 0
<b>Charter State</b>	WV		<b>Excess Acres</b>
<b>At Will Term</b>	A		<b>Member Managed</b> MBR
<b>At Will Term Years</b>	0		<b>Par Value</b>
<b>Authorized Shares</b>			<b>Young Entrepreneur</b> Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Designated Office Address</b>	PO BOX 1334 ELKINS, WV, 26241
<b>Designated Office Mailing Address</b>	PO BOX 1334 ELKINS, WV, 26241 USA
<b>Notice of Process Address</b>	G. DALE NEWLON 3724 PARSONS ROAD ELKINS, WV, 26241
<b>Principal Office Address</b>	16 WARD ROAD ELKINS, WV, 26241 USA
<b>Principal Office Mailing Address</b>	PO BOX 1334 ELKINS, WV, 26241 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Member</b>	G. DALE NEWLON ROUTE 2 BOX 272 ELKINS, WV, 26241
<b>Member</b>	CHADWICK NEWLON RT 1 BOX 38 MONTROSE, WV, 26283
<b>Member</b>	CHRISTOPHER NEWLON PO BOX 1334 ELKINS, WV, 26241
<b>Organizer</b>	G. DALE NEWLON RT. 2, BOX 272 ELKINS, WV, 26241 USA
<b>Type</b>	<b>Name/Address</b>

<b>Date</b>	<b>Amendment</b>
<b>1/18/2013</b>	AMENDMENT FILED: CHANGED FROM MGR MANAGED TO MGR MANAGED.
<b>Date</b>	<b>Amendment</b>

<b>Annual Reports</b>
<b>Filed For</b>
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, March 3, 2026 — 10:59 AM

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### Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

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Newlons Intl Sales ×

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>3/3/20</u>	Agency: WVDOT/DOH
Solicitation No. <u>CMA DOT 25*21</u> <div style="text-align: center; margin-top: 10px;"><u>CO#1</u></div>	Procurement Officer Submitting Requisition: Amber Heath
	Requisition No. CMA DOT2500000021
	PF No.: 1584512

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

**For Purchasing Division Use Only:**

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

