



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 02-26-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0802 5025 DMV2500000003 4	Procurement Folder:	1463512
Document Name:	Yearly Maintenance of current Motor Carrier Solution	Reason for Modification:	Administrative Change Order to add a new line correcting pricing that was entered incorrectly.
Document Description:	Yearly Maintenance of current Motor Carrier Solution		
Procurement Type:	Central Sole Source		
Buyer Name:	John W Estep		
Telephone:	304-558-2566		
Email:	john.w.estep@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-11-03
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-11-02

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000005239	Requestor Name:	Eleanor (Zoe) Bender		
CELTIC CROSS HOLDINGS INC 40 BURTON HILLS BLVD STE 415		Requestor Phone:	(304) 926-2590		
NASHVILLE TN 37215		Requestor Email:	zoe.e.bender@wv.gov		
US		<div style="font-size: 48px; font-weight: bold; margin: 0;">2026</div> <div style="margin: 5px 0;">FILE LOCATION _____</div>			
Vendor Contact Phone:	423-773-2566			Extension:	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES 5707 MACCORKLE AVE. S.E., SUITE 200	304-926-3960 DIVISION OF MOTOR VEHICLES RECEIVING AND PROCESSING 5707 MACCORKLE AVENUE, S.E. SUITE 200
CHARLESTON WV 25304	CHARLESTON WV 25317
US	US

CP 2-27-26
 Purchasing Division's File Copy

Total Order Amount:	\$769,774.00
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JE 2/26/26

PURCHASING DIVISION AUTHORIZATION DATE: <i>2-26-26</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>3/2/2026</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>3-2-26</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 2

Administrative Change Order to add a new line correcting pricing that was entered incorrectly.

Effective date: 11/3/25-11/2/26

Renewals remaining: Two (2)

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	1.00000	YR	343731.000000	\$343,731.00
Service From	Service To	Manufacturer		Model No	
2024-11-03	2025-11-02				

Commodity Line Description: Technical Maintenance and Support year 1

Extended Description:

Technical Maintenance and Support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81111505	12.00000	MO	3000.000000	\$36,000.00
Service From	Service To	Manufacturer		Model No	
2024-11-03	2025-11-02				

Commodity Line Description: Programming Services year 1

Extended Description:

Programming Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	1.00000	YR	343731.000000	\$343,731.00
Service From	Service To	Manufacturer		Model No	
2025-11-03	2026-11-02				

Commodity Line Description: Technical Maintenance and Support year 2

Extended Description:

Technical Maintenance and Support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81111505	12.00000	MO	3000.000000	\$36,000.00
Service From	Service To	Manufacturer		Model No	
2025-11-03	2026-11-02				

Commodity Line Description: Programming Services year 2

Extended Description:

Programming Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112200	1.00000	YR	10312.000000	\$10,312.00
Service From	Service To	Manufacturer	Model No		
2025-11-03	2026-11-02				

Commodity Line Description: Technical Maintenance and Support year 2

Extended Description:

Technical Maintenance and Support

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CELTIC CROSS HOLDINGS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	7/22/2015		7/22/2015	Foreign	Profit				

Organization Information	
Business Purpose	5419 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterinary services)
Capital Stock	
Charter County	Control Number
Charter State	AZ Excess Acres
At Will Term	Member Managed
At Will Term Years	Par Value

Authorized Shares	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	8961 E. BELL ROAD SUITE 101 SCOTTSDALE, AZ, 85260
Notice of Process Address	NATIONAL REGISTERED AGENTS, INC. 5098 WASHINGTON ST. W., STE 407 CHARLESTON, WV, 253131561
Principal Office Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Principal Office Mailing Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Type	Address

Officers	
Type	Name/Address
Director	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Director	CLAY WHITSON 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Director	GREG DAILY 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA
Director	CLAY WHITSON 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA

President	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Secretary	PAUL MAPLE 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CELTIC SYSTEMS	TRADENAME	7/22/2015	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	Date filed
2025	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 26, 2026 — 10:09 AM

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All Words e.g. 1606N020Q02



Entity Information ^



All Entity Information

Entities

Disaster Response Registry

Responsibility / Q



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Simple Search

Search Editor

- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

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Active

Inactive

Reset

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>8/26/20</u>	Agency: WV Division of Motor Vehicles
Solicitation No. <u>CCT DMV25*03</u> <u>CO#2</u>	Procurement Officer Submitting Requisition: Angela Chaney
	Requisition No. CCT DMV2500000003 CO2
	PF No.: 1463512

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

