



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 02-27-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0705 0705 LOT2500000001 3	Procurement Folder:	1635941
Document Name:	Annual Audit and Management Advisory Services	Reason for Modification:	Change Order No. 1 - to renew contract
Document Description:	Annual Audit and Management Advisory Services		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Brandon L Barr		
Telephone:	304-558-2652		
Email:	brandon.l.barr@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2025-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-06-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000197366	Requestor Name:	Thomas P Hymes
BROWN EDWARDS & COMPANY LLP 707 Virginia St E		Requestor Phone:	304-352-1831
Charleston WV 25301-2710		Requestor Email:	thymes@wvlottery.com
US		<div style="font-size: 48pt; font-weight: bold;">2026</div> FILE LOCATION _____	
Vendor Contact Phone:	304-345-8400 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067	PURCHASING LOTTERY 900 PENNSYLVANIA AVE
CHARLESTON WV 25327-2067	CHARLESTON WV 25302
US	US

CR 3-3-26
 Purchasing Division's File Copy

Total Order Amount:	\$93,400.00
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PURCHASING DIVISION AUTHORIZATION DATE: <i>3/2/2026</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>3/4/2026</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>3-4-26</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No.1 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective dates of renewal: 07/01/2026 - 06/30/2027

Renewals Remaining: 1

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	84111600	0.00000		0.000000	\$45,900.00
Service From	Service To	Manufacturer		Model No	
2025-07-01	2026-06-30				

Commodity Line Description: Audit services FY2025

Extended Description:

CERTIFIED PUBLIC ACCOUNTING FIRM TO PROVIDE ANNUAL AUDIT SERVICES FOR FISCAL YEAR ENDING JUNE 30, 2025 (YEAR 1)
SEE ATTACHED SPECS AND
EXHIBIT - A PRICING PAGE
FOR DETAILS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	84111600	0.00000		0.000000	\$47,500.00
Service From	Service To	Manufacturer		Model No	
2026-07-01	2027-06-30				

Commodity Line Description: Audit services FY2026

Extended Description:

CERTIFIED PUBLIC ACCOUNTING FIRM TO PROVIDE ANNUAL AUDIT SERVICES FOR FISCAL YEAR ENDING JUNE 30, 2026 (YEAR 2)
SEE ATTACHED SPECS AND
EXHIBIT - A PRICING PAGE
FOR DETAILS



P.O. BOX 2067
CHARLESTON WV 25327

DAVID R. BRADLEY
ACTING DIRECTOR

PHONE: 304.558.0500
wvlottery.com

March 2, 2026

Mr. Robert E. Adams, CPA, CGMA
Brown Edwards & Company LLP
707 Virginia St E, Suite 300
Charleston, WV 25301

Subject: Change Order #1 – Renewal – CCT LOT2500000001 – Annual Audit and Management
Advisory Services

Subject to the approval of the West Virginia Lottery Commission and the Attorney General's
Office, the West Virginia Lottery is offering the first optional renewal of the subject contract under
the same terms, conditions and pricing as the original contract. This renewal will be for a twelve
(12) month period.

The renewal dates are from July 1, 2026, through June 30, 2027.

If your company agrees to this renewal, please sign and date below and return to my attention as
soon as possible.

Thank You

Thomas Hymes
Procurement Specialist, Senior
West Virginia Lottery

Attachment

*We agree to renew the subject contract for the period stated above under the same terms and
conditions and pricing in the original contract.*

Name/Signature

2/27/26
Date

Partner
Title

304-343-4188
Phone Number

readams@becpas.com
Email

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10-Brandon Barr</u> Date: <u>3/2/2026</u> Solicitation No. <u>CCT LOT25*01</u>	Agency: Lottery Procurement Officer Submitting Requisition: Thomas Hymes Requisition No. CCT LOT2500000001 PF No.: 1635941
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

[Handwritten Signature]
3/2/2026

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BROWN EDWARDS & COMPANY L L P

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
GP General Partnership	4/1/1973			Domestic					

Organization Information		
Business Purpose	Capital Stock	
Charter County	Control Number	
Charter State . WV	Excess Acres	
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Principal Office Address	PO BOX 1697 BLUEFIELD, WV, 247011697 ✓ SEE ATTACHED
Principal Office Mailing Address	PO BOX 1697 BLUEFIELD, WV, 247011697
Type	Address

Officers	
Type	Name/Address
Partner	BROWN EDWARDS & COMPANY L L P PO BOX 1697 BLUEFIELD, WV, 247011697
Type	Name/Address

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, March 2, 2026 — 8:45 AM

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Vendor/Customer

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Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
Payment	3906 ELECTRIC RD	ROANOKE	VA	24018	
Ordering	PO Box 1697	Bluefield	WV	24701	Deborah Garrett
Other	300 Chase Tower	Charleston	WV	25301	
Payment	707 Virginia St E	Charleston	WV	25301-2710	Deborah Garrett
Ordering	707 Virginia St E	Charleston	WV	25301-2710	Valerie Ellis, CPA

First Prev Next Last

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Vendor/Customer : 000000197366
BROWN EDWARDS & COMPANY LLP

Active From : 11/22/2016

Active To :

Address Type : Payment

Default Record :

Division/Department :

Mail Returned :

Additional Address Info. :

Active Address : Yes

Prevent New Spending :

Default Currency : USD - US Dollar

Address Information

Address ID : AD000001

Country Phone Code : 1

Street 1 : 3906 ELECTRIC RD

Phone : 000-000-0000

Street 2 :

Phone Extension :

City : ROANOKE

County :

State/Province : VA

County Name :

Zip/Postal Code : 24018

Country : US

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

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e.g. 123456789, Smith Corp

"BROWN EDWARDS & COMPANY L L P"

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Entity Information

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