

Extended Description:

Change Order No. 03 - Administrative change order to update the quantity from 0 to 1 on Commodity Line 3 inadvertently omitted on Change Order No. 2.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232600	1.00000	LS	114913.880000	\$114,913.88
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: PLX Analysis Suite - 16 Licenses - PLX Pro

Extended Description:

PLX Pro, Cell Phone Forensics, PenProxy, IP Search Warrant

Change Order No. 3 - to change quantity from 0 to 1 missed on CO2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232600	1.00000	LS	56571.880000	\$56,571.88
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Optional Year - 2 Renewal
PLX Analysis Suite - 16 Licenses

Extended Description:

PLX Pro, Cell Phone Forensics, PenProxy, IP Search Warrant

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232600	1.00000	LS	56571.880000	\$56,571.88
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: PLX Analysis Suite - 16 Licenses - PLX Pro

Extended Description:

PLX Pro, Cell Phone Forensics, PenProxy, IP Search Warrant



Lyle, Tara L <tara.l.lyle@wv.gov>

Re: CCT MAP2400000001

1 message

Ayers, Austin L <austin.l.ayers@wv.gov>
To: "Lyle, Tara L" <tara.l.lyle@wv.gov>

Fri, Feb 20, 2026 at 10:41 AM

Oh okay, I understand. It has been approved.
Thank you,
Luke Ayers

Procurement Supervisor

WV Department of Homeland Security

Division of Administrative Services

1124 Smith Street, 2nd Floor | Charleston, WV 25301

Main Line: 304.558.2350 Ext:20203

Direct Line: 304.352.0203

Email: Austin.L.Ayers@wv.gov
DAS.wv.gov

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On Fri, Feb 20, 2026 at 10:34 AM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:
It should be in your bucket for approval.

Sorry for the extra work; my confusion was due to Change Order No. 2 (encumbered on 6/10/2025) was missing from our contract file. I don't know if it was misfiled or what but it was missing. Since CO2 was missing, the file only had CO1 and now this one is CO3—which I thought should have been CO2.

All should be good now - I have made a copy of CO2 and it's now a part of the contract file.

Thanks,

Tara Lyle

Buyer Supervisor
Purchasing Division

304-558-2544 | Tara.L.Lyle@wv.gov
2019 Washington St. E., Charleston, WV 25305



**WEST VIRGINIA
PURCHASING DIVISION**

On Fri, Feb 20, 2026 at 9:27 AM Ayers, Austin L <austin.l.ayers@wv.gov> wrote:

This has been rejected and is now back in draft. Please let me know once you have sent it back for approval.

The invoice is significantly past due, and we have had recurring issues with this being bounced back by Purchasing. I would appreciate your help in getting this finalized as soon as possible

Thank you,
Luke Ayers

Procurement Supervisor

WV Department of Homeland Security

Division of Administrative Services

1124 Smith Street, 2nd Floor | Charleston, WV 25301

Main Line: 304.558.2350 Ext:20203

Direct Line: 304.352.0203

**Email: Austin.L.Ayers@wv.gov
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On Thu, Feb 19, 2026 at 8:45 AM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:

Good morning. There was an error, on our part with this change order. If you could reject all so it returns to draft, I would appreciate it.

I will fix the issue myself and return it to you for approval today.

Sorry for the inconvenience.

Thanks

Tara Lyle

Buyer Supervisor

Purchasing Division

304-558-2544 | Tara.L.Lyle@wv.gov

2019 Washington St. E., Charleston, WV 25305



On Fri, Feb 6, 2026 at 1:35 PM Ayers, Austin L <austin.l.ayers@wv.gov> wrote:

Good Afternoon,

Jessica It's nice to meet you as well. I look forward to working with you as well.

This is currently back in the workflow.

Please let me know if you have any questions or concerns.

Thank you,

Luke Ayers

Procurement Supervisor

WV Department of Homeland Security

Division of Administrative Services

1124 Smith Street, 2nd Floor | Charleston, WV 25301

Main Line: 304.558.2350 Ext:20203

Direct Line: 304.352.0203

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On Tue, Feb 3, 2026 at 2:14 PM Riley, Jessica L <jessica.l.riley@wv.gov> wrote:
Good afternoon Austin,

Hi, I'm the newest buyer here at the Purchasing Division and for training purposes, some file swapping has been had and this is one of the files that's come back to Tara and in turn, myself.

The change order language was updated in the extended description due to it having the prior change order's information left. So we corrected it

We also need the SAM/SOS search attached as well as the compliance verification checklist attached in the procurement notes/attachements.

If you have any other questions or assistance with anything else, please let me know!

I look forward to working with you in the future on these contracts.

Thank you,

—
Jessica L Riley

Buyer

Purchasing Division

304-558-0246 | Jessica.L.Riley@wv.gov

2019 Washington St. E., Charleston, WV 25305



On Tue, Feb 3, 2026 at 1:46 PM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:

Yes, we had some minor issues with it. Nothing major, just some wording issues.

Jessica Riley, Buyer, will be sending you an email about it.

Thanks,
Tara

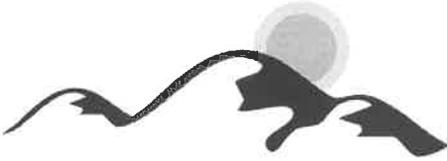
Tara Lyle

Buyer Supervisor

Purchasing Division

304-558-2544 | Tara.L.Lyle@wv.gov

2019 Washington St. E., Charleston, WV 25305



**WEST VIRGINIA
PURCHASING DIVISION**

On Tue, Feb 3, 2026 at 1:41 PM Ayers, Austin L <austin.l.ayers@wv.gov> wrote:

Good Afternoon,

I noticed this was back in draft again and wanted to touch base on it?

Thank you,

Luke Ayers

Procurement Supervisor

WV Department of Homeland Security

Division of Administrative Services

1124 Smith Street, 2nd Floor | Charleston, WV 25301

Main Line: 304.558.2350 Ext:20203

Direct Line: 304.352.0203

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Revolutionary FAR Overhaul Impacts to SAM.gov [Show Details](#)
Aug 15, 2025



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Filter By

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Simple Search

Search Editor

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- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

"Pen-Link LTD"

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Location

Status

- Active
- Inactive

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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PEN-LINK, LTD.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	6/22/2012		6/22/2012	Foreign	Profit			

Organization Information			
Business Purpose	5112 - Information - Publishing Industries - Software Publishers		Capital Stock
Charter County		Control Number	99VID
Charter State	NE	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	3400 PLANTATION DR STE 200 LINCOLN, NE, 68516
Notice of Process Address	PEN-LINK LTD. 3400 PLANTATION DR STE 200 LINCOLN, NE, 68516
Principal Office Address	3400 PLANTATION DR STE 200 LINCOLN, NE, 68516 USA
Principal Office Mailing Address	3400 PLANTATION DR STE 200 LINCOLN, NE, 68516 USA
Type	Address

Officers	
Type	Name/Address
Director	SEAN C WHITE 3400 PLANTATION DR STE 200 LINCOLN, NE, 68516
President	SEAN C WHITE 3400 PLANTATION DR STE 200 LINCOLN, NE, 68516
Secretary	DAN SMITH 3400 PLANTATION DR STE 200 LINCOLN, NE, 68516
Type	Name/Address

Annual Reports	
Filed For	
2026	
2025	
2024	
2023	
2022	
2021	

2020
2019
2018
2017x
2017
2016
2015
2014
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 12, 2026 — 9:30 AM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#13</u> Date: <u>2/11/2026</u>	Agency: WV Fusion Center
Solicitation No <u>CSSD 24*81</u>	Procurement Officer Submitting Requisition: Wassef Maazaoui
CO#3 Admini CO to correct #81	Requisition No. MAP2400000001
	PF No.: 1234344

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1 Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8 Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9 Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____