



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 02-20-2026

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0511 3839 MIS240000009 10	<b>Change Order No:</b>	2	<b>Procurement Folder:</b>	1435631
<b>Document Name:</b>	WV PATH Project Phase III	<b>Reason for Modification:</b> Change Order No. 2. To reallocate hours and money per attached document.			
<b>Document Description:</b>	WV PATH Project Phase III				
<b>Procurement Type:</b>	Central Delivery Order				
<b>Buyer Name:</b>	Crystal G Husted				
<b>Telephone:</b>	(304) 558-2402				
<b>Email:</b>	crystal.g.husted@wv.gov				
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b> CMA 0511 HHR210000003 10			
<b>Free on Board:</b>	FOB Dest, Freight Prepaid				

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	00000100150			<b>Requestor Name:</b>	Kimberly A Beckett
BERRY DUNN MCNEIL & PARKER LLC				<b>Requestor Phone:</b>	(304) 558-5854
2211 CONGRESS ST				<b>Requestor Email:</b>	kimberly.a.beckett@wv.gov
PORTLAND		ME	04102	<div style="font-size: 48px; font-weight: bold; margin: 0;">2026</div> <div style="font-weight: bold; margin: 5px 0;">FILE LOCATION _____</div>	
US					
<b>Vendor Contact Phone:</b>	6813138905	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO		SHIP TO	
BUYER - 304-957-0209		BUYER - 304-957-0209	
HEALTH AND HUMAN RESOURCES		HEALTH AND HUMAN RESOURCES	
MANAGEMENT INFORMATION SERVICE		MANAGEMENT INFORMATION SERVICE	
ONE DAVIS SQUARE, RM 211		321 CAPITOL ST, STE 200	
CHARLESTON	WV 25301	CHARLESTON	WV 25301
US		US	

<b>Total Order Amount:</b>	<b>\$16,932,120.00</b>
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Purchasing Division's File Copy

CH 2/26/26  
**PURCHASING DIVISION AUTHORIZATION**  
**DATE:** 2/26/26  
**ELECTRONIC SIGNATURE ON FILE**

**ENCUMBRANCE CERTIFICATION**  
**DATE:** 3-2-26  
**ELECTRONIC SIGNATURE ON FILE**

**Extended Description:**

Change Order  
Change Order No. 2 is being issued to reallocate hours and money from CL3 General Project Manager (GPM) to CL 4 Support Staff (SS) per attached documentation.

	Original Amount		Reallocated Amount		Final Contract Amount	
	Hours	Money	Hours	Money	Hours	Money
GPM	81,000	\$14,580,000.00	- 4,000	- \$720,000.00	77,000	\$13,860,000.00
SS	23,904	\$1,912,320.00	+9,000	+ \$720,000.00	32,904	\$2,632,320.00

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	0.00000		\$0.0000	\$180,600.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-06-15	2026-06-14				2024-06-14

**Commodity Line Description:** Lead Project Manager

**Extended Description:**

Lead Project Manager

Hourly Rate: \$215.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	0.00000		\$0.0000	\$259,200.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-06-15	2026-06-14				2024-06-14

**Commodity Line Description:** Engagement Manager

**Extended Description:**

Engagement Manager

Hourly Rate: \$270.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	0.00000		\$0.0000	\$13,860,000.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-06-15	2026-06-14				2026-02-20

**Commodity Line Description:** General Project Manager

**Extended Description:**

General Project Manager

Hourly Rate: \$180.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	0.00000		\$0.0000	\$2,632,320.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2024-06-15	2026-06-14				2026-02-20

**Commodity Line Description:** Project Management Support Staff

**Extended Description:**

Project Management Support Staff

Hourly Rate: \$80.00



February 12, 2026

To Whom It May Concern,

Berry, Dunn, McNeil & Parker, LLC (BerryDunn) is submitting a cost-neutral Change Request (CR) for the Project Management Services for the West Virginia (WV) People's Access to Help (PATH) Project Phase III (CDO MIS24\*09). The purpose of this cost-neutral CR is to reallocate hours from the General Project Manager (GPM) commodity line and add the cost equivalent balance to the Project Management Support Staff (SS) commodity line.

Please let me know if you have any questions or if you would like to discuss the content of this CR for the WV PATH Project Phase III.

We are pleased to have the opportunity to continue providing important project management and subject matter expert services to the State of West Virginia.

Best Regards,

Signed by:

A handwritten signature in black ink that reads 'Brandon Milton'.

05CD3FE124EB47C...

Brandon Milton

Principal

Berry, Dunn, McNeil & Parker, LLC

207-541-2337

Agreed

A handwritten signature in black ink that reads 'Heather White'.



## MEMORANDUM

**DATE:** February 12, 2026

**TO:** Brandon Lewis, Chief of Technology and Information Systems.  
Office of Cabinet Secretary, West Virginia Department of Human Services

**CC:** Sarah Young, Deputy Commissioner, Bureau for Medical Services,  
West Virginia Department of Human Services

**FROM:** Brandon Milton, Principal,  
Berry, Dunn, McNeil & Parker, LLC

**SUBJECT:** WV PATH Project Phase III No Cost Extension Change Request

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**Change Request (CR):** Berry, Dunn, McNeil & Parker, LLC (BerryDunn) is submitting this cost-neutral Change Request (CR) for the WV PATH Project Phase III (CDO MIS24\*09).

The purpose of this CR is to reallocate 4,000 of hours from the General Project Manager (GPM) commodity line and add the cost equivalent balance of 9,000 hours to the Project Management Support Staff (SS) commodity line.

The tables below show a comparison of the estimate provided in the original SOW and the proposed reallocation of hours.



Table 1: Comparison of Original and Reallocated Resource Costs

Original SOW				Change	Proposed Reallocation			
Role	Rate	Total Hours	Cost		Role	Rate	Total Hours	Cost
EM	\$270	960	\$259,200	0	EM	\$270	960	\$259,200
LPM	\$215	840	\$180,600	0	LPM	\$215	840	\$180,600
GPM	\$180	8,1000	\$14,580,000	-4,000	GPM	\$180	7,7000	\$13,860,000
SS	\$80	2,3904	\$1,912,320	+9,000	SS	\$80	3,2904	\$2,632,320
<b>Total</b>		<b>10,6704</b>	<b>\$16,932,120</b>		<b>Total</b>		<b>11,1704</b>	<b>\$16,932,120</b>

Table 2: Hours and Cost Summary by Role-Original SOW and Estimates for Extension

Role	Rate	Original Total Hours	Original Total Cost	Total Estimated Hours Utilized to Date*	Total Estimated Cost Utilized to Date	Estimated Hours Balance	Estimated Balance
EM	\$270	960.0	\$259,200.00	138.00	\$37,260.00	822.00	\$221,940.00
LPM	\$215	840.0	\$180,600.00	480.50	\$103,307.50	359.50	\$77,292.50
GPM	\$180	81,000.0	\$14,580,000.00	48,220.05	\$8,679,609.00	32,779.95	\$5,900,391.00
SS	\$80	23,904.0	\$1,912,320.00	20,722.56	\$1,657,804.80	3,181.44	\$254,515.20
<b>Total</b>		<b>106704.0</b>	<b>\$16,932,120.00</b>	<b>69,561.11</b>	<b>\$10,477,981.30</b>	<b>37,142.89.00</b>	<b>\$6,454,138.70</b>

\*Estimated project hours used based on December 2025 Invoice



Table 3: Monthly Estimated Hours for Extension Months by Role

Month	EM Hours	LPM Hours	GPM Hours	SS Hours	Est. Hours Per Month	Est. Cost Per Month
Month 1	20.0	17.5	3,080.0	1,319.0	4,436.5	\$669,082.50
Month 2	40.0	35.0	3,080.0	1,317.0	4,472.0	\$678,085.00
Month 3	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 4	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 5	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 6	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 7	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 8	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 9	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 10	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 11	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 12	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 13	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 14	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 15	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 16	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 17	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 18	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 19	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 20	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 21	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 22	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 23	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 24	40.0	35.0	3,080.0	1,316.0	4,471.0	\$678,005.00
Month 25	20.0	17.5	3,080.0	1,316.0	4,433.5	\$668,842.50
<b>Total</b>	<b>960.0</b>	<b>840.0</b>	<b>77,000.0</b>	<b>3,2904.0</b>	<b>11,1704.0</b>	<b>\$16,932,120.00</b>

Table 4: Resource Allocations with Requested Changes

CL	Role	Rate	Project Resources	Total Est. Hours	Total Est. Cost
9	EM	\$270	Brandon Milton	960.00	\$259,200.00
8	LPM	\$215	Ed Daranyi	840.00	\$180,600.00
11	GPM	\$180	Adam Bowman	4,260.00	\$766,800.00
11	GPM	\$180	Agnes Beeks-Smith	960.00	\$172,800.00
11	GPM	\$180	Alex Lyubarov	2,400.00	\$432,000.00



CL	Role	Rate	Project Resources	Total Est. Hours	Total Est. Cost
11	GPM	\$180	Alex Tannenbaum	2,880.00	\$518,400.00
11	GPM	\$180	Allison Marler	3,000.00	\$540,000.00
11	GPM	\$180	Ana Petrillo	1920.00	\$345,600.00
11	GPM	\$180	Darrah Ruiz	960.00	\$172,800.00
11	GPM	\$180	Dawn Webb	120.00	\$21,600.00
11	GPM	\$180	Nicole Becnel	480.00	\$86,400.00
11	GPM	\$180	Emily McCoy	120.00	\$21,600.00
11	GPM	\$180	Katie Weidner	860.00	\$154,800.00
11	GPM	\$180	Lacey Cannon	3,260.00	\$586,800.00
11	GPM	\$180	Lorrie Davenport	1,920.00	\$345,600.00
11	GPM	\$180	Mallary Tiffany	3,840.00	\$691,200.00
11	GPM	\$180	Mara Cooper	3,260.00	\$586,800.00
11	GPM	\$180	Michelle Shores	960.00	\$172,800.00
11	GPM	\$180	Milan Kelly	2,000.00	\$360,000.00
11	GPM	\$180	Neal Winn	3,000.00	\$540,000.00
11	GPM	\$180	Nora Gilligan	1,440.00	\$259,200.00
11	GPM	\$180	Payton Waybright	2,840.00	\$511,200.00
11	GPM	\$180	Peter Alfrey	120.00	\$21,600.00
11	GPM	\$180	Rakesh Kuttoppillil	3,260.00	\$586,800.00
11	GPM	\$180	Reanna Jones	1,920.00	\$345,600.00
11	GPM	\$180	Roshani Raghani	1,920.00	\$345,600.00
11	GPM	\$180	Samuel Kessler	4,260.00	\$766,800.00
11	GPM	\$180	Shaun Meeks	3,840.00	\$691,200.00
11	GPM	\$180	Sudha Ganapathy	3,840.00	\$691,200.00
11	GPM	\$180	Tahsin Zakaria	2,000.00	\$360,000.00
11	GPM	\$180	Tamara Batts	3,840.00	\$691,200.00
11	GPM	\$180	Vivian de la Gandara	3,840.00	\$691,200.00
11	GPM	\$180	Krista 'Rosie' Owens	3,840.00	\$691,200.00
11	GPM	\$180	Morgan Krieger	3,840.00	\$691,200.00
12	SS	\$80	Cate Poling	853.60	\$68,288.00
12	SS	\$80	Eileen Gardner	3,840.00	\$307,200.00
12	SS	\$80	Hailey Holden	653.60	\$52,288.00
12	SS	\$80	Jonathan Pryor	3,840.00	\$307,200.00
12	SS	\$80	Katelyn Smith	3,840.00	\$307,200.00
12	SS	\$80	Katie McDonald	1,053.60	\$84,288.00
12	SS	\$80	Kourtney Kirk	653.60	\$52,288.00
12	SS	\$80	Erin Frew	3,840.00	\$307,200.00



CL	Role	Rate	Project Resources	Total Est. Hours	Total Est. Cost
12	SS	\$80	McKenzie Kemp	3,840.00	\$307,200.00
12	SS	\$80	Stephanie Duncan	3,840.00	\$307,200.00
12	SS	\$80	Erica Hoffman	2,800.60	\$224,048.00
12	SS	\$80	Muriah Nutter	2,313.00	\$185,040.00
			Alycia Minshall Caitlin Cabral Carole Ann Guay Emily Hendrickson Janine DiLorenzo Jonathan Williams Jordan Ramsey KD Dobyne Megan Hamilton	1,536.00	\$122,880.00
12	SS	\$80			
<b>Total</b>				<b>111,704.00</b>	<b>\$16,932,120.00</b>



Arvin Singh, EdD, MBA, MPH, MS,  
FACHE



Michael Caruso  
Cabinet Secretary



Alex J. Mayer, PhD, MS, PMP  
Cabinet Secretary

Date: February 17, 2026

To: Office of Shared Administration  
Purchasing Division

From: Kimberly Beckett, Procurement Specialist *KB*  
Management Information Services

Re: CDO MIS24\*09-Change Order (CO) No. 2

The Office of Management Information Services and Berry Dunn McNeil & Parker LLC are requesting approval of CDO MIS24\*09 CO 2. This is to reallocate money/hours from General Project Manger to Support Staff. Your approval for this project is greatly appreciated.





Scheduled SAM Maintenance Show Details  
Feb 25, 2026



See All Alerts

Register Now for Q&A Session This Thursday Show Details  
Feb 23, 2026



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e.g. 1606N020Q02

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For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words <sup>i</sup>
- All Words <sup>i</sup>
- Exact Phrase <sup>i</sup>

e.g. 123456789, Smith Corp

"berry dunn mcneil & parker llc" ×

Entity ∨

Location ∨

Status ∧

- Active
- Inactive

Reset

Entity Information ∧



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### BERRY, DUNN, MCNEIL & PARKER, LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC   Limited Liability Company	1/8/2008		1/8/2008	Foreign	Profit				

Organization Information			
<b>Business Purpose</b>	5511 - Management of Companies and Enterprises - Management of Companies and Enterprises - Management of Companies and Enterprises Including Offices of Bank Holding Companies and Other Holding Companies		<b>Capital Stock</b>
<b>Charter County</b>	Kanawha	<b>Control Number</b>	0
<b>Charter State</b>	ME	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Designated Office Address</b>	209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
<b>Notice of Process Address</b>	URA SERVICES, INC. 5098 WASHINGTON STREET W. SUITE 407 CHARLESTON, WV, 25313
<b>Principal Office Address</b>	2211 CONGRESS STREET PORTLAND, ME, 04102 USA
<b>Principal Office Mailing Address</b>	2211 CONGRESS STREET PORTLAND, ME, 04102 USA
Type	Address

Officers

Type	Name/Address
<b>Member</b>	CHARLES K. LEADBETTER III 2211 CONGRESS STREET PORTLAND, ME, 04102
<b>Member</b>	SETH E. WEBBER 2211 CONGRESS STREET PORTLAND, ME, 04102
<b>Member</b>	KATHY PARKER, C.P.A. 2211 CONGRESS STREET PORTLAND, ME, 04102
<b>Member</b>	SARAH BELLIVEAU, C.P.A. 2211 CONGRESS STREET PORTLAND, ME, 04102
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
BERRY DUNN	TRADENAME	3/21/2011	
BERRY, DUNN, MCNEIL & PARKER, PLLC	TRADENAME	11/5/2019	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2025	
2024	
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2009	
Date filed	

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 26, 2026 — 1:13 PM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husband</u> Date: <u>2/26/26</u> Solicitation No. <u>CDO MIS24*09</u>	Agency: Mangement Information Services Procurement Officer Submitting Requisition: Kimberly Beckett Requisition No. CDO MIS24*09 PF No.: 1435631
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*Crystal Husted*