



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 01-29-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0313 0313 DEP2200000006 7	Procurement Folder:	981002
Document Name:	DWWM-Automation Software & Maintenance and Support	Reason for Modification:	Change Order No 5 To Renew Contract
Document Description:	DWWM-Automation Software & Maintenance and Support		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph (Josh) E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-03-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-02-28

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000031890	Requestor Name:	Jessica S Chambers
DIGITAMIZE INC		Requestor Phone:	(304) 414-1140
11921 FREEDOM DR STE 570		Requestor Email:	jessica.s.chambers@wv.gov
RESTON	VA		
US	20190		
Vendor Contact Phone:	337-764-3131	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

2026
 FILE LOCATION _____

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT 601 57TH ST SE CHARLESTON WV 25304 US

CR 2-11-26

Total Order Amount:	\$138,018.00
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Purchasing Division's File Copy

JA 2-10-26

PURCHASING DIVISION AUTHORIZATION	ATTORNEY GENERAL APPROVAL AS TO FORM	ENCUMBRANCE CERTIFICATION
DATE: <i>Mary Ann 2/11/2026</i>	DATE: <i>John S. Gray</i>	DATE: <i>2-11-26</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

2/11/2026

Extended Description:

Change Order

Change Order No 5 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders. Effective date of renewal March 1, 2026 through February 28, 2027.

Renewal Years remaining: 0

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43230000	1.00000	EA	24000.000000	\$24,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Software License Subscription, Maintenance, Year 1 Support

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43230000	1.00000	EA	25680.000000	\$25,680.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Renewal - Year 2 - License subscription, maint & support

Extended Description:

Renewal - Year 2 - License subscription, maint & support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43230000	1.00000	EA	27478.000000	\$27,478.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Renewal - Year 3 - License subscription, maint & support

Extended Description:

Renewal - Year 3 - License subscription, maint & support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43230000	1.00000	EA	29401.000000	\$29,401.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Renewal - Year 4 - License subscription, maint & support

Extended Description:

Renewal - Year 4 - License subscription, maint & support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	43230000	1.00000	EA	31459.000000	\$31,459.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Renewal - Year 5 - License subscription, maint & support

Extended Description:

Renewal - Year 5 - License subscription, maint & support



west virginia department of environmental protection

Business and Technology Office
601 57th Street, S.E.
Charleston, WV 25304-2345
Phone: 304-926-0499 Fax: 304-926-0461

Harold D. Ward, Cabinet Secretary
dep.wv.gov

January 6, 2026

Digitamize Inc
11921 Freedom Dr Ste 570
Reston, VA 20190

Contract Number: CCT DEP2200000006 Automation Software, Maint and Support

The West Virginia Department of Environmental Protection is offering to renew subject contract under the same terms, conditions, pricing for Renewal Year 5 at \$31,459.00 and specifications. The renewal dates are March 1, 2026 through February 28, 2027. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

In addition to this **Renewal Offer**, we will need an updated copy of your **Certificate of Liability Insurance**.

Please let me know if you have questions.

Cindy Fisher

Business and Technology Office
WV Dept. of Environmental Protection
Phone (304)926-0499 X 41146; Fax (304) 926-0452
Cindy.fisher@wv.gov

Cindy
Fisher

Digitally signed by:
Cindy Fisher
DN: CN = Cindy Fisher
email = cindy.fisher@wv.gov C = AD
Date: 2026.01.06 07:46:31 -05'00'

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Siva Moduga

Jan 22, 2026

Name/Signature

Date



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

Eric L. Householder
Cabinet Secretary

State Capitol
Charleston, West Virginia 25305

Heather D. Abbott
Chief Information Officer

**TO: Cindy Fisher, Senior Procurement Specialist
Department of Environmental Protection**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology** *Heather D. Abbott*

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
WVOT Number 2026-0346**

DATE: January 13, 2026

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

A review has been conducted of your request for approval to purchase a change order 5 for contract:CCT DEP22*6 Automation Software, Maintenance, and Support from Digitamize, the Office of Technology has determined:

X Your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request. If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

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Business Organization Detail

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DIGITAMIZE INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	12/10/2020		12/10/2020	Foreign	Profit				
Not in compliance. Check to see if you've filed your annual report.									

Organization Information									
Business Purpose	5415 - Professional, Scientific and Techincal Servies - Professional, Scientific and Techincal Servies - Computer Systems Design and Related Services (design, programming, facilities mgmt)			Capital Stock					
Charter County	Kanawha			Control Number					
Charter State	DE			Excess Acres					
At Will Term				Member Managed					
At Will Term Years				Par Value					
Authorized Shares				Young Entrepreneur		No			

Addresses	
Type	Address
Designated Office Address	11921 FREEDOM DR SUITE 570 RESTON, VA, 20190
Notice of Process Address	SIVA MODUGA 23010 CATERHAM DR ASHBURN, VA, 20148
Principal Office Address	11921 FREEDOM DR SUITE 570 RESTON, VA, 20190 USA
Principal Office Mailing Address	11921 FREEDOM DR SUITE 570 RESTON, VA, 20190 USA
Type	Address

Officers	
Type	Name/Address
Vice-President	SIVA MODUGA 23010 CATERHAM DR ASHBURN, VA, 20148
Type	Name/Address

Annual Reports	
Filed For	
2023	
2022	
2021	
Date filed	

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, January 26, 2026 — 9:28 AM

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