



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 02-11-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0310 6584 DNR2200000003 8	Procurement Folder:	918464
Document Name:	A/E Services-Beech Fork & Coopers Rock New Cabins	Reason for Modification:	Change Order No. 06 issued to decrease the contract.
Document Description:	A/E Services-Beech Fork & Coopers Rock New Cabins		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph (Josh) E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-10-06
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-10-05

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000160928 CIVIL & ENVIRONMENTAL CONSULTANTS INC 333 BALDWIN RD PITTSBURGH PA 152059702 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: James H Adkins Requestor Phone: (304) 558-3397 Requestor Email: jamie.h.adkins@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2026</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

CR 2-12-26

Total Order Amount:	\$1,146,499.75
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Purchasing Division's File Copy

JA 2-11-26

PURCHASING DIVISION AUTHORIZATION DATE: <i>Murt...</i> 2/12/2026 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: 2/18/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Cady...</i> DATE: 2-19-26 ELECTRONIC SIGNATURE ON FILE
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Extended Description:**Change Order**

Change Order No. 06 is issued to decrease the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of change: 10/05/2025.

Original Contract Price: \$1,210,000.00
 Change Order No. 01 Increase: 35,000.00
 Change Order No. 02 Increase: 9,000.00
 Change Order No. 03 Increase: 72,499.75
 Change Order No. 06 Decrease: (180,000.00)

Contract New Total: \$1,146,499.75

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101500	0.00000		0.000000	\$1,030,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-06	2025-10-05				

Commodity Line Description: Civil engineering

Extended Description:

Architectural/engineering services and contract administration for new cabins at Beech Fork State Park and Coopers Rock State Forest.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101500	0.00000		0.000000	\$35,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-06	2025-10-05				

Commodity Line Description: Change Order No. 01

Extended Description:

Architectural/engineering services and contract administration for new cabins at Beech Fork State Park and Coopers Rock State Forest.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81101500	0.00000		0.000000	\$9,000.00
Service From	Service To	Manufacturer		Model No	
2021-10-06	2025-10-05				

Commodity Line Description: Change Order No. 02

Extended Description:

Architectural/engineering services and contract administration for new cabins at Coopers Rock State Forest.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81101500	0.00000		0.000000	\$72,499.75
Service From	Service To	Manufacturer		Model No	
2021-10-06	2025-10-05				

Commodity Line Description: Change Order No. 03

Extended Description:

Architectural/engineering services and contract administration for new cabins at Coopers Rock State Forest.



Governor Patrick Morrisey

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins,
Chief Procurement Officer

FROM: Deborah Demyan 
Project Engineer

DATE: October 24, 2025

SUBJECT: Coopers Rock State Forest
A/E Services – Beech Fork & Coopers Rock New Cabins
CCT DNR 2200000003
Change Order No. 6

The WV Division of Natural Resources, Planning, Engineering and Maintenance Section requests that changes be made to the contract documents of the subject project. Change Order No. 06 is necessary to reflect the reduction in construction administration costs due to the Beech Fork Cabins not being constructed.

*Current contract amount \$1,326,499.75
Change Order No. 6 -\$180,000.00 (deduct)
New contract amount \$1,146,499.75*

If you have any questions, please contact me at 304-550-4892.

CONTRACT REDUCTION

October 23, 2025

Mr. Matt Yeager
WVDNR
324 4th Avenue
South Charleston, West Virginia 25303

Dear Mr. Yeager:

Civil & Environmental Consultants, Inc. would like to provide the below reduction to our contract A/E Services-Beech Fork & Coopers Rock New Cabins CCT DNR 2200000003 under the current terms, conditions and pricing for engineering and construction services based on removal of Beech Fork cabins construction. The original stipulated sum of \$1,210,000 allotted for Services-Beech Fork & Coopers Rock New Cabins will have a reduction of \$180,000 for the removal of construction phase of Beech Fork cabins.

Contract Name: A/E Services-Beech Fork & Coopers Rock New Cabins

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	percent (12	%)
Design Development Phase	percent (21	%)
Construction Documents Phase	percent (8	%)
Procurement Phase	percent (3	%)
Construction Phase	percent (56	%)
<hr/> Total Basic Compensation	one hundred percent (100	%)


Jim Christie, P.L.A.
Principal


Joseph D. Robinson, P.E.
Vice President



AIA[®]

Document G802[®] – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*

Coopers Rock State Forest
61 County Line Drive
Bruceeton Mills, WV 26525

AGREEMENT INFORMATION:

Date: A/E Services - Beech Fork &
Coopers Rock State Forest New Cabins,
New RV Park at Coopers Rock

AMENDMENT INFORMATION:

Amendment Number: 006

Date: 10/16/2025

OWNER: *(name and address)*

West Virginia Division of Natural
Resources Parks & Recreation PEM
Section
112 California Avenue
Charleston, WV 25305

ARCHITECT: *(name and address)*

Civil & Environmental Consultants, Inc.
120 Genesis Blvd.
Bridgeport, WV 26330

The Owner and Architect amend the Agreement as follows:

Civil & Environmental Consultants, Inc. would like to provide the below reduction to our contract A/E Services-Beech Fork & Coopers Rock New Cabins CCT DNR 2200000003 under the current terms, conditions and pricing for engineering and construction services based on removal of Beech Fork cabins construction and including additional construction administration time for contract CPO DNR2300000001 and CPO DNR 2400000024. The original stipulated sum of \$1,210,000 allotted for Services-Beech Fork & Coopers Rock New Cabins will have a reduction of \$180,000 for the removal of construction phase of Beech Fork cabins.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

\$180,000 reduction

Schedule Adjustment:

0

SIGNATURES:

Civil & Environmental Consultants,
Inc.

ARCHITECT *(Firm name)*

SIGNATURE

Jim Christie, PLA/Principal
PRINTED NAME AND TITLE

10/16/2025

DATE

West Virginia Division of Natural
Resources

OWNER *(Firm name)*

SIGNATURE

Brett McMillin, Director
PRINTED NAME AND TITLE

10/16/25

DATE

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Business Organization Detail

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CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/29/1994		12/29/1994	Foreign	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock 0.0000
Charter County	Harrison	Control Number	0
Charter State	PA	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	120 GENESIS BLVD BRIDGEPORT, WV, 26330
Notice of Process Address	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
Principal Office Address	700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108 USA
Principal Office Mailing Address	700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108 USA
Type	Address

Officers

Type	Name/Address
Director	DANIEL A. MALTESE 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
President	DUSTIN J KUHLMAN 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Secretary	D. TROY BLAIR 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Treasurer	FOREST RICHARDSON 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Vice-President	HARRY DRAVECKY 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Type	Name/Address

Name Changes

Date	Old Name
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5/12/2016

CIVIL AND ENVIRONMENTAL CONSULTANTS, INC.

Date

Old Name

Subsidiaries

Name

Address

CIVIL & ENVIRONMENTAL CONSULTANTS OF NEW YORK, INC.
700 CHERRINGTON PARKWAY
MOON TOWNSHIP, PA, 15108

Name

Address

Date

Amendment

5/12/2016

NAME CHANGE: FROM CIVIL AND ENVIRONMENTAL CONSULTANTS, INC. TO CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Date

Amendment

Annual Reports

Filed For

2025

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