



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 01-13-2026

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CDO 0216 0216 FLT2600000006 1	<b>Change Order No:</b>		<b>Procurement Folder:</b>	1878951
<b>Document Name:</b>	9 - 2026 DODGE DURANGO GT AWD (WDEH75), CLASS 7, GASOLINE			<b>Reason for Modification:</b>	
<b>Document Description:</b>	9 - 2026 DODGE DURANGO GT AWD (WDEH75), CLASS 7, GASOLINE				
<b>Procurement Type:</b>	Central Delivery Order				
<b>Buyer Name:</b>	Mark A Atkins				
<b>Telephone:</b>	(304) 558-2307				
<b>Email:</b>	mark.a.atkins@wv.gov				
<b>Shipping Method:</b>	Best Way			<b>Master Agreement Number:</b> CMA 0212 MV26C 1	
<b>Free on Board:</b>	FOB Dest, Freight Prepaid				

VENDOR		DEPARTMENT CONTACT			
<b>Vendor Customer Code:</b>	000000199714	<b>Requestor Name:</b>	Kenneth H Yoakum		
STEPHENS AUTO CENTER PO BOX 278		<b>Requestor Phone:</b>	(304) 558-2106		
DANVILLE WV 25053278		<b>Requestor Email:</b>	kenny.h.yoakum@wv.gov		
US					
<b>Vendor Contact Phone:</b>	999-999-9999			<b>Extension:</b>	
<b>Discount Details:</b>					
	<b>Discount Allowed</b>			<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No			0.0000	0
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

<b>Total Order Amount:</b>	\$338,382.00
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Purchasing Division's File Copy

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Mark Atkins 1/13/2026</i> ELECTRONIC SIGNATURE ON FILE
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<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>Cody [Signature] 2-17-26</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

9 - 2026 DODGE DURANGO GT AWD (WDEH75), CLASS 7, GASOLINE

- 2 CO18 Bright White - PW7
- 1 CO10 Bright White - PW7
- 1 RJ11 Bright White - PW7
- 2 JS08 Bright White - PW7
- 1 M511 Bright White - PW7
- 2 LO01 Bright White - PW7

To be financed under contract SWC # FINANCE24.  
Release Order - FIN2600000001 Appendix2024-08.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	9.00000	EA	\$37,598.0000	\$338,382.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

**Commodity Line Description:** MV26 - 2026 or LATEST MODEL VEHICLE

**Extended Description:**

See attached Exhibit\_A Pricing Page(s) for contract pricing.

9 - 2026 DODGE DURANGO GT AWD (WDEH75), CLASS 7, GASOLINE

- 2 CO18 Bright White - PW7
- 1 CO10 Bright White - PW7
- 1 RJ11 Bright White - PW7
- 2 JS08 Bright White - PW7
- 1 M511 Bright White - PW7
- 2 LO01 Bright White - PW7

To be financed under contract SWC # FINANCE24.  
Release Order - FIN2600000001 Appendix2024-08.

**Class 7 - Automobile  
Mid Size Utility**

**Vendor Name:** STEPHENS AUTO CENTER  
**Manufacturer/Brand:** DODGE DURANGO GT AWD  
**Model Name & Number:** WDEH75

**Vendor Contact:** MIKE BALLARD  
**Phone No.:** 304-369-2411  
**Email:** mballard@stephensauto.com

<b>Vehicle Requirements:</b>	Mid Size Utility		
<b>Classification:</b>	Mid Size Utility		
<b>Drive:</b>	4 Wheel/All Wheel	<b>Manufacturer's Standard Available Colors</b>	
<b>Passenger seating:</b>	5 minimum (including driver)	<b>Standard Color Code</b>	<b>Color Description</b>
<b>Doors:</b>	4, minimum	PW7	WHITE
<b>Wheelbase:</b>	109 in., minimum		
<b>GVWR:</b>	6100 lbs. min, 7300 lbs. max.		
<b>Engine:</b>	6 cylinder minimum		
<b>Additional Requirements:</b>			
<b>Tow Package:</b>	Installed Hitch and Wiring		
<b>Slush/All-Weather Mats:</b>	Installed: Driver, Passenger, Cargo area		

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

**Vendor Bid Response:**

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 37,598.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

**\*Options:**

FOB Dealership: (Deduct)

N/A
\$ 2.00

FOB Other than Metro Charleston - Per Mile

\*Note - The above delivery "options" above are not evaluated as part of the award.



West Virginia  
Department of Administration  
Fleet Management

For the Governor's Representative Use Only

Approved  Declined

Signature

Approved Title

Date

# Vehicle Request

Erin Haushalter 1/5/26

Cabinet Secretary

DEPARTMENT Revenue Revenue Department of Administration

RE

### AGENCY INFORMATION

COORDINATOR NAME Matthew Farley

AGENCY/BILL CODE LO01 LOTTERY COMMISSION

E-MAIL MFARLEY@WYLOTTERY.COM

PHONE NO. (304) 558-0500 EXT 1846

FUND # \_\_\_\_\_ DEPT # 0705

DATE 10/29/2025

UNIT # 0705

### VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission Vehicle (go to decommission section)  Reassignment

JUSTIFICATION/PURPOSE To replace a vehicle at least 5 years old with over 120,000 miles

Est. # of days per week used 5

Est. # of miles per month used 1200

CABINET SECRETARY APPROVAL

DATE 12-18-25

### VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage

Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID

MAKE DODGE

MODEL DURANGO

YEAR 2025

COLOR WHITE PW7

FUEL TYPE Gasoline

7 Mid Size Utility...AWD or AWD, 5 seats, 4 doors, 109" WB, 6 cylid minimum

NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP Stephens Auto Center

PURCHASE PRICE \$37,598.00

USED VEHICLE VIN#

### DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL CHEROKEE

YEAR 2019

MILEAGE 122,000

LICENSE # SA003457

VIN # 1C4RJFAG4KC750148 FAT YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 12/30/25



West Virginia  
Department of Administration  
Fleet Management

Vehicle Request

For the Governor's Representative Use Only

Approved  Declined

Signature

Approved: Eric Hausalwiler  
Title

1/5/26  
Date

Eric Hausalwiler  
Cabinet Secretary

DEPARTMENT Revenue Department of Administration

RE

AGENCY INFORMATION

COORDINATOR NAME Matthew Farley  
AGENCY/BILL CODE LO01 LOTTERY COMMISSION  
E-MAIL MFARLEY@WVLOTTERY.COM  
PHONE NO. (304) 558-0500 EXT 1846  
FUND # \_\_\_\_\_ DEPT # 0705

DATE 10/29/2025

UNIT # 0705

VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission Vehicle (go to decommission section)  Reassignment

JUSTIFICATION/PURPOSE To replace a vehicle at least 5 years old with over 120,000 miles

Est. # of days per week used 5

Est. # of miles per month used 1200

CABINET SECRETARY APPROVAL

DATE 12-18-25

VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID \_\_\_\_\_

MAKE DODGE  
YEAR 2025

MODEL DURANGO

COLOR WHITE PW7 FUEL TYPE Gasoline

7 Mid Size Utility...4WD or AWD, 5 seats, 4 doors, 109" WB, 6 cylid minimum

NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP Stephens Auto Center

PURCHASE PRICE \$37,598.00

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE JEEP  
YEAR 2019

MILEAGE 126,000

MODEL CHEROKEE

LICENSE # SA003101

VIN # 1C4RJFAG0KC750146 FLT 44

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED \_\_\_\_\_

For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

Matthew Farley

DATE 12/30/25



West Virginia  
Department of Administration  
Fleet Management

# Vehicle Request

For the Governor's Representative Use Only

Approved  Declined

Signature  
Title

Date  
12/10/25

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### AGENCY INFORMATION

COORDINATOR NAME REGGIE SMITH DEPARTMENT MAPS  
AGENCY/BILL CODE M511 GOING HOME GRANT State Gov / Local YRE MA  
E-MAIL REGGIE.M.SMITH@WV.GOV  
PHONE NO. (304) 352-0205 EXT \_\_\_\_\_ DATE 12/7/2025  
FUND # 0570 DEPT # 0608 UNIT # 8448

### VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission vehicle (go to Decommission section)  Reassignment

### JUSTIFICATION/PURPOSE

Est. # of days per week used 5 Est. # of miles per month used 1100

### CABINET SECRETARY APPROVAL

DATE \_\_\_\_\_

### VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID

MAKE Dodge Model Durango GT AWD (WDEH75)  
YEAR 2026 COLOR WHITE Fuel Type Gasoline

New Vehicle Class/Description 7 - Mid Size Utility AWD/AWD, Passenger Seating: 5 Minimum (Includes Driver), 4 Door Minimum, 109" Minimum Wheelbase, 6 Cylinder Engine Minimum

DEALERSHIP Stephens Auto Center

PURCHASE PRICE \$37,598

USED VEHICLE VIN# \_\_\_\_\_

### DECOMMISSIONED VEHICLE

MAKE FORD MODEL ESCAPE  
YEAR 2010 MILEAGE 122311 LICENSE # SA002243  
VIN # 1FMCU9C74AKD33883 FMD 44

DECOMMISSIONING METHOD DTSP - Deliver to Supplier  
JUSTIFICATION FOR DEFERRED \_\_\_\_\_

For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

*[Signature]*

DATE 12/19/25

Approved:

*[Signature]*

Cabinet Secretary  
West Virginia Department of Administration

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West Virginia  
Department of Administration  
Fleet Management

# Vehicle Request

For the Governor's Representative Use Only

Approved  Declined

Signature: *[Signature]*  
Title: \_\_\_\_\_  
Date: 12/19/25

### AGENCY INFORMATION

COORDINATOR NAME REGGIE SMITH DEPARTMENT MAPS  
AGENCY/BILL CODE JS08 TIGER MORTON JUVENILE CENTER MA  
E-MAIL REGGIE.M.SMITH@WV.GOV  
PHONE NO. (304) 352-0205 EXT \_\_\_\_\_ DATE 12/7/2025  
FUND # 0570 DEPT # 0608 UNIT # 8425

### VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission vehicle (go to Decommission section)  Reassignment

### JUSTIFICATION/PURPOSE

Est. # of days per week used 5 Est. # of miles per month used 1100  
CABINET SECRETARY APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

### VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage \_\_\_\_\_  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID \_\_\_\_\_  
MAKE Dodge Model Durango GT AWD (WDEH75)  
YEAR 2026 COLOR WHITE Fuel Type Gasoline  
New Vehicle Class/Description 7 - Mid Size Utility...AWD/AWD, Passenger Seating: 5 Minimum (Includes Driver), 4 Door Minimum, 109" Minimum Wheelbase, 6 Cylinder Engine Minimum  
DEALERSHIP Stephens Auto Center PURCHASE PRICE \$37,598  
USED VEHICLE VIN# \_\_\_\_\_

### DECOMMISSIONED VEHICLE

MAKE JEEP MODEL PATRIOT  
YEAR 2014 MILEAGE 72294 LICENSE # SA004981  
VIN # 1C4NJRBB2ED880575 AQ YY  
DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED  
JUSTIFICATION FOR DEFERRED high maintenance issues

For FMD Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD *[Signature]*

DATE 12/19/25

Approved: *[Signature]*  
Cabinet Secretary  
West Virginia Department of Administration



West Virginia  
Department of Administration  
Fleet Management

# Vehicle Request

For the Governor's Representative Use Only

Approved  Declined

Signature: [Signature]  
Title: \_\_\_\_\_ Date: 12/15/25

### AGENCY INFORMATION

COORDINATOR NAME REGGIE SMITH DEPARTMENT MAPS  
AGENCY/BILL CODE JS08 TIGER MORTON JUVENILE CENTER MA  
E-MAIL REGGIE.M.SMITH@WV.GOV  
PHONE NO. (304) 352-0205 EXT \_\_\_\_\_ DATE 12/7/2025  
FUND # 0570 DEPT # 0608 UNIT # 8425

### VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission vehicle (go to Decommission section)  Reassignment

### JUSTIFICATION/PURPOSE

Est. # of days per week used 5 Est. # of miles per month used 1100  
CABINET SECRETARY APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

### VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage \_\_\_\_\_  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID \_\_\_\_\_

MAKE Dodge Model Durango GT AWD (WDEH75)  
YEAR 2026 COLOR WHITE Fuel Type Gasoline

New Vehicle Class/Description 7 - Mid Size Utility...4WD/AWD, Passenger Seating: 5 Minimum (includes Driver), 4 Door Minimum, 108" Minimum Wheelbase, 6 Cylinder Engine Minimum

DEALERSHIP Stephens Auto Center PURCHASE PRICE \$37,598  
USED VEHICLE VIN# \_\_\_\_\_

### DECOMMISSIONED VEHICLE

MAKE DODGE MODEL DURANGO  
YEAR 2014 MILEAGE 176418 LICENSE # SA000707  
VIN # 1CARDJAG2EC562324 AO YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED  
JUSTIFICATION FOR DEFERRED \_\_\_\_\_

For FMD Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 12/19/25

Approved: [Signature]  
Cabinet Secretary  
West Virginia Department of Administration



West Virginia  
Department of Administration  
Fleet Management

# Vehicle Request

For the Governor's Representative Use Only

Approved  Declined

Signature: *[Signature]*  
Title: \_\_\_\_\_  
Date: 12/15/25

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### AGENCY INFORMATION

COORDINATOR NAME REGGIE SMITH DEPARTMENT MAPS  
AGENCY/BILL CODE RJ11 TYGART REGIONAL JAIL MA \_\_\_\_\_  
E-MAIL REGGIE.M.SMITH@WV.GOV  
PHONE NO. (304) 352-0205 EXT \_\_\_\_\_ DATE 12/7/2025  
FUND # 6678 DEPT # 0608 UNIT # TVRJ

### VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission vehicle (go to Decommission section)  Reassignment

### JUSTIFICATION/PURPOSE

Est. # of days per week used 5 Est. # of miles per month used 1100

### CABINET SECRETARY APPROVAL

DATE \_\_\_\_\_

### VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage \_\_\_\_\_  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID \_\_\_\_\_

MAKE Dodge Model Durango GT AWD (WDEH75)  
YEAR 2026 COLOR WHITE Fuel Type Gasoline

New Vehicle Class/Description 7 - Mid Size Utility...AWD/AWD, Passenger Seating: 5 Minimum (Includes Driver), 4 Door Minimum, 109" Minimum Wheelbase, 6 Cylinder Engine Minimum

DEALERSHIP Stephens Auto Center PURCHASE PRICE \$37,598.

USED VEHICLE VIN# \_\_\_\_\_

### DECOMMISSIONED VEHICLE

MAKE FORD MODEL EXPLORER  
YEAR 2016 MILEAGE 165624 LICENSE # SA001119  
VIN # 1FM5K8ARXGGA20376 F4T YY

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED \_\_\_\_\_  
JUSTIFICATION FOR DEFERRED \_\_\_\_\_

For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

*[Signature]*

DATE 12/19/25

Approved: *[Signature]*  
Cabinet Secretary  
West Virginia Department of Administration



West Virginia  
Department of Administration  
Fleet Management

# Vehicle Request

For the Governor's Representative Use Only

Approved  Declined

*[Signature]*  
Signature  
Title Sr. Advisor  
Date 12/15/25

### AGENCY INFORMATION

COORDINATOR NAME **REGGIE SMITH** DEPARTMENT **MAPS**  
AGENCY/BILL CODE **CO10 PRUNTYTOWN CORRECTIONAL CENTER** MA  
E-MAIL **REGGIE.M.SMITH@WV.GOV**  
PHONE NO. **(304) 352-0205** EXT \_\_\_\_\_ DATE **12/7/2025**  
FUND # **0450** DEPT # **0608** UNIT # **8387**

### VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission vehicle (go to Decommission section)  Reassignment

### JUSTIFICATION/PURPOSE

Est. # of days per week used 5 Est. # of miles per month used 1100

### CABINET SECRETARY APPROVAL

DATE

### VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID

MAKE **Dodge** Model **Durango GT AWD (WDEH75)**  
YEAR **2026** COLOR **WHITE** Fuel Type **Gasoline**

New Vehicle Class/Description **7 - Mid Size Utility...4WD/AWD, Passenger Seating: 5 Minimum (Includes Driver), 4 Door Minimum, 109" Minimum Wheelbase, 6 Cylinder Engine Minimum**

DEALERSHIP **Stephens Auto Center**

PURCHASE PRICE **\$37,598**

USED VEHICLE VIN#

### DECOMMISSIONED VEHICLE

MAKE **FORD** MODEL **EXPLORER**  
YEAR **2017** MILEAGE **129880** LICENSE # **SA004435**

VIN # **1GAWGEFF1H1246228** *FMD FLT YY*

DECOMMISSIONING METHOD **DTSP - Deliver to Surplus** DEFERRED

JUSTIFICATION FOR DEFERRED

### For FMO Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

*[Signature]* DATE **12/19/25**

Approved:

*[Signature]*

Cabinet Secretary  
West Virginia Department of Administration

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West Virginia  
Department of Administration  
Fleet Management

# Vehicle Request

For the Governor's Representative Use Only

Approved  Declined

Signature: *S. Toliver*  
Title: \_\_\_\_\_  
Date: *12/15/25*

### AGENCY INFORMATION

COORDINATOR NAME REGGIE SMITH

DEPARTMENT MAPS

AGENCY/BILL CODE CO18 PAROLE SERVICES

MA

E-MAIL REGGIE.M.SMITH@WV.GOV

PHONE NO. (304) 352-0205 EXT \_\_\_\_\_

DATE 12/7/2025

FUND # 0450

DEPT # 0608

UNIT # 8376

### VEHICLE MISSION

What type of request is this?  Replacement vehicle (go to next section)  Increase to fleet (fill in this section)  
 Decommission vehicle (go to Decommission section)  Reassignment

### JUSTIFICATION/PURPOSE

Est. # of days per week used 5

Est. # of miles per month used 1100

### CABINET SECRETARY APPROVAL

DATE \_\_\_\_\_

### VEHICLE PURCHASE

Type of vehicle  New Vehicle  Used Vehicle Used Vehicle Mileage  
Who owns this vehicle?  Leased from Fleet  Agency Owned DOC ID

MAKE Dodge

Model Durango GT AWD (WDEH75)

YEAR 2026

COLOR WHITE

Fuel Type Gasoline

New Vehicle Class/Description 7 - Mid Size Utility...AWD/AWD, Passenger Seating: 5 Minimum (Includes Driver), 4 Door Minimum, 109" Minimum Wheelbase, 6 Cylinder Engine Minimum

DEALERSHIP Stephens Auto Center

PURCHASE PRICE \$37,598.

USED VEHICLE VIN# \_\_\_\_\_

### DECOMMISSIONED VEHICLE

MAKE FORD

MODEL TAURUS

YEAR 2016

MILEAGE 133365

LICENSE # SA004185

VIN # 1FAHP2D8XGG119739

*FMD FCT Y4*

DECOMMISSIONING METHOD ONST - Sell On-Site *vehicle not running*

DEFERRED \_\_\_\_\_

JUSTIFICATION FOR DEFERRED \_\_\_\_\_

For FMD Office Use Only

APPROVED  DECLINED

EXECUTIVE DIRECTOR, FMD

*Theresa Yaker*

DATE 12/19/25

Approved: \_\_\_\_\_

*[Signature]*

Cabinet Secretary  
West Virginia Department of Administration

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West Virginia Department of Administration Fleet Management

Vehicle Request

For the Governor's Representative Use Only

Approved Declined

Signature: [Signature] Title: [Blank] Date: 12/15/25

AGENCY INFORMATION

COORDINATOR NAME REGGIE SMITH DEPARTMENT MAPS
AGENCY/BILL CODE CO18 PAROLE SERVICES MA
E-MAIL REGGIE.M.SMITH@WV.GOV
PHONE NO. (304) 352-0205 EXT DATE 12/7/2025
FUND # 0450 DEPT # 0608 UNIT # 8376

VEHICLE MISSION

What type of request is this? [X] Replacement vehicle (go to next section) [ ] Increase to fleet (fill in this section)
[ ] Decommission vehicle (go to Decommission section) [ ] Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL

DATE

VEHICLE PURCHASE

Type of vehicle [X] New Vehicle [ ] Used Vehicle Used Vehicle Mileage
Who owns this vehicle? [X] Leased from Fleet [ ] Agency Owned DOC ID

MAKE Dodge Model Durango GT AWD (WDEH75)
YEAR 2026 COLOR WHITE Fuel Type Gasoline

New Vehicle Class/Description 7 - Mid Size Utility...AWD/AWD, Passenger Seating: 5 Minimum (includes Driver), 4 Door Minimum, 109" Minimum Wheelbase, 6 Cylinder Engine Minimum

DEALERSHIP Stephens Auto Center PURCHASE PRICE \$37,598

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE JEEP MODEL GRAND CHEROKEE
YEAR 2019 MILEAGE 127642 LICENSE # SA003458

VIN # 1C4RJFAG6KC750149 FMD FLT YY

DECOMMISSIONING METHOD ONST - Sell On-Site DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

[X] APPROVED [ ] DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 12/15/25

Approved: [Signature]

Cabinet Secretary West Virginia Department of Administration

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**West Virginia Secretary of State — Online Data Services**

**Business and Licensing**

Online Data Services Help

**Business Organization Detail**

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

**BOONE MOTOR SALES, INC.**

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C   Corporation	4/17/1934		4/17/1934	Domestic	Profit				

Organization Information			
<b>Business Purpose</b>	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	<b>Capital Stock</b>	5000.0000
<b>Charter County</b>	Boone	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	
<b>At Will Term Years</b>		<b>Par Value</b>	0.200000
<b>Authorized Shares</b>	25000	<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Notice of Process Address</b>	RICHARD STEPHENS PO BOX 278 DANVILLE, WV, 25053
<b>Principal Office Address</b>	104 STEPHENS DRIVE DANVILLE, WV, 25053 USA
<b>Principal Office Mailing Address</b>	P.O. BOX 278 DANVILLE, WV, 25053 USA
Type	Address

Officers	
Type	Name/Address
<b>Incorporator</b>	HARRY HATFIELD MADISON, WV, 25130 USA
<b>Incorporator</b>	O. L. MULLINS MADISON, WV, 25130 USA
<b>President</b>	RICHARD STEPHENS 115 POTTERFIELD DR CHARLESTON, WV, 25314
<b>Secretary</b>	PAULA BALLARD 141 FRANKLIN AVENUE MADISON, WV, 25130
<b>Treasurer</b>	CHASE BARTON 140 INGERSOLL DR OAK HILL, WV, 25901
<b>Vice-President</b>	MIKE W BALLARD 85 MOUNTAINVIEW DRIVE MADISON, WV, 25130
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
AUTO BUYERS	TRADENAME	4/10/2023	
AUTO BUYERS OF BECKLEY	TRADENAME	4/10/2023	
AUTO BUYERS OF SOUTHERN WEST VIRGINIA	TRADENAME	4/10/2023	
AUTO BUYERS OF SOUTHERN WV	TRADENAME	4/10/2023	
AUTO BUYERS OF WEST VIRGINIA	TRADENAME	9/9/2020	
AUTO BUYERS OF WV	TRADENAME	4/10/2023	
BECKLEY AUTO BUYERS	TRADENAME	4/10/2023	
BECKLEY BUYERS AUTO	TRADENAME	4/10/2023	
BUYERS AUTO	TRADENAME	4/10/2023	
BUYERS AUTO OF BECKLEY	TRADENAME	4/10/2023	
BUYERS AUTO OF SOUTHERN WEST VIRGINIA	TRADENAME	4/10/2023	
BUYERS AUTO OF SOUTHERN WV	TRADENAME	4/10/2023	
BUYERS AUTO OF WEST VIRGINIA	TRADENAME	4/10/2023	
BUYERS AUTO OF WV	TRADENAME	4/10/2023	
BUYERS OF BECKLEY	TRADENAME	4/10/2023	
BUYERS OF SOUTHERN WV	TRADENAME	4/10/2023	
STEPHENS AUTO CENTER	TRADENAME	6/12/1990	
STEPHENS AUTOMOTIVE GROUP	TRADENAME	4/8/2022	
STEPHENS PRE-OWNED OF NITRO	TRADENAME	2/5/2024	
WEST VIRGINIA AUTO BUYERS	TRADENAME	4/10/2023	

WV AUTO BUYERS		TRADENAME	4/10/2023
DBA Name		Description	Effective Date
Date		Amendment	Termination Date
	6/23/2020	UPDATED CAPITAL STOCK.	
Date		Amendment	

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