



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 02-11-2026

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CPO 0211 4031 GSD2600000009 2	<b>Change Order No:</b>	1	<b>Procurement Folder:</b>	1684945
<b>Document Name:</b>	Building 31 Parking Garage Rehabilitation Project			<b>Reason for Modification:</b>	
<b>Document Description:</b>	Building 31 Parking Garage Rehabilitation Project			Change Order No. 1 - to issue Notice to Proceed	
<b>Procurement Type:</b>	Central Purchase Order				
<b>Buyer Name:</b>	Tara Lyle				
<b>Telephone:</b>	(304) 558-2544				
<b>Email:</b>	tara.l.yyle@wv.gov				
<b>Shipping Method:</b>	Best Way		<b>Effective Start Date:</b>	2026-02-26	
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		<b>Effective End Date:</b>	2026-09-24	

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000166222	<b>Requestor Name:</b>	Aaron M Armstrong	
CARL WALKER CONSTRUCTION INC 935 VISTA DR PITTSBURGH PA 15205-1218 US		<b>Requestor Phone:</b>	304-352-5492	
<b>Vendor Contact Phone:</b>	999-999-9999	<b>Requestor Email:</b>	aaron.m.armstrong@wv.gov	
<b>Discount Details:</b>		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Discount Allowed</b>	<b>Discount Percentage</b>			<b>Discount Days</b>
#1 No	0.0000			0
#2 Not Entered				
#3 Not Entered				
#4 Not Entered				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 31 500 CAPITOL STREET CHARLESTON WV 25301 US

Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$2,290,603.59
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<p><b>PURCHASING DIVISION AUTHORIZATION</b>  <b>DATE:</b> <i>Tara Lyle 2/11/2026</i>  <b>ELECTRONIC SIGNATURE ON FILE</b></p>	<p><b>ATTORNEY GENERAL APPROVAL AND TO FORM</b>  <b>DATE:</b> <i>2/24/2026</i>  <b>ELECTRONIC SIGNATURE ON FILE</b></p>	<p><b>ENCUMBRANCE CERTIFICATION</b>  <b>DATE:</b> <i>2-24-26</i>  <b>ELECTRONIC SIGNATURE ON FILE</b></p>
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**Extended Description:**

Change Order No. 1 - To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: February 26th, 2026 through September 24, 2026

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	2290603.59
Service From	Service To	Manufacturer	Model No		
2026-02-26	2026-09-24				

**Commodity Line Description:** Base Bid - Building 31 Parking Garage Rehabilitation Project

**Extended Description:**

Base Bid, including all unit prices in Exhibit A.



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
GENERAL SERVICES DIVISION  
State Capitol  
Charleston, West Virginia 25305

Eric L. Householder  
Cabinet Secretary

Bob Kilpatrick  
Director

February 10, 2026

935 Vista Drive  
Pittsburgh, PA, 15205

Attn: Mrs. McMillen,

**NOTICE TO PROCEED**

Per issuance of Purchase Order Number CPO 0211 GSD260000009, this is your notification to commence work on (Thursday) February 26th, 2026, to provide all labor, equipment, materials, and incidentals for services related to the Building 31 Parking Garage Rehabilitation Project, per the bid requirements, terms, and conditions of CRFQ 0211 GSD260000007.

Given the contract's terms and conditions, the Vendor will have Two Hundred and Ten (210) calendar days from the issuance of the Notice to Proceed to finish the project. The contract start date is February 26th, 2026 and the Final Completion date is September 24, 2026.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 352-5531, or e-mail at [cody.g.taylor@wv.gov](mailto:cody.g.taylor@wv.gov).

Sincerely, *Cody Taylor*

Cody Taylor, Procurement Specialist Sr., GSD



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Aug 15, 2025



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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#### CARL WALKER CONSTRUCTION, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	2/3/2010		2/3/2010	Foreign	Profit		11/1/2011	Revoked (Failure to File Annual Report)

Organization Information		
<b>Business Purpose</b>	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)	
<b>Charter County</b>	<b>Capital Stock</b>	
<b>Charter State</b>	PA	<b>Control Number</b>
<b>At Will Term</b>	<b>Excess Acres</b>	
<b>At Will Term Years</b>	<b>Member Managed</b>	
<b>Authorized Shares</b>	<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Designated Office Address</b>	935 VISTA PARK DRIVE PITTSBURGH, PA, 15205
<b>Principal Office Address</b>	935 VISTA PARK DRIVE PITTSBURGH, PA, 15205 USA
<b>Principal Office Mailing Address</b>	935 VISTA PARK DRIVE PITTSBURGH, PA, 15205 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>President</b>	LEONARD TSUPROS 115 CHUBBIC ROAD CANNONSBURG, PA, 15317
<b>Type</b>	<b>Name/Address</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, February 18, 2026 — 9:13 AM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#</u> Date: <u>2/12/2024</u>  Solicitation No. <u>CRFQ GSD 26#07</u>  <u>CO#1 NTP</u>	Agency: West Virginia General Services Division  Procurement Officer Submitting Requisition: Cody Taylor  Requisition No. CPO GSD2600000009  PF No.: 1684945
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	<b>Insurance requirements</b>				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	<b>Office of Technology CIO pre-approval</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	<b>Treasurer's Office (banking) pre-approval</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

**For Purchasing Division Use Only:**

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Jan Riley