



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 02-18-2026

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0209 4307 FAR2500000001 4	Procurement Folder:	1647141
Document Name:	ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND SINGLE AUD	Reason for Modification:	CHANGE ORDER 1 ADMINISTRATIVE CHANGE TO INCLUDE COMPLETE COST SHEET
Document Description:	ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND SINGLE AUD		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2025-05-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-05-19

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000184076	Requestor Name:	David W Mullins
CLIFTONLARSONALLEN LLP 4334 Munson Street, NW		Requestor Phone:	(304) 558-0076
Canton OH 44718 US		Requestor Email:	dave.w.mullins@wv.gov
Vendor Contact Phone:	4148813868	<div style="font-size: 48px; font-weight: bold; margin: 0;">2026</div> <div style="font-weight: bold; margin: 5px 0;">FILE LOCATION _____</div>	
Discount Details:	Extension:		
Discount Allowed	Discount Percentage Discount Days		
#1 No	0.0000 0		
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
ACCOUNTING SECTION DEPARTMENT OF ADMINISTRATION 2019 WASHINGTON ST E PO BOX 50121 CHARLESTON WV 25305-0121 US	FINANCIAL ACCOUNTING AND REPORTING SECTION DEPARTMENT OF ADMINISTRATION BLDG 17 2101 WASHINGTON ST E CHARLESTON WV 25305-1510 US

CR 2-20-26
 Purchasing Division's File Copy

Total Order Amount:	\$1,460,000.00
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PURCHASING DIVISION AUTHORIZATION <i>Turaga 2/19/26</i> DATE:	ATTORNEY GENERAL APPROVAL AS TO FORM <i>[Signature]</i> DATE: <i>2/24/2026</i>	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: <i>2-24-26</i>
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ELECTRONIC SIGNATURE ON FILE

ELECTRONIC SIGNATURE ON FILE

ELECTRONIC SIGNATURE ON FILE

Extended Description:

CHANGE ORDER 1

ADMINISTRATIVE CHANGE ORDER TO INCLUDE ATTACHMENT C COST SHEET THAT WAS INADVERTENTLY NOT INCLUDED IN THE ORIGINAL CONTRACT AWARD.

NO OTHER CHANGES

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	93151607	0.00000		0.000000	\$1,460,000.00
Service From	Service To	Manufacturer	Model No		
2025-05-20	2026-05-19				

Commodity Line Description: ACFR Financial Report (ACFR) and Single Audit

Extended Description:

Annual Comprehensive Financial Report (ACFR) and the Single Audit for the State of West Virginia.



Cost Proposal

April 15, 2025

ORIGINAL

Proposal to provide professional
audit services to:

State of West Virginia

Prepared by:

Sean Walker, CPA, CFE, CGFM, CGMS, Principal

sean.walker@CLAconnect.com

Direct 703-825-2106

CLAconnect.com

CPAS | CONSULTANTS | WEALTH ADVISORS

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAglobal.com/disclosure.

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.



Cost Proposal

Having upfront conversations builds relationships.

The value we can provide your organization goes beyond meeting your compliance needs. We can help you discover opportunities to enhance your performance and achieve your strategic goals. Our insights and strategies are tailored to your specific situation and represent a return on your investment.

Please note that these are firm-fixed fees and include out-of-pocket costs associated with the engagement such as local travel. We understand that clients do not want fee surprises; our fee and billing practices reflect this understanding.

CLA has completed *Attachment C* and has been provided on page 5 of this document.

1. Name of firm

CLA (CliftonLarsonAllen LLP)

2. Total all-inclusive maximum price for one-year engagement of fiscal year 2025

Total all-inclusive maximum price for fiscal year 2025 \$1,460,000

3. Total all-inclusive maximum price for one-year engagement of fiscal year 2026

Total all-inclusive maximum price for fiscal year 2026 \$1,503,900

4. Total all-inclusive maximum price for one-year engagement of fiscal year 2027

Total all-inclusive maximum price for fiscal year 2027 \$1,549,300

5. Total all-inclusive maximum price for one-year engagement of fiscal year 2028

Total all-inclusive maximum price for fiscal year 2028 \$1,596,000

Our fee quote is designed with an understanding that:

- The State personnel will provide documents and information requested in a timely fashion.
- The operations of your organization do not change significantly and do not include any future acquisitions or significant changes in your business operations.
- There are not significant changes to the scope, including no significant changes in auditing, accounting, or reporting requirements.

The 5% technology and client support fee supports our continuous investment in technology and innovation to enhance your experience and protect your data.



Fee increase

Our fees are based on professional standards and regulations currently in effect and barring any changes in the nature or requirements of the engagement, our annual fees will increase in accordance with the increases in our payroll and overhead costs. In addition, costs could increase due to substantial changes in your office locations, asset size and/or operational structure. If fee increases are expected outside of the ranges provided above, we would discuss with management prior to the completion of the work.

No surprises

Our clients don't like fee surprises. Neither do we. If changes or complexities occur — or any "out-of-scope" work is required — we'll discuss a revised proposal with you first.

It's not our policy or practice to bill our clients every time we receive a phone call or email. We're invested in our relationships and strongly encourage intentional and frequent communication. Contact us year-round as changes or questions arise.

Out-of-pocket expenses in the total all-inclusive maximum price and reimbursement rates

As requested, all estimated out-of-pocket expenses must be included in the cost proposal as part of the total all-inclusive maximum price submitted by the firm. CLA understands that it is anticipated that there will be weeks of in person/onsite required hours for the chosen auditor (outside of the audit time that can be performed remotely). We understand, for the ACFR we estimate approximately 20% of the audit will be performed on-site. We understand, for the Single Audit, certain case files and sample documentation will have to be reviewed on site. We understand that it is estimated that up to 35% of that testing will need to be performed on site as well. CLA understands that these hours are estimates only and may exceed this amount. While some of the audit work can be done remotely and uploaded to secure portals, many files will have to be reviewed in person due to volume or sensitivity of data. Our bids account for in person audit days and the travel expenses necessary.

Single audit program fees

Our fees are based on 23 major programs. If the number of programs increases or decreases, you can expect an increase or decrease in your fees on the single audit, approximately \$25,000 per program for a basic program. Larger programs such as Student Financial Aid could be up to \$50,000.



Fee for additional services

For any additional work, it is our practice to bill for actual hours incurred at an hourly rate applicable to the professional completing the project at hand. If additional work is requested outside of the scope of requested services, we will discuss with you our proposed fee for additional services before we begin the project. Any such additional work agreed to between the State and CLA shall be performed at the below rates.

Level	Current Hourly Rate
Principal/Signing Director	\$355+
Manager/Director	\$185 - \$320
Senior	\$160 - \$220
Associate	\$140 - \$170

Our last word on fees: we're committed to serving you and creating a long-standing relationship. If fees are a deciding factor in your selection of a professional services firm, give us a call and let's discuss.

Transparent: Clear, authentic communication and market-based fees.



REQUEST FOR PROPOSAL
(West Virginia Finance Division CRFP FAR2500000001)

Attachment C: Cost Sheet

Cost information below as detailed in the Request for Proposal and submitted in a separate sealed envelope. Cost should be clearly marked.

Cost Proposal for Fiscal Year 2025 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's including but not limited to GASB 101 and 102 \$ 525,000

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 840,000

wvOASIS SSAE 16 Service Organization Control 1 Report \$ 65,000

Multimodal Transportation Facilities (Separately Published Audit) \$ 30,000

Cost Proposal for Fiscal Year 2026 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's including but not limited to GASB 103 and 104 \$ 540,800

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 885,200

wvOASIS SSAE 16 Service Organization Control 1 Report \$ 67,000

Multimodal Transportation Facilities (Separately Published Audit) \$ 30,900

Cost Proposal for Fiscal Year 2027 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's \$ 557,100

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 891,200

wvOASIS SSAE 16 Service Organization Control 1 Report \$ 69,100

Multimodal Transportation Facilities (Separately Published Audit) \$ 30,900

Cost Proposal for Fiscal Year 2028 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's \$ 573,900

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 918,000

wvOASIS SSAE 16 Service Organization Control 1 Report \$ 71,200

Multimodal Transportation Facilities (Separately Published Audit) \$ 32,900

Grand Total of Cost Proposal for Fiscal Year 2025, 2026, 2027, and 2028 \$ 1,596,000

Revised 07/01/2021





Lyle, Tara L <tara.l.lyle@wv.gov>

Re: FW: [External] Re: 2026 SOC Statement of Work

1 message

Hustead, Crystal G <crystal.g.hustead@wv.gov>
To: "Gray, Shelia A" <shelia.a.gray@wv.gov>
Cc: Tara L Lyle <tara.l.lyle@wv.gov>

Wed, Feb 18, 2026 at 1:42 PM

Attached is what the vendor submitted, it looks like the scanned copy does have the last page missing.

I just requested the file to be pulled to see if it was included in the hardcopy, if not, we can do a change order to add it.

Crystal Hustead, CPPB

Senior Buyer

Purchasing Division

304-558-2402 | Crystal.G.Hustead@wv.gov

2019 Washington St. E., Charleston, WV 25305



On Wed, Feb 18, 2026 at 1:20 PM Gray, Shelia A <shelia.a.gray@wv.gov> wrote:

I did see the cost proposal starting on page 76.

CliftonLarsonAllen LLP (CLA) is stating they also submitted the attached Cost Sheet C. I wanted to verify this with you to make sure we truly did not receive it before I let them know.

On Wed, Feb 18, 2026 at 1:15 PM Hustead, Crystal G <crystal.g.hustead@wv.gov> wrote:

The cost proposal was included in the award documents, they start on page 76 of the attachment in Oasis

Crystal Hustead, CPPB

Senior Buyer

Purchasing Division

304-558-2402 | Crystal.G.Hustead@wv.gov

2019 Washington St. E., Charleston, WV 25305



On Wed, Feb 18, 2026 at 1:07 PM Gray, Shelia A <shelia.a.gray@wv.gov> wrote:

Hello,

The final contract we have with CliftonLarsonAllen LLP is missing Cost Sheet C. The firm has provided a snippet below of what should have been included, but I would like to verify this against our records.

Could you please check the original contract documents to see if this cost sheet was submitted at the time the bid was opened?

Centralized Contract(CCT) Dept: 0209 ID: FAR2500000001

Thanks a bunch

Shelia Gray

----- Forwarded message -----

From: **Bradford, Lauren** <Lauren.Bradford@claconnect.com>
Date: Wed, Feb 18, 2026 at 10:59 AM
Subject: FW: [External] Re: 2026 SOC Statement of Work
To: Duke, Melody A <melody.a.duke@wv.gov>, Long, Sarah H <sarah.h.long@wv.gov>

FYI – please see below for the RFP attachment that notes the SOC fee.



Lauren Bradford, CPA
Director
State and Local Government

Direct 410-453-5543 Mobile 301-312-2942
CLA (CliftonLarsonAllen LLP)
lauren.bradford@claconnect.com

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAGlobal.com/disclaimer. Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

From: Warner, Brent <Brent.Warner@claconnect.com>
Sent: Wednesday, February 18, 2026 10:43 AM
To: Bradford, Lauren <Lauren.Bradford@claconnect.com>
Cc: Lutheran, Jake <Jake.Lutheran@claconnect.com>; Boguski, Brian <Brian.Boguski@claconnect.com>
Subject: RE: [External] Re: 2026 SOC Statement of Work

I used the language straight from last year's SOW, and here is where I got the fee. Did I read this wrong?

Attachment C: Cost Sheet

Cost information below as detailed in the Request for Proposal and submitted in a separate sealed envelope. Cost should be clearly marked.

Cost Proposal for Fiscal Year 2025 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's including but not limited to GASB 101 and 102 \$ 525,000

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 840,000

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Multimodal Transportation Facilities (Separately Published Audit) \$ 30,000

Cost Proposal for Fiscal Year 2026 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's including but not limited to GASB 103 and 104 \$ 540,800

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 885,200

vvOASIS SSAE 16 Service Organization Control 1 Report \$ 67,000

Multimodal Transportation Facilities (Separately Published Audit) \$ 30,900

Cost Proposal for Fiscal Year 2027 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's \$ 557,100

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 891,200

vvOASIS SSAE 16 Service Organization Control 1 Report \$ 69,100

Multimodal Transportation Facilities (Separately Published Audit) \$ 30,900

Cost Proposal for Fiscal Year 2028 (each item is an All-Inclusive Cost):

ACFR cost should reflect any work necessary to implement any new GASB's \$ 573,900

Single Audit cost should reflect work for up to and including 23 major programs (we currently have 22) Cost needs to reflect any Compliance Supplement Changes \$ 918,000

vvOASIS SSAE 16 Service Organization Control 1 Report \$ 71,200

Multimodal Transportation Facilities (Separately Published Audit) \$ 32,900

Grand Total of Cost Proposal for Fiscal Year 2025, 2026, 2027, and 2028 \$ 1,596,000

Revised 07/01/2021



Brent Warner, CPA, CIA, CRMA
Signing Director
Business Risk Services

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CLA (CliftonLarsonAllen LLP)
brent.warner@claconnect.com

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From: Bradford, Lauren <Lauren.Bradford@claconnect.com>

Sent: Wednesday, February 18, 2026 9:38 AM

To: Warner, Brent <Brent.Warner@claconnect.com>

Cc: Lutheran, Jake <Jake.Lutheran@claconnect.com>; Boguski, Brian <Brian.Boguski@claconnect.com>

Subject: FW: [External] Re: 2026 SOC Statement of Work

Good morning Brent – FYI, please see below from Melody.



Lauren Bradford, CPA
Director
State and Local Government

Direct 410-453-5543 Mobile 301-312-2942
CLA (CliftonLarsonAllen LLP)
lauren.bradford@claconnect.com

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From: Duke, Melody A <melody.a.duke@wv.gov>
Sent: Wednesday, February 18, 2026 9:33 AM
To: Long, Sarah H <sarah.h.long@wv.gov>
Cc: Bradford, Lauren <Lauren.Bradford@claconnect.com>; Boguski, Brian <Brian.Boguski@claconnect.com>; Brannon, Alexandra E <alexandra.e.brannon@wv.gov>
Subject: Re: [External] Re: 2026 SOC Statement of Work

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Sarah, I am comfortable with you proceeding and signing the document.

Lauren, please provide the countersigned document once it is completed.

Thank you.

Melody Duke

Director of Finance

Department of Administration

2101 Washington Street, East

Charleston, WV 25305

Melody.A.Duke@wv.gov

Direct Dial: 304-414-9040

On Wed, Feb 18, 2026 at 9:30 AM Long, Sarah H <sarah.h.long@wv.gov> wrote:

Thank you for refreshing my memory-the new contract does not say "as stated in the RFP" and from a contractual standpoint we are concerned it looks like an additional fee the way it is stated.

Sarah H. Long, CPA

*Chief Financial Officer, State of West Virginia
Assistant Cabinet Secretary of Administration*

State Capitol 1900 Kanawha Blvd. E.
Bldg. 1, Room E-119, Charleston, WV 25303
304-352-6108 (office) | 681-557-9298 (cell)



On Wed, Feb 18, 2026 at 9:24 AM Bradford, Lauren <Lauren.Bradford@claconnect.com> wrote:

Good morning Melody,

Please see attached for the PY SOW – it looks like Sarah signed it on 10/10 & the fee was \$65k “as stated in the RFP.” I also looped in @Boguski, Brian in case you have any additional questions that he can assist with.

Thanks,

Lauren



Lauren Bradford, CPA
Director
State and Local Government

Direct 410-453-5543 Mobile 301-312-2942
CLA (CliftonLarsonAllen LLP)
lauren.bradford@claconnect.com

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From: Duke, Melody A <melody.a.duke@wv.gov>
Sent: Wednesday, February 18, 2026 7:42 AM
To: Bradford, Lauren <Lauren.Bradford@claconnect.com>
Cc: Long, Sarah H <sarah.h.long@wv.gov>
Subject: Fwd: [External] Re: 2026 SOC Statement of Work

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Lauren, can you please chime in if you know anything about this.

Melody Duke

Director of Finance

Department of Administration

2101 Washington Street, East

Charleston, WV 25305

Melody.A.Duke@wv.gov

Direct Dial: 304-414-9040

----- Forwarded message -----

From: **Long, Sarah H** <sarah.h.long@wv.gov>
Date: Tue, Feb 17, 2026 at 1:58 PM
Subject: Fwd: [External] Re: 2026 SOC Statement of Work
To: Walker, Sean <sean.walker@claconnect.com>
Cc: Melody A Duke <melody.a.duke@wv.gov>

Sean,

We received this statement of work for me to sign. I did not sign this last year. Also, there is a dollar figure in this that is not specifically stated in the contract/RFP. Since this is an all inclusive contract, I am hesitant to sign this with a dollar figure in it. Can you provide some information?

Sarah

Sarah H. Long, CPA

*Chief Financial Officer, State of West Virginia
Assistant Cabinet Secretary of Administration*

State Capitol 1900 Kanawha Blvd. E.
Bldg. 1, Room E-119, Charleston, WV 25303
304-352-6108 (office) | 681-557-9298 (cell)



----- Forwarded message -----

From: **Warner, Brent** <Brent.Warner@claconnect.com>
Date: Tue, Feb 17, 2026 at 1:19 PM
Subject: RE: [External] Re: 2026 SOC Statement of Work
To: Long, Sarah H <sarah.h.long@wv.gov>

Sarah – I have corrected your title. My apologies. Below is the link to the SOW with your updated title.

<https://cla.getoutlaw.com/deals/-OIOADVogySuSzuBCW7d>

Thank you!

Brent



Brent Warner, CPA, CIA, CRMA
Signing Director
Business Risk Services

Direct 317-569-6150 Mobile 317-514-2245
CLA (CliftonLarsonAllen LLP)
brent.warner@claconnect.com

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On Tue, Feb 17, 2026 at 1:12 PM Warner, Brent <Brent.Warner@claconnect.com> wrote:

Hi Sarah – Below is a link to the 2026 Statement of Work for the 2026 SOC I engagement for your review. If no questions/issues, you can electronically sign, which will execute the document. If there are any questions, please feel free to reach out.

https://cla.getoutlaw.com/invitation/-OlgnlYCKhDq-6E3rvm8/-OIOAEhHVk5sWc6_xNF1

Thank you, and we look forward to serving the State of West Virginia this year.

Brent



Brent Warner, CPA, CIA, CRMA
Signing Director
Business Risk Services

Direct 317-569-6150 Mobile 317-514-2245
CLA (CliftonLarsonAllen LLP)
brent.warner@claconnect.com

We'll get you there.
CPAs | Consultants | Wealth Advisors



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Revolutionary FAR Overhaul Impacts to SAM.gov Show Details
Aug 15, 2025



See All Alerts

Records Retention Policy Impacts Old SAM Registration Data Show Details
May 21, 2025



Sign In

Home Search Data Bank Data Services Help

Search

All Words

e.g. 1606N020Q02

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

Any Words *i*

All Words *i*

Exact Phrase *i*

e.g. 123456789, Smith Corp

"cliftonlarsenallen llp" ×

Entity ∨

Location ∨

Status ∧

Active

Inactive

Reset

Entity Information ∧



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification



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Would you like to include inactive records in your search results?

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CLIFTONLARSONALLEN LLP

** See Attached **

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLP Limited Liability Partnership	1/1/2024		1/18/2024	Foreign	Profit				

Organization Information		
Business Purpose	Capital Stock	
Charter County	Control Number	9B7E8
Charter State	MN	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 25313 USA
Principal Office Address	220 S 6TH ST STE 300 MINNEAPOLIS, MN, 55402 USA
Type	Address

X Close

Officers	
Type	Name/Address
Partner	CATHY CLARKE 220 S 6TH ST STE 300 MINNEAPOLIS, MN, 55402 USA
Type	Name/Address

Hi, I'm SOLO! I can help you file your Annual Report.

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, February 18, 2026 — 2:25 PM

© 2026 State of West Virginia

Hi, I'm SOLO! I can help
you file your Annual
Report.

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	PO BOX 829676	PHILADELPHIA	PA	19182-9676	
Payment	PO BOX 829702	PHILADELPHIA	PA	191829702	
Payment	220 S 6TH ST STE 300	MINNEAPOLIS	MN	55402	
Payment	PO BOX 829709	PHILADELPHIA	PA	19182 9709	Angela Kriebler
Payment	160 S WARNER ROAD STE 310	KING OF PRUSSIA	PA	19408	
Ordering	4334 Munson Street, NW	Canton	OH	44718	Sean Walker
Payment	PO BOX 775967	CHICAGO	IL	60677-5967	
Payment	610 W GERMANTOWN PIKE STE 400	PLYMOUTH MEETING	PA	19462	Michael Johns, CPA, Principal
Ordering	610 W GERMANTOWN PIKE STE 400	PLYMOUTH MEETING	PA	19462	Michael Johns, CPA, Principal
Payment	610 W GERMANTOWN PIKE	PLYMOUTH MEETING	PA	19462	

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : 000000184076
CLIFTONLARSONALLEN LLP

Active From : 03/07/2017

Active To :

Address Type : Payment

Default Record :

Division/Department :

Mail Returned :

Additional Address Info. :

Active Address : Yes

Prevent New Spending :

Default Currency : USD - US Dollar

Address Information

Address ID : AD000005 Country Phone Code : 1
 Street 1 : PO BOX 829676 Phone : 000-000-0000
 Street 2 : Phone Extension :
 City : PHILADELPHIA County :
 State/Province : PA County Name :
 Zip/Postal Code : 19182-9676 Country : US
 DUNS :
 Extended DUNS :
 Unique Entity Identifier :
 CAGE Code :

Prenote/EFT

Remittance Advice

Contact Information

Contact Address Information

Geographic Designation

Change Management

Modify Existing Record Add New Address

Master Address Master Contacts Languages

Vendor Transaction History

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>2/18/22</u> Solicitation No. <u>CCT FAR25#01</u> <u>CO#1 Admi Co + Acc missed</u>	Agency: <u>DOA - Finance</u> Procurement Officer Submitting Requisition: <u>Shelia Furg</u> Requisition No. <u>CCT FAR2501</u> PF No.: <u>1647141</u>
--	--

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Crystal Husted