



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 12-03-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0506 2936 BPH240000002 4	Procurement Folder:	1216478
Document Name:	FIRE SUPPRESSION SYSTEM INSPECTION AND MAINTENANCE	Reason for Modification:	Change Order No. 3 - Administrative change order to correct values on Commodity Lines 1 through 4 since last renewal values were not changed.
Document Description:	FIRE SUPPRESSION SYSTEM INSPECTION AND MAINTENANCE		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-11-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-10-31

## VENDOR

Vendor Customer Code: 000000114773  
NITRO CONSTRUCTION SERVICES INC  
4300 1ST AVENUE

NITRO WV 25143  
US

Vendor Contact Phone: 3042041566 Extension:

## Discount Details:

	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

## DEPARTMENT CONTACT

Requestor Name: Courtney M Buskirk  
Requestor Phone: 304-352-4853  
Requestor Email: courtney.m.buskirk@wv.gov

**2026**  
FILE LOCATION

## INVOICE TO

BUYER - 304-957-0209  
HEALTH AND HUMAN RESOURCES  
OFFICE OF OPERATIONS  
ONE DAVIS SQUARE, RM 115  
CHARLESTON WV 25301  
US

## SHIP TO

BUYER - 304-957-0209  
HEALTH AND HUMAN RESOURCES  
OPERATIONS DIAMOND PROJECT  
350 CAPITOL ST  
CHARLESTON WV 25301  
US

CR 12-5-25

Total Order Amount:

Open End

Purchasing Division's File Copy

## PURCHASING DIVISION AUTHORIZATION

DATE: 12/11/25  
ELECTRONIC SIGNATURE ON FILE

## ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: 12/11/25  
ELECTRONIC SIGNATURE ON FILE

## ENCUMBRANCE CERTIFICATION

DATE: 12-11-25  
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 3 - Administrative change order to correct pricing on Commodity Lines 1 through 4 that were inadvertently omitted from Change Order No. 2 at the time of renewal.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	46191608				0.000000
Service From		Service To		Service Contract Amount	
2023-11-01		2026-10-31		3000.00	

Commodity Line Description: Annual Inspections - Office of Laboratory Services

Extended Description:

Annual Inspections - Office of Laboratory Service - 167 11th Ave South Charleston

- 13.4.1 Backflow Annual Inspections
- 13.5.1 Fire Panel and Fire Alarm System Annual Inspections
- 13.6.1 Fire Extinguisher Annual Inspections

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	40101800				0.000000
Service From		Service To		Service Contract Amount	
2023-11-01		2026-10-31		600.00	

Commodity Line Description: Annual Inspections - OLS, Big chimney

Extended Description:

Annual Inspections - OLS- Big Chimney 4710 Chimney Drive, Suite G, Charleston

- 13.6.1 Fire Extinguisher Annual Inspections

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	46191608				0.000000
Service From		Service To		Service Contract Amount	
2023-11-01		2026-10-31		4200.00	

Commodity Line Description: Annual Inspections - Office of the Chief Medical Examiner

Extended Description:

Annual Inspections - Office of the Chief Medical Examiner

- 13.1.1 Fire Suppression System annual Inspections
- 13.31.1 Sprinkler Waterflow Annual Inspections
- 13.4.1 Backflow Annual Inspections
- 13.5.1 Fire Panel and Fire Alarm System Annual Inspections
- 13.6.1 Fire Extinguisher Annual Inspections

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	46191608				0.000000
Service From		Service To		Service Contract Amount	
2023-11-01		2026-10-31		3000.00	

Commodity Line Description: Semi Annual Inspections - Chief Medical Examiner

Extended Description:  
Semi Annual Inspections - Office of the Chief Medical Examiner  
  
13.2.1 Clean Agent Systems Semi Annual Inspections  
  
Unit Pricing: \$500.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	46191608				0.000000
Service From		Service To		Service Contract Amount	
2023-11-01		2026-10-31		0.00	

Commodity Line Description: All Locations - Corrective Maintenance Labor

Extended Description:  
All Locations: Corrective Maintenance  
  
13.9.1 Corrective Maintenance Labor Hourly Rate  
  
Hourly Labor Rate: \$80.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	46191608				0.000000
Service From		Service To		Service Contract Amount	
2023-11-01		2026-10-31		0.00	

Commodity Line Description: All Locations - Corrective Maintenance Parts Mark Up

Extended Description:  
All Locations: Corrective Maintenance Parts Mark Up  
  
13.9.1 Corrective Maintenance Parts Mark Up  
  
Parts Mark-Up Percentage: 20% (1.20 x Parts Price)

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Aug 15, 2025


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May 21, 2025


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e.g. 1606N020Q02

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e.g. 123456789, Smith Corp

"NITRO CONSTRUCTION SERVICES INC" Classification Excluded Individual Excluded Entity Federal Organizations Exclusion Type Exclusion Program Location Dates Reset 



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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### NITRO CONSTRUCTION SERVICES, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C   Corporation	4/10/2007		4/10/2007	Domestic	Profit				

Organization Information									
<b>Business Purpose</b>	2382 - Construction - Special Trade Contractors - Building Equipment Contractors (electrical & other wiring, plumbing, heating & air-conditioning, other)			<b>Capital Stock</b>	1000.0000				
<b>Charter County</b>	Putnam			<b>Control Number</b>	92949				
<b>Charter State</b>	WV			<b>Excess Acres</b>					
<b>At Will Term</b>				<b>Member Managed</b>					
<b>At Will Term Years</b>				<b>Par Value</b>	1.000000				
<b>Authorized Shares</b>	1000			<b>Young Entrepreneur</b>	Not Specified				

**Addresses**

Type	Address
<b>Local Office Address</b>	4300 1ST AVE NITRO, WV, 25143
<b>Mailing Address</b>	P.O. BOX 879 NITRO, WV, 25143 USA
<b>Notice of Process Address</b>	DANIEL J. KONRAD 611 THIRD AVENUE HUNTINGTON, WV, 25701
<b>Principal Office Address</b>	4300 1ST AVENUE NITRO, WV, 25143 USA
Type	Address

**Officers**

Type	Name/Address
<b>Director</b>	DOUGLAS REYNOLDS 75 WEST THIRD AVENUE HUNTINGTON, WV, 25701
<b>Director</b>	MARSHALL REYNOLDS 4300 1ST AVE NITRO, WV, 25143
<b>Director</b>	NITRO CONSTRUCTION SERVICES 4300 1ST AVE NITRO, WV, 25143 USA
<b>Incorporator</b>	DANIEL J. KONRAD 611 THIRD AVENUE HUNTINGTON, WV, 25701 USA
<b>President</b>	GABRIEL HOLSTEIN 4300 1ST AVE NITRO, WV, 25143
<b>Secretary</b>	CHARLES CRIMMEL 75 3RD AVE. W. HUNTINGTON, WV, 257011116
<b>Treasurer</b>	DOUGLAS REYNOLDS 75 3RD AVE. W. HUNTINGTON, WV, 25701
<b>Vice-President</b>	STEWART BEEBE 4300 1ST AVE NITRO, WV, 25143
Type	Name/Address

**DBA**

DBA Name	Description	Effective Date	Termination Date
HERITAGE PAINTING	TRADENAME	7/30/2024	
NITRO ELECTRIC COMPANY, INC.	TRADENAME	4/28/2018	
NITRO MECHANICAL SERVICES	TRADENAME	7/29/2008	
REVOLT ENERGY	TRADENAME	5/14/2021	
RIGNEY DIGITAL SERVICES	TRADENAME	10/15/2025	
DBA Name	Description	Effective Date	Termination Date

**Name Changes**

Date	Old Name
1/16/2018	NITRO ELECTRIC COMPANY, INC.
4/30/2007	NEC ACQUISITION COMPANY, INC.
Date	Old Name

**Subsidiaries**

Name	Address
	ENERGY SERVICES OF AMERICA CORPORATION 75 3RD AVE W HUNTINGTON, WV, 25701
Name	Address

Date	Amendment
1/16/2018	NAME CHANGE: FROM NITRO ELECTRIC COMPANY, INC.
4/30/2007	NAME CHANGE: FROM NEC ACQUISITION COMPANY, INC.
Date	Amendment

**Annual Reports****Filed For**

2025

2024



2023
2022
2021
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2017x
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2008
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, November 20, 2025 — 8:56 AM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>11/25/25</u> Solicitation No. <u>CMA BPH240000002</u>	Agency: WV Department of Health Procurement Officer Submitting Requisition: Heather White Requisition No. CMA BPH2400000002 CO3 PF No.: 1216478
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*Tara Hyle*