



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 11-18-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 1400 1400 AGR2500000001 2	Procurement Folder:	1596812
Document Name:	Treated Fence Posts	Reason for Modification:	
Document Description:	Treated Fence Posts	Change Order No. 1	
Procurement Type:	Central Master Agreement	To Renew Contract	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-02-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-02-19

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000007033 GARRETT COMPANY LLC 160 W 2nd St Weston WV 26452-1601 US Vendor Contact Phone: 304-269-1200 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Laryssa D Hoskins Requestor Phone: 304-558-2221 Requestor Email: lhoskins@wvda.us 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV 25305-0173 US	AUTHORIZED RECEIVER 304-335-6070 AGRICULTURE DEPARTMENT OF LAND SECTION - HUTTONSVILLE FARM RT 250 SOUTH HUTTONSVILLE WV 26273 US

11-21-25

Total Order Amount:	Open End
---------------------	----------

Purchasing Division's File Copy

LME 11/19/25
PURCHASING DIVISION AUTHORIZATION
DATE: *Tamara 11/18/25*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: *12/3/2025*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *12-3-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:**Change Order**

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal: February 20, 2026, through February 19, 2027.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	30102907			EA	11.100000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CCA Treated Southern Yellow Pine, Round, 4-5"x7'

Extended Description:

Section 3.1.1 - Fence Posts - CCA Treated Southern Yellow Pine, Round, 4-5"x7'

Shipped by Bundle (60 each)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	30102907			EA	12.200000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CCA Treated Southern Yellow Pine, Round, 4-5"x8'

Extended Description:

Section 3.1.2 - Fence Posts - CCA Treated Southern Yellow Pine, Round, 4-5"x8'

Shipped by Bundle (45 each)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	30102907			EA	16.200000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CCA Treated Southern Yellow Pine, Round, 5"-6"x8'

Extended Description:

Section 3.1.3 - Fence Posts - CCA Treated Southern Yellow Pine, Round, 5"-6"x8'

Shipped by Bundle (45 each)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	30102907			EA	21.100000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CCA Treated Southern Yellow Pine, Round, 7"-8"x8'

Extended Description:

Section 3.1.4 - Fence Posts - CCA Treated Southern Yellow Pine, Round, 7"-8"x8'

Shipped by Bundle (25 each)

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



28 October 2025

Garrett Company LLC
160 W 2nd St.
Weston, WV 26452-1601

ATTN: Devin King

dking@garrettcompanywv.com

RE: CMA 1400AGR25*1 – Treated Fence Posts

The West Virginia Department of Agriculture is offering to renew the above-referenced contract under the same terms and conditions, pricing, and specifications as the current contract and all subsequent change orders, if applicable. The renewal dates are February 20, 2026, through February 19, 2027. If your company agrees to this renewal, please fill out and sign the renewal letter and return to my attention as soon as possible.

Please let me know if you have any questions.

Sincerely

Laryssa Hoskins, CFO / Director
Administrative Services Division

Thomas Mouser

Thomas Mouser, Division Director

Thomas Mouser, Division Director

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Devin King
Name/Signature
Inside Sales
Title

10/30/25
Date

mailing address 1900 Kanawha Blvd East, Charleston, WV 25305-0009
physical address 217 Gus R. Dougless Lane, Charleston WV 25312
telephone 304-558-3550 • fax 304-558-2203

www.agriculture.wv.gov

In accordance with federal and state laws, the West Virginia Department of Agriculture is prohibited from discrimination in its programs and services on the basis of race, color, religion, sex, age, national origin or ancestry, disability (including blindness), medical condition, marital status, veteran status, and political affiliation.

You are viewing this page over a secure connection. Click [here](#) for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

GARRETT COMPANY, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	3/2/2015		3/2/2015	Domestic	Profit			

Organization Information			
Business Purpose	4245 - Wholesale Trade - Wholesale Trade, Nondurable Goods - Farm Product Raw Material Merchant Wholesalers (grain, field beans, livestock)		Capital Stock
Charter County	Lewis	Control Number	9A94L
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	160 W 2ND ST WESTON, WV, 26452
Mailing Address	160 W 2ND ST WESTON, WV, 26452 USA
Notice of Process Address	TED GARRETT 160 W 2ND ST WESTON, WV, 26452
Principal Office Address	160 W 2ND ST WESTON, WV, 26452 USA
Type	Address

Officers

Type	Name/Address
Member	TED GARRETT 1045 RUSH RUN ROAD WESTON, WV, 26452
Member	TED GARRETT 160 W 2ND ST WESTON, WV, 26452
Organizer	TED GARRETT 1045 RUSH RUN ROAD WESTON, WV, 26452
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
SWISHER FEED AND SUPPLY	TRADENAME	3/2/2015	
DBA Name	Description	Effective Date	Termination Date

Annual Reports**Filed For**

2025
2024
2023
2022
2021
2020
2019
2018
2017
2016
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, November 18, 2025 — 1:47 PM

© 2025 State of West Virginia

Hi, I'm SOLO! I can help
you file your Annual
Report.



 Sign In

[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

All Words

e.g. 1606N020Q02




Filter By

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor


- ☐ Any Words 
- ☒ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"GARRETT COMPANY, LLC" 

Classification 

Excluded Individual 

Excluded Entity 

Federal Organizations 

Exclusion Type 

- ☒ Ineligible (Proceedings Pending)
- ☒ Ineligible (Proceedings Complete)
- ☒ Prohibition/Restriction
- ☒ Voluntary Exclusion

Exclusion Program 

Location 

Dates 

Reset 



No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)[Feedback](#)

Our Website

[About This Site](#)[Our Community](#)[Release Notes](#)[System Alerts](#)

Policies

[Terms of Use](#)[Privacy Policy](#)[Restricted Data Use](#)[Freedom of Information Act](#)[Accessibility](#)

Our Partners

[Acquisition.gov](#)[USASpending.gov](#)[Grants.gov](#)[More Partners](#)

Customer Service

[Help](#)[Check Entity Status](#)[Federal Service Desk](#)[External Resources](#)[Contact](#)

WARNING

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

SAM.gov

An official website of the U.S. General Services Administration

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>11/19/25</u> Solicitation No. <u>CMA AGR 25*01 c/c 1</u>	Agency: West Virginia Department of Agriculture Procurement Officer Submitting Requisition: Rita Gainer Requisition No. CMA AGR25*1 PF No.: 1596812
--	--

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 