



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 07-30-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0803 0085 DOT2200000070 5	Procurement Folder:	1006930
Document Name:	GALVANIZED U-CHANNEL POSTS	Reason for Modification:	
Document Description:	GALVANIZED U-CHANNEL POSTS	CHANGE ORDER #4	
Procurement Type:	Central Master Agreement	TO RENEW CONTRACT	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-04-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000197799 KORMAN SIGNS INC 3029 LINCOLN AVE HENRICO VA 23228 US Vendor Contact Phone: 800-296-6050 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Bruce F Miller Requestor Phone: (304) 558-9454 Requestor Email: bruce.f.miller@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 8-6-25

Total Order Amount:

Open End

Purchasing Division's File Copy

JE 8/5/25

PURCHASING DIVISION AUTHORIZATION

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE:

ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 4 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 05/01/2025 through 04/30/2026

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	30102903			EA	0.000000
	Service From	Service To		Service Contract Amount	
			Commodity Ln Discontinued	0.00	

Commodity Line Description: GALVANIZED U-CHANNEL POSTS

Extended Description:

GALVANIZED U-CHANNEL POSTS - See Exhibit A Pricing Page for pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	30102900			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: GALVANIZED U-CHANNEL POSTS

Extended Description:

GALVANIZED U-CHANNEL POSTS - See Exhibit A Pricing Page for pricing



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Stephen T. Rumbough, P. E.
Secretary of Transportation
Commissioner of Highways

5/1/25

Korman Signs, Inc.
8029 Lincoln Ave.
Henrico, VA 23228

Subject Contract Renewal: DOT22-70 8522C2036
Procurement folder: 1008930

Mr. Murray,

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 5/1/25 through 4/30/26. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to bruce.f.miller@wv.gov

Please contact the email listed above if you have any questions.

Thank you,

Bruce Miller
WVDOH

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

John A. Murray Jr. Murray
Name/Signature
EVP

Date

5/5/25

Title

PROCUREMENT USE ONLY

Signature/Title/Date

EEO/INFORMATIVE ACTION EMPLOYER



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Routing

Stephen T. Rumbaugh, P.E.
Secretary of Transportation
Commissioner of Highways

July 9, 2025

MEMORANDUM

TO: BP

FROM: OS

THRU: CB

SUBJECT: Purchase Requisition No 8522C2036 – DOT22*70
U-CHANNEL POSTS

Originated By: OS		
Date: 7/9/25		
NAME	INITIAL	DATE
1	OS	7/9
2	BP	7/9
3	HO	7/9
4	CB	7/9

Attached is a Purchase Requisition and transmittal letter for the renewal of the subject Contract with Korman Signs, INC. for U-Channel Posts. If acceptable, please sign and date where indicated, and return to Traffic Engineering Division (OS) for further handling.

Please note, this request was not submitted within 20 days after the expiration date of the Contract, as normally required, due to delays receiving the renewal paperwork from the vendor.

Should you have any questions, please contact Bruce Miller of our office at (304) 414-7355.

TJW:BM:c

Enclosures

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West Virginia Secretary of State — Online Data Services

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Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

KORMAN SIGNS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	2/29/2012		2/29/2012	Foreign	Profit			

Organization Information		
Business Purpose	3399 - Manufacturing - Miscellaneous Manufacturing - Other Miscellaneous Manufacturing (jewelry, silverware, sporting & athletic goods, dolls, toys & games, office supplies (except paper), signs, gasket, packing & sealing, musical instruments, fasteners, buttons, needles & pins, brooms, brushes & mops, burial caskets)	
Capital Stock		
Charter County	Control Number	99TJD
Charter State	VA	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	

Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	3029 LINCOLN AVENUE HENRICO, VA, 23228
Mailing Address	3029 LINCOLN AVENUE HENRICO, VA, 23228 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	3029 LINCOLN AVE. HENRICO, VA, 23228 USA
Type	Address

Officers	
Type	Name/Address
President	SARAH KORMAN BOUTWELL 3029 LINCOLN AVENUE HENRICO, VA, 23111
Secretary	DIANE A. KORMAN 5537 CHARLES CITY RD. HENRICO, VA, 23231
Treasurer	WM KORMAN JR 5537 CHARLES CITY ROAD HENRICO, VA, 23231
Vice-President	MARY KORMAN LEE 3029 LINCOLN AVENUE HENRICO, VA, 23228
Type	Name/Address

Annual Reports
Filed For

2025
2024
2023
2022
2021
2020
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2018
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2015
2014
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, August 5, 2025 — 7:57 AM

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- ☐ Any Words 
☒ All Words 
☐ Exact Phrase 

e.g. 123456789, Smith Corp

Korman Signs Inc.



Entity ▼

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>8/5/25</u> Solicitation No. <u>CMA DOT22*70</u> <u>CO#4</u>	Agency: WVDOT Procurement Officer Submitting Requisition: Tina Withrow Requisition No. CMA DOT2200000070 CO#4 PF No.: 1006930
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____