

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia **Delivery Order**

Order Date: 09-16-2025

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0803 0081 DOT2600000005 1	Change Order No:	Procurement Folder:	1786268
Document Name:	Onbase Implementation for Human Resources (81260053)		Reason for Modification:	
Document Description:	Onbase Implementation for Human Resou	Onbase Implementation for Human Resources (81260053)		
Procurement Type:	Central Delivery Order	Central Delivery Order		
Buyer Name:	Kristine E James	Kristine E James		
Telephone:	304-558-0408			
Email:	kristy.e.james@wv.gov			
Shipping Method:	Best Way		Master Agreement Number:	CMA 0803 DOT2300000003 1
Free on Board:	FOB Dest, Freight Prepaid			

	VENDOR				DEPARTMENT CONTACT
Vendor Customer Code: DATABANK IMX LLC PO Box 829878	00000016170	06		Requestor Name: Requestor Phone: Requestor Email:	Gabrielle B Selbe 304-414-7187 gabby.selbe@wv.gov
Philadelphia		PA	19182-9878		
US Vendor Contact Phone: Discount Details:	561-222-0101	Extension	:	2	2026
Discount Allowed	Discount Per	centage	Discount Days	FILE	LOCATION
#1 No	0.0000		0	_1	
#2 No					
#3 No					
#4 No					

INVOICE TO			SHIP TO		
INFORMATION TECHNOLOGY DIVISION		INFORMATION TECHNOLOGY	DIVISION		
DEPT. OF TRANSPORTATION		DEPT. OF TRANSPORTATION			
1900 KANAWHA BLVD E, BLD. 5 RM-7	720	1900 KANAWHA BLVD E, BLD. 5	RM-720		
CHARLESTON	WV 25305	CHARLESTON	WV 25305		
us		US			

\$254,163.25 **Total Order Amount:**

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

Page: 1

ELECTRONIC SIGNATURE ON FILE

FORM ID: WV-PRC-CDO-002 2020/05

Extended Description:

Onbase Implementation for Human Resources (81260053)

Service Dates: 09/30/25 - 09/29/26

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232200	0.00000		\$0.0000	\$22,972.25
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-09-16	2026-09-15				

Commodity Line Description:

Hyland OnBase Standard User License (25 Users)

Extended Description:

Hyland OnBase Standard User License, Part # ONB-SUB-PW

(25 Users) @ \$918.89/user

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232200	0.00000		\$0.0000	\$22,015.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-09-16	2026-09-15				

Commodity Line Description:

Hyland Onbase Standard User License (26-50 users)

Extended Description:

Hyland Onbase Standard User License, Part # ONB-SUB-PW

(26-50 Users)

(25) Users @ \$880.60/User

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232200	0.00000		\$0.0000	\$41,159.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-09-16	2026-09-15				

Commodity Line Description:

Hyland Onbase Standard User License (51-100 users)

Extended Description:

Hyland Onbase Standard User License, Part # ONB-SUB-PW, (51-100 Users)

(50) users @ \$823.18/User

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232200	0.00000		\$0.0000	\$75,617.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-09-16	2026-09-15				

Commodity Line Description:

Hyland Onbase Standard User License (101 - 200 users)

Extended Description:

Hyland Onbase Standard User License, Part # ONB-SUB-PW, (101 - 200 users)

(100) @ \$756.17/User

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5 ,	43232200	0.00000		\$0.0000	\$7,980.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-09-16	2026-09-15				

Commodity Line Description:

Business Consultant - Professional Services

Extended Description: 4.1.7.1.2.2 Business Consultant - Professional Services

(38) hours @ \$210.00/hr

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	43232200	0.00000		\$0.0000	\$70,350.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-09-16	2026-09-15				

Commodity Line Description:

Database Engineer - Professional Services

Extended Description:

4.1.7.1.2.4 Database Engineer - Professional Services

(335) hours @ \$210.00/hr

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	43232200	0.00000		\$0.0000	\$14,070.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-09-16	2026-09-15				

Commodity Line Description:

Project Manager - Professional Services

Extended Description:

4.1.7.1.2.9 Project Manager - Professional Services (67) hours @ \$210.00/hr

FORM ID: WV-PRC-CDO-002 2020/05 Order Number: CDO 0803 0081 DOT2600000005 1 Page: 3 Date Printed: Sep 16, 2025



STATEMENT OF WORK

OnBase Implementation for Human Resources

AUGUST 19, 2025



TABLE OF CONTENTS

TABLE OF CONTENTS	2
VERSION CONTROL	3
VERSION HISTORY	3
EXECUTIVE SUMMARY	
SCOPE OF SERVICES	4
COMPENSATION & PAYMENT SCHEDULE	6
PRICING BREAKDOWN	
SOFTWARE	7
DATABANK POLICIES	8
CUSTOMER RESPONSIBILITIES	8
PROJECT ASSUMPTIONS	9
GENERAL TERMS AND CONDITIONS 1	
ACCEPTANCE OF SOW 1	1
APPENDIX A - PROJECT PLAN ACCEPTANCE FORM1	
APPENDIX B — UAT ACCEPTANCE FORM1	3
APPENDIX C - WORK ACCEPTANCE FORM	4



VERSION CONTROL

Document Attributes

Document Name	Statement of Work
Document Identifier	20250814_West Virginia Department of Transportation_OnBase Implementation for HR_SOW
Publish Date	8/19/2025
Current Revision Number	0.1a

Version History

Version Number	Date	Responsibility (Author)	Description
0.1a	8/19/2025	Brian Wienclaw	Initial draft

RACI Chart

Name	Position	*	R	A	S	C	1
Lee Meyerdirk	DataBank - Public Sector Practice Director	X		Х	X		X
Jeff Eveland	DataBank – Vice President of Services			X	Х		X
Kendra Deutsch	DataBank - Director of Professional Services - Public Sector				X		X
Brian Wienclaw	DataBank - Proposal Specialist		X				X
Glenn Walther	DataBank - Business Development Director (IBR)				X		X
Bob Bryant	West Virginia Department of Transportation - Project Sponsor	X				X	X
Column Key	* - Authorize: This individual has ultimate signing author the document and will be responsible for signing the Mas R - Responsible: Person responsible for creating this document and the A - Accountable: Person accountable for accuracy of this S - Supports: Individuals providing supporting services in	iter Agi cument s docur	een t. nen	nent t.			
	document. C – Consulted: Individuals providing input (interviewee, e						
	[- Informed: Individuals who must be informed of any ch	anges.					



EXECUTIVE SUMMARY

West Virginia Department of Transportation (hereinafter referred to as "Customer") is going to migrate content currently in their AppXtender system into their existing OnBase system. The largest source of this content is for the WVDOT HR Department & this SOW will define the scope of the necessary OnBase configuration work to receive the content being migrated. The goal of this project is to set up basic EDMS requirements in order for WVDOT HR to be able to use OnBase in a similar manner as they currently do in AppXtender (Capture/Store/Retrieve).

Customer will be leveraging DataBank IMX, LLC, a Delaware Limited Liability Company (hereinafter referred to as "DataBank"), with its principal offices located at 458 Pike Road, Huntingdon Valley, PA 19006 to design, implement, and support the solution.

SCOPE OF SERVICES

The scope of this project consists of planning, discovery, development, testing, training, and deployment activities associated with the implementation of this project. Installation and/or configuration of OnBase components not listed or that exceed the documented numbers will require an approved change order.

The scope of this initiative will be limited to DataBank performing the following activities:

Activity	Description
Discovery & Design	 Conduct Discovery sessions with Customer Subject Matter Experts (SMEs) and technical experts from IT, interfaces, and applications to identify business and technical requirements. Internal analysis of discovery Research and consultation for solution designs Draft a high level Solution Design Document (SDD) for the solution components identified during Discovery including: Documentation of the basic OnBase components Illustrate as is and to be Workflow processes, if applicable Create the Solution Inventory spreadsheet Review SDD with Customer and modify if needed This will include two (2) modifications. Additional modifications will require a Change Order. Customer sign off on SDD
Solution Configuration	 Basic OnBase Configuration Document type groups (up to 1) Document types (up to 150) Keywords (up to 25) User security (up to 10 groups) Custom queries (up to 5) Autofill Keyword Set (up to 2) Configure Foldering Each File Cabinets consisting of 1 Parent Folder, and 7 Child Folders. Unity Form Configuration Basic Unity Form (1) Fields (up to 20) Workflow Configuration Configure (2) Lifecycles with up to (17) Queues, (40) Ad-hoc tasks, (12) Notifications, (12) Timers, and (1) Workflow Folder



Activity	Description						
	 Reporting Dashboards (1) Document Import Processor (1) Active Directory Integration (1) Sweep Configuration Unity Acquisition Configuration (1) Multi-Factor Directory Sweep (10) Scan Queues (10) Virtual Print Driver (1) Development review and solution demonstrations 						
Testing	 Create a test plan which will identify the testing cycles, dates, and assignments Perform unit testing to test basic OnBase functionality such as user login, scanning, retrieval, and storage. Create test scripts for User Acceptance Testing (UAT) UAT assistance and issue resolution 						
Training	 UAT training Create end user training manual End user training Train the Trainer 						
Production Deployment	 Migration of solution to Production Go-live support Admin handoff Create Customer system information document Final solution inventory Transition to Support 						
Project Management	DataBank will assign a Project Manager who will manage the day-to-day activities of the project in conjunction with Customer Project Manager. Responsibilities include: Setup the project in the internal PSA system Coordinate DataBank technical team personnel and schedules Create a Project Plan for the project DataBank will schedule a project kick-off meeting to introduce project resources and review the project plan with Customer Customer will sign the Project Plan Acceptance Form (Appendix A) prior to starting the project Please note that a Change Order will be required to extend the timeline after the project starts Manage the project budget and invoicing Ongoing planning and coordination Lead weekly status meetings with the project team Preparation of weekly status reports Status reporting to Customer Project Manager Project Plan management Close management on project scope and limitation of Change Order Requests						



The following items have been discussed but are considered out of scope for this project:

Activity	Description
Implementation of OnBase in departments other than Human Resources	Activities related to the implementation of OnBase in departments other than Human Resources are out of scope and will require an approved change order.
Data Conversion	Work outlined in this SOW does not include data conversion from existing or legacy systems to OnBase. Out of scope items would include, but not limited to: data related to integration, content stored in other repositories, etc. If this is desired, an approved change order will be required.
Custom Interfaces	Standard OnBase interfaces will be leveraged for this project. Customized web front-ends, applications, or web services are not in scope and will require an approved change order.
Integrations	Application integrations with OnBase will require a change order.
Admin Training	Admin training is out of scope.
Activities not listed	Activities not listed in the in scope statement will require a change order.

COMPENSATION & PAYMENT SCHEDULE

DataBank will charge and bill services fees to Customer for the Professional Services provided under this Statement of Work (SOW) in the following manner:

1. Time and Materials will be billed monthly

All payments for subscription services or services outlined in this SOW must be made via Automated Clearing House (ACH) transfer. ACH transfers are required to facilitate timely and efficient payment processing. ACH transfers should be completed within thirty (30) days from the invoice date, unless otherwise agreed upon in writing by both parties.



PRICING BREAKDOWN

Software

Description	Annual Subscription Price (per)	Qty	Total Year 1 Subscription Price
Hyland OnBase Standard User License Part # ONB-SUB-PW (25 users)	\$918.89	25	\$22,972.25
Hyland OnBase Standard User License Part # ONB-SUB-PW (26-50 users)	\$880.60	25	\$22,015.00
Hyland OnBase Standard User License Part # ONB-SUB-PW (51-100 users)	\$823.18	50	\$41,159.00
Hyland OnBase Standard User License Part # ONB-SUB-PW (101-200 users)	\$756.17	100	\$75,617.00
Annual Totals:			\$161,763.25

NOTE: The above subscription(s) may require a subscription agreement.

Professional Services Fees (Estimate) - Time & Materials

The following is a summary of the estimated costs for professional services type as per Master Agreement Number CMA 0803 0081 DOT2300000003 1. The services provided under this SOW will be delivered on a time and materials basis.

Phone	Contract Item No	Hours	Rate	Total Estimate
Phase Business Consultant – Professional Services		38.0	\$210.00	\$7,980.00
Database Engineer – Professional Services	4.1.7.1.2.4	335.0	\$210.00	\$70,350.00
Project Manager – Professional Services	4.1.7.1.2.9	67.0	\$210.00	\$14,070.00
Total		440.0	\$210.00	\$92,400.00

All estimates of fees or time required to complete the project are approximations of the anticipated amount of time needed to complete the project. Customer will be invoiced based on the amount of time actually required to complete the project. DataBank will bill monthly for services performed. Estimated hours are based on the total number of hours to complete the work identified in this SOW.

DataBank shall provide notice to Customer if it anticipates fees to exceed the estimated total amounts herein. Customer shall have the opportunity to approve continued services following receipt of the revised estimated total fees.

Investment Summary

ltem	Frequency	Year 1
Software Subscription Price	Annual	\$161,763.25
Professional Services – Time & Materials	One-Time	\$92,440.00
Total Investment		\$254,163.25



DATABANK POLICIES

Non-Standard Time Policy

Professional Services are considered non-standard time if they are performed outside of standard business hours in Customer's time zone. In certain circumstances, DataBank will perform work outside of normal business hours. DataBank will only charge a premium when Customer has requested that work be performed outside of standard business hours (see above for location and/or hours details). Premium rates are billed at 1.50 times the quoted services rate.

Change Order Policy

Change Orders will be utilized for all scope changes not specifically stated in the in-scope section of this SOW, if the schedule changes from the defined schedule in this SOW, or Project Assumptions listed in this SOW are not met. This includes billable and non-billable project changes. Any Change Orders that are agreed upon during the deployment phase can affect the project schedule. The Project Schedule will be updated and approved by Customer as part of the Change Order Process.

CUSTOMER RESPONSIBILITIES

Customer agrees that the following actions and project requirements will be solely owned and completed/provided by Customer staff and Customer resources. Failure to complete actions will directly impact the project start date, project schedule and project success. Any requirements or Customer responsibilities not provided during the project will result in a change order to account for increased project schedule, increased resource expenses, and increased operating expenses.

Required Prior to Project Start

DataBank resources will be assigned to the project and engaged in project activities beyond the initiation meeting once all of the following requirements have been met by the Customer.

- 1. Signed Statement of Work and Purchase Order, if required by Customer.
- 2. All applicable System Servers are installed, tested, and properly working
- 3. All applicable Operating Software is installed, tested, and working properly
- 4. A network account with rights to the network and hardware is set up and made available to DataBank for both onsite and remote work.
- A work space will be made available for DataBank resources to perform the work described in this SOW. The space will be a physical space if work is performed on-site. The space will be remote machines if the work is performed remotely.
- 6. Customer will make every effort to provide project staff with required information relevant to this project at the beginning of the project.
- Customer may assign a Project Manager or Lead Resource to manage the day-to-day activities related to the project. This will include ongoing project planning, schedule coordination, and issue escalation in order to meet all milestones/requirements.

Required During Project

Customer will provide the following during the project.

- 1. Customer will maintain and keep available all line items listed as requirements prior to project start.
- 2. Customer will manage/schedule its own resources during the project.
- 3. Customer will test the deployed solution as defined within the Solution Design Document.
- 4. Customer will document all issues/change requests as part of the Customer testing process.



PROJECT ASSUMPTIONS

The following Assumptions are paramount to the defined scope and schedule for this project. Any variables in the project found to not match the listed assumptions will be documented by DataBank Project Manager as a project risk. A change order will be required for any variables that do not match the Project Assumptions and that impact the project deliverables, project schedule or project expenses.

- 1. DataBank resources will schedule a kickoff call within two (2) weeks after both parties sign this SOW.
- 2. A schedule will be presented during the kickoff call and will be updated after discovery is complete. If Customer delays lead to gaps of more than five (5) unplanned days, the currently assigned DataBank resources may be reassigned to other projects. If the currently assigned resources are reassigned to other projects, the costs associated with performing knowledge transfer to new resources will be the responsibility of Customer. The timing of project reinitiating with a new resource will be determined on the resources new project booking. Customer has the opportunity to pay a \$6,500.00 a week resource hold fee during delays to retain resources and keep project schedules on track which will be issued through a change order.
- 3. A signed Solution Design Document is received by DataBank prior to scheduling development and deployment.
- 4. DataBank will deploy the solution as agreed upon in the final Solution Design Document, signed by all parties.
- 5. DataBank will deploy the solution in Customer's test environment, unless agreed upon by both parties prior to deployment.
- 6. An up-to-date test environment that closely resembles the production environment is in place prior to deployment. If Customer chooses not to establish a test environment, they understand that the system/solution will be deployed into their production environment.
- 7. DataBank will test the system to assure that it matches the final Solution Design Document prior to training.
- 8. DataBank will perform UAT training and assist with User Acceptance Testing (UAT) prior to formal training. Any issues or project gaps must be identified, documented and communicated to DataBank Project Manager at the time of UAT.
- 9. Customer Test system will reflect permissions, system restrictions, user accounts, etc. identical to those implemented in the production environment.
- 10. DataBank will provide formal testing support for the number of hours and for the duration of time listed in this SOW. Any additional testing support requirements must be defined in the Solution Design Document.
- 11. During Customer testing, the only issues that will be considered to be addressed are those that impact system performance. All other changes will be evaluated at the completion of testing.
- 12. DataBank will deploy the system into production once it is functioning per the Solution Design Document and any negotiated Change Orders.
- 13. DataBank will manage/schedule its own resources during the project.
- 14. Both parties will attend up to one (1) project status meeting per week throughout the duration of the project. Attendance will be via remote conference call unless other requirements are agreed upon by both parties prior to acceptance of the Solution Design Document. Additional Project Status requirements are subject to applicable Project Management fees.
- 15. DataBank assumes no liability or responsibility for any changes made in the production environment that are not made by a DataBank employee.
- 16. At the end of the agreed upon User Acceptance Testing schedule, DataBank will provide the <u>Release to Production</u> document. Customer will have three (3) business days to contest the solution's readiness in writing. If no such contestation of readiness is provided, the solution is considered to have Customer's approval to move to the Production environment.
- 17. After completion of User Acceptance Testing, it is possible that additional issues may be identified. For a period of fifteen (15) business days (about 3 calendar weeks), the DataBank project team will be available to provide support for issues falling within the project scope. After the 15th business day, support for the solution will transition to the DataBank Support teams to provide primary assistance.



- 18. Customer agrees to provide payment to DataBank no later than thirty (30) business days after the completion of the User Acceptance Testing process. Any additional time accrued after that mark will be billed in accordance with the rules identified in the SOW between Customer and DataBank.
- 19. After the solution goes live, DataBank will coordinate a "handoff to Support". Any issues identified after this handoff will be treated as Support Issues and fall under the DataBank Hardware/Software Maintenance agreement terms and conditions.
- 20. This Agreement may be terminated with or without cause by either Party with not less than ninety (90) days prior written notice. The termination, effective upon the agreed termination date, shall result in the cessation of all work. Termination shall not relieve either Party of any obligation accrued prior to the termination date.
- 21. Software Manufacturers occasionally publish a schedule that indicates which versions or functionality is no longer supported or being phased into an end-of-life status. DataBank assumes that Customer is taking responsibility for monitoring such end-of-life, deprecation, or sunset schedules and taking necessary precautions. If DataBank encounters a condition in the course of its project work that requires action or modification to resolve such an issue, it may result in a change order.
- 22. DataBank resources will perform work unimpeded by Customer staff monitoring, shadowing, or Customer driven remote technology where DataBank resources are limited by Customer staff availability. A request to monitor/shadow DataBank resources, while welcomed, does impede resource efficiency which has a direct impact on the duration of the project and time needed to complete the project. A change order will be required to cover the increased project time that results from resource monitoring.
- 23. Customer will download all applicable OnBase Software and place the software in a directory on the server(s) it will be installed on.
- 24. Any Change Orders that are agreed upon during the deployment phase can affect the project schedule. The Project Schedule will be updated and approved by Customer as part of the Change Order Process.

GENERAL TERMS AND CONDITIONS

The performance of the Services described in this Statement of Work ("SOW") by DataBank for the Customer is subject to and shall be governed by the following terms and conditions. This SOW is made pursuant to the Master Service Agreement August 30, 2025 to August 29, 2026 between the Parties. The MSA governs the entire relationship and sets the terms for the SOW, unless the MSA explicitly states that the SOW will supersede it.



ACCEPTANCE OF SOW

This SOW represents DataBank's offer to perform the project on the terms set forth herein; and this offer shall be accepted only upon Customer signing and delivering this SOW to DataBank within sixty (60) days from the date of this document (the "Acceptance Deadline"). DataBank may withdraw this offer at any time prior to acceptance by Customer. In any event, this offer shall be void, and shall for all purposes be deemed to have been withdrawn by DataBank, if this offer is not accepted, in the manner provided above, by Customer on or before the Acceptance Deadline.

For purposes of this SOW, a signed copy delivered by facsimile or electronically shall be treated by the parties as an original of this SOW and shall be given the same force and effect.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have executed this SOW as of the date(s) set forth with their respective signatures below.

DataBank IMX, LLC, a Delaware Limited Liability Company Company Name ("DataBank")	West Virginia Department of Transportation Company Name ("Customer")
Kendra Deutsch By (Signature)	Hunes Elkhana By (Signature)
Kendra Deutsch, PS Director Printed Name and Title 09, 08, 2025 Dated	Hussein S. Elkhansa, CTC Printed Name and Title 9,5,25 Dated
	Billing Information
	Billing Contact and Title
	Billing Email Address
	Billing Address
	Billing City, State, Zip
	City, State, Zip



	Content Ma	nagement So	ftware and F	rofessional S	ervices	THE PARTY	Con Line	
	LOCATION: BUI	LDING 5, ROC	DM A-720, CH	ARLESTON,	WV 25305	asymptomach		
_				Unit Cost				
Contract Item Number	Description	Unit of Measure	Estimated Quantity*	Year One	Optional - Year Two	Optional - Year Three	Optional - Year Four	Extended Cost
4.1.2	Hyland OnBase Essential User License Part # ONB-SUB-DW or equal (25 users)	EA		\$689.17	\$689.17	\$689.17	\$689.17	
4.1.2	Hyland OnBase Essential User License Part # ONB-SUB-DW or equal (26-50 users)	EA		\$650.88	\$650.88	\$650.88	\$650.88	
4.1.2	Hyland OnBase Essential User License Part # ONB-SUB-DW or equal (51-100 users)	EA		\$593.46	\$593.46	\$593.46	\$593.46	
4.1.2	Hyland OnBase Essential User License Part # ONB-SUB-DW or equal (101-200 users)	EA		\$526.45	\$526.45	\$526.45	\$526.45	
4.1.2	Hyland OnBase Essential User License Part # ONB-SUB-DW or equal (201-500 Users)	EA		\$440.31	\$440.31	\$440.31	\$440.31	
4.1.2	Hyland OnBase Essential User License Part # ONB-SUB-DW or equal (501+ Users)	EA		\$373.30	\$373.30	\$373.30	\$373.30	
4.1.3	Hyland OnBase Standard User License Part # ONB-SUB-PW or equal (25 users)	EA		\$918.89	\$918.89	\$918.89	\$918.89	
4.1.3	Hyland OnBase Standard User License Part # ONB-SUB-PW or equal (26-50 users)	EA		\$880.60	\$880.60	\$880.60	\$880.60	
	Hyland OnBase Standard User License Part # ONB-SUB-PW or equal (51-100 users)	EA		\$823.18	\$823.18	\$823.18	\$823.18	
4.1.3	Hyland OnBase Standard User License Part # ONB-SUB-PW or equal (101-200 users)	EA		\$756.17	\$756.17	\$756.17	\$756.17	

	Content Man	agement So	ftware and I	rofessional s	Services			
	LOCATION: BUILD	ING 5, ROC	M A-720, CI	ARLESTON,	WV 25305		STAY :	
Contract Item Number	Unit of	Estimated	V	Unit of Optional - Optional		optional -		
	Description	Measure	Quantity*	Year One	Year Two	Year Three	Year Four	Extended Cost
4.1.3	Hyland OnBase Standard User License Part # ONB-SUB-PW or equal (201-500 users)	EA		\$670.03	\$670.03	\$670.03	\$670.03	
4.1.3	Hyland OnBase Standard User License Part # ONB-SUB-PW or equal (501+ users)	EA		\$603.02	\$603.02	\$603.02	\$603.02	
4.1.4	Hyland OnBase Premier User License Part # ONB-SUB-KW or equal (25 users)	EA		\$1,148.62	\$1,148.62	\$1,148.62	\$1,148.62	
	Hyland OnBase Premier User License Part # ONB- SUB-KW or equall (26-50 users)	EA		\$1,110.33	\$1,110.33	\$1,110.33	\$1,110.33	
	Hyland OnBase Premier User License Part # ONB- SUB-KW or equall (51-100 users)	EA		\$1,052.89	\$1,052.89	\$1,052.89	\$1,052.89	
	Hyland OnBase Premier User License Part # ONB-SUB-KW or equal(101-200 users)	EA		\$985.89	\$985.89	\$985.89	\$985.89	
4.1.4	Hyland OnBase Premier User License Part # ONB- SUB-KW or equal (201-500 users)	EA		\$899.75	\$899.75	\$899.75	\$899.75	-
4.1.4	Hyland OnBase Premier User License Part # ONB-SUB-KW or equal (501+ users)	EA		\$832.74	\$832.74	\$832.74	\$832.74	

	Content Mana LOCATION: BUILD	ING 5, ROC	M A-720, CI	ARLESTON.	WV 25305			
			Unit Cost					
Contract Item Number	Description	Unit of Measure	Estimated Quantity*	Year One	Optional - Year Two	Optional - Year Three	Optional - Year Four	Extended Cost
4.1.5	Hyland OnBase Integration for WVDOT DocuSign eSignature Part # ONB-INTG1-11 or equal	EA		\$4,594.46	\$4,594.46	\$4,594.46	\$4,594.46	
4.1.6	Hyland OnBase Integration for WVDOT ESRI ArcGIS Server Part # ONB-INTG1-14 or equal	EA		\$4,594.46	\$4,594.46	\$4,594.46	\$4,594.46	
4.1.7.1.2.1	Advanced Capture Consultant - Professional Services	EA		\$210.00	\$210.00	\$210.00	\$210.00	
4.1.7.1.2.2	Business Consultant - Professional Services	EA	ė	\$210.00	\$210.00	\$210.00	\$210.00	
4.1.7.1.2.3	Conversion Consultant - Professional Services	EA		\$210.00	\$210.00	\$210.00	\$210.00	
4.1.7.1.2.4	Database Engineer - Professional Services	EA	-	\$210.00	\$210.00	\$210.00	\$210.00	
	Enterprise Solutions Consultant - Professional Services	EA		\$0.00	\$0.00	\$0.00	\$0.00	
4.1.7.1.2.6	Infrastructure Analyst - Professional Services	EA		\$210.00	\$210.00	\$210.00	\$210.00	
4.1.7.1.2.7	Integration Engineer - Professional Services	EA		\$210.00	\$210.00	\$210.00	\$210.00	
4.1.7.1.2.8	Principal Consultant - Professional Services	EA		\$0.00	\$0.00	\$0.00	\$0.00	

Contract Item Number	Description	Unit of Measure	Estimated Quantity*	Unit Cost				
				Year One	Optional - Year Two	Optional - Year Three	Optional - Year Four	Extended Cost
4.1.7.1.2.9	Program Manager - Professional Services	EA		\$210.00	\$210.00	\$210.00	\$210.00	
4.1.7.1.2.10	Technical Consultant - Professional Services	EA		\$210.00	\$210.00	\$210.00	\$210.00	
4.1.7.1.2.11	Hyland OnBase System Administrator Training or equal	EA		\$2,720.40	\$2,720.40	\$2,720.40	\$2,720.40	
4.1.7.1.2.12	Hyland OnBase Introduction to Workflow Training or equal	EA		\$2,740.00	\$2,740.00	\$2,740.00	\$2,740.00	
4.1.7.1.2.13	Hyland OnBase Premium Subscription or equal (Pricing should be based on 25 Essential User Licenses)	LS		\$604.53	\$604.53	\$604.53	\$604.53	

The estimated purchase volume for new licenses represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Glenn Walther DataBank IMX

Vendor Signature

^{**} TRAVEL: Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract.

Any anticipated mileage or travel costs may be included in the flat fee or hourly rate listed on Vendor's bid, but such costs will not be paid by the Agency separately.

^{***}Optional Renewals- Year Two through Year Four may be renewed by Change Order upon mutual agreement between the Vendor and Agency.