



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 09-22-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0802 5050 DMV2100000003 3	Procurement Folder:	778727
Document Name:	Direct Award - Digital Liens and Titles	Reason for Modification:	
Document Description:	Digital Liens and Titles	Change Order 2 To renew contract	
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-02-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000162433 WEST VIRGINIA INTERACTIVE LLC 10 HALE ST 3RD FLOOR  CHARLESTON WV 25301 US Vendor Contact Phone: 304-206-9720 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: John A Springer Requestor Phone: (304) 792-7116 Requestor Email: john.a.springer@wv.gov  <b>2026</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
MANAGER ACCOUNTS PAYABLE DIVISION OF MOTOR VEHICLES  5707 MACCORKLE AVE. S.E., SUITE 200  CHARLESTON WV 25304  US	304-926-3960 DIVISION OF MOTOR VEHICLES  RECEIVING AND PROCESSING  5707 MACCORKLE AVENUE, S.E. SUITE 200  CHARLESTON WV 25317  US

10/15-25

Purchasing Division's File Copy

Total Order Amount:

Open End

## PURCHASING DIVISION AUTHORIZATION

DATE: *JA 9.23.25*  
ELECTRONIC SIGNATURE ON FILE

## ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *[Signature]*  
ELECTRONIC SIGNATURE ON FILE

## ENCUMBRANCE CERTIFICATION

DATE: *10-20-25*  
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 2

Change order No 2 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal: 2/15/26-2/14/27

Renewal Years Remaining: 4 (four)

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	83121603			EA	5674000.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Digital Liens and Titles System Implentation

Extended Description:

Digital Lien and Title System implementation .

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	83121603			EA	1.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Title Correction

Extended Description:

Title Correction

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	83121603			EA	0.500000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Reassignment

Extended Description:

Title Correction

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	83121603			EA	3.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Lien Filing

Extended Description:

Title Correction

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	83121603			EA	5.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Casual Sale

Extended Description:  
Title Correction

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	83121603			EA	2.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Deal Jacket Upload

Extended Description:  
Title Correction

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	83121603			EA	3.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: VRS Connector Fee

Extended Description:  
Title Correction

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	83121603			EA	1.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: DMV Self Service Connector Fee

Extended Description:  
Title Correction



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Motor Vehicles**

5707 MacCorkle Avenue, Southeast  
Post Office Box 17300  
Charleston, West Virginia 25317-0010 • (304) 558-3900  
TDD: (800) 742-6991 • (800) 642-9066

Everett J. Frazier  
Commissioner  
Division of Motor Vehicles

Stephen T. Rumbaugh, P.E.  
Secretary of Transportation  
Commissioner of Highways

August 26, 2025

West Virginia Interactive LLC  
10 Hale Street, 3<sup>rd</sup> Floor  
Charleston, WV 25301

RE: CMA DMV2100000003-Digital Liens and Titles

The West Virginia Division of Motor Vehicles is requesting to renew our current contract under the same terms, conditions and pricing as stated in the original contract. The renewal effective dates are February 15, 2026 through February 14, 2027. If you agree to this renewal, please sign below and return to me.

You can return the signed document to me at [Georgina.davis@wv.gov](mailto:Georgina.davis@wv.gov). Please let me know if you have any questions.

*We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.*

*West Virginia Interactive, LLC.*

Ian McQuinn

Name/Signature

General Manager

Title

9/19/2025

Date

*WV Division of Motor Vehicles*

Name/Signature

Commissioner

Title

9/22/25

Date



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY

Eric L. Householder  
Cabinet Secretary

State Capitol  
Charleston, West Virginia 25305

Heather D. Abbott  
Chief Information Officer

**TO: Gabby Selbe, Division Manager II**  
**WV Dept of Transportation, Information Technology Division**

**FROM: Heather D. Abbott, Chief Information Officer**  
**Office of Technology** *Heather D. Abbott*

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT**  
**WVOT Number 2026-0173**

**DATE: October 1, 2025**

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

A review has been conducted of your request to renew Digital Liens and Titles contract with WV Interactive LLC, the Office of Technology has determined:

X Your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).

You are viewing this page over a secure connection. Click [here](#) for more information.

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### WEST VIRGINIA INTERACTIVE, LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC   Limited Liability Company	2/13/2007		2/13/2007	Domestic	Profit				

Organization Information									
<b>Business Purpose</b>	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)				<b>Capital Stock</b>				
<b>Charter County</b>	Kanawha				<b>Control Number</b>	91471			
<b>Charter State</b>	WV				<b>Excess Acres</b>				
<b>At Will Term</b>	A				<b>Member Managed</b>	MGR			
<b>At Will Term Years</b>					<b>Par Value</b>				
<b>Authorized Shares</b>					<b>Young Entrepreneur</b>	Not Specified			

Addresses	
Type	Address
<b>Designated Office Address</b>	1614 KANAWHA BLVD. E CHARLESTON, WV, 25311
<b>Mailing Address</b>	10 HALE STREET 3RD FLOOR CHARLESTON, WV, 25301 USA
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
<b>Principal Office Address</b>	10 HALE STREET 3RD FLOOR CHARLESTON, WV, 25301 USA
Type	Address

Officers	
Type	Name/Address
<b>Manager</b>	H. LYNN MOORE JR. 7701 COLLEGE BVLD OVERLAND PARK, KS, 66210
<b>Manager</b>	BRIAN K. MILLER 7701 COLLEGE BVLD OVERLAND PARK, KS, 66210
<b>Organizer</b>	WILLIAM F BRADLEY, JR 10540 S RIDGEVIEW ROAD OLATHE, KS, 66061 USA
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
NIC WEST VIRGINIA	TRADENAME	6/8/2020	
TYLER TECHNOLOGIES WEST VIRGINIA	TRADENAME	3/29/2023	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
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**12/3/2012**

FILED CHANGES TO ARTICLES 11 AND 12 OF THE ARTICLES OF ORGANIZATION, SEE IMAGE.

**Date****Amendment****Annual Reports****Filed For**

2025

2024

2023

2022

2021

2020

2019

2018

2017

2016

2015

2014

2013

2012

2011

2010

2009

2008

**Date filed**

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, September 23, 2025 — 11:07 AM

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All Words




e.g. 1606N020Q02

Filter By

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Simple Search

Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"WEST VIRGINIA INTERACTIVE, LLC" Entity Location Status 

- ☒ Active
- ☐ Inactive

Reset Entity Information 

All Entity Information

Entities

Disaster Response Registry

Responsibility / Q



## No matches found

Your search did not return any results for active records.

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>12</u> Date: <u>9/23/25</u>  Solicitation No. <u>CO# 2</u>	Agency: Division of Motor Vehicles <hr/> Procurement Officer Submitting Requisition: Kristy James <hr/> Requisition No. CMA DMV2100000003 CO2 <hr/> PF No.: 778727
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

#### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> n/a
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> n/a
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> n/a
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

