



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Contract

Order Date: 08-05-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CCT 0802 5025 DMV2500000003 3	Procurement Folder:	1463512
Document Name:	Yearly Maintenance of current Motor Carrier Solution	Reason for Modification:	CO1 To renew contract
Document Description:	Yearly Maintenance of current Motor Carrier Solution		
Procurement Type:	Central Sole Source		
Buyer Name:	John W Estep		
Telephone:	304-558-2566		
Email:	john.w.estep@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-11-03
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-11-02

VENDOR

Vendor Customer Code: VS0000005239
CELTIC CROSS HOLDINGS INC
40 BURTON HILLS BLVD STE 415

NASHVILLE TN 37215
US

Vendor Contact Phone: 423-773-2566 Extension:

Discount Details:

	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

DEPARTMENT CONTACT

Requestor Name: Eleanor (Zoe) Bender
Requestor Phone: (304) 926-2590
Requestor Email: zoe.e.bender@wv.gov

2026
FILE LOCATION _____

INVOICE TO

MANAGER ACCOUNTS PAYABLE
DIVISION OF MOTOR VEHICLES
5707 MACCORKLE AVE. S.E., SUITE 200

CHARLESTON WV 25304
US

SHIP TO

304-926-3960
DIVISION OF MOTOR VEHICLES
RECEIVING AND PROCESSING
5707 MACCORKLE AVENUE, S.E. SUITE 200

CHARLESTON WV 25317
US

CR 8-7-25

Total Order Amount: \$759,462.00

Purchasing Division's File Copy

JE 8/6/25

PURCHASING DIVISION AUTHORIZATION

DATE: 8-7-25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: 8/15/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: 8-15-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1

Change Order 1 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date: 11/3/25-11/2/26

Renewals remaining: Two (2)

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	1.00000	YR	343731.000000	\$343,731.00
Service From	Service To	Manufacturer		Model No	
2024-11-03	2025-11-02				

Commodity Line Description: Technical Maintenance and Support year 1

Extended Description:

Technical Maintenance and Support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81111505	12.00000	MO	3000.000000	\$36,000.00
Service From	Service To	Manufacturer		Model No	
2024-11-03	2025-11-02				

Commodity Line Description: Programming Services year 1

Extended Description:

Programming Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	1.00000	YR	343731.000000	\$343,731.00
Service From	Service To	Manufacturer		Model No	
2025-11-03	2026-11-02				

Commodity Line Description: Technical Maintenance and Support year 2

Extended Description:

Technical Maintenance and Support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81111505	12.00000	MO	3000.000000	\$36,000.00
Service From	Service To	Manufacturer		Model No	
2025-11-03	2026-11-02				

Commodity Line Description: Programming Services year 2

Extended Description:

Programming Services



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast

Post Office Box 17300

Charleston, West Virginia 25317-0010 • (304) 558-3900

TDD: (800) 742-6991 • (800) 642-9066

Everett J. Frazier
Commissioner
Division of Motor Vehicles

Stephen T. Rumbaugh P.E.
Secretary of Transportation
Commissioner of Highways

July 16, 2025

Celtic Cross Holdings
40 Burton Hills Blvd, STE 415
Nashville, TN 37215

RE: CCT DMV2500000003— Yearly Maintenance of Current Motor Carrier Solution

The West Virginia Division of Motor Vehicles is requesting to renew year 2 of our current contract in the amount of \$354,043.00 for the annual support cost and \$36,000.00 for the annual programming services cost, under the same terms and conditions as stated in the original contract. The renewal effective dates are 11/3/25-11/2/26. If you agree to this renewal, please sign below, and return to me.

You can return the signed document to me at Georgina.davis@wv.gov. Please let me know if you have any questions.

Thank You.

We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.

Celtic Cross Holdings, Inc.

Name/Signature

Christopher Laisure

Title

July 25, 2025

Date

WV Division of Motor Vehicles

Name/Signature

EVERETT J. FRAZIER, Commissioner

Title

AUGUST 4, 2025

Date

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CELTIC CROSS HOLDINGS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/22/2015		7/22/2015	Foreign	Profit			

Organization Information		
Business Purpose	5419 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterinary services)	Capital Stock
Charter County		Control Number
Charter State	AZ	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares	Young Entrepreneur	Not Specified

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Addresses	
Type	Address
Local Office Address	8961 E. BELL ROAD SUITE 101 SCOTTSDALE, AZ, 85260
Mailing Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Notice of Process Address	NATIONAL REGISTERED AGENTS, INC. 5098 WASHINGTON ST. W., STE 407 CHARLESTON, WV, 253131561
Principal Office Address	40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215 USA
Type	Address

Officers	
Type	Name/Address
Director	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Director	CLAY WHITSON 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Director	GREG DAILY 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA
Director	CLAY WHITSON 40 BURTON HILLS, SUITE 415 NASHVILLE, TN, 37215 USA
President	RICK STANFORD 40 BURTON HILLS BLVD. SUITE 415 NASHVILLE, TN, 37215
Secretary	PAUL MAPLE 40 BURTON HILLS BLVD.

SUITE 415 NASHVILLE, TN, 37215	
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CELTIC SYSTEMS	TRADENAME	7/22/2015	
DBA Name	Description	Effective Date	Termination Date

Annual Reports
Filed For
2025
2024
2023
2022
2021
2020
2019
2018
2017x
2017
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, August 5, 2025 — 8:20 AM

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e.g. 1606N020Q02

"Celtic Cross Holdings" 

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- ☐ Inactive

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>8/6/25</u>		Agency: WV Division of Motor Vehicles
Solicitation No. <u>CCT DMV25*03</u> <u>CO#1</u>		Procurement Officer Submitting Requisition: Kristy James
		Requisition No. CCT DMV2500000003 CO1
		PF No.: 1463512

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

