



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 09-26-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0705 0705 LOT2600000001 2	Change Order No:	1	Procurement Folder:	1481773
Document Name:	WV Lottery - Building Security System Upgrades			Reason for Modification:	Change Order No. 1 - To Issue Notice to Proceed
Document Description:	WV Lottery - Building Security System Upgrades				
Procurement Type:	Central Purchase Order				
Buyer Name:	Toby L Welch				
Telephone:	(304) 558-8802				
Email:	toby.l.welch@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2025-10-20
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2026-07-27

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000200806 MASON & BARRY INC 301 SMILEY DR ST ALBANS WV 25177 US Vendor Contact Phone: 304-550-0659 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Thomas P Hymes Requestor Phone: 304-558-2350 Requestor Email: thymes@wvlottery.com 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067 CHARLESTON WV 25327-2067 US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

CR 9-29-25

Purchasing Division's File Copy

Total Order Amount:	\$450,000.00
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PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark O'Connell</i> 9/29/25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>9/29/25</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Cathy</i> ELECTRONIC SIGNATURE ON FILE <i>10-1-25</i>
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Extended Description:

Change Order
(Services for WV Lottery Security Upgrades Project)

Change Order No. 1 - To establish the contract effective start and effective end dates and to issue the Notice to Proceed for the contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Contract Term: 10/20/2025 Through 07/27/2026

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151700	0.00000		0.000000	320000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Physical Security Upgrades - Charleston, WV Headquarters

Extended Description:

Physical Security Upgrades - Charleston, WV Headquarters

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151700	0.00000		0.000000	65000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Physical Security Upgrades - Bridgeport, WV

Extended Description:

Physical Security Upgrades - Bridgeport, WV

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72151700	0.00000		0.000000	45000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Physical Security Upgrades - Weirton, WV

Extended Description:

Physical Security Upgrades - Weirton, WV

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72151700	0.00000		0.000000	20000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Add Alternate #1 - Intrusion Detection System

Extended Description:

Add Alternate No 1 - Intrusion Detection System



P.O. BOX 2067
CHARLESTON WV 25327

DAVID R. BRADLEY
ACTING DIRECTOR

PHONE: 304.558.0500
wvlottery.com

NOTICE TO PROCEED

September 26, 2025

To: Toby Welch, Senior Buyer, WV Purchasing Division
Brandon Barr, Senior Buyer, WV Purchasing Division

Vendor: Mason & Barry, Inc.

Subject: CPO LOT2600000001 - WV Lottery - Building Security System Upgrades

The vendor, Mason & Barry, Inc., is hereby authorized to proceed on the above referenced contract beginning on **October 20th, 2025**.

This contract per section-3 of the General Terms and Conditions for a Fixed Period Contract calls for all work to be completed within two-hundred and eighty (280) calendar days. Therefore, the contract completion date is established as **July 27th, 2026**.

Thank you,

A handwritten signature in black ink, appearing to read "Thomas Hymes", written over a horizontal line.

Thomas Hymes Procurement Specialist, Senior
West Virginia Lottery

Enclosure

CC: Steve Compston - WV Lottery, Deputy Director-Security
Russell Greene - WV Lottery, Security Systems Administrator
David Bradley - WV Lottery, Acting Director
Nick Duncan - Mason & Barry, BAS Director
Beverly Shelby - AE Works, Principal

Date	Old Name
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Date	Amendment
9/14/2018	NAME CHANGE: FROM MASON AND BARRY, INC.
12/17/1968	CHANGE IN STOCK TO 4000 SHARES AT \$5 EACH; ROLL 18
Date	Amendment

Annual Reports
Filed For
2025
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, September 26, 2025 — 11:05 AM

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STATE OF WEST VIRGINIA
Purchasing Division

CERTIFICATION OF NON-CONFLICT OF INTEREST

West Virginia Code § 5A-3-31: "It shall be unlawful for any person to corruptly combine, collude or conspire with one or more other persons with respect to the purchasing or supplying of commodities or printing to the state under the provisions of this article if the purpose or effect of such combination, collusion or conspiracy is either to (1) lessen competition among prospective vendors, or (2) cause the state to pay a higher price for such commodities or printing than would be or would have been paid in the absence of such combination, collusion or conspiracy, or (3) cause one prospective vendor or vendors to be preferred over one or more other prospective vendor or vendors. Any person who violates any provision of this section shall be guilty of a felony, and, upon conviction thereof, shall be confined in the penitentiary not less than one nor more than five years, and be fined not exceeding five thousand dollars."

West Virginia Code § 6B-2-5(b)(1): "A public official or public employee may not knowingly and intentionally use his or her office or the prestige of his or her office for his or her own private gain or that of another person."

West Virginia Code § 6B-2-5(d)(1): "[N]o elected or appointed public official or public employee or member of his or her immediate family or business with which he or she is associated may be a party to or have an interest in the profits or benefits of a contract which the official or employee may have direct authority to enter into, or over which he or she may have control . . ."

The individual(s) listed below have been charged to evaluate or serve as members or advisors of an evaluation committee for the solicitation as specified CPO LOT2600000001 - Notice to Proceed

By signing this form, each individual acknowledges that: (1) his or her service on the evaluation committee is not in violation of West Virginia Code § 5A-3-31, § 6B-2-5, or any other relevant code section; (2) his or her service on the evaluation committee does not create a conflict of interest with any of the participating vendors; and (3) he or she has not had or will not have contact relating to the solicitation identified above with any participating vendors between the time of the bid opening and the award recommendation without prior approval of the Purchasing Division.

Name/Title	Agency	Signature	Date
Thomas Hymes Procurement Specialist, Senior	WV Lottery - Finance Division		09/26/2025

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use:		Agency:
Buyer: <u>TW-09</u>	Date: <u>9/26/25</u>	WV Lottery - Finance Division
Solicitation No. <u>CPO LOT 26'001</u>		Procurement Officer Submitting Requisition: Thomas Hymes
		Requisition No. CPO LOT2600000001 (Notice To Proceed)
		PF No.: 1481773

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

n/a

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

[Handwritten Signature]