



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 10-21-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 2662 BMS2600000013 1	Change Order No:	Procurement Folder:	1815212
Document Name:	CDO for CMA BMS24*03 September 2025	Reason for Modification:		
Document Description:	CDO for CMA BMS24*03 September 2025			
Procurement Type:	Central Delivery Order			
Buyer Name:	Crystal G Hustead			
Telephone:	(304) 558-2402			
Email:	crystal.g.hustead@wv.gov			
Shipping Method:	Best Way	Master Agreement Number: CMA 0511 BMS2400000003 1		
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000009556 PALCO INC 501 MILLWOOD CIRCLE STE A MAUMELLE AR 72113 US Vendor Contact Phone: 501-658-1075 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Stuart Sellaars Requestor Phone: 304-352-4319 Requestor Email: stuart.sellaars@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Purchasing Division's File Copy

Total Order Amount: \$890,815.00

CH 10/27/25
PURCHASING DIVISION AUTHORIZATION
DATE: 10/27/25
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 10-27-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Confirming Delivery Order for services provided during the month of September 2025 under invoice 2025-09_WV_PM

Total: \$890,815.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	0.00000		\$0.0000	\$377,090.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-09-01	2025-09-30				

Commodity Line Description: Fiscal Agent Support OR 1

Extended Description:

Fiscal Agent Support Optional Renewal Year 1

Cost Per Member: \$70.00

5,387 X \$70.00=\$377,090.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	0.00000		\$0.0000	\$1,960.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-09-01	2025-09-30				

Commodity Line Description: Fiscal Agency Supp for ADW Comm Trans Svc OR 1

Extended Description:

Fiscal Agency Support for ADW Community Transition Services-Optional Renewal Year 1

Cost Per Member: \$70.00

28 X \$70.00=\$1,960.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	0.00000		\$0.0000	\$511,765.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-09-01	2025-09-30				

Commodity Line Description: Opt Svc-Resource Consulting (Waivers/TMH)-OR 1

Extended Description:

Optional Service-Resource Consulting (Waivers/TMH)-Optional Renewal Year 1

Cost Per Member: \$95.00

5,387 X \$95.00=\$511,765.00



www.palcofirst.com

501 Millwood Circle, Suite A

Maumelle, AR 72113

Post Office Box 13260 Maumelle, AR 72113

Phone: 501.604.9936 or 866.710.0456 - Fax: 501.821.0045

TDD/TTY: Relay Service 711

Invoice #

2025-09_WV_PM

Invoice Type:

Original

Invoice Date:

10/1/2025

Payment Terms: Net 30

Bill To:

Bureau for Medical Services

Attn:

350 Capitol Street, Room 251

Charleston, WV 25301-3706

Make checks payable to Palco, Inc.

Payment is due in 30 days.

Thank you for your business!

Service Start Date:

9/1/2025

Service End Date:

9/30/2025

Description	Quantity	Unit Price	Total
Fiscal Agent Support (ADW, IDWW, TBIW)	5387	\$70.00	\$377,090.00
Resource Consulting (ADW, IDWW, TBIW)	5387	\$95.00	\$511,765.00
Fiscal Agency Support for ADW Comm Trans Svc	28	\$70.00	\$1,960.00
Total Due:			\$890,815.00

RECEIVED

OCT 15 2025

BUREAU FOR MEDICAL SERVICES

I HEREBY CERTIFY THAT THE ITEMS
LISTED HEREON HAVE BEEN RECEIVED
AND APPROVED FOR PAYMENT.

PROGRAM APPROVAL SIGNATURE:

PRINTED NAME: Brian Holstine

DATE: 10/15/25

I HEREBY CERTIFY THAT THE ITEMS
LISTED HEREON HAVE BEEN RECEIVED
AND APPROVED FOR PAYMENT.

PROGRAM APPROVAL SIGNATURE:

PRINTED NAME: Cynthia Parsons

DATE: 10/15/25

Ok

Althea Greenhowe



PMPM Billing

TMH Personal Options PMPM Billing: September 2025

Program	Palco ID	Medicaid No.	First Name	Last Name	Enrollment Status	Current Member Status Date	SD/Traditional
TMH	100000	00206539187					
TMH	100065	00202905182			Active	6/16/2025	Traditional
TMH	100203	00806943280			Active	6/23/2025	Traditional
TMH	100662	00806833325			Active	6/23/2025	Traditional
TMH	100815	00500604568			Active	7/9/2025	Traditional
TMH	100819	00306130406			Active	7/16/2025	Traditional
TMH	101160	00705663535			Active	7/7/2025	Traditional
TMH	101542	00207356416			Active	7/21/2025	Traditional
TMH	102174	00204456730			Active	7/7/2025	Traditional
TMH	102178	00901561828			Active	8/22/2025	Traditional
TMH	102321	00800256708			Active	8/22/2025	Traditional
TMH	102330	00102073340			Active	8/18/2025	Traditional
TMH	102360	00000089497			Active	8/18/2025	Traditional
TMH	103575	00700128670			Active	8/18/2025	Traditional
TMH	103678	00603424942			Active-NEW	9/1/2025	Traditional
TMH	103690	00401435955			Active-NEW	9/1/2025	Traditional
TMH	104493	00403835903			Active-NEW	9/1/2025	Traditional
TMH	104496	00800464799			Active	9/15/2025	Traditional
TMH	105495	00707397169			Active	9/15/2025	Traditional
TMH	324499	00803293079			Active	9/15/2025	Traditional
TMH	324719	00300590445			Active	4/1/2025	Traditional
TMH	324740	00700826024			Active	4/7/2025	Traditional
TMH	324741	00207568956			Active	4/14/2025	Traditional
TMH	324785	00400273424			Active	4/14/2025	Traditional
TMH	325016	00800077418			Active	4/14/2025	Traditional
TMH	325018	00700335587			Active	4/21/2025	Traditional
TMH	325070	00500875433			Active	4/21/2025	Traditional
TMH	325109	00206687641			Active	4/28/2025	Traditional
					Active	4/28/2025	Traditional



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Alex J. Mayer
Cabinet Secretary

Cynthia Beane, MSW, LCSW
Commissioner

DATE: October 20, 2025

TO: Crystal Hustead
Senior Buyer
State of West Virginia Purchasing Division

FROM: Althea Greenhowe *Althea Greenhowe*
Procurement Specialist, Senior
Office of Shared Administration/Purchasing

RE: PF 1815212, CDO BMS26*13
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above-referenced CDO for services performed by Palco Inc during the month of September 2025 under PF1815212, CMA BMS24*03.

The service period is 09/01/25-09/30/25. The total cost is \$890,815.00.

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or althea.m.greenhowe@wv.gov. Thank you for your time and consideration in this matter.



Subject: Governor's Office Approval of contracts over \$100,000



Rosen, Bryan D <bryan.d.rosen@wv.gov>
to Wagner, Roberta A, Price, Robert L

Thu, Jan 23,

I spoke with Curtis early today. He relayed the following information for how we will process these through his office:

1. He would like a synopsis of the purchase. I would suggest in most cases we can pull the extended description populate that in the email to him.
2. Please note if there is a specific timeframe in the request.
3. Contracts will be reviewed at the Master Agreement level meaning that he will not be approving DOs.
4. Renewals for contracts over \$100,000 must be approved.

This process is going to be fluid and will likely morph as we move forward but this is the best information that I have today.




Bryan

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Simple Search**Search Editor**

- ☐ Any Words 
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e.g. 123456789, Smith Corp

"PALCO INC" 

Classification 

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Business Organization Detail

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PALCO, INC.

Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/20/2023		12/20/2023	Foreign	Profit			

Organization Information

Business Purpose	6241 - Health Care and Social Assistance - Social Assistance - Individual and Family Services (child, youth, elderly, disabled)	Capital Stock
Charter County		Control Number
Charter State	AR	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur No

Addresses	
Type	Address
Local Office Address	501 MILLWOOD CIR STE A MAUMELLE, AR, 72113
Mailing Address	PO BOX 13260 MAUMELLE, AR, 72113 USA
Notice of Process Address	NORTHWEST REGISTERED AGENT LLC 110 MAIN ST BECKLEY, WV, 25801
Principal Office Address	501 MILLWOOD CIR STE A MAUMELLE, AR, 72113 USA
Type	Address

Officers	
Type	Name/Address
President	ALICIA PALADINO 17300 CHENAL PKWY LITTLE ROCK, AR, 72223
Type	Name/Address

Annual Reports	
Filed For	
2025	
2024	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, October 16, 2025 — 1:43 PM

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