



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 11-03-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CCT 0506 3681 EHS2500000001 2	Procurement Folder:	1417459
Document Name:	ENVIRONMENTAL HEALTH DATA SYSTEM	Reason for Modification:	CHANGE ORDER 1 to Renew Contract
Document Description:	ENVIRONMENTAL HEALTH DATA SYSTEM		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-10-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-09-30

VENDOR			DEPARTMENT CONTACT	
Vendor Customer Code:	000000233060		Requestor Name:	Jodie F Miller
HS GOVTECH USA INC			Requestor Phone:	(304) 356-4057
436 E. 36th St.			Requestor Email:	jodie.f.miller@wv.gov
Charlotte	NC	28205		
US				
Vendor Contact Phone:	9803091749	Extension:		
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

2026
FILE LOCATION _____

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BUREAU FOR PUBLIC HEALTH ENVIRONMENTAL HEALTH SERVICES 350 CAPITOL ST, RM 313 CHARLESTON WV 25301-1757 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - ENVIRONMENTAL HEALTH SERVICES 350 CAPITOL ST, RM 313 CHARLESTON WV 25301-1757 US

CR 11-4-25

Total Order Amount: \$428,800.00

Purchasing Division's File Copy

CH 11/3/25

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tamara 11/4/25</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>J. S. Guy</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>11-7-25</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No.1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Renewal Years Remaining: 2 years

No other changes.

Effective dates: 10/01/25-09/30/26

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	\$214,400.00
Service From	Service To	Manufacturer		Model No	
2024-10-01	2025-09-30				

Commodity Line Description: Host, support, and maintenance of WV EHS Data System Year 1

Extended Description:

To host, support, and maintenance of WV EHS Data System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	\$214,400.00
Service From	Service To	Manufacturer		Model No	
2025-10-01	2026-09-30				

Commodity Line Description: Host, support, and maintenance of WV EHS Data System Year 2

Extended Description:

To host, support, and maintenance of WV EHS Data System



HS GOVTECH™

RENEWAL NOTICE

Contract No.: CCT EHS2500000001

This Renewal Notice serves as formal confirmation that **HS GOVTECH USA INC** agrees to renew **Contract CCT EHS2500000001** with the **West Virginia Department of Health, Bureau for Public Health, Office of Environmental Health Services**.

The term of this renewal shall commence on **October 1, 2025**, and shall remain in effect through **September 30, 2026**, pursuant to the terms, conditions, and pricing set forth in the original contract, including all amendments and approved change orders.

All provisions of the original contract, as amended, shall remain in full force and effect for the duration of this renewal term unless otherwise modified in writing and signed by all parties.

IN WITNESS WHEREOF, the undersigned, being duly authorized, have executed this Renewal Notice as of the date(s) indicated below.

HS GOVTECH USA INC

By: Eric Thomas

Name: Eric Thomas

Title: CEO

Date: 8/6/2025

Agreed


Heather White



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH
Office of Central Finance

Arvin Singh, EdD, MBA, MPH, MS, FACHE
Health Secretary

TO: DOA Purchasing

FROM: Jodie Miller 
DH CFU Procurement Supervisor

DATE: 11/03/25

RE: Justification to process renewal for CCT EHS25*001 HSGovTech

This memo will serve as the justification to process the year 2 renewal for CCT EHS2500000001 which expired 09/30/25. We have been working on getting the renewal documents, registrations renewed and in compliance, and funding sources since 07/31/25. We will endeavor to avoid such delays and long processes in the future.

Thank you for your time and consideration in this matter. If you have questions or need additional information, please feel free to contact me at 304-352-4816 or Jodie.F.Miller@wv.gov.

*Backdate
applied
11/4/25*





STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

Eric L. Householder
Cabinet Secretary

State Capitol
Charleston, West Virginia 25305

Heather D. Abbott
Chief Information Officer

**TO: Christopher Itson, Informations Systems Consultant
WV Department of Health, Office of Environmental Health Services**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology** *Heather D. Abbott*

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
WVOT Number 2026-0099 Revised**

DATE: September 3, 2025

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

A review has been conducted of your request to renew the HealthSpace GovTech Environmental Health Data System, the Office of Technology has determined:

- X Your request is approved. **This approval covers renewals of HSGovTech Environmental Health Data System for years 2, 3, & 4 contingent upon there being no change orders applied to the original contract during the life of the contract.**

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

☐ Any Words ⁱ

☐ All Words ⁱ

☐ Exact Phrase ⁱ

e.g. 123456789, Smith Corp

"HS GOVTECH USA INC" ×

Classification ▼

Excluded Individual ▼

Excluded Entity ▼

Federal Organizations ▼

Exclusion Type ▼

Exclusion Program ▼

Location ▼

Dates ▼

Reset ↺

Entity Information ^



Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions



No matches found

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

HS GovTech USA Inc.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/13/2013		12/13/2013	Foreign	Profit			

Organization Information		
Business Purpose	5419 - Professional, Scientific and Technincal Servies - Professional, Scientific and Technincal Servies - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterinary services)	Capital Stock
Charter County		Control Number
Charter State	VA	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	114 W. MAGNOLIA STREET SUITE 400 #111 BELLINGHAM, WA, 98225
Mailing Address	C/O HEALTHSPACE USA INC. 114 W. MAGNOLIA STREET, STE. 400, PO BOX #111A BELLINGHAM, WA, 98225 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	436 E 36TH ST CHARLOTTE, NC, 28205 USA
Type	Address

Officers

Type	Name/Address
Director	CAMERON GARRISON 436 E 36TH ST CHARLOTTE, NC, 28205
Director	SILAS GARRISON 436 E 36TH ST CHARLOTTE, NC, 28205
President	SILAS GARRISON 436 E 36TH ST CHARLOTTE, NC, 28205
Secretary	CAMERON GARRISON 436 E 36TH ST CHARLOTTE, NC, 28205
Treasurer	CAMERON GARRISON 436 E 36TH ST CHARLOTTE, NC, 28205
Vice-President	CAMERON GARRISON 436 E 36TH ST CHARLOTTE, NC, 28205
Type	Name/Address

Name Changes

Date	Old Name
4/14/2023	HEALTHSPACE USA INC.
Date	Old Name

Date	Amendment
4/14/2023	B4WV Name Change From: HEALTHSPACE USA INC.
Date	Amendment

Annual Reports

Filed For
2025
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
2015
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, October 22, 2025 — 9:23 AM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>11/3/25</u> Solicitation No. <u>CCT EHS25*01</u>	Agency: WV DH Office of Environmental Health Services <hr/> Procurement Officer Submitting Requisition: Jodie Miller <hr/> Requisition No. CCT EHS2500000001 CO1 <hr/> PF No.: 1417459
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Crystal Husted