



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 08-19-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CPO 0432 1215 DCH2500000001 6	Change Order No:	4	Procurement Folder:	1383541
Document Name:	West Virginia Natural Resources Exhibit			Reason for Modification: Change Order No. 4 To Extend and Decrease Contract	
Document Description:	West Virginia Natural Resources Exhibit				
Procurement Type:	Central Purchase Order				
Buyer Name:	Larry D McDonnell				
Telephone:	304-558-2063				
Email:	larry.d.mcdonnell@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2024-07-01
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2025-06-16

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000200085 THE NEIGHBORGALL CONSTRUCTION COMPANY 1216 SEVENTH AVE  HUNTINGTON WV 25701 US Vendor Contact Phone: 304-525-5181 Extension: 243  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Deidra D Silva Requestor Phone: (304) 558-0220 Requestor Email: deidra.d.silva@wv.gov  <b>2026</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US	RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US

CR 8-27-25

Total Order Amount:	\$5,583,318.00
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Purchasing Division's File Copy

LM 8/19/25

PURCHASING DIVISION AUTHORIZATION DATE: 8/24/25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/28/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8-28-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order  
Change Order 04 is issued to extend the original contract to June 16, 2025 according to all terms, conditions, and specifications contained in the original contract including all authorized change orders, along with decreased pricing per the attached documentation. The extension of the contract is provided to allow completion of the project.

Extend Contract From: 05/16/2025  
To: 06/16/2025

Original Contract Price: \$5,300,000.00

Change Order No 1 Increase: \$0.00  
Change Order No 2 Increase: \$287,525.00  
Change Order No 3 Increase: \$0.00  
Change Order No 4 Decrease: (\$4,207.00)

Contract New Total: \$5,583,318.00

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80111618	0.00000	LS	0.000000	0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: West Virginia Natural Resources Exhibit

Extended Description:  
DO NOT USE THIS LINE - Line has been deactivated. Use Commodity Line 2.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80111618	0.00000		0.000000	5583318.00
Service From	Service To	Manufacturer		Model No	
2024-07-01	2025-06-16				

Commodity Line Description: West Virginia Natural Resources Exhibit

Extended Description:

## MEMO

To: Larry McDonnell

From: Deidra Silva, Acct/Aud IV

Date: August 18, 2025

Re: CPO DCH25\*001 Change Order No.4

Change Order Number 4 was submitted to the Department of Arts, Culture and History on June 13, 2025. The change order was initially held to allow Pay App number 11 to be paid before processing, due to the fact that this Pay App did not account for the change order. Due to changes in Administration of the department, and also changes to the personnel handling the contract, the processing was delayed. When processing was attempted on Pay App number 11 it was discovered the Pay App needed corrections from the vendor. Discussions back and forth between the agency and the vendor determined that we would push the change order through first and then submit a modified Pay App 11 after the change order is complete.

I would also like to explain the breakdown of the backup documentation with the change order. The vendor is submitting Change order Number 4, which is a compilation of the vendor's "Construction Change Directive No.6" and "Change Proposal Request No.7"

Change Order No. 4:

- Total Addition of Construction Change Directive No. 6 - \$4,484.00
  - Details of the additions are shown on pages 4,5, and 6
- Less Total Deduction of Change Proposal Request No. 7 - (\$8,691.00)
  - Details of material expenses are attached on pages 8,9,10, and 11
  - Labor expenses do not have back-up invoices as it is labor incurred by the vendor
  - There is a discrepancy of 30 cents between page 7 and the back-up on page 10, but the vendor has requested to waive that cost (email provided)
- Grand total of Change Order No. 4 - (\$4,207.00)

Please let me know if you have any questions or need any clarification.

*Deidra D Silva*  
Deidra D Silva

*almost heaven*



# Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Culture Center

Natural Resources Exhibit  
Charleston, West Virginia

**OWNER:** *(Name and address)*  
WV Department of Art, Culture & History  
1900 Kanawha Blvd E.  
Charleston, West Virginia 25305

**CONTRACT INFORMATION:**  
Contract For: CPO 0432 1215  
DCH25\*01  
Date: July 17, 2024

**ARCHITECT:** *(Name and address)*  
Chapman Technical Group  
200 Sixth Avenue  
St. Albans, West Virginia 25177

**CHANGE ORDER INFORMATION:**  
Change Order Number: 004  
Date: June 13, 2025

**CONTRACTOR:** *(Name and address)*  
Neighborgall Construction Company  
1216 7th Avenue  
Huntington, West Virginia 25701

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Construction Change Directive 06: ADD \$4,484.00

Change Proposal Request 07: DEDUCT \$8,691.00

The original was

\$ 5,300,000.00

The net change by previously authorized Change Orders

\$ 287,525.00

The prior to this Change Order was

\$ 5,587,525.00

The will be decreased by this Change Order in the amount of

\$ (4,207.00)

The new including this Change Order will be

\$ 5,583,318.00

The Contract Time will be increased by Thirty (30) days.

The new date of Substantial Completion will be June 16, 2025

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

  
ARCHITECT *(Signature)*

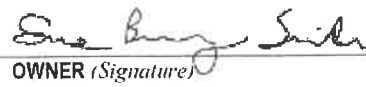
BY: Kelly Estep, Project Manager  
*(Printed name, title, and license number if required)*

6/14/25  
Date

  
CONTRACTOR *(Signature)*

C.R. Neighborgall, IV, President  
*(Printed name and title)*

6/17/2025  
Date

  
OWNER *(Signature)*

Ennis B Smith, Acting Cabinet Secretary  
*(Printed name and title)*

6/16/2025  
Date

# AIA® Document G714® – 2017

## Construction Change Directive

**PROJECT:** (name and address)  
Culture Center  
Natural Resources Exhibit

**CONTRACT INFORMATION:**  
Contract For: CPO 0432 1215  
DCG25000000001  
Date: July 17, 2024

**CCD INFORMATION:**  
Directive Number: 06  
Date: December 18, 2024

**OWNER:** (name and address)  
WV Department of Arts, Culture &  
History  
1900 Kanawha Blvd E.  
Charleston, WV 25305

**ARCHITECT:** (name and address)  
Chapman Technical Group  
200 Sixth Avenue  
Saint Albans, WV 25177

**CONTRACTOR:** (name and address)  
Neighborgall Construction Company  
1216 7<sup>th</sup> Avenue  
Huntington, WV 25701

The Contractor is hereby directed to make the following change(s) in this Contract:  
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

1. Neighborgall Construction Change Proposal Request #05 - Credit to Decrease Trench Drain Grate Thickness, dated 11/18/24: DEDUCT \$15,000.00
2. Neighborgall Construction Change Proposal Request #06 - Existing Site Storm Connection to New System, dated 11/26/24: ADD \$19,484.00

### PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
  - ☒ Lump Sum of \$ Add \$4,484.00
  - ☐ Unit Price of \$ pcr
  - ☐ Cost, as defined below, plus the following fee:  
(Insert a definition of, or method for determining, cost)
  - ☐ As follows:

2. The Contract Time is proposed to unchanged. The proposed adjustment, if any, is none.

**NOTE:** The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Chapman Technical Group  
**ARCHITECT** (Firm name)

  
**SIGNATURE**

Kelly L. Estep, PLA  
Project Manager

**PRINTED NAME AND TITLE**

WV Dept. Arts, Culture & History  
**OWNER** (Firm name)

  
**SIGNATURE**

Randall Reid-Smith  
**PRINTED NAME AND TITLE**

Neighborgall Construction Company  
**CONTRACTOR** (Firm name)

  
**SIGNATURE**

C.R. Neighborgall, IV President  
**PRINTED NAME AND TITLE**

DATE

12/18/24

DATE

2/4/25

February 6, 2025

DATE



**NEIGHBORGALL  
CONSTRUCTION**

1216 7th Avenue  
Huntington, WV 25701  
304-525-5181

## Change Proposal Request No.06

Date: November 26, 2024  
Project: South Garden Hardscape / WV Natural Resource Exhibit  
Neighborgall #: 24-025  
State PO #: CPO 0432 1215 DCH2500000001 1 CTG #: 22014  
Description: PR #6 - Existing Site Storm connection to new system

### Description:

Per ongoing site discussion, it has been determined that the existing site storm line at the east end of the property does not have a viable outlet pipe. From the existing condition information available to the Architect and through onsite investigation, it appears that the outlet line for the existing site storm has either collapsed or is not connected. Proposal includes labor, material, and equipment to connect to the existing site storm and run a new line for tie-in to the new site storm system as shown on attached Sketch SK3.

### Cost Breakdown:

Subcontractor	Cherry River Construction	\$ 16,808.40	10%	\$ 18,489.24
<i>Subtotal</i>				\$ 18,489.24
Bond & Insurance				\$ 612.72
B&O Tax			2%	\$ 382.04
<b>Total Cost - ADD</b>				<b>\$ 19,484.00</b>

Hollie R. Massie  
Senior Project Manager

# CHANGE ORDER REQUEST FORM

DATE: 11-25-24

CHANGE ORDER DESCRIPTION: ADD for Stormline 3 Alteration Drawing SK3

PROJECT: SOUTH GARDEN HARDSCAPES  
CHARLESTON, WEST VIRGINIA

CONTRACTOR.: CHERRY RIVER CONSTRUCTION, LLC

CONTRACTOR COR NO.:

## MATERIAL \*

Description	Quantity (Q)	Unit of Measure (U)	Unit Cost (UC)	Total Cost (Q x UC)	Total Material Cost
8" pvc	208.00	LF	\$14.00	\$2,912.00	
Cleanouts	2.00	EA	\$400.00	\$800.00	
Stone / Gravel Backfill	21.00	TN	\$24.00	\$504.00	
Revised DI3-2 or Rev Connect Point	1.00	EA	\$500.00	\$500.00	
+ REVISE 1713-1					
(A) TOTAL MATERIALS				\$4,716.00	
(E) SUBTOTAL					\$4,716.00

## LABOR \*

Trade	No. of Workers	Total Hours (H)	Total Rate w/Fringes (HR)	Total Cost (H x HR)	Total Labor Cost
OPERATOR	1	30.00	\$70.00	\$2,100.00	
LABORER	2	30.00	\$65.00	\$1,950.00	
(F) SUBTOTAL LABOR				\$4,050.00	
(H) SUBTOTAL					\$4,050.00

## EQUIPMENT AND TOOLS \*

Equipment	Quantity (Q)	Hours	Rental Rate (R)	Total Cost (HR x R)	Total Equip. Cost
EXCAVATOR	1	30.00	\$85.00	\$2,550.00	
COMPACTOR	1	30.00	\$45.00	\$1,350.00	
SKID STEER	1	30.00	\$65.00	\$1,950.00	
(I) SUBTOTAL EQUIPMENT COSTS				\$5,850.00	
(K) SUBTOTAL					\$5,850.00

## SUBCONTRACTORS / UNIT PRICING \*\* AND / OR DEDUCTS

Company	Type of Work Provided	Total Cost**	Total SC Cost **
		\$0.00	
	(L) SUBTOTAL	\$0.00	
	(M)	\$0.00	
	(N)	\$0.00	
	(O)		
	(P)	\$0.00	
	(Q) TOTAL DEDUCTS		\$0.00

## SUMMARY

	TOTAL MATERIAL & SHOP LABOR (E)	\$4,716.00	
	TOTAL LABOR (H)	\$4,050.00	
	TOTAL EQUIPMENT (K)	\$5,850.00	
	TOTAL SUBCONTRACTS, DEDUCTS (Q)	\$0.00	
	TOTAL COST:	\$14,616.00	
	OH / PROFIT (15%)	\$2,192.40	
	TOTAL COST + OH & PROFIT	\$16,808.40	
	TOTAL PROPOSAL (E+H+K+Q-R):		\$16,808.40

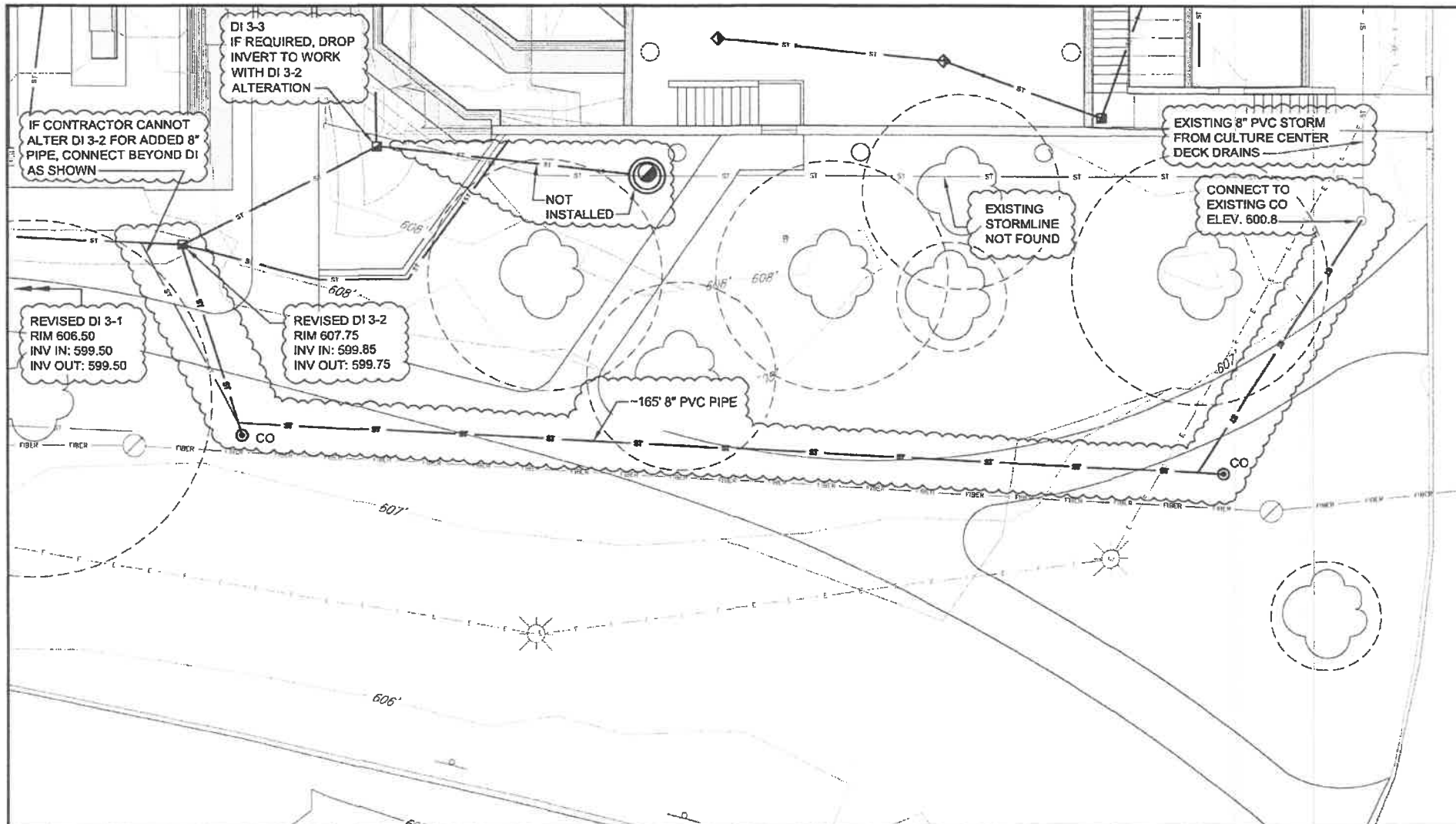
\* TYPE IN A NEGATIVE NUMBER

\*\*INSERT EXTRA LINES, IF NEEDED.

\*\*\*THIS FORM TO BE PROVIDED BY ALL SUBCONTRACTORS.

Contractor's Signature





REVISION REVISIONS	REV	BY	DATE	 <p><b>Chapman Technical Group</b> <small>a division of</small> COT</p>	AIRPORT PLANNING / DEVELOPMENT ARCHITECTURE / INTERIOR DESIGN CIVIL ENGINEERING / SITE DEVELOPMENT ENVIRONMENTAL ENGINEERING LANDSCAPE ARCHITECTURE SURVEYING	St. Albans, WV (304) 727-6591 Buckhannon, WV (304) 472-4014 <a href="http://www.chaptech.com">www.chaptech.com</a>	PROJECT INFORMATION <b>WV DIVISION OF ARTS, CULTURE &amp; HISTORY</b> <b>CULTURE CENTER</b>  <b>SOUTH GARDEN</b> <b>HARDSCAPE RENOVATION</b>	<b>STORMLINE 3 ALTERATION</b>	<table><tr><td>JOB NUMBER</td><td>22014</td></tr><tr><td>SCALE</td><td>1" = 20'</td></tr><tr><td>DATE</td><td>1/12/24</td></tr><tr><td>DESIGN BY</td><td>JL</td></tr><tr><td>CHECKED BY</td><td>JL</td></tr><tr><td>DATE</td><td>1/12/24</td></tr></table> <div>SK3</div>	JOB NUMBER	22014	SCALE	1" = 20'	DATE	1/12/24	DESIGN BY	JL	CHECKED BY	JL	DATE	1/12/24
	JOB NUMBER	22014																			
	SCALE	1" = 20'																			
	DATE	1/12/24																			
	DESIGN BY	JL																			
	CHECKED BY	JL																			
	DATE	1/12/24																			



**NEIGHBORGALL  
CONSTRUCTION**

1216 7th Avenue  
Huntington, WV 25701  
304-525-5181

## Change Proposal Request No.07

Date: February 7, 2025  
Project: South Garden Hardscape / WV Natural Resource Exhibit  
Neighborgall #: 24-025  
State PO #: CPO 0432 1215 DCH2500000001 1 CTG #: 22014  
Description: PR #07 - Allowance Reconciliation

### Description:

Proposal is to reconcile the allowance included in CCD #5 that is part of Change Order No.2. CCD #5 included \$25,000 for extra mobilizations, tenting to maintain working temperatures, alternate products, and additional supervision. Associated with this Proposal Request is a request for Substantial Completion time adjustment due portions with temperature sensitive time frames, such as, fountain equipment startup, landscaping and seeding, restoration work, and painting of the railing.

Request Substantial Completion Date be extended to May 16, 2025.

### Cost Breakdown:

<b>NCC Labor</b>	Screening Fabric at Temp Fence	\$ 1,950.00	15%	\$ 2,242.50
	Temporary Heat / Plastic installation	\$ 780.00	15%	\$ 897.00
	Supervision / Coordination	\$ 7,400.00	15%	\$ 8,510.00
	Coating Bridge Ends - Eliminate	\$ (540.00)	15%	\$ (621.00)
<b>NCC Material</b>	Screening Fabric - Bosley Invoices	\$ 1,139.50	15%	\$ 1,310.43
	Plastic for Tenting - White Cap Invoice	\$ 99.43	15%	\$ 114.34
	Coating Bridge Ends - Eliminate	\$ (120.00)	15%	\$ (138.00)
	Trucking / Fuel	\$ 850.00	15%	\$ 977.50
<b>NCC Subcontractor</b>	Pullman Restoration - See attached	\$ 2,014.65	10%	\$ 2,216.12
<b>Subtotal</b>				\$ 15,508.88
<b>Bond &amp; Insurance</b>				\$ 480.33
<b>B&amp;O Tax</b>			2%	\$ 319.78
<b>Subtotal</b>				\$ 16,309.00
<b>CCD #5 / CO #2</b>	Allowance Allocation			\$ (25,000.00)
<b>Total Cost - DEDUCT</b>				\$ (8,691.00)

Hollie R. Massie  
Senior Project Manager

## "Why Buy It When You Can Rent It"

JAN 08 2025

### Customer Information

NEIGHBORGALL CONSTRUCTION COMPANY  
1216 7TH AVE  
HUNTINGTON, WV 25701-2320

**3-718668**

# INVOICE

Sales Date:	1/4/2025 9:08 AM
Invoice Date:	1/4/2025
Payment Due:	2/3/2025
Order Terms:	Net 30
PO #:	24025
Job #:	
Processed:	1/4/2025 9:08 AM

Ship VIA		Customer Drivers License		Work Phone #		Cell Phone #	
				(304) 525-5181			
Customer #	Authorized Contact Name	Contact Phone #	Sales Person Name			Employee Name	
6710			E MAIL			mitch	
Description	Qty Out	Qty In	Daily	Weekly	Monthly	Per Unit	Taxable
SCREEN, FENCE, 5'8"X150', GREEN	2.00					\$215.00	<input checked="" type="checkbox"/>
Item ID: EAGLE / PFG-58150-GRN		<-- Sale -->					
UPC: PFG-58150-GRN							
						\$430.00	

APP/DATE THUR - 1/8/2  
JOB 24025  
PHASE 04-300  
CATEGORY M S 0  
GL/AMT \_\_\_\_\_

Order Terms
Terms for Invoices

**X**

Gay Behrens

**Customer Signature**

1/4/2025

Customer Name (Printed)

Date \_\_\_\_\_

HOURS:

**Monday - Friday 7:00 AM - 5:00 PM**  
**Saturday 7:00 AM - 12:00 PM**  
**Closed Sundays**  
**24 Hour Answering Service**  
**1-800-982-4668**



Merchandise Sales	\$430.00
Sub Total	\$430.00
Tax	\$25.80
Order Total	\$455.80
Amount Paid	\$0.00
Amount Due	\$455.80



"Why Buy It When You Can Rent It"

497 Goff Mountain Road  
Cross Lanes, WV 25313  
(304) 776-6000  
(304) 776-6350 FAX  
www.bosleyrental.com

JAN 08 2025

3-718271	
INVOICE	
Sales Date:	1/3/2025 8:56 AM
Invoice Date:	1/3/2025
Payment Due:	2/2/2025
Order Terms:	Net 30
PO #:	24025
Job #:	
Processed:	1/3/2025 8:56 AM

Customer Information  
NEIGHBOR GALL CONSTRUCTION COMPANY  
1216 7TH AVE  
HUNTINGTON, WV 25701-2320

Ship VIA	Customer Drivers License	Work Phone #	Cell Phone #					
		(304) 525-5181						
Customer #	Authorized Contact Name	Contact Phone #	Sales Person Name	Employee Name				
6710				milch				
Description	Qty Out	Qty In	Daily	Weekly	Monthly	Per Unit	Taxable	Extended
SCREEN, FENCE, 5'8"X150', GREEN	3.00					\$215.00	<input checked="" type="checkbox"/>	\$645.00
Item ID: EAGLE / PFG-58150-GRN <-- Sale -->								
UPC: PFG-58150-GRN								

APP/DATE	1/1/25
JOB	24025
PHASE	04-300
CATEGORY	M S ⑥
AMT	5120

Order Terms

Terms for Invoices

X	
	Customer Signature
	1/3/2025
	Date
	Customer Name (Printed)

HOURS:  
Monday - Friday 7:00 AM - 5:00 PM  
Saturday 7:00 AM - 12:00 PM  
Closed Sundays  
24 Hour Answering Service  
1-800-982-4668



Merchandise Sales	\$645.00
Sub Total	\$645.00
Tax	\$38.70
Order Total	\$683.70
Amount Paid	\$0.00
Amount Due	\$683.70

# WHITE CAP®

White Cap, L.P.  
PO Box 4944  
Orlando, FL 32802-4944

BRANCH ADDRESS  
592 - WC CHARLESTON WV (RT)  
(304) 345-4747  
1128 MAIN ST  
CHARLESTON WV 25302

## INVOICE

RECEIVED

DEC 17 2024

NEIGHBORGALL  
CONSTRUCTION

TO VIEW AND PAY ONLINE GO TO:  
<http://whitecap.billtrust.com>  
ENROLLMENT TOKEN:  
HRK VGP TDT

INVOICE NUMBER
50029515088
INVOICE DATE
12/13/2024
CUSTOMER PO NUMBER
24025

ACCOUNT # 10000528208

TERRITORY:  
SHIP TO: 10004640287

MAKE CHECKS PAYABLE TO:  
White Cap, L.P.  
P.O. Box 4852  
ORLANDO, FL 32802-4852

NEIGHBORGALL CONSTRUCTION  
1216 SEVENTH AVENUE  
HUNTINGTON WV 25701

WOODY WILLIAMS TECH CENTER  
500 MALL ROAD  
BARBOURSVILLE WV 25504

ORDER DATE	ORDER NO.	ORDERED BY	ACCOUNT MANAGER	TAKEN BY
12/13/2024	63393000	GREGORY ASHMAN	MADDOX, HEATH	LYNCH, WESLEY
BRANCH	ACCT JOB NO.	TERMS	SHIP VIA / ROUTING	CUSTOMER JOB NO.
592	10004640287	NET 30 DAYS	5. WALK IN	WOODY WILLIAMS

LINE	PART NUMBER	DESCRIPTION	QTY ORD	UNIT PRICE	QTY BKO	QTY SHP	EXTENDED PRICE	TAX AMT
0	HDRDESC	***** DELIVERY TAG#: 32656229 , 32656125 *****	1	0	0	1	0.00	
1	432620	6MIL 20'X100' CLEAR POLYFILM VISQUEEN SOLD/ROLL	1	93.21 RL	0	1	93.21	6.52
2	128CF12NWK	12" EASYPUR WEATHERSHIELD STANDARD COLUMN FORM SOLD/FOOT GREIF	12	3.15 FT	0	12	37.80	2.65
3	128CF12NWK	12" EASYPUR WEATHERSHIELD STANDARD COLUMN FORM SOLD/FOOT GREIF	12	3.15 FT	0	12	37.80	2.65

ENTERED  
DEC 18 2024

6 mil Plastic - \$99.73

APP/DATE Ham-12/17/24  
JOB 24025  
PHASE 02-810  
CATEGORY M 80  
GL/AMT 5190

The White Cap Family of Brands includes All-Tex Waterproofing Solutions, Harmac, Kenseal, Marvel Building & Masonry Supply, MASONPRO, Williams Equipment & Supply, Valley Supply Co, and Diamond Tool. Learn more at [About.WhiteCap.com](http://About.WhiteCap.com)

Pay your invoices online by visiting: <https://whitecap.billtrust.com>

Sales Tax Exemption Questions or Certificates: [TaxExemptCredit@whitecap.com](mailto:TaxExemptCredit@whitecap.com)

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For questions regarding this invoice please call (833) 702-9015

NO REFUNDS OR EXCHANGES ON NON STOCK MERCHANDISE  
Visit <https://www.whitecap.com/terms/terms-conditions-of-sale-terms-to-view-complete-terms-and-conditions>

RECEIVED BY: GREG

SIGNATURE COPY ON FILE

TOTAL GROSS	168.81
TOTAL TAX	11.82
TOTAL SHIPPING AND HANDLING	0.00
TOTAL INVOICE	180.63

## Hollie Massie

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**From:** David Mrazik <dmrazik@pullman-services.com>  
**Sent:** Thursday, February 6, 2025 4:12 PM  
**To:** Hollie Massie  
**Cc:** Annamae Bates-Dorn  
**Subject:** Re: 666659 WV Natural Resources Exhibit; Contract Summary

Hollie,

Please see below. Let me know if this works for you.

666659 WV Natural Resources Exhibit Contract Summary		
<b>Additions</b>		
Mob/Remob Fee	\$	4,282.10
Hydraulic Cement Repair	\$	810.21
New Wall Clean and Coat (50 SF)	\$	530.00
<b>Deductions</b>		
Eliminated Crack Repair with Pins	\$	(1,989.00)
Eliminated Crack Repair Injection	\$	(1,618.66)
<b>Net Total (Increase)</b>		
	\$	2,014.65

Sincerely,

David Mrazik  
Project Manager



***We Make Structures Stronger & Last Longer***

140 South Campus Drive  
Imperial, PA 15126

Mobile: 412-523-0747  
Direct: 412-505-0955

e-mail address:  
[dmrazik@pullman-services.com](mailto:dmrazik@pullman-services.com)  
[www.pullman-services.com](http://www.pullman-services.com)



Silva, Deidra D <deidra.d.silva@wv.gov>

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**RE: South Garden - Pay Apps / Dates**

1 message

**Hollie Massie** <hollie.massie@neighborgall.com>

To: "Silva, Deidra D" <deidra.d.silva@wv.gov>

Cc: "Wolfe, Krysten A" <krysten.a.wolfe@wv.gov>

Mon, Aug 18, 2025 at 10:21 AM

I'm fine with waiving the \$.30 in cost.

If I add \$.30 it will increase the change order amount.

Can I just pull out the backup sheet that shows the \$99.73 cost. That would be the easiest way to correct without redoing the entire change order and delaying the process again.

**Hollie R. Massie**

**Senior Project Manager**

1216 7th Avenue, Huntington, WV 25701-2320

Cell: 304-812-7702

Phone: 304-525-5181 Ext: 256

Fax: 304-525-7795 email: hollie.massie@neighborgall.com



Visit us at <http://www.neighborgall.com>

**From:** Silva, Deidra D <deidra.d.silva@wv.gov>

**Sent:** Monday, August 18, 2025 10:15 AM

**To:** Hollie Massie <hollie.massie@neighborgall.com>

**Cc:** Wolfe, Krysten A <krysten.a.wolfe@wv.gov>

**Subject:** Re: South Garden - Pay Apps / Dates

Hollie,

I do have a request from purchasing. When reviewing the backup documentation for the change order, it was found that on page 7 of the change order, titled "Change Proposal Request No. 07" - Row 6 of your table says "Plastic for Tenting - White Cap Invoice - \$99.43" - But then if you scroll down to the backup on page 10 for White Cap, the total due handwritten on that document is \$99.73. Purchasing has requested a correction here.

Please let me know if you have any questions.

Thank you,

Deidra

On Fri, Aug 15, 2025 at 11:16 AM Hollie Massie <hollie.massie@neighborgall.com> wrote:

Deidra –

I appreciate the info.

You are viewing this page over a secure connection. Click here for more information.

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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#### THE NEIGHBORGALL CONSTRUCTION COMPANY

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C   Corporation	1/23/1946		1/23/1946	Domestic	Profit				

Organization Information									
<b>Business Purpose</b>	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)				<b>Capital Stock</b>	50000.0000			
<b>Charter County</b>	Cabell				<b>Control Number</b>	0			
<b>Charter State</b>	WV				<b>Excess Acres</b>	0			
<b>At Will Term</b>					<b>Member Managed</b>				
<b>At Will Term Years</b>					<b>Par Value</b>	100.000000			
<b>Authorized Shares</b>	500				<b>Young Entrepreneur</b>	Not Specified			

Addresses	
Type	Address
<b>Local Office Address</b>	1216 7TH AVENUE HUNTINGTON, WV, 25701
<b>Mailing Address</b>	1216 7TH AVENUE HUNTINGTON, WV, 25701 USA
<b>Notice of Process Address</b>	CHARLES NEIGHBORGALL IV 1216 7TH AVENUE HUNTINGTON, WV, 25701
<b>Principal Office Address</b>	1216 7TH AVENUE HUNTINGTON, WV, 25701 USA
Type	Address



<b>Officers</b>	
Type	Name/Address
<b>Incorporator</b>	C. R. NEIGHBORGALL 105 W. 10TH AVE. HUNTINGTON, WV, 25701
<b>Incorporator</b>	C. R. NEIGHBORGALL, JR. 233 MAIN ST. HUNTINGTON, WV, 25701
<b>President</b>	C. R. NEIGHBORALL IV 1216 7TH AVENUE HUNTINGTON, WV, 25701
<b>Secretary</b>	ELIZABETH H NEIGHBORGALL 1216 7TH AVENUE HUNTINGTON, WV, 25701
<b>Treasurer</b>	C R NEIGHBORGALL IV 1216 7TH AVENUE HUNTINGTON, WV, 25701
<b>Vice-President</b>	DONALD A BATES 1216 7TH AVENUE HUNTINGTON, WV, 25701
Type	Name/Address

<b>Subsidiaries</b>	
Name	Address
	FOUNDATION MANAGEMENT, LLC 1216 7TH AVENUE HUNTINGTON, WV, 25701
	M&BC EQUIPMENT, LLC 51 DOSS HILL ROAD BARBOURSVILLE, WV, 25504
	TRUE STRING MASONRY, LLC 51 DOSS HILL ROAD BARBOURSVILLE, WV, 25504
Name	Address

Date	Amendment
<b>1/5/1999</b>	RESTATED ARTICLES
<b>1/27/1955</b>	AMENDMENT INCREASE TO \$100,000.00. BOOK 216, PAGE 610.
Date	Amendment

<b>Annual Reports</b>	
Filed For	
2025	
2024	
2023	
2022	
2021	
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, August 13, 2025 — 3:28 PM

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All Words

e.g. 1606N020Q02



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## Simple Search

## Search Editor

☐ Any Words ☐ All Words ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"THE NEIGHBORGALL CONSTRUCTION COMPANY"

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>8/19/25</u>  Solicitation No. <u>CPO DCH25*01 c/04</u>	Agency: WV Dept of Tourism <hr/> Procurement Officer Submitting Requisition: Deidra Silva <hr/> Requisition No. CPO DCH2500000001 <hr/> PF No.: 1383541
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvoasis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvoasis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

