



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 09-02-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0313 9171 DEP2300000005 8	Change Order No:	3	Procurement Folder:	1014786
Document Name:	EOI - Blue Knob Complex	Reason for Modification: Change Order 03 To Decrease and Close Contract			
Document Description:	EOI - Blue Knob Complex				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way	Effective Start Date:	2022-09-14		
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-09-12		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000209609 CIVIL TECH ENGINEERING INC 300A PRESTIGE DR HURRICANE WV 25526 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Jessica S Chambers Requestor Phone: (304) 414-1140 Requestor Email: jessica.s.chambers@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

CR 9-8-25
Purchasing Division's File Copy

Total Order Amount: \$81,100.70

PURCHASING DIVISION AUTHORIZATION DATE: <i>Murphy - 9/8/2025</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>9/11/2025</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Cochran - 9-11-25</i> ELECTRONIC SIGNATURE ON FILE
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9/11/2025

Extended Description:

Change Order
Change Order No. 3 issued to decrease and close the original contract according to all terms, conditions and specifications contained in the contract including all authorized change orders.

Original Contract Sum: \$87,548.00
Change Order #2 Increase: \$2,075.20
Change Order #3 Decrease: (\$8,522.50)

New Contract Total: \$81,100.70

Effective Date: August 14, 2025

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	81100.70
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: EOI Engineering Design Services

Extended Description:
EOI Engineering Design Services



west virginia department of environmental protection

Office of Abandoned Mine Lands & Reclamation
1159 Nick Rahall Greenway
Fayetteville, WV 25840
304-574-4465

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: DEP Procurement

From: Mark R. Proctor
AML-Design

Date: August 14, 2025

Subject: DEP 23*05
Blue Knob Complex Project

This change order is to decrease and close the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The original contract sum in the amount of \$87,548.00 plus the change order amount of \$2075.20, minus the billed amount of \$81,100.70 results in the close-out amount of \$8,522.50.

If any other information is needed, feel free to call me at 304-574-4465, ext. 00263.

Attachments



west virginia department of environmental protection

Division of Land Restoration
Office of Abandoned Mines Lands and Reclamation
601 57th Street E
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary
dep.wv.gov

Civil Tech Engineering Inc.
300A Prestige Drive
Hurricane, WV 25526

Attn: Mark E. Pennington MS, PE

Re: Change Order # 3
Project Name: Blue Knob Complex
Contract Number: CPO DEP23*05

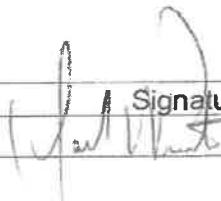
Dear Mr. Pennington:

The WVDEP Office of Abandoned Mine Lands and Reclamation is issuing a change order to decrease and close the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders as shown on Attachment A.

The original contract sum in the amount of \$87,548.00 plus the change order amount of \$2075.20, minus the billed amount of \$81,100.70 results in the close-out amount of \$8,522.50.

The effective date of the change order is August 14, 2025.

Change Order Approved by WVDEP:

Name	Title	Signature	Date
MARK R. PROCTOR	ENGINEER		8-14-25

Re: Change Order # 3
Purchase Order No.: CPO DEP23*05

Completion of this change order approval process requires
☒ your signature below

I am in agreement with the changes as outlined in this letter and Attachment A.
(vendor signature required below)

Name	Title	Signature	Date
MARK E. PENNINGTON	PRESIDENT		8/15/25

Please email the signed documents to depdlrprocurement@wv.gov within 7 days of receipt of this letter.

PURCHASE ORDER NUMBER: CPO DEP23*05
CHANGE ORDER NUMBER: 3
PROJECT NAME: Blue Knob Complex
VENDOR/ CONTRACTOR: Civil Tech Engineering, Inc.

The following changes will be implemented as part of this contract change order:

CL #	COMMODITY LINE DESCRIPTION	UNIT PRICE	UNIT OF MEASURE	QUANTITY NOW READS	QUANTITY TO READ	CONTRACT PRICE INCREASE/DECREASE
1	EOI Engineering Design Services	\$87,548.00	LS	\$89,623.20	\$81,100.70	(\$8,522.50)

	Effective Date:	August 14, 2025
	The original Contract Sum was:	\$87,548.00
	Net change by previous Change Orders:	\$2,075.20
	The Contract Sum prior to this Change Order was:	\$89,623.20
The Contract Sum will be	Decreased by this Change Order:	(\$8,522.50)
	The new Contract Sum including this Change Order will be:	\$81,100.70
	The Contract Time (Days) will be Decreased	0
	The Date of Completion as of the date of this Change Order therefore is:	September 12, 2025

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Business Organization Detail

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CIVIL TECH ENGINEERING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	2/27/1998		2/27/1998	Domestic	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock 5000.0000
Charter County	Putnam	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		10.000000
Authorized Shares	500	Young Entrepreneur	Not Specified

Addresses

Type	Address
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Local Office Address	300A PRESTIGE DRIVE HURRICANE, WV, 25526
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Mailing Address	300APRESTIGE DRIVE HURRICANE, WV, 25526 USA
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Notice of Process Address	MARK E. PENNINGTON 436 SUNNYBROOK DRIVE HURRICANE, WV, 25526
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Principal Office Address	300 A PRESTIGE DRIVE HURRICANE, WV, 25526 USA
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Type	Address
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Officers

Type	Name/Address
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Incorporator	MARK E. PENNINGTON 808 B ST. SAINT ALBANS, WV, 25177 USA
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President	MARK PENNINGTON 202 RED BUD LANE HURRICANE, WV, 25526
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Type	Name/Address
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