



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 10-01-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0313 9171 DEP2300000001 8	Change Order No:	2	Procurement Folder:	970677
Document Name:	EOI - Francis Drainage Maintenance			Reason for Modification: CO#2 To Increase and Extend Contract	
Document Description:	EOI - Francis Drainage Maintenance				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:		Effective Start Date:	2022-07-25		
Free on Board:		Effective End Date:	2026-05-31		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000160928 CIVIL & ENVIRONMENTAL CONSULTANTS INC 700 CHERRINGTON PKWY MOON TOWNSHIP PA 15108 US Vendor Contact Phone: 304-933-3119 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Herminio David Robles Requestor Phone: (304) 414-1155 Requestor Email: david.h.robles@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

CR 10-9-25

Total Order Amount: \$133,658.13

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark A. Cox</i> 10/09/2025 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Jay</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>John S. Jay</i> 10-16-25 ELECTRONIC SIGNATURE ON FILE
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10/15/2025

Extended Description:

Change Order

Change Order No. 02 is issued to extend and increase the original contract to May 31, 2026 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to allow the Vendor to analyze data and information gathered in diagnosing components of the project.

Effective Date of Change: July 24,2025

Extend Contract From: 7/23/2025
To: 5/31/2026

Original Contract Price: \$126,820.49
Change Order #2 Increase: \$6,837.64

Contract New Total: \$133,658.13

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	1601.21
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 1

Extended Description:

Site Reconnaissance and Preparation of Cost Proposal

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81100000	0.00000		0.000000	11641.63
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 2

Extended Description:

Field Surveying and Aerial Mapping

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81100000	0.00000		0.000000	58444.24
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 3

Extended Description:

Field and Subsurface Investigation and Preliminary Design

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81100000	0.00000		0.000000	31100.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 4

Extended Description:

Development of Bid Ready Plans

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81100000	0.00000		0.000000	20348.21
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 5

Extended Description:
Project Permitting

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81100000	0.00000		0.000000	6482.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 6

Extended Description:
Development of Construction Specifications

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81100000	0.00000		0.000000	1004.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 7

Extended Description:
Construction Cost Estimate

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81100000	0.00000		0.000000	2209.63
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 8

Extended Description:
Construction Time Estimate

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81100000	0.00000		0.000000	827.21
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 9

Extended Description:
Pre-Bid Conference



APPROVED
BY: FW DATE: 10/9/25

west virginia department of environmental protection

Office of Abandoned Mine Lands
1000 Technology Drive Suite 3220, Fairmont, WV 26554
Phone: (304) 926-0499

Harold D. Ward, Cabinet Secretary
dep.wv.gov
Fax: (304) 926-0488

August 26, 2025

Re: Change Order #2
Project Name: Francis Drainage Maintenance
Permit: N/A
Contract Number: CPO DEP 23*001

To Whom it May Concern:

During the timeframe of July 23rd through August 26th the passive water treatment project that CEC designed, had reached the final construction phase. Our office needs to confirm the system is functioning at its highest efficiency. To confirm this, water testing needs to be performed that is above the ability and availability of our current AML staffing and equipment. WVDEP initiated communication with CEC and decided that CEC had the knowledge, resources, and equipment necessary to verify the effectiveness of the system, which will need an additional 311 days to analyze data and information gathered in diagnosing components of the project.

Thank you

Sheldon W. Holbert Digitally signed by Sheldon W. Holbert
Date: 2025.10.06 11:54:39 -04'00'

Sheldon Holbert



APPROVED
BY: FW DATE: 10/9/25

west virginia department of environmental protection

Office of Abandoned Mine Lands
1000 Technology Drive Suite 3220, Fairmont, WV 26554
Phone: (304) 926-0499

Harold D. Ward, Cabinet Secretary
dep.wv.gov
Fax: (304) 926-0488

August 26, 2025

Civil & Environmental Consultants, Inc.
Attn: Daniel Martinez, P.E.
11811 N. Tatum Blvd., Suite 3057
Phoenix, AZ 85028

Re: Change Order #2
Project Name: Francis Drainage Maintenance
Permit: N/A
Contract Number: CPO DEP 23*001

Dear Mr. Martinez:

The WVDEP Office of Abandoned Mine Lands and Reclamation is issuing a change order to extend and increase the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders as shown on Attachment A.

The WVDEP Office of Abandoned Mine Lands and Reclamation is requesting the assistance of Civil & Environmental Consultants, Inc. to provide temporary flow metering equipment and gather and analyze flow and field measurements to help diagnose components of the Francis Drainage Maintenance project not functioning properly.

The contract expired on July 23, 2025. An additional 311 days will be added to the contract to allow for Civil & Environmental Consultants, Inc. to analyze data and information gathered in diagnosing components of the Francis Drainage Maintenance project.

Commodity Line 3, Task 3: Increased, \$6,837.64

The effective date of the change order is July 24, 2025.

Re: Change Order #2
Contract Number: CPO DEP 23*001

Change Order Approved by WVDEP:

Name	Title	Signature	Date
Sheldon Holbert, P.E.	AMLR Northern Construction Engineer	Sheldon W. Holbert <small>Digitally signed by Sheldon W. Holbert Date: 2025.09.04 08:28:50 -04'00'</small>	

(signature of Deputy Director or Director is ONLY required when change order(s) total increase exceeds 10% when compared to original contract amount)

Completion of this change order approval process requires

- ☒ your signature below
- ☐ a current copy of your contractor's license
- ☒ a current copy of your insurance certificate
 - WVDEP must be listed as additional insured and the contract number must be listed in the extended description
- ☐ a Bond Rider in the amount of [Click or tap here to enter text.](#)

I am in agreement with the changes as outlined in this letter and Attachment A.
(vendor signature required below)

Name	Title	Signature	Date
Daniel Martinez	Project Manager	Martinez, Daniel <small>Digitally signed by Martinez, Daniel DN: E=dmartinez@cecinc.com, CN="Martinez, Daniel", OU=Users, OU=Phoenix, DC=cecinc, DC=com Date: 2025.09.09 08:49:30 -07'00'</small>	09/09/2025

Please email the signed documents to depdlrprocurement@wv.gov within 7 days of receipt of this letter.

If a Bond Rider is required, please mail the original to:

WV Dept. of Environmental Protection
Office of Abandon Mine Lands
Attn: Melanie Simpson
601 57th Street SE
Charleston, WV 25304

cc: Melanie Simpson

PURCHASE ORDER NUMBER: CPO DEP23*01
CHANGE ORDER NUMBER: 2
PROJECT NAME: Francis Drainage Maintenance
VENDOR/ CONTRACTOR: Civil & Environmental Consultants, Inc.

The following changes will be implemented as part of this contract change order:

CL #	COMMODITY LINE DESCRIPTION	UNIT PRICE	UNIT OF MEASURE	QUANTITY NOW READS	QUANTITY TO READ	CONTRACT PRICE INCREASE/DECREASE
3	Task 3	\$51,606.60	LS	\$51,606.60	\$58,444.24	\$6,837.64

	Effective Date:	July 24, 2025
	The original Contract Sum was:	\$126,820.49
	Net change by previous Change Orders:	\$0.00
	The Contract Sum prior to this Change Order was:	\$126,820.49
The Contract Sum will be	Increased by this Change Order:	\$6,837.64
	The new Contract Sum including this Change Order will be:	\$133,658.13
	The Contract Time (Days) will be Increased	311
	The Date of Completion as of the date of this Change Order therefore is:	May 31, 2026

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/29/1994		12/29/1994	Foreign	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock 0.0000
Charter County	Harrison	Control Number	0
Charter State	PA	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	120 GENESIS BLVD BRIDGEPORT, WV, 26330
Mailing Address	700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
Principal Office Address	700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108 USA ✓
Type	Address

Officers	
Type	Name/Address
Director	DANIEL A. MALTESE 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
President	DUSTIN J KUHLMAN 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Secretary	D. TROY BLAIR 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Treasurer	FOREST RICHARDSON 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Vice-President	HARRY DRAVECKY 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Type	Name/Address

Name Changes	
Date	Old Name
5/12/2016	CIVIL AND ENVIRONMENTAL CONSULTANTS, INC.
Date	Old Name

Subsidiaries

Name	Address
	CIVIL & ENVIRONMENTAL CONSULTANTS OF NEW YORK, INC. 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Name	Address

Date	Amendment
5/12/2016	NAME CHANGE: FROM CIVIL AND ENVIRONMENTAL CONSULTANTS, INC. TO CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
Date	Amendment

Annual Reports

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"CIVIL & ENVIRONMENTAL CONSULTANTS INC" ×

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Excluded Entity ▼

Federal Organizations ▼

Exclusion Type ^

☒ Ineligible (Proceedings Pending)

☒ Ineligible (Proceedings Complete)

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