



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 08-14-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

|                       |                               |                          |                                    |
|-----------------------|-------------------------------|--------------------------|------------------------------------|
| Order Number:         | CMA 0313 0313 DEPENDRISK001 2 | Procurement Folder:      | 1468037                            |
| Document Name:        | Environmental Risk Assessor   | Reason for Modification: | Change Order # 1 to renew contract |
| Document Description: | Environmental Risk Assessor   |                          |                                    |
| Procurement Type:     | Central Master Agreement      |                          |                                    |
| Buyer Name:           |                               |                          |                                    |
| Telephone:            |                               |                          |                                    |
| Email:                |                               |                          |                                    |
| Shipping Method:      | Best Way                      | Effective Start Date:    | 2024-11-01                         |
| Free on Board:        | FOB Dest, Freight Prepaid     | Effective End Date:      | 2026-10-31                         |

| VENDOR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DEPARTMENT CONTACT |                     |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|----|--|--|----|----|--|--|----|----|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vendor Customer Code: VS0000022883<br>STRATEGIC RISK SERVICES LLC<br>PO BOX 262<br><br>BELLEFONTE PA 16823<br>US<br>Vendor Contact Phone: 5408188578 Extension:<br><br>Discount Details:<br><table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table> |                    | Discount Allowed    | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | No |  |  | #3 | No |  |  | #4 | No |  |  | Requestor Name: Jessica S Chambers<br>Requestor Phone: (304) 414-1140<br>Requestor Email: jessica.s.chambers@wv.gov<br><br><b>2026</b><br>FILE LOCATION _____ |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Discount Allowed   | Discount Percentage | Discount Days       |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |                                                                                                                                                               |
| #1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No                 | 0.0000              | 0                   |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |                                                                                                                                                               |
| #2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No                 |                     |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |                                                                                                                                                               |
| #3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No                 |                     |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |                                                                                                                                                               |
| #4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | No                 |                     |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |                                                                                                                                                               |

| INVOICE TO                                                                                                     | SHIP TO                                                              |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| ENVIRONMENTAL PROTECTION<br>OFFICE OF ENVIRONMENTAL REMEDIATION<br>601 57TH ST SE<br>CHARLESTON WV 25304<br>US | ENVIRONMENTAL PROTECTION<br>601 57TH ST<br>CHARLESTON WV 25304<br>US |

Purchasing Division's File Copy

Total Order Amount:

Open End

PURCHASING DIVISION AUTHORIZATION

DATE: *Mark C. [Signature]* - 9/8/2025  
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *[Signature]*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *[Signature]* 9-11-25  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective dates of renewal: 11/01/2025 - 10/31/2026

Renewals remaining: 2

No other changes.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect

| Line         | Commodity Code | Manufacturer | Model No | Unit                    | Unit Price |
|--------------|----------------|--------------|----------|-------------------------|------------|
| 1            | 77101501       |              |          | hour                    | 75.000000  |
| Service From |                | Service To   |          | Service Contract Amount |            |
|              |                |              |          | 0.00                    |            |

**Commodity Line Description:** Risk or hazard assessment

**Extended Description:**



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west virginia department of environmental protection

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Division of Land Restoration  
Office of Environmental Remediation  
601 57<sup>th</sup> St, SE  
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

August 04, 2025


**Contract:** CMA DEPENVRISK001 Environmental Risk Assessor

**Vendor:** Strategic Risk Services LLC

The West Virginia Department of Environmental Protection is offering to renew the subject contract under the same terms, conditions, and pricing for one year. The renewal dates are 11/01/2025 through 10/31/2026.

If your company agrees to this renewal, please sign below and return the required documents to the address listed above or via email at [Depdlrprocurement@wv.gov](mailto:Depdlrprocurement@wv.gov).

Please let me know if you have any questions.

  
Digitally signed by: Curtis Phillips  
DN: CN = Curtis Phillips email = carlin.a.  
phillips@wv.gov C = AD  
Date: 2025.08.06 07:33:06 -0400

WVDEP Representative

8/5/2025

Date

To Be Completed by the Vendor:

We agree to renew the contract for the period as stated above according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders

  
Name/Signature

8/6/25

Date

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### Business and Licensing

Online Data Services Help

### Business Organization Detail

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### STRATEGIC RISK SERVICES, LLC

| Organization Information        |                |                  |             |         |        |          |                  |                    |
|---------------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type                        | Effective Date | Established Date | Filing Date | Charter | Class  | Sec Type | Termination Date | Termination Reason |
| LLC   Limited Liability Company | 8/21/2020      |                  | 8/21/2020   | Foreign | Profit |          |                  |                    |

| Organization Information  |                                                                                                                                                                                                                                |  |  |                       |                           |    |  |  |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|-----------------------|---------------------------|----|--|--|
| <b>Business Purpose</b>   | 5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs) |  |  | <b>Capital Stock</b>  |                           |    |  |  |
| <b>Charter County</b>     |                                                                                                                                                                                                                                |  |  | <b>Control Number</b> |                           |    |  |  |
| <b>Charter State</b>      | WV                                                                                                                                                                                                                             |  |  |                       | <b>Excess Acres</b>       |    |  |  |
| <b>At Will Term</b>       | A                                                                                                                                                                                                                              |  |  |                       | <b>Member Managed</b>     |    |  |  |
| <b>At Will Term Years</b> |                                                                                                                                                                                                                                |  |  |                       | <b>Par Value</b>          |    |  |  |
| <b>Authorized Shares</b>  |                                                                                                                                                                                                                                |  |  |                       | <b>Young Entrepreneur</b> | No |  |  |

**Addresses**

| Type                             | Address                                                         |
|----------------------------------|-----------------------------------------------------------------|
| <b>Designated Office Address</b> | 164 WILLOW BEND DRIVE<br>BELLEFONTE, PA, 16823                  |
| <b>Mailing Address</b>           | 164 WILLOW BEND DRIVE<br>BELLEFONTE, PA, 16823<br>USA           |
| <b>Notice of Process Address</b> | ANDREW SWALES<br>164 WILLOW BEND DRIVE<br>BELLEFONTE, PA, 16823 |
| <b>Principal Office Address</b>  | 164 WILLOW BEND DRIVE<br>BELLEFONTE, PA, 16823<br>USA           |
| Type                             | Address                                                         |

**Officers**

| Type           | Name/Address                                                    |
|----------------|-----------------------------------------------------------------|
| <b>Manager</b> | ANDREW SWALES<br>164 WILLOW BEND DRIVE<br>BELLEFONTE, PA, 16823 |
| <b>Manager</b> | STEPHEN KELLER<br>258 COLES DRIVE<br>CURWENSVILLE, PA, 16833    |
| Type           | Name/Address                                                    |

**Annual Reports**

| Filed For  |
|------------|
| 2025       |
| 2024       |
| 2023       |
| 2022       |
| 2021       |
| Date filed |

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Entity

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STRATEGIC RISK SERVICES LLC

Unique Entity ID

e.g. HTYR9YJHK65L

CAGE / NCAGE

Enter CAGE/NCAGE Code

Location

Status

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- ☐ Inactive

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