



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 07-09-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0313 0313 DEP2500000005 3	Procurement Folder:	1448108
Document Name:	DAQ Particulate Matter Gravimetric Analysis Service Contract	Reason for Modification:	
Document Description:	DAQ Particulate Matter Gravimetric Analysis Service Contract	Change Order #2	
Procurement Type:	Central Master Agreement	To Renew Contract	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-08-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000184626 PACE ANALYTICAL SERVICES LLC 1638 ROSEYTOWN RD STES 2 3 & 4 GREENSBURG PA 15601 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Renu Chakrabarty Requestor Phone: (304) 414-1249 Requestor Email: renu.m.chakrabarty@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIVISION OF AIR QUALITY 601 57TH ST SE CHARLESTON WV 25304 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

CR 7-10-25

Total Order Amount:	Open End
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *Munkley - 7/10/2025*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: *7/10/2025*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *7-10-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:
Change Order 2

Change Order 2 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective dates of renewal: 09/01/25 through 08/31/26

Renewals remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81141704			EA	30.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Gravimetric Analysis

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81141704			EA	6.500000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Data Managment

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81141704			EA	1.500000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Sample Archive Cold

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81141704			EA	115.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Sample Returns

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	81141704			EA	650.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Initial Set Up Fee

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81141704			EA	163.130000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Shipping Cost

Extended Description:



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

June 3, 2025

Pace Analytical Services LLC
1638 Roseytown Rd STES 2 3 & 4
Greensburg, PA 15601

Contract Number: CMA DEP2500000005 DAQ Particulate Matter Gravimetric
Analysis Service Contract

The West Virginia Department of Environmental Protection is offering to renew subject contract under the same terms, conditions, pricing and specifications. The renewal dates are September 01, 2025 through August 31, 2026. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

In Addition to this form, we will need a current copy of your Certificate of Insurance.

Please let me know if you have questions.

Cindy Fisher, Procurement Specialist, Senior
WV Dept of Environmental Protection
601 57th ST S.E.
Charleston, WV 25304
304-926-0499 x 41155
cindy.fisher@wv.gov

Cindy
Fisher

Digitally signed by:
Cindy Fisher
DN: CN = Cindy
Fisher email = cindy.
fisher@wv.gov C = AD
Date: 2025.06.03 10:
47:40 -04'00'

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Name/Signature

Tom
Patten

Print Name

Date

Digitally signed by: Tom
Patten
DN: CN = Tom Patten
email = tom.
patten@pacelabs.com C
= AD O = Pace Analytical
Services OU = Pace -
Wyoming
Date: 2025.07.02 10:56:
14 -06'00'

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Business Organization Detail

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PACE ANALYTICAL SERVICES, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	3/2/2012		3/2/2012	Foreign	Profit			

Organization Information				
Business Purpose	5413 - Professional, Scientific and Techincal Servies - Professional, Scientific and Techincal Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock	
Charter County		Control Number	99TMG	
Charter State	MN	Excess Acres	X Close	
At Will Term	A	M		
At Will Term Years		Pa		
Authorized Shares		Young Entrepreneur	Not Specified	

Addresses

Type	Address
Designated Office Address	PO BOX 286 BEAVER, WV, 25813
Mailing Address	2665 LONG LAKE RD SUITE 300 ROSEVILLE, MN, 55113 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	2665 LONG LAKE RD SUITE 300 ROSEVILLE, MN, 55113 USA
Type	Address

Officers

Type	Name/Address
Manager	ALBERT F. VICINIE, III 2665 LONG LAKE RD SUITE 300 ROSEVILLE, MN, 55113
Type	Name/Address

Name Changes

Date	Old Name
2/21/2018	PACE ANALYTICAL SERVICES, INC.
Date	Old Name

Mergers

Merger Date	Merged	Merged State	State
7/16/2018	REI CONSULTANTS, INC.	WV	
Merger Date	Merged	Merged State	Survived
			Survived

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e.g. 1606N020Q02

"Pace Analytical Services LLC"**Federal Organizations**

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