



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 10-06-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0305 0305 FOR2500000002 3	Change Order No:	1	Procurement Folder:	1565719
Document Name:	PROFESSIONAL SURVEYING SERVICES - SFLR 1			Reason for Modification: Change Order 1: To Issue Notice to Proceed	
Document Description:	PROFESSIONAL SURVEYING SERVICES - SFLR 1				
Procurement Type:	Central Purchase Order				
Buyer Name:	Brandon L Barr				
Telephone:	304-558-2652				
Email:	brandon.l.barr@wv.gov				
Shipping Method:	Best Way				
Free on Board:	FOB Dest, Freight Prepaid			Effective Start Date:	2025-01-21
				Effective End Date:	2026-01-21

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000208939	Requestor Name:	John P Rowe
STRAIGHT LINE SURVEYS		Requestor Phone:	(304) 558-2788
PO BOX 317		Requestor Email:	john.p.rowe@wv.gov
MT STORM	WV	<h1>2026</h1> <p>FILE LOCATION _____</p>	
US	26739		
Vendor Contact Phone:	999-999-9999 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
ACCOUNTING FORESTRY DIVISION OF 7 PLAYERS CLUB DRIVE DIVISION OF FORESTRY CHARLESTON US	RECEIVING FORESTRY DIVISION OF 1ST FLOOR 7 PLAYERS CLUB DR CHARLESTON US
WV 25311	WV 25311

CR 10-9-25
Purchasing Division's File Copy

Total Order Amount: \$37,500.00

PURCHASING DIVISION AUTHORIZATION DATE: 10/8/25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 10/17/25 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 10-17-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 1

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: 01/21/2025 Through 01/21/2026.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81151604	0.00000		0.000000	37500.00
Service From	Service To	Manufacturer		Model No	
2025-01-21	2026-01-21				

Commodity Line Description: PROFESSIONAL SURVEYING SERVICES - SFLR 1

Extended Description:

PROFESSIONAL SURVEYING SERVICES - SFLR 1



**WEST VIRGINIA
DIVISION OF FORESTRY**

#7 Players Club Drive
Charleston, West Virginia 25311
Phone: (304)-558-2788

JEREMY C JONES
Director/State Forester

October 7, 2025

Brandon Barr, Senior Buyer
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

RE: CPO FOR2500000002 - Notice to Proceed

Mr. Barr,

The Division of Forestry would like to issue a Notice to Proceed for the above, with service commencing on January 22, 2025, and concluding on January 21, 2026. If you have any questions or concerns, please don't hesitate to contact me.

Sincerely,

Rachel S. Perry, Procurement
WV Division of Forestry
Building 3, Suite 600
1900 Kanawha Blvd., E
Charleston, WV 25305
304-352-3947
rachel.s.perry@wv.gov



**WEST VIRGINIA
DIVISION OF FORESTRY**

#7 Players Club Drive
Charleston, West Virginia 25311
Phone: (304)-558-2788

JEREMY C JONES
Director/State Forester

September 17, 2025

Straight Line Surveys
Attn: Dick Heavner
PO Box 317
Mt. Storm, WV 26739

RE: CPO FOR2500000002 - Notice to Proceed

Mr. Heavner,

The service for the above contract commenced on January 21, 2025, and will conclude on January 21, 2026. I do apologize for the oversight as I had thought that the notification of the encumbrance was all that was needed. If you have any questions, please let me know.

Sincerely,

Rachel S. Perry, Procurement
WV Division of Forestry
Building 3, Suite 600
1900 Kanawha Blvd., E
Charleston, WV 25305
304-352-3947
rachel.s.perry@wv.gov

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Business Organization Detail

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STRAIGHT LINE SURVEYS LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	7/7/2020		7/7/2020	Domestic	Profit			

Organization Information			
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)	Capital Stock	
Charter County	Mineral	Control Number	
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	No

Addresses	
Type	Address
Designated Office Address	5056 EMORYVILLE RD ELK GARDEN, WV, 26717
Mailing Address	5056 EMORYVILLE RD ELK GARDEN, WV, 26717 USA
Notice of Process Address	DICK HEAVNER 5056 EMORYVILLE RD ELK GARDEN, WV, 26717
Principal Office Address	5056 EMORYVILLE RD ELK GARDEN, WV, 26717 USA
Type	Address

Officers	
Type	Name/Address
Member	DICKIE HEAVNER P O BOX 317 MOUNT STORM, WV, 26739 ✓
Organizer	DICKIE HEAVNER P O BOX 317 MOUNT STORM, WV, 26739
Type	Name/Address

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