



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 12-04-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0216 0216 FLT2600000004 1	Change Order No:	Procurement Folder:	1851062
Document Name:	1, 2026 Ford Ranger R4P, Class 11, Gasoline		Reason for Modification:	
Document Description:	1, 2026 Ford Ranger R4P, Class 11, Gasoline			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0212 MV26E 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000057321 MATHENY MOTOR TRUCK CO 308 3RD ST ST MARYS WV 26170 US Vendor Contact Phone: 304-485-4418 Extension: 1619 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Purchasing Division's File Copy

Total Order Amount: \$34,297.00

PURCHASING DIVISION AUTHORIZATION

DATE: *Mark Atkins - 12/04/2025*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *Cody Hoke - 12-4-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

1, 2026 Ford Ranger R4P, Class 11, Gasoline

1 GO30 Oxford White - YZ

To be purchased with CASH.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$34,297.0000	\$34,297.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV26 - 2026 or latest model vehicle

Extended Description:

Note: See attached Exhibit_A Pricing Pages for Contract pricing.

1, 2026 Ford Ranger R4P, Class 11, Gasoline

1 GO30 Oxford White - YZ

To be purchased with CASH.

**Class 11 - Automobile
Mid-Size Pick Up Crew Cab**

Vendor Name: MMTCO DBA MATHENY FORD
Manufacturer/Brand: FORD
Model Name & Number: RANGER R4P

Vendor Contact: FLEET DEPT
Phone No.: 304-485-4418
Email: FLEETSALES@MATHENYMOTORS.COM

Vehicle Requirements: Mid-Size Pick Up Crew Cab
Classification:

Drive:	4 Wheel/All Wheel with High & Low Range	Manufacturer's Standard Available Colors	
Passenger seating:	4 minimum (including driver)	Standard Color Code	Color Description
Doors:	4 full doors, minimum	YZ	WHITE
Wheelbase:	120 in., minimum	G1	BLACK
GVWR:	5400 lbs. min, 6250 lbs. max.	M7	GRAY
Engine:	Minimum acceptable Engines: Gas: Non-Turbo- 6 cylinder minimum Gas: Turbo - 4 cylinder minimum Diesel: 4 cylinder minimum		
Off Road Package:	Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.		
Tow Package:	Installed Hitch & Wiring		
Slush/ all-Weather mats	Installed on driver and passenger front and second row, except where vinyl floor covering is present.		
Bed (Short):	Bed: Length 60" minimum, 65" maximum, with installed spray-in bedliner		
Sliding Rear Windows:	Not Required		

Additional Requirements:

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 34,297.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)

\$	50.00
\$	1.00

FOB Other than Metro Charleston - Per Mile

***Note - The above delivery "options" above are not evaluated as part of the award**



West Virginia
Department of Administration
Fleet Management

Vehicle Request

For the Governor's Representative Use Only

Approved

Declined

Signature

Title

Date

AGENCY INFORMATION

COORDINATOR NAME Sonia Alfaro

DEPARTMENT Commerce

AGENCY/BILL CODE GO30 DEVELOPMENT OFFICE

CO

E-MAIL sonia.j.alfaro@wv.gov

PHONE NO. (304) 352-3944

EXT

DATE 11/5/2025

FUND # 3002

DEPT # 0327

UNIT # 9580

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)

✓ Decommission Vehicle (go to decommission section) Reassignment

JUSTIFICATION/PURPOSE Campus squirrels have eaten the main wiring harness which cant be found to replace.

This vehicle is 15 years old and unreliable risking staff to be stranded in remote areas

Est. # of days per week used 5

Est. # of miles per month used 1,200

CABINET SECRETARY APPROVAL

DATE 11/10/25

VEHICLE PURCHASE

Type of vehicle ✓ New Vehicle Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ✓ Leased from Fleet Agency Owned DOC ID

MAKE FORD

MODEL RANGER

YEAR 2026

COLOR WHITE YZ

FUEL TYPE Gasoline

NEW VEHICLE CLASS/DESCRIPTION 11 Mid-Size Pick Up Crew Cab...4WD/AWD With High and Low Range, Passenger Seating: 4 Minimum (Includes Driver), 4 Full Doors Minimum, 120" Minimum Wheelbase, Minimum Acceptable Engines: Gas: Non-Turbo 6

DEALERSHIP Matheny Motor Truck Co dba Matheny F PURCHASE PRICE \$34,297.00

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE FORD

MODEL EXPLORER

YEAR 2010

MILEAGE 122,947

LICENSE # SA002290

VIN # 1FMEU7DE4AUA81261 FLT Y4

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

✓ APPROVED

DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 11/18/25

Approved:

Eric Bushholder
Cabinet Secretary

West Virginia Department of Administration

**DEPARTMENT OF COMMERCE
PURCHASE REQUEST/ ORDER AUTHORIZATION**

AGENCY INFORMATION:

REQUESTING AGENCY: Commerce Communications
Name: Andy Malinoski Vendor: _____
Date: 11/5/2025 Date Needed (Not ASAP): 12/1/2025
Purpose/Justification: Needed for reliable transportation for capturing photo and video assets
For Commerce/Parks/DNR/Econ Dev/Energy and Tourism - current vehicle not reliable and retiring

WVOASIS ACCOUNT INFORMATION: CFO must enter account information.

Fund: 3002 Sub Fund: 0000 Department: 0327 Unit: 9580 Program: _____
Sub Unit: _____ Appr. Unit: 13000 Object: _____ Sub Object: _____ Prog. Period: _____

ITEM INFORMATION:

Quantity	Description	Suggested Vendor	Estimated Cost
1	2026 Ford Ranger from Statewide Contract CMA MV26E	MMTCO dba Matheny Ford	34,297.00

APPROVALS:

Agency Head/Designee: [Signature] 11-5-25
Agency CFO: Tia C. Brannon
Commerce Legal Services (if applicable): _____
Secretary of Commerce/Designee (if applicable): [Signature]
Agency Purchasing Agent/Procurement Officer: Carter Cochran

Date Ordered: _____ Date Received: _____

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Business Organization Detail

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MATHENY FORD LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	1/12/2017		1/12/2017	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock
Charter County	Pleasants		Control Number
Charter State	WV		Excess Acres
At Will Term	A		Member ManagedMGR
At Will Term Years			Par Value
Authorized Shares			Young EntrepreneurNot Specified

Addresses	
Type	Address
Designated Office Address	308 3RD STREET SAINT MARYS, WV, 26170
Mailing Address	PO BOX 1304 PARKERSBURG, WV, 26102 USA
Notice of Process Address	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Principal Office Address	308 3RD STREET SAINT MARYS, WV, 26170 USA
Type	Address

Officers	
Type	Name/Address
Manager	TIMOTHY MATHENY P O BOX 1304 PARKERSBURG, WV, 26102
Organizer	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Type	Name/Address

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
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2020	
2019	
2018	
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"MATHENY FORD LLC" x

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- ☐ Inactive

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