



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 06-18-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CDO 0216 0216 FLT2500000042 1	Change Order No:	Procurement Folder:	1724521
Document Name:	1, 2025 TOYOTA CAMRY, CLASS 2, GASOLINE		Reason for Modification:	
Document Description:	1, 2025 TOYOTA CAMRY, CLASS 2, GASOLINE			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0212 MV25D 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> VS0000046057 FORMULA MOTOR CAR INC PO BOX 4451  CHAPMANVILLE WV 25508 US <b>Vendor Contact Phone:</b> 3048551289 <b>Extension:</b>  <b>Discount Details:</b> <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<b>Requestor Name:</b> Kenneth H Yoakum <b>Requestor Phone:</b> (304) 558-2106 <b>Requestor Email:</b> kenny.h.yoakum@wv.gov  
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Total Order Amount:	\$29,500.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Mark A Atkins</i> 6/19/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Colyn R...</i> 6-26-25
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**  
1, 2025 TOYOTA CAMRY, CLASS 2, GASOLINE

1 2529 MIDNIGHT BLACK - 0218

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24.  
RELEASE ORDER - FIN2500000005 APPENDIX 2024-06.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$29,500.0000	\$29,500.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

**Commodity Line Description:** MV25 - 2025 or LATEST MODEL VEHICLE

**Extended Description:**  
MV25 - 2025 or LATEST MODEL VEHICLE:  
See attached pricing page(s) for contract pricing.

1, 2025 TOYOTA CAMRY, CLASS 2, GASOLINE

1 2529 MIDNIGHT BLACK - 0218

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24.  
RELEASE ORDER - FIN2500000005 APPENDIX 2024-06.

**Class 2 - Auto. : "**  
**Mid Size Sedan**

**Vendor Name:**  
**Manufacturer/Brand:**  
**Model Name & Number:**

Therrell Toyota  
Toyota  
CAMRY 259A

**Vendor Contact:** Charles Ellis  
**Phone No.:** 304-855-1289  
**Email:** charles.ellis@therrellautomotive.com

**Vehicle Requirements:**  
**Classification:**

Mid Size Sedan

Drive:	Front Wheel	Manufacturer's Standard Available Colors	
Passenger seating:	5 (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	0040	White
Wheelbase:	107 in., minimum	01G3	Gray
GVWR:	4,100 lbs. min, 4,650 lbs. max	0106	Silver
Engine:	4 cylinder minimum	0218	Black
<b>Additional Requirements:</b>			
The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.			

**Vendor Bid Response:**

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 29500.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

**\*Options:**

FOB Dealership: (Deduct)

\$	-
\$	-

FOB Other than Metro Charleston - Per Mile

\*Note - The above delivery "options" above are not ..... as part c .....d.



West Virginia  
Department of Administration  
Fleet Management

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☒ Approved ☐ Declined

Signature

Title

Date

## Vehicle Request

### AGENCY INFORMATION

COORDINATOR NAME CANDICE CANTRELL

DEPARTMENT DHHR

AGENCY/BILL CODE 2529 DHHR OPERATIONS KIOSK

DH

E-MAIL CANDICE.B.CANTRELL@WV.GOV

PHONE NO. (304) 352-3918

EXT 23918

DATE 6/12/2025

FUND # 5362

DEPT # 0506

UNIT # 2529

### VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)  
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE K45160 WAS TOTALED 6/3/25

Est. # of days per week used

Est. # of miles per month used

CABINET SECRETARY APPROVAL

DATE 6/17/25

### VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Toyota

Model Camry 2559A

YEAR 2025

COLOR BLACK

Fuel Type Gasoline

New Vehicle Class/Description Mid Size Sedan... FWD, 5 seats/including driver, 4 Doors Minimum, 107" WB, 4 cyl minimum

DEALERSHIP Formula Motor Car, Inc. dba Thornhill To PURCHASE PRICE \$29,500

USED VEHICLE VIN#

### DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL RENEGADE

YEAR 2019

MILEAGE 114,639

LICENSE # SA004754

VIN # ZACNJBAB5KPK45160

FLT

DECOMMISSIONING METHOD DEST - Destroyed

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only

☒ APPROVED ☐ DECLINED

EXECUTIVE DIRECTOR, FMD

DATE 6/17/25

Approved:

Eric Householder 6/17/25  
Cabinet Secretary  
West Virginia Department of Administration

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### Business Organization Detail

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#### FORMULA MOTOR CAR, INC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	9/15/2020		9/15/2020	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	100000.0000
Charter County	Logan	Control Number	
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	100.000000
Authorized Shares	1000	Young Entrepreneur	No

Addresses	
Type	Address
Local Office Address	63 ADMIRAL ROAD CHAPMANVILLE, WV, 25508
Mailing Address	PO BOX 4451 CHAPMANVILLE, WV, 25508 USA
Notice of Process Address	JIM DI VITA 3036 MICHAEL AVENUE BELLE, WV, 25015
Principal Office Address	63 ADMIRAL ROAD CHAPMANVILLE, WV, 25508 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	WALLY L THORNHILL PO BOX 340 PECKS MILL, WV, 25547
President	WALLY THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Secretary	JAMES DI VITA 3036 MICHAEL AVENUE BELLE, WV, 25015
Treasurer	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Vice-President	SYDNEY BROWN 102 WALNUT STREET LOGAN, WV, 25801
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL TOYOTA	TRADENAME	9/30/2020	
THORNHILL TOYOTA, INC.	TRADENAME	9/15/2020	10/19/2020
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
2021	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, May 12, 2025 — 8:01 AM

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