



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 12-02-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0216 0216 FLT2500000023 2	Change Order No:	0	Procurement Folder:	1664634
Document Name:	4 - 2025 FORD F150 CREW CAB W1L, CLASS 16			Reason for Modification: Change Order No. 1 Partial Contract Cancellation	
Document Description:	4 - 2025 FORD F150 CREW CAB W1L, CLASS 16				
Procurement Type:	Central Delivery Order				
Buyer Name:	Mark A Atkins				
Telephone:	(304) 558-2307				
Email:	mark.a.atkins@wv.gov				
Shipping Method:	Best Way			Master Agreement Number: CMA 0212 MV25A 2	
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000111679 THORNHILL GROUP INC 500 FORD FAIRLANE CHAPMANVILLE WV 25508 US Vendor Contact Phone: 304-855-8300 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Total Order Amount: \$131,748.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *Mark Atkins* 12/02/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *Lady Rose*
ELECTRONIC SIGNATURE ON FILE 12-2-25

Extended Description:

Change Order No. 1

Change Order No. 1 is issued to cancel this contract/purchase order for uncompleted scope of work OR undelivered commodities and funds associated with the work OR undelivered commodities. All remaining provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

Effective date of cancellation: 12/02/2025

Manufacturer cancelled production of one vehicle out of four.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	3.00000	EA	\$43,916.0000	\$131,748.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MVTRUCK - 2025 OR LATEST MODEL VEHICLE

Extended Description:

MV25 -2025 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

3 - 2025 FORD F150 CREW CAB W1L

SWC# MV25A
CLASS 16
COLOR:
1 - EP03 - YZ OXFORD WHITE
1 - EP04 - YZ OXFORD WHITE
1 - AJ03 - YZ OXFORD WHITE

FUEL: GAS

To be financed under contract SWC # FINANCE24
Release Order - FIN2500000004 Appendix 2024-04.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	25100000	0.00000	EA	\$43,916.0000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MVTRUCK - 2025 OR LATEST MODEL VEHICLE - FLEX-FUEL

Extended Description:

Change Order No. 1

Change Order No. 1 is issued to cancel this contract/purchase order for uncompleted scope of work OR undelivered commodities and funds associated with the work OR undelivered commodities. All remaining provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

Effective date of cancellation: 12/02/2025

Manufacturer cancelled production of one vehicle out of four.



Re: MV25 POs Status Update
1 message

Charles Ellis <charles.ellis@thornhillautomotive.com>
To: "Fleet Coordinator, FMD" <fmdfleetcoordinator@wv.gov>

Tue, Nov 18, 2025 at 11:09 AM

Class 16 F150 PO#25*23 will not be built because of v8 motor constraint and the Class 10 Tacoma will not be built because of buildout.

Charles Ellis
Fleet/Gov. Mgr.
Thornhill Auto Group

— On Mon, 17 Nov 2025 14:28:00 -0500 Fleet Coordinator, FMD <fmdfleetcoordinator@wv.gov> wrote —

Good afternoon,

As we transition to the new MV26 Statewide Contract, Fleet Management is reviewing all outstanding Purchase Orders from the MV25 Contract. We are asking for an update on the delivery status for the POs listed below.

PO#	CLASS	MAKE	MODEL	QUANTITY	RECEIVED
FLT25*23	16	FORD	F-150	4	3
FLT26*01	10	TOYOTA	TACOMA	1	0

Please review this list and provide an update on where each PO is in the delivery process, and when possible, an estimated delivery date.

If you have any questions or concerns, please do not hesitate to contact me.

Thank you!

—
Abby Moore
Fleet Coordinator
WV Dept. of Administration
Fleet Management Division
2310 Kanawha Blvd E
Charleston, WV 25311
304-557-5230 Office
304-558-2614 Office
Website: fleet.wv.gov



Eric L. Householder
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
FLEET MANAGEMENT DIVISION
2310 KANAWHA BLVD EAST
P.O. BOX 50121
CHARLESTON, WEST VIRGINIA 25311



Kenny H. Yoakum
DIRECTOR

Memorandum

To: West Virginia Purchasing Division
2019 Washington St. E
Charleston, WV 25305

From: Hannah Elgin
Procurement Specialist
SWV Fleet Management Division

Date: 12/02/2025

Re: Partial Cancellation Change Order for CDO FLT25*23

This memo is to indicate that the State of West Virginia Fleet Management Division is requesting a partial cancellation change order for CDO FLT25*23. The vendor, Thornhill Group, Inc. dba Thornhill Ford, informed FMD that the manufacturer cancelled the production of one of the vehicles due to v8 engine constraints. Fleet Management has received 3 of the 4 vehicles originally listed in the Purchase Order.

Our Finance Division has been made aware and will take steps to modify FIN25*04, the associated finance package. If there are any questions, please contact me by email at fmdfleetcoordinator@wv.gov or by phone at (304) 558-2614.

Respectfully,

Hannah Elgin

LJ
Lance Yardley
approved via
email 2/18/25



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only
☐ Approved ☐ Declined

Signature

Title

Date

Vehicle Request

#11

AGENCY INFORMATION

COORDINATOR NAME REGGIE SMITH

DEPARTMENT ~~MAPS~~ HS- Homeland Security

AGENCY/BILL CODE CO16 ANTHONY CORRECTIONAL CENTER

E-MAIL REGGIE.M.SMITH@WV.GOV

PHONE NO. (304) 352-0205

EXT

DATE 3/26/2025

FUND # 0450

DEPT # 0608

UNIT # 8380

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE

Est. # of days per week used

Est. # of miles per month used

CABINET SECRETARY APPROVAL

[Signature]

DATE 3-26-2025

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage
Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE Ford

YEAR 2025

COLOR ~~Darkened~~ GRAY (M7)

Model F150 Crew Cab W/L

Fuel Type Flex-fuel

New Vehicle Class/Description 16 - Standard Pick Up Crew Cab...4WD/AWD with High & Low Range, 4 Seats Minimum/Includes Driver, 4 Full Doors
Minimum 149" WB, Minimum Acceptable Engines: Gas: 8 cyl, Diesel: 6 cyl. Off Road Package, Tow Package, Slush/All

DEALERSHIP Thornhill Group Car, Inc. dba Thornhill Fo

PURCHASE PRICE \$43,916.00

USED VEHICLE VIN#

MV 25A

DECOMMISSIONED VEHICLE

MAKE DODGE

YEAR 2014

MILEAGE 169,617

MODEL RAM 2500 PICK UP

LICENSE # SA003963

VIN # 3C6TR5CTXEG281658

FLT 44

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

0450 0000 0608 8380 50400

For FMO Office Use Only

☒ APPROVED

☒ DECLINED

KAY
Build out dates
11/19/25

EXECUTIVE DIRECTOR, FMD

[Signature]

DATE 3/27/25

You are viewing this page over a secure connection . Click here for more information.

West Virginia Secretary of State — Online Data Services**Business and Licensing**[Online Data Services Help](#)**Business Organization Detail**

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

THORNHILL GROUP, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	11/9/2004		11/9/2004	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	5000.0000
Charter County	Boone	Control Number	71304
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	50.000000
Authorized Shares	100	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	500 FORD FAIRLANE CHAPMANVILLE, WV, 25508
Mailing Address	P.O. BOX 1449 CHAPMANVILLE, WV, 25508 USA
Mailing Address	GEORGE R NISBET JR. RT 119 SOUTH CORRIDOR G CHAPMANVILLE, WV, 25508 USA
Notice of Process Address	WALLY THORNHILL 500 FORD FAIRLANE RT 119 NO CHAPMANVILLE, WV, 25508
Principal Office Address	500 FORD FAIRLANE RT 119 NORTH CHAPMANVILLE, WV, 25508 USA
Type	Address

Officers	
Type	Name/Address
Director	WALLY THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Director	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Incorporator	WALLY L. THORNHILL P.O. BOX 340 PECKS MILL, WV, 25547 USA
President	WALLY L THORNHILL PO BOX 1449 CHAPMANVILLE, WV, 25508
Secretary	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Treasurer	JAMES B DIVITA 3036 MICHAEL AVENUE BELLE, WV, 25015
Vice-President	NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
THORNHILL FACTORY OUTLET OF DANVILLE	TRADENAME	4/17/2015	11/2/2020
THORNHILL FORD	TRADENAME	8/1/2018	
THORNHILL FORD LINCOLN	TRADENAME	10/7/2010	
THORNHILL FORD LINCOLN-MERCURY	TRADENAME	8/19/2005	10/7/2010
THORNHILL LINCOLN	TRADENAME	7/24/2018	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/12/2024	B4WV Other Change: The 25 shares owned by George R. Nisbet, Jr. have been converted to treasury shares. The said George R. Nisbet, Jr. no longer owns any shares of the corporation.
7/18/2017	WALLY L. THORNHILL WILL HAVE A TOTAL OF 75 SHARES. GEORGE R. NISBET WILL HAVE A TOTAL OF 25 SHARES.
Date	Amendment

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	
2016	
2015	
2014	
2013	
2012	
2011	
2010	
2009	
2008	
2007	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, December 2, 2025 — 1:40 PM

© 2025 State of West Virginia





[Home](#) [Search](#) [Data Bank](#) [Data Services](#) [Help](#)

Search

All Words

1:1606026012



Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

[Sign In](#)

Select Domain
Entity Information



All Entity Information

[Entities](#)

[Disaster Response Registry](#)

[Responsibility / Qualification](#)

[Exclusions](#)

Filter By



Keyword Search

For more information on how to use our keyword search, visit our [help guide](#).

Simple Search

[Search Entity](#)

- ☐ Any Words ¹
- ☒ All Words ¹
- ☐ Exact Phrase ¹

1:1454719 Smith Corp

"THORNHILL GROUP INC"



Entity



Location



Status



- ☒ Active
- ☐ Inactive

[Reset](#)



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

[Search Inactive](#)

[Go back](#)



Feedback

Our Website

[About This Site](#)

[Our Community](#)

[Release Notes](#)

[System Alerts](#)

Policies

[Terms of Use](#)

[Privacy Policy](#)

[Restricted Data Use](#)

[Freedom of Information Act](#)

[Accessibility](#)



WARNING

This is a U.S. General Services Administration Federal Government computer system that is "FOR OFFICIAL USE ONLY". This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

Our Partners

[Acquisition.gov](#)

[USASpending.gov](#)

[Grants.gov](#)

[More Partners](#)

Customer Service

[Help](#)

[Check Entity Status](#)

[Federal Service Desk](#)

[External Resources](#)

[Contact](#)

SAM.gov

An official website of the U.S. General Services Administration