



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-13-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0212 0212 SBUSTIRE22B 4	Procurement Folder:	1092536
Document Name:	SWC for School Bus Tires & Services: Districts 5,6,8,9,&10.	Reason for Modification:	
Document Description:	SBUSTIRE22B: SWC for School Bus Tires & Services	CO#03: Issued to renew the original Contract.	
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-08-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000200224 APPALACHIAN TIRE PRODUCTS INC 2907 4TH AVE CHARLESTON WV 25387 US Vendor Contact Phone: 304-235-3301 Extension:	Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov																				
Discount Details:	2026 FILE LOCATION _____																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 8-74-25

Total Order Amount:

Open End

Purchasing Division's File Copy

MA 08/13/2025

PURCHASING DIVISION AUTHORIZATION
DATE: 8/14/25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 8/19/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 8-26-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

STATEWIDE CONTRACT: CHANGE ORDER - CONTRACT RENEWAL

Change Order No. 03 is issued to renew the original Contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 09/01/2025 through 08/31/2026

Renewals Remaining: (0) Years

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

The Vendor shall provide School Bus Tires and Services for Districts 5, 6, 8, 9, and 10 as provided on their pricing pages (attached).

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25172500			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: School Bus Tires & Services - see attached pricing page

Extended Description:

School Bus Tires & Services - Districts: 5, 6, 8, 9, 10. (see attached pricing pages).



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

SAMANTHA L. WILLIS
DIRECTOR

August 05, 2025

James Ruiz, Sales Manager
Appalachian Tire Products, Inc.
2907 4th Ave
Charleston, WV 25387

Subject: WV Statewide Contract No.: CMA 0212 SBUSTIRE22B – School Bus Tires & Services

Dear Mr. Ruiz:

The State of West Virginia is offering to renew the contract under the same terms, conditions, and pricing. The renewal dates are September 01, 2025, through August 31, 2026. If you agree to the renewal, please sign below and return this letter via email to Mark.A.Atkins@wv.gov.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

James P. Ruiz
(Print Name)

Sales Manager
(Title)

8/5/25
(Date)

James P. Ruiz
(Signature)

Please call if you have any questions.

Best regards,

Mark A. Atkins, CPPB
Buyer Supervisor

West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Phone: 304.558.2307
Email: Mark.A.Atkins@wv.gov

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, August 13, 2025 — 10:16 AM

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