



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 11-03-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4070 GSD2600000002 4	Change Order No:	3	Procurement Folder:	1710823
Document Name:	CHILLER ANNEX PAVING PROJECT			Reason for Modification:	Change Order 3 To Increase Contract
Document Description:	CHILLER ANNEX PAVING PROJECT				
Procurement Type:	Central Purchase Order				
Buyer Name:	Crystal G Hustead				
Telephone:	(304) 558-2402			Email:	crystal.g.hustead@wv.gov
Shipping Method:	Best Way			Effective Start Date:	2025-08-13
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2025-09-27

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000100380 ASPHALT CONTRACTORS & SITE WORK INC 20 Dickson Dam Rd Lavalette WV 25535-8722 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Timothy M Lee Requestor Phone: 304-352-5492 Requestor Email: timothy.m.lee@wv.gov <h1>2026</h1> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 11 - CHILLER PLANT 218 CALIFORNIA AVE CHARLESTON WV 25305 US

AY 11/7/25
Purchasing Division's File Copy

Total Order Amount:	\$173,252.34
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PURCHASING DIVISION AUTHORIZATION DATE: 11/6/25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 11/12/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 11-13-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 3 is issued to increase the original contract according to all terms conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of change: 10/24/2025

Original Contract Total: \$136,644.08
Change Order 1: \$ 17,755.00
Change Order 2 increase: \$ 18,853.26
New Contract Total: \$172,252.34

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72141100	0.00000		0.000000	136644.08
Service From	Service To	Manufacturer		Model No	
2025-08-13	2025-09-27				

Commodity Line Description: Infrastructure building and surfacing and paving services

Extended Description:

Per Specifications

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	11111600	378.96000	TON	49.750000	18853.26
Service From	Service To	Manufacturer		Model No	
2025-08-13	2025-09-27				

Commodity Line Description: Crusher Run (per ton)

Extended Description:

Crusher Run per ton - added per Change Order 3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72141100	0.00000		0.000000	17755.00
Service From	Service To	Manufacturer		Model No	
2025-08-13	2025-09-27				

Commodity Line Description: Change Order 2

Extended Description:

Per Specifications

Aphalt Contractors & Site Work Inc.

20 Dickson Dam Road, Lavalette, WV 25535
Office 304-697-2510
Fax 304-697-2590
866-697-2590



WV State Purchasing Division

2019 Washington Street East

Charleston, WV 25305

admin@asphaltsitework.com

Project: Chiller Annex Paving

PO CPO 0211 4070 GSD26000000021

Change Order for Crusher Run at \$49.75 per ton

13-Aug	3345	26.52
13-Aug	3343	21.37
13-Aug	3342	23.14
13-Aug	3337	21.84
14-Aug	3366	24.54
14-Aug	3365	24.39
14-Aug	3364	26.59
14-Aug	3360	22.67
14-Aug	3357	24.24
14-Aug	3353	23.43
14-Aug	3348	22.66
14-Aug	3347	22.12
15-Aug	3374	23.91
15-Aug	3373	22.21
15-Aug	3368	23.59
19-Aug	3397	25.74

378.96

Total Cost

\$18,853.26

The General Services Division
is in agreement with this increase.

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3374**

Date: 2025-08-15 11:02 AM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 28

Sales Order

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Remarks

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	76220 - 0 - 08/15/2025 11:06AM	28400 - Stored	47820 - lb	23.91	0.00

Peerless Block
480 Oliver Street
Saint Albans WV, 25177



Ticket #: 3373

Date: 2025-08-15 11:02 AM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 29

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Sales Order

Remarks

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	72240 - ManWt	27820 - Stored	44420 - lb	22.21	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3368**

Date: 2025-08-15 7:09 AM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 29**Trailer: No Trailer Used****WeighMaster: Phala Shafer****Sales Order****Remarks**

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	75000 - 0 - 08/15/2025 7:13AM	27820 - Stored	47180 - lb	23.59	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3366**

Date: 2025-08-14 2:55 PM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34**Trailer: No Trailer Used****WeighMaster: Phala Shafer****Sales Order****Remarks**

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	78950 - ManWt	29860 - Stored	49090 - lb	24.545	0.00

Peerless Block
480 Oliver Street
Saint Albans WV, 25177



Ticket #: 3365

Date: 2025-08-14 1:23 PM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 28

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Sales Order

Remarks

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	77180 - 0 - 08/14/2025 1:35PM	28400 - Stored	48780 - lb	24.39	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3364**

Date: 2025-08-14 12:44 PM

Phone: 304-727-4301

Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc

20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Sales Order**Remarks**

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	83040 - 0 - 08/14/2025 1:21PM	29860 - Stored	53180 - lb	26.59	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3360**

Date: 2025-08-14 10:38 AM
Phone: 304-727-4301
Fax: 304-727-4308

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34**Trailer:** No Trailer Used**WeighMaster:** Phala Shafer**Sales Order****Remarks**

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	75200 - 0 - 08/14/2025 10:38AM	29860 - Stored	45340 - lb	22.67	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3357**

Date: 2025-08-14 10:01 AM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 28**Trailer: No Trailer Used****WeighMaster: Phala Shafer****Sales Order****Remarks**

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	76880 - 0 - 08/14/2025 10:10AM	28400 - Stored	48480 - lb	24.24	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3353**

Date: 2025-08-14 8:42 AM

Phone: 304-727-4301

Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34

Sales Order

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Remarks

CAPITAL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	76720 - ManWt	29860 - Stored	46860 - lb	23.43	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3348**

Date: 2025-08-14 7:18 AM
Phone: 304-727-4301
Fax: 304-727-4308

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 28

Sales Order

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Remarks

CAPITOL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	73720 - 0 - 08/14/2025 7:20AM	28400 - Stored	45320 - lb	22.66	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3347**

Date: 2025-08-14 7:10 AM
Phone: 304-727-4301
Fax: 304-727-4308

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34**Trailer: No Trailer Used****WeighMaster: Phala Shafer****Sales Order****Remarks**

CAPITAL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	74100 - 0 - 08/14/2025 7:16AM	29860 - Stored	44240 - lb	22.12	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3345**

Date: 2025-08-13 1:44 PM

Phone: 304-727-4301

Fax: 304-727-4308

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Sales Order**Remarks**

CAPITAL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	82900 - 0 - 08/13/2025 1:54PM	29860 - Stored	53040 - lb	26.52	0.00

Peerless Block

480 Oliver Street
Saint Albans WV, 25177

**Ticket #: 3343**

Date: 2025-08-13 11:27 AM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34**Trailer:** No Trailer Used**Sales Order****WeighMaster:** Phala Shafer**Remarks**

CAPITAL COMPLEX

Signature: _____**Products**

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	72600 - 0 - 06/13/2025 11:37AM	29860 - Stored	42740 - lb	21.37	0.00

Peerless Block
480 Oliver Street
Saint Albans WV, 25177



Ticket #: 3342

Date: 2025-08-13 10:37 AM
Phone: 304-727-4301
Fax: 304-727-4308

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 28

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Sales Order

Remarks

CAPITAL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	74680 - 0 - 08/13/2025 10:54AM	28400 - Stored	46280 - lb	23.14	0.00

Peerless Block
480 Oliver Street
Saint Albans WV, 25177



Ticket #: 3337

Date: 2025-08-13 7:08 AM
Phone: 304-727-4301
Fax: 304-727-4306

Customer

Asphalt Contractors and Site Work Inc
20 DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 34

Trailer: No Trailer Used

WeighMaster: Phala Shafer

Sales Order

Remarks

CAPITAL COMPLEX

Signature: _____

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	73540 - ManWt	29860 - Stored	43680 - lb	21.84	0.00

lock
set
WV, 25177



Ticket #: 3397

Date: 2025-08-19 7:07 AM

Phone: 304-727-4301

Fax: 304-727-4308

mer
alt Contractors and Site Work Inc
DICKSON DAM RD
LAVALETTE WV, 25535

Truck: DT 28
Trailer: No Trailer Used
WeighMaster: Phala Shafer

Sales Order

Remarks

Capital Complex

Signature: Sam H

Products

Product	Gross	Tare	Net	Net Tons	Quantity
CRUSH RUN 1 1/2	79880 - ManWt	28400 - Stored	51480 - lb	25.74	0.00

INCREASE RIDER

To be attached to and form a part of Bond Number 4393714
issued by Great American Insurance Company
on behalf of Asphalt Contractors & Site Work, Inc.
as Principal in favor of State of West Virginia, Department of Administration, Purchasing Division
as Oblige, effective July 10, 2025

IT IS HEREBY UNDERSTOOD AND AGREED, that,

The penal sum of this bond is increased from One Hundred Fifty-Four Thousand, Three Hundred Ninety-Nine
and 08/100 Dollars (\$ 154,399.08)
to One Hundred Seventy-Three Thousand, Two Hundred Fifty-Two and 34/100
Dollars (\$ 173,252.34) effective the 14th day of October, 2025

Asphalt Contractors & Site Work, Inc.

By [Signature]

Principal

Great American Insurance Company

By [Signature]

Amanda Colley

Surety

Attorney-in-Fact

ACKNOWLEDGMENTS

Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit: _____
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal _____
7. _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Wayne to-wit: _____
11. I, Melissa Blewins, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Teresa Ray
13. who as President signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 14th day of October 20 25
16. Notary Seal _____
17. Melissa Blewins
(Notary Public)
18. My commission expires on the Sept day of 23rd 20 26

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Cabell to-wit: _____
21. I, Thomas H. Bottoms, Jr., a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Amanda Colley
23. who as Attorney-in-fact signed the foregoing writing for
24. Great American Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 14th day of October 20 25
27. Thomas H. Bottoms, Jr.
(Notary Public)
28. My commission expires on the 3rd day of May 20 26

Sufficiency in Form and Manner
of Execution Approved

This 12th day of December 20 25

By: _____

Attorney General

(Deputy Attorney General)

ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CPO GSD2600000002 Chiller Annex Paving Project CO 3

The Accompanying Request has been reviewed and approved by the following:

Agency Head

Eric L. Householder

Cabinet Secretary/Department Head

10/30/25

Date

11/3/25

Date

~~Governor's Office Representative~~

~~Date~~

Total Cost:

Original Contract = \$154,399.08; Increase = \$18,853.26; New Total = \$173,252.34

Award Document Number:

CPO 0211 GSD2600000002 Change Order 3

Description of Action/Purpose of Procurement

Requesting approval to submit Change Order #3 for our contract with Asphalt Contractors and Site Work Inc. for the Chiller Annex Paving Project, an increase of \$18,853.26 to the current contract total of \$154,399.08, resulting in a new contract total of \$173,252.34. This change order is a result of additional "crush and run" gravel needed to achieve desired compaction for base for this project. The additional gravel is at the "unit price" established in the original contract to account for under-estimates in the original bid package. This change order will complete the project to pave the areas behind the Central Chiller Plant and Generator Plant on the northeastern Capitol Campus.

Funding: Appropriated General Revenue



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Director

MEMORANDUM

To: Tara Lyle, Buyer Supervisor, State Purchasing Division
From: Jamie Jones, Procurement Administrator *James R. Jones*
Date: October 24, 2025
REF: CPO GSD2600000002 Chiller Annex Paving Project

Tara:

Please accept this memorandum as our explanation and justification for our request for Change Order No. 3 to our contract with Asphalt Contractors & Site Works Inc for the subject contract. The following additional work was needed to the existing contract for "crush and run" required above what was included in the original scope of work for this project. This increase is at the "unit price" that was established in the original contract.

Original Contract Award Amount	=	\$136,644.08
Change Order 2	=	\$ 17,755.00
Change Order 3 increase	=	\$ 18,853.26
New Contract Total	=	\$172,252.34

This increase will be a 26.8% increase to the original project cost.

Please make this increase effective immediately.

If you have any questions, or need any additional information, please contact me via email at James.R.Jones@wv.gov, or by phone at 304-352-5517

*Approved
TJH*

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ASPHALT CONTRACTOR'S & SITE WORK, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/18/2002		4/18/2002	Foreign	Profit			

Organization Information			
Business Purpose	2379 - Construction - Heavy & Civil Engineering Construction - Other Heavy and Civil Engineering Construction		Capital Stock
Charter County	Wayne	Control Number	47297
Charter State	KY	Excess Acres	
At Will Term	Member Managed		
At Will Term Years	Par Value		
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	20 DICKSON DAM ROAD LAVALETTE, WV, 25535
Mailing Address	20 DICKSON DAM ROAD LAVALETTE, WV, 25535 USA
Notice of Process Address	ASPHALT CONTRACTORS 20 DICKSON DAM ROAD LAVALETTE, WV, 25535
Principal Office Address	20 DICKSON DAM ROAD LAVALETTE, WV, 25535 USA
Type	Address

Officers	
Type	Name/Address
Director	TERESA L RAY RT 1 BOX 1159 WAYNE, WV, 25570
Director	LESTON FOLLOWAY RT 1 BOX 1459 WAYNE, WV, 25570
President	TERESA L RAY RT 1 BOX 1159 WAYNE, WV, 25570
Secretary	LESTON R. FOLLOWAY, SR. RT. 1 BOX 1459 WAYNE, WV, 25570
Treasurer	TERESA RAY RT. 1 BOX 1459 WAYNE, WV, 25570
Vice-President	LESTON R. FOLLOWAY, SR. RT. 1 BOX 1459 WAYNE, WV, 25570
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
STONE YARD	TRADE NAME	4/18/2002	12/15/2006
DBA Name	Description	Effective Date	Termination Date

Annual Reports

Filed For

2025

2024

2023

2022

2021

2020

2019

2018

2017x

2017

2016

2015

2014

2013

2012

2011

2010

2009

2008

2007

2006

2005

2004

Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, October 28, 2025 — 11:20 AM

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All Words

e.g. 1606N020Q02




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Simple Search

Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"ASPHALT CONTRACTOR'S & SITE WORK, INC."



Entity



Location



Zip Code

e.g. 20001

State / Territory

Select State / Territory



West Virginia



City

Select State (Optional)



Select City



Country

Select Country



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>11/16/25</u> Solicitation No. <u>CPO GSD26*02</u>	Agency: General Services Division <hr/> Procurement Officer Submitting Requisition: Jamie Jones <hr/> Requisition No. <hr/> PF No.: 1710823
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Christel Hustead