



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-13-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4001 GSD2500000008 4	Change Order No:	2	Procurement Folder:	1503275
Document Name:	Hardscape Barrier Replacement Project			Reason for Modification: Change Order No. 2 - To Increase and Extend Contract per attached documentation.	
Document Description:	Hardscape Barrier Replacement Project				
Procurement Type:	Central Purchase Order				
Buyer Name:	Tara Lyle				
Telephone:	(304) 558-2544				
Email:	tara.l.lyle@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2025-04-07
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2025-08-29

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000206691 BPI INC PO BOX 7 Winfield WV 25213 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Cody G Taylor Requestor Phone: 304-352-5531 Requestor Email: cody.g.taylor@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

CR 8-20-25

Total Order Amount: \$367,701.56

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>[Signature]</i> 8/20/25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> 8/21/25 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> 8-21-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 2

Change Order No. 2 is issued to extend and increase the original contract to August 29, 2025 (24 Days), according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders per the attached documentation. The extension of this contract is provided to provide the vendor time for the additional work.

Effective Date of Increase: 7/17/2025

Extend Contract from 08/06/2025 to 08/29/2025

Original Contract Price:	\$	345,750.00
Change Order 2 (Increase)	\$	21,951.56
New Contract Total:	\$	367,701.56

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72101510	0.00000		0.000000	345750.00
Service From	Service To	Manufacturer		Model No	
2025-04-07	2025-08-29				

Commodity Line Description: Hardscape Barrier Replacement Project**Extended Description:**

Hardscape Barrier Replacement Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72101510	0.00000		0.000000	21951.56
Service From	Service To	Manufacturer		Model No	
2025-04-07	2025-08-29				

Commodity Line Description: Change Order 2**Extended Description:**

Hardscape Barrier Replacement Project



Document G701® – 2017

Change Order

PROJECT: (Name and address)
West Virginia Hardscape - Barrier
Replacement Project
State Capitol Campus
Charleston, WV 25305

CONTRACT INFORMATION:
Contract For: GSD2500000008 2
Procurement Folder 1503275
Date: March 12, 2025

CHANGE ORDER INFORMATION:
Change Order Number: 02
Date: July 24, 2025

OWNER: (Name and address)
WV Department of General Services
103 Michigan Avenue
Charleston, WV 25311

ARCHITECT: (Name and address)
Chapman Technical Group
200 Sixth Avenue
St. Albans, WV 25177

CONTRACTOR: (Name and address)
BPI, Inc.
Post Office 7
Winfield, WV 25213

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See executed Change Order Directives, attached, for a full description of work:

CCD 01: ADD \$18,700.00

CCD 02: ADD \$3,251.56

TOTAL: ADD \$21,951.56

The original Contract Sum was

\$ 345,750.00

The net change by previously authorized Change Orders

\$ 0.00

The Contract Sum prior to this Change Order was

\$ 345,750.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 21,951.56

The new Contract Sum including this Change Order will be

\$ 367,701.56

The Contract Time will be increased by Twenty-Four (24) days.

The new date of Final Completion will be August 29, 2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT (Signature)

BY: Kelly Estep, Project Manager
(Printed name, title, and license
number if required)

7/24/25
Date


CONTRACTOR (Signature)

J. Christian Wells - President
(Printed name and title)

7/24/2025
Date


OWNER (Signature)
Coastal Procurement Specialist
James R. Jones, Procurement Supervisor
(Printed name and title)

7/24/25
Date



Document G714 - 2017

Construction Change Directive

PROJECT: (name and address)

West Virginia Hardscape
Barrier Replacement Project
State Capitol Campus
Charleston, WV 25305

CONTRACT INFORMATION:

Contract For:
GSD250000008 2
Procurement Folder 1503275

CCD INFORMATION:

Directive Number: 01

Date: March 12, 2025

Date: March 25, 2025

OWNER: (name and address)

WV Department of General Services
103 Michigan Avenue
Charleston, WV 25311

ARCHITECT: (name and address)

Chapman Technical Group
200 Sixth Avenue
Saint Albans, WV 25177

CONTRACTOR: (name and address)

BPI, Inc.
POB 7
Winfield, WV 25213

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

See attached letter, dated 3/19/25.

Remove and replace approximately 544 sf of concrete driveway at the Bus Loop, near L3 work.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

☒ Lump Sum of \$ADD \$18,700.00

☐ Unit Price of \$ per

☐ Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)

☐ As follows:

2. The Contract Time is proposed to be unchanged. The proposed adjustment, if any, is

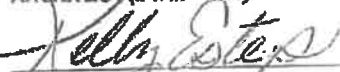
NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Chapman Technical Group

ARCHITECT (Firm name)



SIGNATURE

Kelly L. Estep, PLA

Project Manager

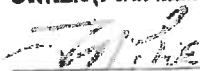
PRINTED NAME AND TITLE

3/25/25

DATE

WV Dept. of General Services

OWNER (Firm name)



SIGNATURE

TIMOTHY LEE BLDG. ENGINEER

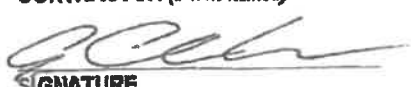
PRINTED NAME AND TITLE

3/26/25

DATE

BPI, Inc.

CONTRACTOR (Firm name)



SIGNATURE

J. Chestnut Wells - President

PRINTED NAME AND TITLE

3/25/2025

DATE

PO Box 7
Winfield, WV 25213



Telephone -- (304)760-8909

March 19, 2025

Timothy M. Lee
Building Engineer
General Services Division

Dear Mr. Lee,

Per your request, BPI, Inc. wishes to submit the following proposal for demolition and replacement of the Barrier Bus Loop Concrete Sidewalk shown in the plans provided and labeled "CCD 01" for your consideration:

Price - \$18,700.00

Scope of Work:

- Provide all labor and equipment to demolish the existing sidewalk.
- Provide all labor, materials and equipment to install and compact 4-inches of stone base, per the detail provided.
- Provide all labor, materials and equipment to install the #4 grade 60 rebar as shown.
- Provide all labor, materials and equipment to form, pour and strip the new 6-inch thick concrete sidewalk.
- Provide all labor, materials and equipment to install the exposed aggregate finish shown in the detail provided.
- Provide all labor and materials to install the detectable warning surface mat.
- Provide all labor and materials to install control and expansion joints.

Excluded from our bid:

- Unsuitable sub-grade soil.
- Any work not listed above.

This pricing is good for 30 days from the date of submission. Thank you for the opportunity to provide budget pricing for this project.

Kind Regards,

J. Christian Wells
J. Christian Wells
President
BPI, Inc.

CC: Dustin Legg





Document G714 - 2017

Construction Change Directive

PROJECT: (name and address)
West Virginia Hardscape - Barrier
Replacement Project

State Capitol Campus
Charleston, WV 25305

OWNER: (name and address)
WV Department of General Services
103 Michigan Avenue
Charleston, WV 25311

CONTRACT INFORMATION:
Contract For:
GSD2500000008 2 Procurement Folder
1503275

Date:
March 12, 2025

ARCHITECT: (name and address)
Chapman Technical Group
200 Sixth Avenue
St. Albans, WV 25177

CCD INFORMATION:
Directive Number:
02

Date:
July 15, 2025

CONTRACTOR: (name and address)
BPI, Inc.
Post Office 7
Winfield, WV 25213

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

See attached letter, dated 7/3/25.
Add curbs around controller housing at L3 and L4.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☒ Lump Sum increased by \$ 3,251.56
- ☐ Unit Price of \$ 0.00 per
- ☐ Cost, as defined below, plus the following fee: 0.00
(Insert a definition of, or method for determining, cost).
- ☐ As follows:

2. The Contract Time will be unchanged by (0) days.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.


ARCHITECT (Signature)

BY: Kelly L. Estep, P.L.A., Project
Manager

(Printed name, title, and license
number if required)

7/15/25
Date


OWNER (Signature)

Kelly L. Estep
(Printed name and title)

7/15/25
Date


CONTRACTOR (Signature)

Christian Wells - President
(Printed name and title)

7/15/2025
Date

PO Box 7
Winfield, WV 25213



Telephone – (304)760-8909

July 3, 2025

Timothy M. Lee
Building Engineer
General Services Division

Dear Mr. Lee,

Per your request, BPI, Inc. wishes to submit the following proposal for the addition of new concrete curbing at L3 and L4, per the plans provided by Chapman Technical.

Scope of Work:

- Provide all labor and equipment to excavate the area within the existing L3 curbs for the proposed new curbs.
- Provide all labor and equipment to excavate the area in L4 to install the proposed concrete curbs.
- Provide all labor and materials to place and finish the proposed concrete curbs at L3 and L4, per the plans provided.

Cost Breakdown:

BPI Sub-Contractor	Concrete Materials / Finishing - New Concrete Curbs at L3 and L4.	\$ 1,850.00	10%	\$ 2,035.00
BPI Labor	Misc. Excavation Labor / Cleanup (BPI - 2 Men, 6 Hours, \$55/Hour)	\$ 660.00	10%	\$ 726.00
BPI Equipment	Truck / Excavator	\$ 150.00	10%	\$ 165.00
BPI Site Foreman	Site Foreman (2 Hours @ \$70/Hour)	\$ 140.00	10%	\$ 154.00
Subtotal				\$ 3,080.00
Bonds / Insurance	Bonds / Insurance			\$ 107.80
B&O Tax				\$ 63.76
Total Cost - ADD				\$ 3,251.56

J. Christian Wells

J. Christian Wells
President
BPI, Inc.

CC: Dustin Legg





STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Acting Director

MEMORANDUM

To: Tara Lyle, Buyer Supervisor, State Purchasing Division

From: Cody Taylor, Procurement Specialist Sr., General Services Division

Date: July 17, 2025

Ref: Change Order # 2 – CPO GSD2500000008 – Hardscape Barrier Replacement Project

Tara:

Please accept this memorandum as our explanation and justification for our request for a Change Order #2 to our contract (CPO GSD2500000008) with BPI INC. for the Hardscape Barrier Replacement Project. The following are the Construction Change Directives (CCDs) associated with the changes requested:

CCD#1 (\$18,700.00) – Due to extensive damage and cracked concrete (which is a safety hazard) on the adjacent sidewalk, it was deemed necessary to remove and pour a new walkway to reduce the risk of tripping/falls.

CCD#2 (\$3,251.56) – Following the installation of the barricade base installation it was observed that the areas not only retained water but also allowed dirt from the surrounding dirt flower beds to infiltrate into and around the control's cabinet. This CCD added curbing to preclude ponding and dirt infiltration into the control cabinets.

The additional equipment and work will have a total cost of \$21,951.56 and require an extension of 24 days.

Original Contract Price: \$345,750.00
Change Order 2 (Increase): \$ 21,951.56
New Contract Total: \$367,701.56

Current Final Completion Date: August 5th, 2025
New Final Completion Date: August 29th, 2025

If you have any questions, or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 352-5531.

ERIC L. THORNTON, JEFF
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
GENERAL MANAGER, PURCHASING

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SLW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CPO 0211 GSD2500000008 - Hardscape Barrier Replacement Project CO#2

The Accompanying Request has been reviewed and approved by the following:

[Signature]
Agency Head

7/28/25
Date

[Signature]
Cabinet Secretary/Department Head

7/29/25
Date

Governor's Office Representative

Date

Total Cost:

CO#2 - \$21,951.56, New Project Total - \$367,701.56

Award Document Number:

CPO 0211 GSD2500000008, Ch2

Description of Action/Purpose of Procurement

Requesting approval to submit Change Order #2 for the Hardscape Barrier Replacement Project, an increase of \$21,951.56 to the current contract value of \$345,750.00, resulting in a new contract total of \$367,701.56. The following scope changes are needed:

CCD#1 (\$18,700.00) – Due to extensive damage and cracked concrete (which is a safety hazard) on the adjacent sidewalk, it was deemed necessary to remove and pour a new walkway to reduce the risk of tripping/falls.

CCD#2 (\$3,251.56) – Following the installation of the barricade base installation it was observed that the areas not only retained water but also allowed dirt from the surrounding dirt flower beds to infiltrate into and around the control's cabinet. This CCD added curbing to preclude ponding and dirt infiltration into the control cabinets.

The additional equipment and work will require an extension of 24 days. The new final completion date will be August 29th, 2025.

Funding: Appropriated Special Revenue, but the Division of Protective Services is reimbursing half of the total project value (including design and purchase of the crash barriers).

RIDER INCREASING OR DECREASING PENALTY OF BOND

To be attached to and form part of GSD2500000006 Handscape Barrier Replacement Project
(Description of Bond)

Bond No. 439990F issued on behalf of BPI, Inc.

as Principal in favor of West Virginia Department of Administration

Obligee.

Ohio Farmers Insurance Company, (hereinafter called the Company) hereby Increases
the penalty from Three Hundred Forty-Five Thousand Seven Hundred Fifty and 00/100 DOLLARS (\$ 345,750.00),
to Three Hundred Sixty-Seven Thousand Seven Hundred One and 56/100 DOLLARS (\$ 367,701.56),

subject to the covenants and conditions of said bond, except as herein stated.

This rider becomes effective on the 24th day of July, 2025, at
twelve and one minute o'clock AM standard time.

Signed and dated this 24th day of July, 2025

BPI, Inc.

By [Signature]

Ohio Farmers Insurance Company

By [Signature]

ACCEPTED

West Virginia Department of Administration

Obligee

By [Signature]

By _____



ACKNOWLEDGMENTS

Acknowledgment by Principal if Individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20____.
6. Notary Seal 7. _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20____.

Acknowledgment by Principal if Corporation or Limited Liability Company

9. STATE OF West Virginia
10. County of Kanawha to-wit:
11. I, Robin Sherrod, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Christian Wells
13. who as, President signed the foregoing writing for
14. BPI Inc. a corporation/LLC,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation/LLC.
15. Given under my hand this 24th day of July 2025.
16. Notary Seal Robin Sherrod
912 Forest Brook Drive
Saint Albans, WV 25177
My Commission Expires June 8, 2026
17. [Signature]
(Notary Public)
18. My commission expires on the 8th day of June 2026.

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Robin Sherrod, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Jeffery O'Dell
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Ohio Farmers Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 24th day of July 2025.
26. Notary Seal Robin Sherrod
912 Forest Brook Drive
Saint Albans, WV 25177
My Commission Expires June 8, 2026
27. [Signature]
(Notary Public)
28. My commission expires on the 8th day of June 2026.

Sufficiency in Form and Manner Of Execution

This 21st day of August 2025

By

[Signature]
Attorney General
(Assistant Attorney General)

General
Power
of Attorney

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
RICHARD L. HIGGINBOTHAM, BUNNIE MARIE PERRINE, JEFFERY O'DELL, ROBIN M. HUBBARD-SHERROD, LISA G. ASBURY, JOINTLY OR SEVERALLY

of **CHARLESTON** and State of **WV** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.**

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader** and **Senior Executive** and their corporate seals to be hereto affixed this **01st** day of **MAY** A.D., 2022.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:

Gary W. Stumper, National Surety Leader and Senior Executive

State of Ohio
County of Medina ss.:

On this **01st** day of **MAY** A.D., 2022, before me personally came **Gary W. Stumper** to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina, OH**; that he is **National Surety Leader** and **Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, **Frank A. Carrino**, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this **24th** day of **July** A.D., 2025.



Secretary

Frank A. Carrino, Secretary



CONTRACTOR LICENSE

AUTHORIZED BY THE
**West Virginia Contractor
Licensing Board**

NUMBER: WV008975

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
GENERAL ENGINEERING
HVAC
MULTIFAMILY
PIPING
PLUMBING
RESIDENTIAL
SPECIALTY
FENCING

BPI INC
DBA BPI INC
PO BX 7
WINFIELD, WV 25213-9669

DATE ISSUED

EXPIRATION DATE

OCTOBER 2, 2024

OCTOBER 2, 2025

Authorized Signature



Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

You are viewing this page over a secure connection. [Click here](#) for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BPI, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	6/22/1988		6/22/1988	Domestic	Profit			

Organization Information			
Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)	Capital Stock	3000.0000
Charter County	Putnam	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Pa	
Authorized Shares	300	Y Entr	

X Close

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Addresses	
Type	Address
Local Office Address	102 WIMBLETON DR. HURRICANE, WV, 25526
Mailing Address	P.O. BOX 7 WINFIELD, WV, 25213 USA
Notice of Process Address	CHRISTIAN WELLS P.O. BOX 7 WINFIELD, WV, 25213
Principal Office Address	P.O. BOX 7 WINFIELD, WV, 25213 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	OTIS G. WELLS 3301 HURRICANE CREEK RD. WINFIELD, WV, 25213 USA
President	J. CHRISTIAN WELLS 1 ALBA DR WINFIELD, WV, 25213
Secretary	BONNIE WELLS 275 DEERFIELD DRIVE WINFIELD, WV, 25213
Treasurer	TERRY WELLS 575 DEERFIELD DR WINFIELD, WV, 25213
Vice-President	DUSTIN LEGG 117 ROCKY STEP RD. SCOTT DEPOT, WV, 25560
Type	Name/Address

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2023	

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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, July 17, 2025 — 11:03 AM

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e.g. 123456789, Smith Corp

"BPI, INC." 

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>TC/OS</u> Date: <u>8/20/25</u> Solicitation No. <u>CO# 2</u> <u>increase</u>	Agency: West Virginia General Services Division <hr/> Procurement Officer Submitting Requisition: Cody Taylor <hr/> Requisition No. CPO GSD2500000008 <hr/> PF No.: 1503275
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

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