

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-26-2025

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0211 4022 GSD2500000007 11	Change Order No:	5	Procurement Folder:	1431105
Document Name:	Building 22 Interior Renovations			Reason for Modification:	
Document Description:	Building 22 Interior Renovations			Change Order No. 5 - To Incr Contract per attached docum	
Procurement Type:	Central Purchase Order				
Buyer Name:	Tara Lyle				
Telephone:	(304) 558-2544				
Email:	tara.l.lyle@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2025-01-27
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	2026-07-06	

		VENDOR			DEPARTMENT CONTACT
THE	lor Customer Code: NEIGHBORGALL CON SEVENTH AVE	000000200085 ISTRUCTION COMPANY		Requestor Name: Requestor Phone: Requestor Email:	Timothy M Lee 304-352-5492 timothy.m.lee@wv.gov
HUNT US	TINGTON	WV	25701		
Vend	or Contact Phone: ount Details:	304-525-5181 Exten	sion : 243		2026
	Discount Allowed	Discount Percentage	Discount Days	_	FILE LOCATION
#1	No	0.0000	0	=	
#2	Not Entered			-	
#3	Not Entered				
#4	Not Entered			-	

INV	DICE TO		SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE	1	DEPARTMENT OF ADMINISTRA	ATION N BLDG 22 - TAX AND REVENUE
BLDG 4, 6TH FLOOR		1001 LEE ST	
CHARLESTON	WV 25305	CHARLESTON	WV 25301
US		US	

CR 9-2-25

Total Order Amount: \$8,223,269.00

Purchasing Division's File Copy

URCHASING DIVISION AUTHORIZATION

TTORNEY GENERAL APPROVAL AS TO FORM

ENCUMBRANCE CERTIFICATION

Page: 1

ELECTRONIC SIGNATURE ON FILE

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ELECTRONIC SIGNATURE ON FILE

Date Printed: Aug 26, 2025 Order Number: CPO 0211 4022 GSD2500000007 11

FORM ID: WV-PRC-CPO-002 2020/05

Extended Description:

Change Order No. 5 is issued to extend and increase the original contract to July 06, 2026 (14 Days), according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders per the attached documentation. The extension of this contract is provided to provide the vendor time for the additional work.

Effective Date of Increase: 8/25/2025

Extend Contract from 06/23/2026 to 07/06/2026

Original Contract Price: 7,820,000.00 Change Order 2 (Increase) \$ 38,721.00 Change Order 3 (Increase) \$ 268,907.00 Change Order 4 (Increase) \$ 22,239.00 Change Order 5 (Increase) \$ 73,312.00 New Contract Total: 8,223,269.00

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	7820000.00
Service From	Service To	Manufacturer		Model No	
2025-01-27	2026-07-06				

Commodity Line Description: Base Bid plus alternate

Extended Description:

Base Bid plus alternate

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72121103	0.00000		0.000000	38721.00
Service From	Service To	Manufacturer		Model No	
2025-01-27	2026-07-06				

Commodity Line Description: Change Order 2

Extended Description: Change Order 2 (CCDs: 1-6)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72121103	0.00000		0.000000	268907.00
Service From	Service To	Manufacturer		Model No	
2025-01-27	2026-07-06				

Commodity Line Description: Change Order 3

Extended Description: Change Order 3 (CCDs: 7-12)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72121103	0.00000		0.000000	22329.00
Service From	Service To	Manufacturer		Model No	
2025-01-27	2026-07-06				

Commodity Line Description: Change Order 4

Extended Description: Change Order 4 (CCDs: 13-18)

Date Printed: Aug 26, 2025 Order Number: CPO 0211 4022 GSD2500000007 11 Page: 2 FORM ID: WV-PRC-CPO-002 2020/05

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72121103	0.00000		0.000000	73312.00
Service From	Service To	Manufacturer		Model No	
2025-01-27	2026-07-06				

Commodity Line Description: Change Order 5

Extended Description: Change Order 5 (CCDs: 19-21)

 Date Printed:
 Aug 26, 2025
 Order Number:
 CPO
 0211
 4022
 GSD2500000007
 11
 Page:
 3
 FORM ID: WV-PRC-CPO-002 2020/05



A A Document G701° – 2017

Change Order

PROJECT: (Name and address) **Building 22 Interior Renovations** 1001 Lee Street, East

Charleston, WV 25301

OWNER: (Name and address) General Services Division 103 Michigan Avenue Charleston, WV 25305

CONTRACT INFORMATION: Contract For: General Construction

Date: January 27, 2025

ARCHITECT: (Name and address)

Pickering Associates - Charleston 318 Lee Street, West Charleston, WV 25302

CHANGE ORDER INFORMATION:

Change Order Number: 005 Date: August 12, 2025

CONTRACTOR: (Name and address) Neighborgall Construction

1216 7th Avenue Huntington, WV 25701

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

CCD #19 - Per request from the Owner, cost proposal to furnish and install glass breakage monitoring devices for the 1st Floor

Windows and Entry Door. \$5,702.00 CCD #20 - Per RFI #14 Response, provide transfer ducts for the 4th, 3rd, and 2nd floors. \$16,163.00

CCD #21 - Cost Proposal for changes to the 3rd floor. Proposal reflects changes to casework items, walls, Finish Schedule changes for flooring, base, cellings, & Paint, and electrical items at cubicle layout, lights, etc. \$51,447.00

Extension to adjust Final Completion date - ADD (14) fourteen days.

See attached documents for full description of work being completed.

Total ADD - \$73,312.00 Total Days Added is 14.

The original Contract Sum was The net change by previously authorized Change Orders The Contract Sum prior to this Change Order was The Contract Sum will be increased by this Change Order in the amount of The new Contract Sum including this Change Order will be

7.820.000.00 329,957.00 8.149.957.00 73,312.00 8,223,269.00

The Contract Time will be increased by Fourteen (14) days. The new date of Final Completion will be July 06, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Signature)

BY: Sean G. Simon, AIA, NCARB Director of Construction Services

(Printed name, title, and license number if required)

BY: C.R. Neighborgall, IV, President

(Printed name and title)

8/22/2025

BY: Cody Taylor, Procurement Specialist

(Printed name and title)

Date

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Construction Change Directive

PROJECT: (name and address)

Building 22 Interior Renovations

1001 Lee Street, East Charleston, WV 25301

OWNER: (name and address) General Services Division 103 Michigan Avenue Charleston, WV 25305 CONTRACT INFORMATION:

Contract For:

General Construction

Date: 06-24-2025

ARCHITECT: (name and address)
Pickering Associates - Charleston

318 Lee Street, West Charleston, WV 25302 **CCD INFORMATION:**

Directive Number:

019 Date:

June 24, 2025

CONTRACTOR: (name and address)

Neighborgall Construction

1216 7th Avenue Huntington, WV 25701

The Contractor is hereby directed to make the following change(s) in this Contract: (Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Per request from the Owner, cost proposal to furnish and install glass breakage monitoring devices for the 1st Floor Windows and Entry Door. Devices would be positioned around the 1st floor to monitor any glass breakage from the windows or main entry door. Proposal includes (7) devices and miscellaneous other materials. See attached quotes from Hatzel & Buehler and New Tech Systems.

PROPOSED ADJUSTMENTS

- 1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - [X] Lump Sum increased by \$ 5,702.00
 - [] Unit Price of \$ 0.00 per
 - [] Cost, as defined below, plus the following fee: 0.00 (Insert a definition of, or method for determining, cost)
 - [] As follows:
- 2. The Contract Time will be unchanged by (0) days.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

ARCHITECT (Steph live)

BY: Sean G. Simon, AIA, NCARB Director of Construction Services

(Printed name, title, and license number if required)

6/24/25 Date OWNER (Signature)

BY: Timothy M. Lee

(Printed name and title)

Date 6/26/25

CONTRACTOR (Signature)

BY: Hollie R. Massie, Sr.

Project Manager

(Printed name and title)

6/25/2025

Date



1216 7th Avenue Huntington, WV 25701 304-525-5181

Change Proposal Request No.19

-- Date:

June 20, 2025

Project:

WV Building 22 Renovation

Neighborgall #:

24-042

State PO #:

CPO 0211 4022 GSD25000000071

Pickering # - PA 2226056

Description:

PR #19 - Glass Breakage Devices

Description:

Per request from the Owner, cost proposal to furnish and install glass breakage monitoring devices for the 1st Floor Windows and Entry Door. Devices would be positioned around the 1st floor to monitor any glass breakage from the windows or main entry door. Proposal includes seven (7) devices and miscellaneous other materials. See attached quotes from Hatzel & Buehler and New Tech Systems.

Cost Breakdown:

COSt Dieakunmii.				T	
	Manual & Durchlan	\$ 4,911.40	10%	Ś	5,402.54
NCC Subcontractor	Hatzel & Buehler	\$ 4,911.40	10%	3	5,402.54
Subtotal				\$	5,402.54
Bond & Insurance				\$	187.66
B&O Tax			2%	\$	111.80
Total Cost - ADD				\$	5,702.00

Holle R. Massie

Senior Project Manager



BUILDING 22 RENOVATIONS – PROPOSED CHANGE ORDER

Date: 06/10/2025

To: Hollie Massie

Neighborgall Construction

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 22 RENOVATIONS Project:

Glass Break Detection

FOUR THOUSAND NINE HUNDRED ELEVEN DOLLARS AND FORTY CENTS

\$4,911.40

SUBCONTRACTOR: \$4,464.91

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely, Ian Haddox

Office: 681.305.1070 Mobile: 304.563.4557

i.haddox@hatzelandbuehler.com



Electrical Construction Since 1884

Clarifications

1. Proposal is based on:

a. Working four (4) 10-hour days per week. No premium time included.

2. Proposal is valid for acceptance within 30 days. H&B reserves the right to revise pricing based on materials and equipment costs if the change order is not awarded within this period.

3. This proposal is for seven glass break detectors and supporting system.

Inclusions:

a. Wire and Device Installation

b. Programing, Testing and Training.

Exclusions

1. Bonding unless specifically addressed in the Inclusions.

- 2. Purchase and installation of equipment, instruments, etc., unless specifically addressed in Inclusions.
- 3. Furnishing and/or installing HVAC controls, unless specifically addressed in Inclusions.
- 4. All Civil and Structural work
- 5. Lifting equipment for material handling.
- 6. Painting, Patching and Repairs.
- 7. Electrical utility costs.
- 8. All temporary facilities.
- 9. Scaffolding.
- 10. Liquidated Damages
- 11. Any hazardous waste testing, removal, or abatement.



QUOTATION: 41433

COMPANY:	Hatzel & Buehler	COMPANY:	Hatzel & Buehler Kenova Office	DATE:	June 3, 2025
ADDRESS:	P.O. Box 7499	ADDRESS:	1922 Oak Street	SALES REP:	Shawn Schrader
				PHONE:	
	Wilmington, DE 19803-0499		Kenova, WV 25530	EMAIL:	sschrader@newtech-sys.com
CONTACT:		CONTACT:			
PHONE:	(740) 420 3088	PHONE:		EXPIRES:	90 DAYS

System Glass Breaks and monitoring

SCOPE OF WORK:

This proposal is for 7 glass breaks and supporting system for Building 22 in Charleston WV.

First floor exterior doors forced door alarms will be monitored from the access control system a sent to a monitoring station and onsite software.

Professional Services includes wire and device Installation, Programming, Testing and Training.

Freight is included.

Printed on 6/10/2025 Page 1 of 2



QUOTATION: 41433

IF YOU WISH TO ACCEPT THIS	PROPOSAL AND RELATED STATEMENT OF	TAX: TOTAL: WORK, PLEASE SIGN AN	\$292.10 \$4464.91
			\$292.10
		TAX:	
			Ψ-7112.01
		SUBTOTAL:	\$4172.81
1.00	Professional Services Glass Breaks a	and Forced Door Alarms To	otal: \$4,172.81
1.00 HPW-PW7K1OUT	PW7K 16 Relay Output Module		
1.00 BOS-B5512-C-920	KIT B5512, B10, CX4010, B920		
2.00 BOS-B208	8 INPUT MODULE FOR SDI2 BUS		
7.00 803-801 1011	GLASS BREAK ROUND 25 FT		
7 00 BOG_DG11011	(2- baseline 1-2 miles - miles		
7.00 BOS-DS1101I	Glass Breaks and Forced Door Alarms		



Construction Change Directive

PROJECT: (name and address)	CONTRACT INFORMATION:	CCD INFORMATION:				
Building 22 Interior Renovations	Contract For:	Directive Number:				
	General Construction	020				
1001 Lee Street, East	Date:	Date:				
Charleston, WV 25301	December 09, 2024	June 26, 2025				
OWNER: (name and address)	ARCHITECT: (name and address)	CONTRACTOR: (name and address)				
General Services Division	Pickering Associates - Charleston	Neighborgall Construction				
103 Michigan Avenue	318 Lee Street, West	1216 7th Avenue				
Charleston, WV 25305	Charleston, WV 25302	Huntington, WV 25701				
The Contractor is hereby directed to make the following change(s) in this Contract: (Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)						
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Per RFI #14 Response, provide transfer ducts for the 4th, 3rd, and 2nd Floors. Reference revised drawings M113, M114, & M115.

'RO .	POSED ADJ The propos	usiments sed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is: Lump Sum increased by \$ 16,163.00	
	4.3		
	[]	Unit Price of \$ 0.00 per	
	[]	Cost, as defined below, plus the following fee: 0.00 (Insert a definition of, or method for determining, cost)	
	[]	As follows:	

The Contract Time will be unchanged by (0) days.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this

BY: Sean G. Simon, AIA, NCARB BY: Timothy M. Lee **Director of Construction Services** (Printed name and title) (Printed name, title, and license number if required)

CONTRACTOR (Signature) BY: Hollie R. Massie, Sr. Project Manager

(Printed name and title)

Date

6/27/2025

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1216 7th Avenue Huntington, WV 25701 304-525-5181

Change Proposal Request No.20

Date:

June 26, 2025

Project:

WV Building 22 Renovation

Neighborgall #:

24-042

State PO #:

CPO 0211 4022 GSD25000000071

Pickering # - PA 2226056

Description:

PR #20 - Transfer Duct per RFI #14

Description:

Per RFI #14 Response, provide transfer ducts for the 4th, 3rd, and 2nd Floors. Reference revised drawings M113, M114, & M115

Cost Breakdown:

Cost Breakdown:					
NCC Labor	General Cleanup	\$ 260.00	15%	\$	299.00
NCC Labor	Misc. Tocuh up walls	\$ 150.00	15%	\$	172.50
	Misc. Materials for touch up	\$ 54.00	15%	\$	62.10
NCC Material	IVIISC. IVIALEITAIS TOT LOUGH UP				
		\$ 13,441.00	10%	\$	14,785.10
NCC Subcontractor	DSO Mechanical - quote attached	J 13,441.00	20,0		
				\$	15,318.70
Subtotal				Ŝ	527.38
Bond & Insurance			2%	\$	316.92
B&O Tax			270	Ι <u>∸</u>	310.32
Total Cost - ADD				\$	16,163.00

Senior Project Manager

06/25/2025

mlaughlin@dsomech.com

To: Neighborgall Construction

Re: Building 22- RFI #14- Transfer Ducts

Attn: Hollie Massie

DSO Mechanical is pleased to provide you with the following change request per RFI #14.

Materials: \$1,026.13

Labor:

M113, M114, & M115

o Fabrication - 48 Hours X \$69.09 = \$3,316.32

o Install – 103 Hours X \$69.09 = \$7,116.27

OH&P: \$11,458.72 X 15% = \$1,718.81

B&O Tax: \$263.55

Total Change Request: \$13,441

Please do not hesitate to call with any questions or concerns.

Sincerely,

Mike Laughlin

Mike Laughlin

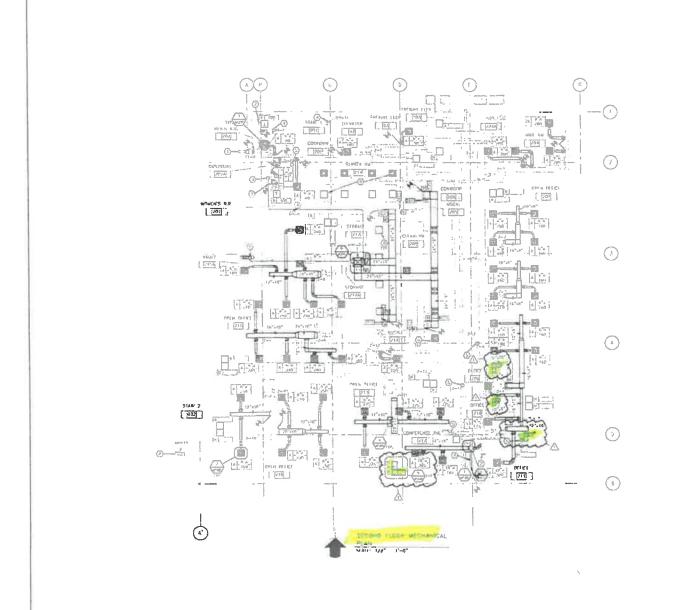
Project Manager



515 Third Avenue | PO Box 8482 | South Charleston, W V 25303 | 304-744 8479 | Lic # W V050370

RFI#: REQUEST FOR INFORMATION Date of Request: 06/04/2025 PROJECT TO Neighborgall Construction **Building 22 Interior Renovations** 1216 7th Avenue 1001 Lee Street E **Huntington WV 25701** Charleston WV 25301 Attn: Hollie Massie **ENGINEER** Spec: Fax / email **Drawings: All Mechanical Drawings** Please provide the following information by Attachments:__ Subject: There are no transfer air ducts to be installed on floors 4,3,2,1, and basement. On theses floors, the office space walls are installed to deck with drywall. The return air will need to find a path to existing return air duct due to the ceiling being used as a plenum return. Please advise. Please see allached drawings (M113, M114, M115) indicating transfer ducts -Jeff Hosek 6/16/2025 Prepared By: CC: Reply Date _____

Ву: _____



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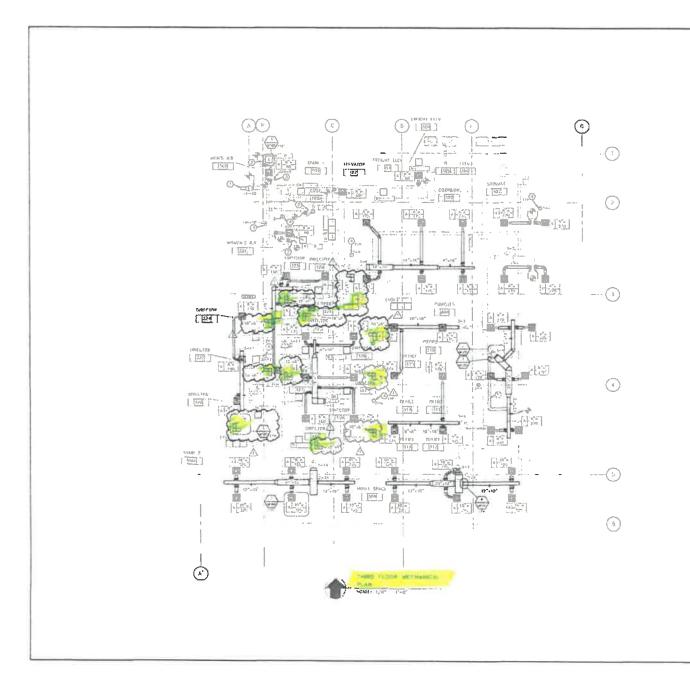
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Checked By: JD11

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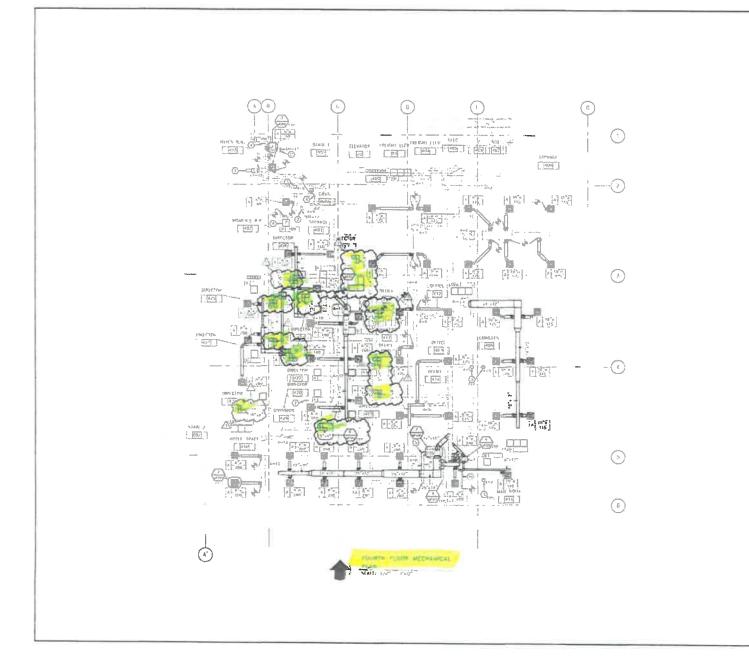
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Checked By:

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Revisions Drawing Number:



Construction Change Directive

PROJECT: (name and address)
Building 22 Interior Renovations

1001 Lee Street, East Charleston, WV 25301

OWNER: (name and address) General Services Division 103 Michigan Avenue Charleston, WV 25305 CONTRACT INFORMATION:

Contract For: General Construction

Date: December 09, 2024

ARCHITECT: (name and address)
Pickering Associates - Charleston

318 Lee Street, West Charleston, WV 25302 CCD INFORMATION:

Directive Number:

021 Date:

August 04, 2025

CONTRACTOR: (name and address)

Neighborgall Construction

1216 7th Avenue Huntington, WV 25701

The Contractor is hereby directed to make the following change(s) in this Contract: (Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

Cost Proposal for changes to the 3rd floor as per Revised Drawings:

- Architectural Drawings A113, A153, A411, A412, & A610 per Revision 6 dated 7/18/2025
- Electrical Drawings E114, E124, E134, & E604 per Revision 1 dated 6/18/2025

Proposal reflects changes to Casework items, walls, Finish Schedule changes for flooring, base, ceilings, & paint, and electrical items at cubicle layout, lights, etc.

Request for time extension to adjust the Final Completion date - ADD (14) fourteen days

PROPOSED ADJUSTMENTS

- 1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

 [] Lump Sum increased by \$ 51,447.00
 - [] Unit Price of \$ 0.00 per
 - Cost, as defined below, plus the following fee: 0.00 (Insert a definition of, or method for determining, cost)
 - As follows:
- The Contract Time will be increased by Fourteen (14) days.

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

OWNER (Signative) CONTRACTOR (Signature) BY: Hollie R. Massie, BY: Sean G. Simon, AIA, NCARB BY: Timothy M. Lee Senior Project Manager **Director of Construction Services** (Printed name and title) (Printed name and title) (Printed name, title, and license number if required) 8/7/25 8/7/2025 Date Date

Date

2



1216 7th Avenue Huntington, WV 25701 304-525-5181

Change Proposal Request No.21

Date:

July 23, 2025

Project:

WV Building 22 Renovation

Neighborgall #:

#: 24-042

State PO #:

CPO 0211 4022 GSD25000000071

Pickering # - PA 2226056

Description:

PR #21 - 3rd Floor Changes per Revised Drawings

Description:

Cost Proposal for changes to the 3rd Floor as per Revised Drawings:

- Architectural Drawings A113, A153, A411, A412, & A610 per Revision 6 dated 7/18/2025

- Electrical Drawings E114, E124, E134, & E604 per Revision 1 dated 6/18/2025

Proposal reflects changes to Casework items, walls, Finish Schedule changes for flooring, base, ceilings, & paint, and electrical items at cubicle layout, lights, etc.

Request for time extension to adjust the Final Completion date - ADD - 14 days

Cost Breakdown:

NCC Labor	General Cleanup	\$ 1,363.00	15%	\$ 1,567.45
	Temp Toilets, Fencing, Protection Mats	\$ 1,800.00	15%	\$ 2,070.00
	Coordination / Layout	\$ 1,587.00	15%	\$ 1,825.05
	Casework install	\$ 2,135.00	15%	\$ 2,455.25
	Wood Cap & Wood Blocking	\$ 176.00	15%	\$ 202.40
NCC Material	Skidsteer Equipment	\$ 250.00	15%	\$ 287.50
	Chandler's Plywood - Casework material	\$ 9,976.68	15%	\$ 11,473.18
	Wood Cap & Wood Blocking	\$ 124.00	15%	\$ 142.60
NCC Subcontractor	Cornerstone Interiors - Finishes	\$ 11,603.00	10%	\$ 12,763.30
	Hatzel & Buehler - Electrical Items	\$ 14,640.00	10%	\$ 16,104.00
Subtotal				\$ 48,890.73
Bond & Insurance				\$ 1,547.50
B&O Tax			2%	\$ 1,008.76
Total Cost - ADD				\$ 51,447.00

Holle R. Massie

Senior Project Manager



Quotation Date 07/21/25

To: General Contractor 12

Ship To: Same as 'To'

Attention

: n/a

Project Id

: 17682

Project Desc. : BUILDING 22 3RD FLOOR ADD-ON

Ship Via

Our Truck

Terms

: n/a

P.O. Number Salesperson

n/a

Answers Ticket: n/a

: Tyler Bowman

PRICE INCLUDES CHANDLER'S 3200 STANDARD GRADE CASEWORK, GRAY MELAMINE EXTERIOR AND INTERIOR CASEWORK, FILLERS AND PLASTIC LAMINATE TOPS.

PRICE INCLUDES ONLY MATERIALS LISTED ON QUOTE ONLY.

PRICE IS FOR THE ADDITION OF THIS CASEWORK TO BE ADDED TO ORIGINAL PURCHASE ORDER.

PRICE INCLUDES DEDUCTIONS OF THE METAL BRACKETS THAT WERE ON ORIGINAL QUOTE.

PRICE INCLUDES TAIL-GATE DELIVERY.

PRICE DOES NOT INCLUDE ANY INSTALLATION, ELECTRICAL, PLUMBING OR PLUMBING FIXTURES.

Item		Selling
No	Description	Qty UOM Price
140	Dogonphon	diy bolli

CORRIDOR 328

- 1 B36 OPEN FIN. INTERIOR (QTY3)
- 2 P-LAM TOP 97" X 61" X 25 1/4"
- 3 B30 OPEN FIN. INTERIOR (QTY2)
- 4 P-LAM TOP 61" X 25 1/4"

CUBICLE 308

- 5 B48 OPEN FIN. INTERIOR
- 6 P-LAM TOP 50" X 25 1/4"
- 7 BF3 (QTY4)
- 8 B24 OPEN FIN. INTERIOR (QTY2)

Chandler's Plywood Products 17682 - BUILDING 223RD FLOOR ADD-ON General Contractor 12 Quotation Date 07/21/25 Page No. 2 of 2 Pages

Item No	Description	Qty UOM	Selling Price		
9	B36 OPEN FIN. INTERIO	R			
10	P-LAM TOP 86" X 25 1/4"				
HOTE 11	L SPACE 309 B36 OPEN FIN. INTERIO	R (QTY6)			
12	B30 OPEN FIN. INTERIOR (QTY4)				
13	BF3				
META 14	L BRACKETS DEDUCT METAL BRACKETS DED	UCTION			
CUBI 0	LE 308 (A411-4) B39 OPEN FIN. INTERIO	R (QTY3)			
16	BF3 (QTY2)				
17	Base Bid		\$9,324.00	\$ 9,324,00	
				TAX + 652.68	
		TOTAL	\$ <u>9,324.00</u>	(+ 9976.68)	
Please	Note: Prices valid for 30 days.				
	*Total does not include applicab	le taxes			
Accep	tance of Quotation				
	The above prices, specifications specified. Payment will be made	s and conditions are satisfacto e as outlined above.	ry and are hereby accep	oted. You are authorized to do the work as	
Accepted	d: General Contractor 12	Ву:		Date:	
Accepted	: Chandler's Plywood Products	Ву:		Date:	

PO Box 412 Eleanor, WV 25070 PHONE: 304-586-4700 FAX: 304-586-9540 WV License: WV025109 CORNERSTONE INTERIORS

CO104 Rev 6

Bld Submitte	d For:	Bld Data		
Job Name:	State of WV Bidg 22 Interior Reno	Bid Date:		7.22.25
Contractor:	Neighborgall Construction	Bid No:		104
	1216 7th Avenue			
	Huntington, WV 25701			
Scope of Wo	rk			
	Rev 6 Architectural Floor Plan Changes			
	ADD			
035416	Cementitious Floor Prep			
095113	Acoustical Ceilings			
096513	Resilient Rubber Base			
096519	Resilient SVP Flooring			
096813	Carpet Tile Flooring			
096519	Resilient Rubber Flooring			42 072 00
099123	Prime and paint GWB walls		\$	12,873.00
	Physicans		l	
000040	Deduct Demot Tile Steering Aches Only		\$	(1,270.00)
096813	Carpet Tile Flooring_Labor Only		*	(1,2,0.00)
	Note: CPT1 materials are already ordered so there will be no deduct for materials			
	HOLO. OS 11 Millionaro de arroda y arabida do misto misto de arroda do misto de arroda			
	4 INCLUDES FLYMMARKUS KNOT HALL & ADDRESS WILL			
	* INCLUDES FLYMMATENA KNEE WALL + AMOZNE WALL AT CUBZCIE/COLUMN LOCATUM.			
	AT LUBICLE/ COLUMN LOCATUM.			
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Exclusions:	Any Exterior Or Interior Inspections, Demo, Dumpster, Rough or Finish Carpentr	, Moisture		
	Mitigation, Major Floor Prep, Floor Protection, Waxing or Sealing of any Flooring			
	Total Change Ov.	day Amaunt	\$	44 602 00
	Total Change Ord	iei Allivuill	40	11,603.00
Customer Acc	eptance			
Signature			-	
Printed Name			1	
Title			1	
Date			-	
Terms and Condi	ions es, specifications and conditions are satisfactory and are hereby accepted. Upon authorized sign	ature Comeretore	e Interiore	
is authorized to	commence work as specified. Payment will be due within 30days	apon uate or inve	/1 4 0	



BUILDING 22 RENOVATIONS - PROPOSED CHANGE ORDER

Date: 07/02/2025

To: Hollie Massie

Neighborgall Construction

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 22 RENOVATIONS Project:

3rd Floor Electrical Revisions

FOURTEEN THOUSAND SIX HUNDRED FORTY DOLLARS

\$14,640,00

LABOR: \$7,915

MATERIAL: \$6,725.00

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely, Ian Haddox

Office: 681.305.1070 Mobile: 304.563.4557

i.haddox@hatzelandbuehler.com



Electrical Construction Since 1884

Clarifications

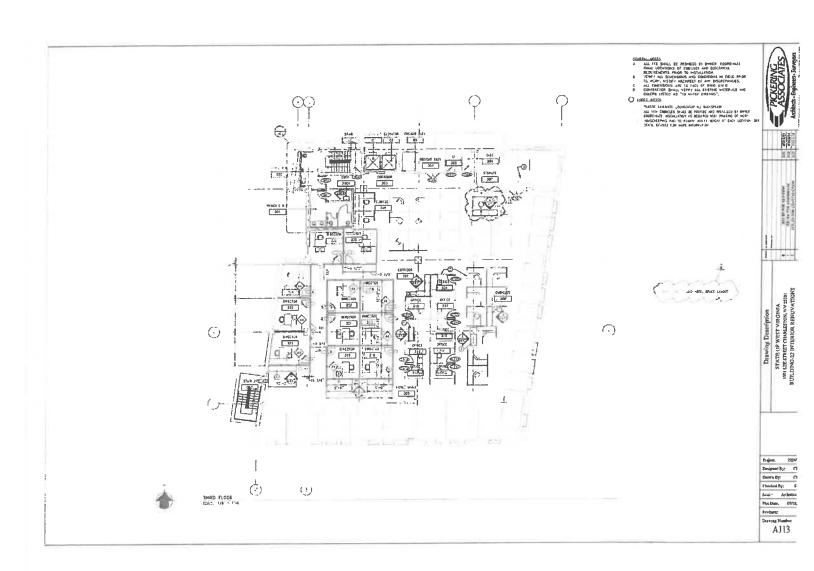
- 1. Proposal is based on:
 - a. Working four (4) 10-hour days per week. Premium time is included.
 - b. Owner provided cubicles include required receptacles.
- 2. Proposal is valid for acceptance within 15 days. H&B reserves the right to revise pricing based on labor, materials and equipment costs if the change order is not awarded within this period.
- 3. This proposal is for owner directed revisions of Third Floor lighting, power and data layout and cubicle connections.

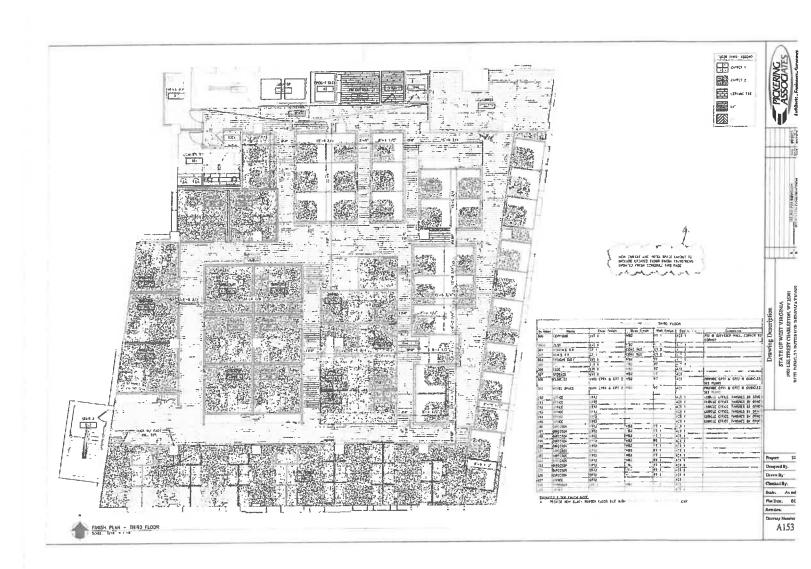
Inclusions:

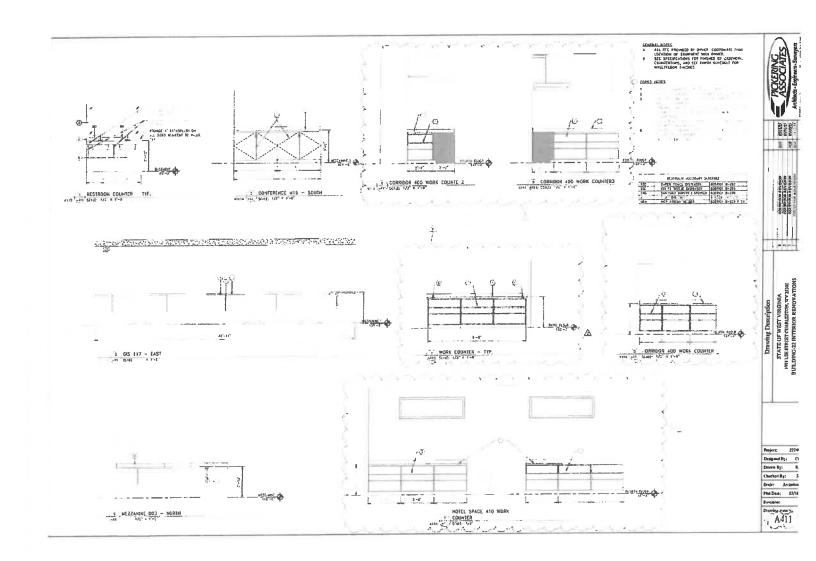
- 1. Furnish and install:
 - a. E114:
 - i. One additional BEM fixture with associated conduit and wire.
 - b. E124:
 - i. Three new floor penetrations, poke-thru boxes and additional associated conduit/wire for cubicle connections, keyed note 3. (All other connection types shown were accounted for in initial bid)
 - c. E134:
 - i. Revisions were a wash, no additional cost for changes.
 - d. E604:
 - Difference in costs of initial (36 1P/20A breakers) and revised (12 new 3P/20A breakers).

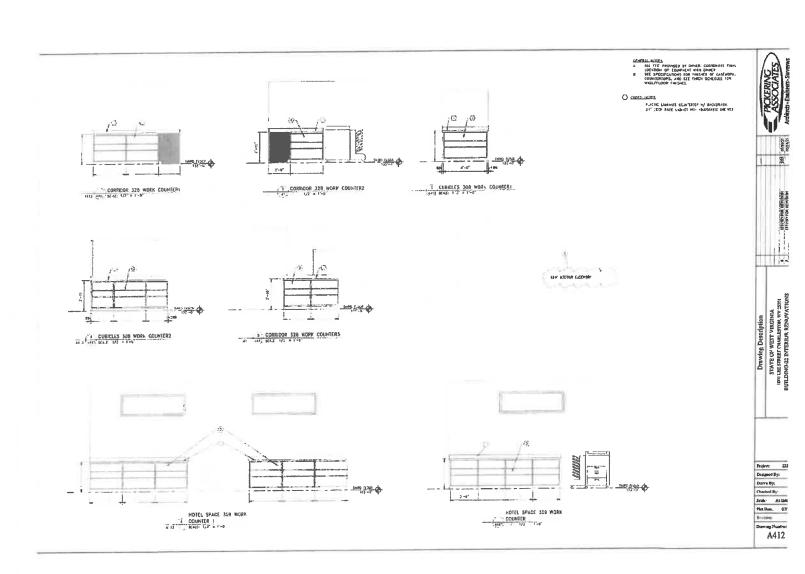
Exclusions

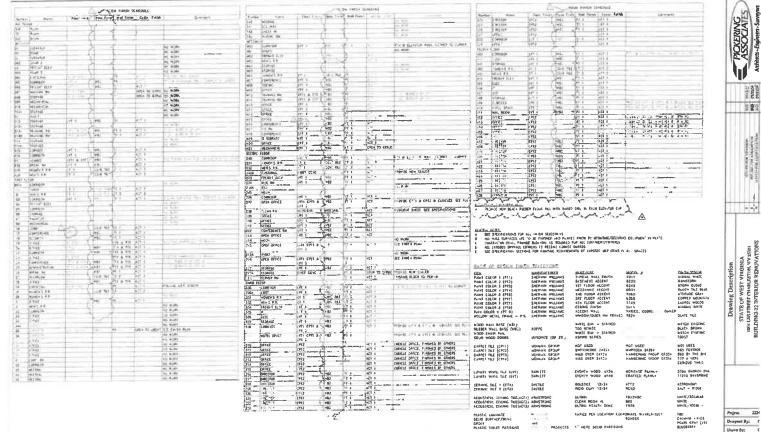
- 1. Bonding unless specifically addressed in the Inclusions.
- 2. Purchase and installation of equipment, instruments, etc., unless specifically addressed in Inclusions.
- 3. Furnishing and/or installing HVAC controls, unless specifically addressed in Inclusions.
- 4. All Civil and Structural work
- 5. Lifting equipment for material handling.
- 6. Painting, Patching and Repairs.
- 7. Electrical utility costs.
- 8. All temporary facilities.
- 9. Scaffolding.
- 10. Liquidated Damages
- 11. Any hazardous waste testing, removal, disposal or abatement.









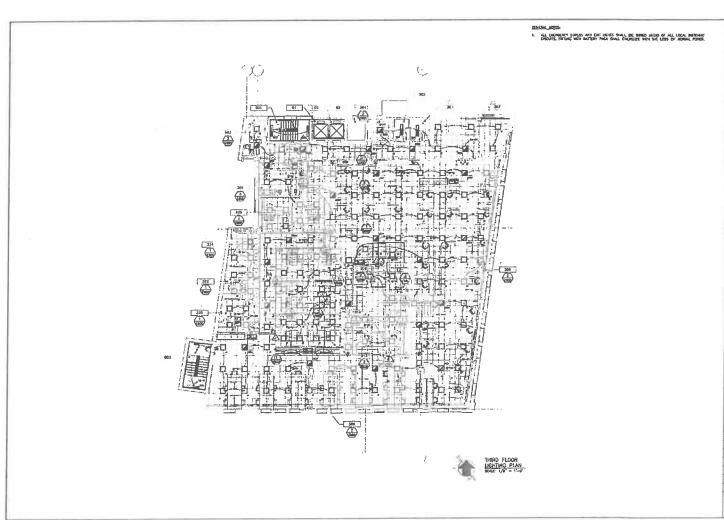


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Project 2226 Designed By: C Unawa By: C

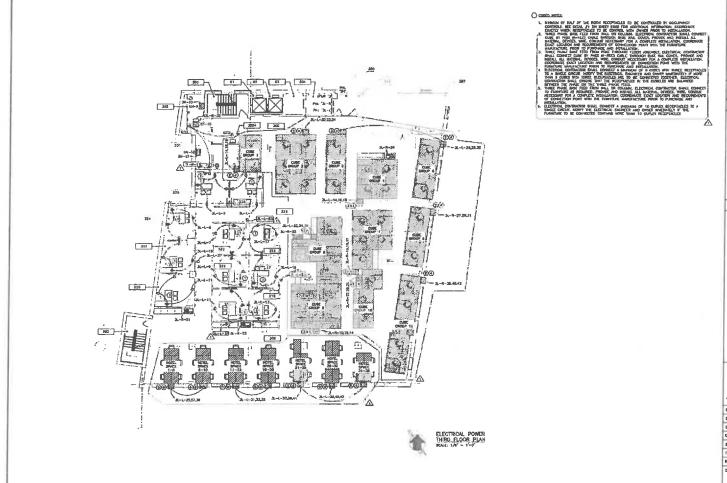
Secure One Disease Planting Number:

A610



Drawing Description
SYATE OF WEST VIRGINIA
BUILDINGS 27-7AX AND REPERIE

Project: Z
Designed By:
Corched By.
Scale: 1/4*
For Date: 06
Revision:
Directly France: 144

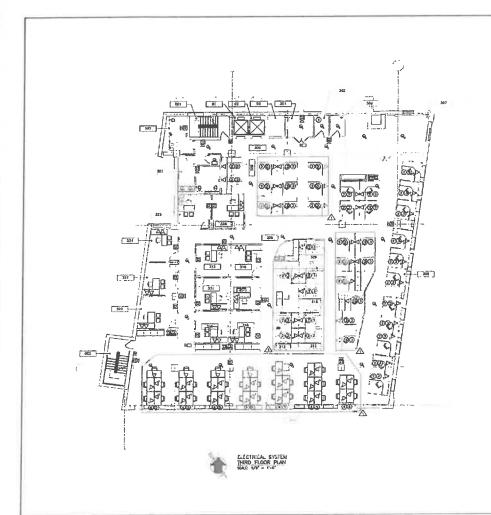






Project 212: Designed By. M. Drawn By: M. Checked By.

Stale 1/h* w Fin Deb. per Revenue. Drawing Number E124

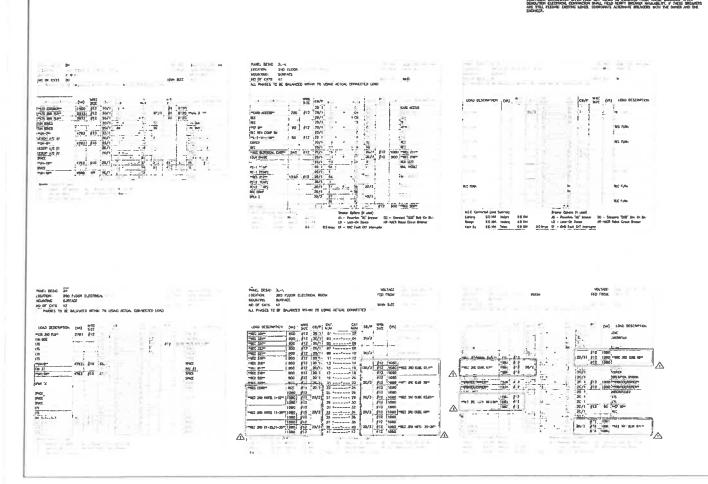




Drawing Description
STATE OF WEST VIRUNIA
BULDROSS-TAX AND REVENUE
MATERIAL SERVINIA SERVINIA SERVINIA



Checked By.
Scale: 1/8".
Plot Dicc: 0c
Revision
Desiring Manifest
£134





STATE TO THE STATE OF THE STATE

Drawing Description
STATE OF WEST VIRGINIA
BUILDING 22 - TAX AND XEVENUS
3001 LRI STRUIT RAST, CHARLESTON, WY

Project: 2226f
Designed By: Md
Dennes By: 887
Checked By: 867
Fine Date: 06/22

E604



ERIC L. HOUSEHOLDER CABINET SECRETARY

STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION

SAMANTHA WILLIS
PURCHASING DIRECTOR

PURCHASING DIVISION

To: All State Agencies Under Purchasing Division From: Samantha Willis, Director & General Counsel

WV Purchasing

Date: January 23, 2025

Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CPO 0211 GSD2500000007 - Building 22 Interior Renovations CO#5

Agency Head Date

Similar Secretary/Department Head Date

Governor's Office Representative — Date

The Accompanying Request has been reviewed and approved by the following:

2019 WASHINGTON STREET, EAST » BUILDING 15 • CHARLESTON, WEST VIRGINIA 25365-0130 • (304) 558-2306 • FAX: (304) 558-2970

Total Cost:

Current = \$8,149,957.00, CO#5 = \$73,312.00, New Total = \$8,223,269.00

Award Document Number:

CPO 0211 GSD2500000007, Change Order 5

Description of Action/Purpose of Procurement

Requesting approval to submit Change Order #5 for the Building 22 Tax Interior Renovations Project, an increase of \$73,312.00 to the current contract value of \$8,149,957.00, resulting in a new contract total of \$8,223,269.00. The following scope changes are needed:

CCD 19 (\$5,702.00) - Addition of glass breakage monitoring devices on the 1st floor requested by the Tax Division as an additional security measure. Cost to be reimbursed to GSD by the Tax Division.

CCD 20 (\$16,163.00) - Addition of HVAC transfer ducts between primary north and south walls to allow for both proper air return and proper HVAC system operation.

CCD 21 (\$51,447.00) - Changes to casework items and walls as well as revised finish schedule and cubicle electrical modifications based on plans revisions by the Tax Division. Cost to be reimbursed to GSD by the Tax Division.

This change order adds 14 days to overall construction duration. New Final Completion Date: July 6th, 2026.

Original contract award value was \$7,820,000.00. Change orders to-date (including this request) total \$403,269.00, or 5.15%.

Funding: Appropriated General Revenue, Appropriated Special Revenue. GSD is under MOU with Tax for the agency to fund "Tenant"-required scope items, plus to fund 47% of the overall construction costs. Tax has reviewed and approved of the request for the change order.



STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION

GENERAL SERVICES DIVISION State Capitol Charleston, West Virginia 25305

Eric L. Householder Cabinet Secretary Bob Kilpatrick Acting Director

Fax: (304) 558-2334

MEMORANDUM

To: Tara Lyle, Buyer Supervisor, State Purchasing Division

From: Cody Taylor, Procurement Specialist, General Services Division Cody Taylor

Date: August 25, 2025

Ref: Change Order #5 – CPO GSD2500000007 – Building 22 Interior Renovations

Tara:

Telephone: (304) 558-2317

Please accept this memorandum as our explanation and justification for our request for a Change Order #5 to our contract (CPO GSD250000007) with Neighborgall Construction. for Building 22 Interior Renovations. The following are the Construction Change Directives (CCDs) associated with the changes requested:

CCD#19 (\$5702.00) – Addition of glass breakage monitoring devices on the 1st floor requested by the Tax Division as an additional security measure.

CCD#20 (\$16,163.00) – Addition of HVAC transfer ducts between primary north and south walls to allow for both proper air return and proper HVAC system operation.

CCD#21 (\$51,447.00) – Changes to casework items and walls as well as revised finish schedule and cubicle electrical modifications based on plans revisions by the Tax Division. This also adds 14 days to the contract.

The additional equipment and work will have a total cost of \$73,312.00 and require an extension of 14 days.

Original Contract Price: \$7,820,000.00 Change Order 2 (Increase): \$38,721.00 Change Order 3 (Increase): \$268,907.00 Change Order 4 (Increase): \$22,329.00 Change Order 5 (Increase): \$73,312.00 New Contract Total: \$8,223,269.00

Current Final Completion Date: June 22nd, 2026



STATE OF WEST VIRGINIA **DEPARTMENT OF ADMINISTRATION**

GENERAL SERVICES DIVISION State Capitol Charleston, West Virginia 25305

Eric L. Householder Cabinet Secretary

New Final Completion Date: July 6th, 2026

Bob Kilpatrick Acting Director

If you have any questions, or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 352-5531.

Change Order Number: 005 Building 22 Interior Renovations 1001 Lee Street, East Charleston, WV 25301

Increase PENALTY RIDER

To be attached t	o and form part of:
Bond Number	449981J
Dated	November 15, 2024
Issued by the	Ohio Farmers Insurance Company (Surety)
On behalf of	The Neighborgall Construction Company (Principal)
And in favor of	State of West Virginia Department of Administration Purchasing Division (Obligee)
Now therefore, it amended as follo	is agreed that in consideration of the premium charged, the original bond shall be ws:
THE BOND PEN	NALTY SHALL BE Increased:
TO: Eight Millio no/100 (\$8,223,2	n Two Hundred Twenty Three Thousand Two Hundred Sixty Nine Dollars and 69.00)
It is further unde unchanged.	erstood and agreed that all other terms and conditions of this bond shall remain
This Rider is to be	e Effective this 12th day of August, 2025
Signed, Sealed &	Dated this 12th day of August, 2025
	BY: Crediy Low C.R. Neighborgall, IV, President
	BY: Patricia A. Moye, WV Resident Agent, ATJORNEY-IN-FACT

ACKNOWLEDGMENTS

Acknowledgment by Principal if individual or Partnership

1.	STATE OF					
	County of					to-wit:
3.	l,			, a Notary	Public	in and for the
4.	county and state aforesaid, do hereby certify that					
	whose name is signed to the foregoing writing, has this day ac	knowledg	ed the same before	me in my said county.		
5.	Given under my hand this	day of			_ 20	
6.	Notary Seal					
	·			(Notary Public)		
8.	My commission expires on the	day of			_ 20	
Δι	cknowledgment by Principal if Corporation					
	STATE OF West Virginia					
	. County of Cabell					
	1. Jennifer Lynn Bec	Lat	_	- Notes		
				, a Notary I	Jublic	in and for the
						,
	a corporation, has this day, in my said county, before me, ac				•	oing writing for
	a corporation, has this day, in my said county, before the, ac	_	August_	o be the act and deed of the said		2025
	NOTARY PUBLIC STATE OF WEST VIRGINIA		17.	-N 7	Z	DAL
10	Jennifer Lynn Beckett Neighbornall Construction		Ten	(Notary Bublic)	ke	
18	1216 7th Avenue	day of	How	enler	20	28
۸.	knowledgment by Surety	-				
	. County of Kanawha					to-wit:
	, Gregory T. Gordon	A Ma		, a Notary	Public	c in and for the
	county and state aforesaid, do hereby certify that Patricia	A. Moy				
	who as, Attorney-in-fact and WV Resident Agent Ohio Farmers Insurance Company			signed the	-	oing writing for
24	grand the control of					a corporation,
٥.	Bracory T Conton			d deed of the said corporation.	00	25
	Give us a services 300 Summers		August	1 2 1	- 20	25
26.	Notan Sea Charleston, W 25301 My Commission Expires March 24, 2027	2	7. Dry	y V. Hoda	-	
	**************************************			(Notary Public)		
28.	My commission expires on the 24th	day of	March		_ 20	2027
	ficiency in Form and Manner					
of [execution Approved		00	Alforney General		
Thi	all day dentell 2000	Е	y:	CO. 109		
1				(Deputy Attorney peral)		

CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board



NUMBER: WV005339

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
GENERAL ENGINEERING
HVAC
MULTIFAMILY
PIPING
PLUMBING
RESIDENTIAL
SPECIALTY
MASONRY

CONCRETE ROOFING DRYWALL PAINTING DEMOLITION

THE NEIGHBORGALL CONSTRUCTION COMPANY 1216 7TH AVE HUNTINGTON, WV 25701

DATE ISSUED

EXPIRATION DATE

SEPTEMBER 19, 2024

SEPTEMBER 19, 2025

Authorized Signature

Chair, West Virginia Contractor Licensing Board



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Business Organization Detail

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THE NEIGHBORGALL CONSTRUCTION COMPANY

Organization I	nformatio							
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/23/1946		1/23/1946	Domestic	Profit			

Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)	Capital Stock	50000.0000
Charter County	Cabell	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	× Close
At Will Term Years		Pa Hi. I'm	SOLO! I can help
Authorized Shares	500		your Annual

Addresses		
Туре	Address	
Local Office Address	1216 7TH AVENUE HUNTINGTON, WV, 25701	
Mailing Address	1216 7TH AVENUE HUNTINGTON, WV, 25701 USA	
Notice of Process Address	CHARLES NEIGHBORGALL IV 1216 7TH AVENUE HUNTINGTON, WV, 25701	
Principal Office Address	1216 7TH AVENUE HUNTINGTON, WV, 25701 USA	
Туре	Address	

pe	Name/Address
Incorporator	C. R. NEIGHBORGALL 105 W. 10TH AVE. HUNTINGTON, WV, 25701
Incorporator	C. R. NEIGHBORGALL, JR. 233 MAIN ST. HUNTINGTON, WV, 25701
President	C. R. NEIGHBORALL IV 1216 7TH AVENUE HUNTINGTON, WV, 25701
Secretary	ELIZABETH H NEIGHBORGALL 1216 7TH AVENUE HUNTINGTON, WV, 25701
Treasurer	C R NEIGHBORGALL IV 1216 7TH AVENUE HUNTINGTON, WV, 25701
Vice-President	DONALD A BATES 1216 7TH AVENUE HUNTINGTON, WV, 25701
уре	Name/Address

Name	Address		
Subsidiaries		Report.	
		you file your Annual	

Name	Address	
	TRUE STRING MASONRY, LLC 51 DOSS HILL ROAD BARBOURSVILLE, WV, 25504	
	M&BC EQUIPMENT, LLC 51 DOSS HILL ROAD BARBOURSVILLE, WV, 25504	
	FOUNDATION MANAGEMENT, LLC 1216 7TH AVENUE HUNTINGTON, WV, 25701	

Date		Amendment
	1/5/1999	RESTATED ARTICLES
	1/27/1955	AMENDMENT INCREASE TO \$100,000.00. BOOK 216, PAGE 610.
Date		Amendment

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
2021	
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2013	Hi, I'm SOLO! I can help
2012	you file your Annual
2011	Report.
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, August 25, 2025 — 12:57 PM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use:	Agency:		
Buyer: Date Lol 27	West Virginia General Services Division		
Solicitation No. COH 5	Procurement Officer Submitting Requisition: Cody Taylor		
Extra	Requisition No. CPO GSD2500000007		
Incress	PF No.: 1431105		

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	\square			
2	Use of correct specification template				
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]				
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	Ø			
5	Maximum budgeted amount in wvOASIS	\checkmark			
6	Suggested vendors in wvOASIS				
7	Capitol Building Commission pre-approval				
8	Financing (Governor's Office) pre-approval				
9	Fleet Management Division pre-approval				

Form No. WV-36 Rev. 10/26/2022

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation			
10	Insurance requirements							
	Commercial General Liability							
	Automobile Liability							
	Workers' Compensation/Employer's Liability							
	Cyber Liability							
	Builder's Risk/Installation Floater							
	Professional Liability							
	Other (specify)							
11	Office of Technology CIO pre-approval							
12	Treasurer's Office (banking) pre-approval							
FOR CHANGE ORDERS/RENEWALS:								
1	Two-party agreement		V					
2	Standard change order language		~					
3	Office of Technology CIO approval			✓	$\square_{\mathcal{K}}$			
4	Justification for price increases/backdating/other	V	V					
5	Bond Rider (Construction)	V	V		Ŭ/			
6	Secretary of State Verification	\checkmark	V		Ď//			
7	State debarment verification	$\overline{\checkmark}$	~					
8	Federal debarment verification	\checkmark	V		Ď			
*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.								
For Purchasing Division Use Only:								
I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.								
Signature:								

Form No. WV-36 Rev. 10/26/2022