



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-13-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4001 GSD2300000019 12	Change Order No:	7	Procurement Folder:	1195851
Document Name:	Building 1, East Wing Fan Coil Replacement Project - Phase 4			Reason for Modification: Change Order No. 7 - to increase the contract per the attached documentation.	
Document Description:	Building 1, East Wing Fan Coil Replacement Project - Phase 4				
Procurement Type:	Central Purchase Order				
Buyer Name:	Tara Lyle				
Telephone:	(304) 558-2544				
Email:	tara.l.lyle@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2023-06-09
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2025-12-19

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000174873 DOUGHERTY CO INC PO BOX 1828 CHARLESTON WV 25327-1828 US Vendor Contact Phone: 304-925-6664 Extension: Discount Details:	Requestor Name: David K Parsons Requestor Phone: 304-352-5486 Requestor Email: david.k.parsons@wv.gov																				
<table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

CR 8-15-25

Total Order Amount: \$4,993,213.95

Purchasing Division's File Copy

CH 8/13/25

PURCHASING DIVISION AUTHORIZATION DATE: 8/13/25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/19/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8-20-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 07 is issued to increase the contract per the attached documentation according to all terms, conditions, and specifications contained in the original contract, including all authorized change orders.

Effective date of change: 7/14/2025

Original Contract Award Amount = \$4,442,000.00

Change Order #2 = \$ 172,383.12

Change Order #3 = \$ 45,787.45

Change Order #5 = \$ 129,959.96

Change Order #7 increase = \$ 203,083.42

New Contract Amount = \$4,993,213.95

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151206	0.00000		0.000000	4442000.00
Service From	Service To	Manufacturer	Model No		
2023-06-09	2025-12-19				

Commodity Line Description: HVAC heating system construction service

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151206	0.00000		0.000000	172383.12
Service From	Service To	Manufacturer	Model No		
2023-06-09	2025-12-19				

Commodity Line Description: Change Order 2

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72151206	0.00000		0.000000	45787.45
Service From	Service To	Manufacturer	Model No		
2023-06-09	2025-12-19				

Commodity Line Description: Change Order 3

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72151206	0.00000		0.000000	129959.96
Service From	Service To	Manufacturer	Model No		
2023-06-09	2025-12-19				

Commodity Line Description: Change Order 5

Extended Description:

Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72151206	0.00000		0.000000	203083.42
Service From	Service To	Manufacturer		Model No	
2023-06-09	2025-12-19				

Commodity Line Description: Change Order 7

Extended Description:
Per attached Project Plans, see Exhibit A Pricing Page, Base Bid

Dougherty Company, Inc.

P.O. Box 1828
Charleston, WV 25327
(Phone) 304-925-6664
(Fax) 304-925-4280

The General Services is in agreement
with this change order request.

James R Jones

Cost Proposal

Project Name: Capitol FCU Phase 4

Job No.: 24-01

Date: 7/14/25

General Contractor: Dougherty Company

Proposal Request # #6

Description of work to be performed:

Price for the demo and addition of 2 new ceiling units with electric heat in E 215. Price includes new bulkhead, power feeds, chilled water piping, and controls. Also pricing for the 7 additional vertical units needed as per our conversation to replace units previously installed in areas that were not shown on the original drawings. Demo of existing units, chases, power and installation of new units, chases, power and controls for these units.

COST BREAKDOWN

Description of Item	Labor					Material			Equipment	Sub	Other	Fee	WV State Sales Tax	TOTAL COST
	Qty	Hourly Total	Fringes	Burden	Cost	Qty	Unit Cost	Cost						
General Conditions	0.00	\$0.00	\$0.00	0.000	\$0.00			\$0.00					\$0.00	\$0.00
Supervision	4.00	\$210.20	\$85.76	69.366	\$365.33			\$0.00					\$0.00	\$365.33
Foreman	0.00	\$0.00	\$0.00	0.000	\$0.00			\$0.00					\$0.00	\$0.00
Labor	160.00	\$8,408.00	\$3,430.40	2774.640	\$14,613.04			\$1,467.54					\$102.73	\$16,183.31
Electrical Sub										\$36,001.00			\$0.00	\$36,001.00
Trane Equipment & Control Sub								\$0.00	\$70,160.00	\$25,353.00			\$4,911.20	\$100,424.20
GC Sub										\$21,188.00			\$0.00	\$21,188.00
Sheet Metal Sub													\$0.00	\$0.00
					\$14,978.37			\$1,467.54	\$70,160.00	\$82,542.00	\$0.00	\$0.00	\$5,013.93	\$174,161.84

Sub Total	\$174,161.84
Overhead on Dougherty Company Costs	\$13,742.98
Overhead on Subcontractor Costs	\$8,254.20
Bond & Insurance Costs	\$2,942.39
B&O Taxes	\$3,982.03
Total Amount of Change Order	\$203,083.42

Signed: Tommy Campbell

Title: PM

Date: 7/14/25

Cornerstone Electric LLC

1956 Lens Creek Road
Hernshaw, WV 25107

WV040693

Office 304-949-9550
Fax 304-949-9552

June 16, 2025

Electrical Proposal

Attention: Tommy Campbell
Dougherty Company

Regarding: Additional FCU's
Capital Phase 4

Mr. Campbell,

It is our privilege to offer you the following electrical proposal:

Proposal Includes:

Labor, Materials & Equipment to power additional fan coil units.

- (3) FCU's & (2) FCU's w/ Strip Heat
- Breakers
- Power Distribution—raceways, junction boxes, conductors, final connections
- Coordination

Proposal Excludes:

Unforeseen Conditions

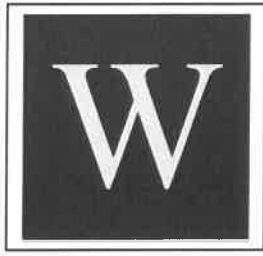
(3) FCU's	\$ 14,347.00
(2) FCU's w/ Strip Heat	\$ 21,654.00

Proposal is valid for a period of 30 days.

We thank you for this opportunity and look forward to working with you.

David A. Peters

The STONE that the builders rejected has now become the CORNERSTONE.
Psalm 118:22



WISEMAN CONSTRUCTION CO., INC.

June 10, 2025

Dougherty Co.
600 50th Street
Charleston, WV 25304
Attn: Tommy Campbell

Re: East Wing Fan Coil – Additional Bulkhead and Chases

Dear Tommy,

The following proposal is for all labor, material, and equipment to complete the removal and re-installation of one 40' x 5' bulkhead and two mechanical chases to allow access and installation of new MEP. The proposal also includes protection of existing furnishings, disposal of demoed debris and final cleanup of affected areas with new finishes to match existing.

Total Cost: \$21,188.00

Exclusions:

- **No roofing.**

If you have any questions/comments, please do not hesitate to contact me.

Sincerely,

Andy Wiseman

Andy Wiseman
Wiseman Construction Co, Inc.



PROPOSED CHANGE ORDER

DATE: 6-23-2025

- **PROJECT: WV GSD B1 Phase 4 CO#3**
- **2 ADDITIONAL FAN COILS EAST WING 2ND FLOOR RM. 215**

TO: DOUGHERTY

ATTENTION: TOMMY CAMPBELL

SCOPE OF WORK CO #3 EAST WING 2ND FLOOR RM. 215

This proposed change order is for the addition of 2 fan coil units serving EAST WING RM. 215

Control Systems and Equipment

WV State Ensemble server programming

- Ensemble programming and datalog setup
- Modify existing Ensemble graphics to reflect changes during this project.

Building Level Control

- Connect to existing Tracer SC
- Connect to existing Wireless Communication Interface (WCI)
- Modify existing floor plan graphics if required

Unit Level Control

- FCU (typical of 2)
 - (1) Factory UC400 BACnet controller
 - (1) WCI (Factory provided, Factory installed)
 - (1) Wireless Space temperature sensor (Factory Provided, Field installed)
 - (1) Wireless Space Humidity module (Field Provided, Field installed)
 - Factory end devices as required to meet SOO.

Control for UV Lights

- FCU UV Light (typical of 2)
 - Lights are provided with the equipment.
 - Mount UV Lights- GC to provide and install access door in sheetrock.
 - Mount and wire door switch
 - Mount and wire relay to enable / disable light.
 - Mount and wire current relay for status.

COMPENSATION-Trane will complete the above-described Scope of Work for the lump sum of \$8518.00. \$4,259.00 each



PROPOSED CHANGE ORDER

DATE: 6-30-2025

- **PROJECT:** WV GSD B1 Phase 4 CO#4
- **3 ADDITIONAL FAN COILS FOR EAST WING**
- **4 ADDITIONAL FAN COILS FOR SPARES**

TO: DOUGHERTY

ATTENTION: TOMMY CAMPBELL

SCOPE OF WORK CO #4 EAST WING

This proposed change order is for the addition of 3) fan coil units serving EAST WING AND 7) FAN COILS FOR SPARES.

Control Systems and Equipment

WV State Ensemble server programming

- Ensemble programming and datalog setup
- Modify existing Ensemble graphics to reflect changes during this project.

Building Level Control

- Connect to existing Tracer SC
- Connect to existing Wireless Communication Interface (WCI)
- Modify existing floor plan graphics if required

Unit Level Control- Fan Coils to be installed

- FCU (typical of 3)
 - (1) Factory UC400 BACnet controller
 - (1) WCI (Field provided, Field installed)
 - (1) Wireless Space temperature sensor (Field Provided, Field installed)
 - (1) Wireless Space Humidity module (Field Provided, Field installed)
 - Factory end devices as required to meet SOO.

Control for UV Lights- Fan Coils to be installed

- FCU UV Light (typical of 3)
 - Lights are provided with the equipment.
 - Mount UV Lights- GC to provide and install access door in sheetrock.
 - Mount and wire door switch
 - Mount and wire relay to enable / disable light.
 - Mount and wire current relay for status.

Unit Level Control- Fan Coils to be spares

- FCU (typical of 4)
 - (1) Factory UC400 BACnet controller
 - (1) WCI (Field provided, Field installed)
 - (1) Wireless Space temperature sensor (Field Provided, Field installed)
 - (1) Wireless Space Humidity module (Field Provided, Field installed)
 - Factory end devices as required to meet SOO.
 - **These units will not be provided with UV lights**
 - **Controls installation or programming time will be excluded on the spare units.**

COMPENSATION-Trane will complete the above-described Scope of Work for the lump sum of \$16,835.00



Proposal

Proposal is valid for 15 days.

Customer must obtain credit approval and release order to production within 60 days of proposal date.

PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.
DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED

Prepared For: Tommy Campbell

Date: July 11, 2025

Job Name:
WV Bld 1 Fan Coil Replacement Ph4

Proposal Number: G7-5520-2259-1
Opportunity ID: 7143983

Delivery Terms:
Freight Allowed and Prepaid - F.O.B. Factory

Payment Terms: Net 30 Days

Trane U.S. Inc. is pleased to provide the following proposal for your review and approval.

Tag Data - Horizontal Unit Ventilators (Qty: 2)

Item	Tag(s)	Qty	Description	Model Number
A1	UV-215A, UV-215B	2	Horizontal Unit Ventilator (HUVA)	HUVC12580AFX3CG5A13M110H22B00EC00G

Product Data - Horizontal Unit Ventilators

Item: A1 Qty: 2 Tag(s): UV-215A, UV-215B

Horizontal unit ventilator
1250 cfm
480 volt/60 hertz/3 phase 4-wire power supply
X3-two coil 2 pipe chilled water/3 element electric heat preheat
Two coils - left hand cooling/right hand heating
Symbio 400-B with Air-Fi WCI
Dual stage electric heat
100% return, no damper or actuator
Wireless sensor, digital time override/cancel with high, low, auto, on fan
100% Return air ducted bottom
Bar grille discharge
Standard access panel with safety chain
Deluxe - Ball Vlv Sup & Rtn w/autoflow
1" MERV 8 filter
Cameo white unit finish
Circuit breaker
2-Way, Modulating Control Valve
1st year labor warranty whole unit with controls

Total Net Price (excluding sales tax) \$ 27,440.00

Controls provided in a separate proposal



Proposal

Proposal is valid for 15 days.

Customer must obtain credit approval and release order to production within 60 days of proposal.

**PROPRIETARY AND CONFIDENTIAL PROPERTY OF Trane U.S. Inc.
DISTRIBUTION TO OTHER THAN THE NAMED RECIPIENT IS PROHIBITED**

Prepared For: Tommy Campbell

Date: July 11, 2025

Job Name:

WV Bld 1 Fan Coil Replacement Ph4 CO#5

Proposal Number: G7-5520-1295-1

Delivery Terms:

Freight Allowed and Prepaid - F.O.B. Factory

Payment Terms: Net 30 Days

Trane U.S. Inc. is pleased to provide the following proposal for your review and approval.

Tag Data – Vertical Fancoil (Qty: 7)

Item	Tag(s)	Qty
A1	Size 800	1
A2	Size 400	6

Product Data – Vertical Fancoil

Item: A1 Qty: 7 Tag(s): FCU04, FCU08

Return air panel with hinged filter door
Unit mounted supply grilles, White
Chilled water coil
Polymer (400) or stainless steel (800) drain pan
Drain overflow switch
SS flexible hoses
Shut-off valves, manual circuit setter, strainer
2-way control valve
Electric reheat, 277/1
ECM supply fan motor
Fused disconnect
UC-400 controller w/air-fi
1" MERV 10 filter
UV Resources Stinger UV light

Total Net Price (Excluding Sales Tax) \$ 42,720.00

Controls are included in a separate proposal

Sincerely,

**Kenneth Young
Trane U.S. Inc.**



Quotation (Reprint)

**043 HAJOCA CHARLESTON
701 W WASHINGTON ST
CHARLESTON WV 25302-1803
304-344-2556 Fax 304-343-4517**

QUOTE DATE	QUOTE NUMBER
07/14/25	S036141018
QUOTED BY: 043 HAJOCA CHARLESTON 701 W WASHINGTON ST CHARLESTON WV 25302-1803 304-344-2556 Fax 304-343-4517	PAGE NO 1 of 1

Printed : 10:54:52 14 JUL 2025

QUOTE TO:
DOUGHERTY CO
PO BOX 1828
CHARLESTON, WV 25327-1828

SHIP TO:
DOUGHERTY CO
PO BOX 1828
CHARLESTON, WV 25327-1828

304-925-6664

QUOTED FOR		CUSTOMER PURCHASE ORDER NUMBER	CUSTOMER RELEASE NUMBER	SALESPERSON	
TOM		CAPITOL		House	
WRITER		SHIP VIA	TERMS	EXPIRATION DATE	FREIGHT ALLOWED
Harley Kessell		WC WILL CALL	2% 10TH PROX NET 25TH	08/28/25	No
QUOTE QTY	OUR PART#	DESCRIPTION		OUR PPS	EXT PPS
40ft	2266	1X20 L HARD COPPER TUBE		9.830/ft	393.20
40ft	2264	1/2X20 L HARD COPPER TUBE		4.130/ft	165.20
12ea	1213342	LEGEND 101-003NL P-200 1/2 PRESS LEGEND-PRESS FORGED BRASS FP BALL VLV LEAD FREE		20.380/ea	244.56
10ea	1490390	VIEGA 2916 77027 1X1 PXP PROPRESS COP 90 ELBOW		11.930/ea	119.30
4ea	1490375	VIEGA 2926 77028 1X1 PXP PROPRESS COP 45 ELBOW		16.710/ea	66.84
2ea	299353	VIEGA 2915.2 15603 1X1/2 PXP PROPRESS COP RED LEAD FREE		28.040/ea	56.08
12ea	1157322	VIEGA 2960ZL 79125 1/2X1/2 PXP PROPRESS BRONZE UNION LEAD FREE		28.980/ea	347.76
20ea	34329	VIEGA 2916 77317 1/2X1/2 PXP PROPRESS COP 90 ELBOW LEAD FREE		3.730/ea	74.60
TAXES NOT INCLUDED					
Prices contained in this quote are the prices in effect at the time of quotation, and are subject to change at any time. We are not responsible for inaccurate quantity descriptions. Quantities should be checked against plans and specifications for accuracy. Special order material is non-cancellable. We are not responsible for delays not within our control.				Subtotal	1467.54
				Bid Total	1467.54

INCREASE PENALTY RIDER

ORIGINAL BOND AMOUNT \$4,442,000.00 BOND NO. 312160W

To be attached and form a part of Bond No. 312160W dated the 16th Day of May, 2023, executed by Ohio Farmers Insurance Company as surety, on behalf of Dougherty Company, Inc. as current principal of record, and in favor of State of West Virginia Department of Administration Purchasing Division, as Obligee for CPO GSD23*19 Building 1, East Wing Fan Coil Replacement Project - Phase 4 - According to Plans & Specifications, and in the amount of Four Million Four Hundred Forty Two Thousand Dollars and 00/100 (\$4,442,000.00).

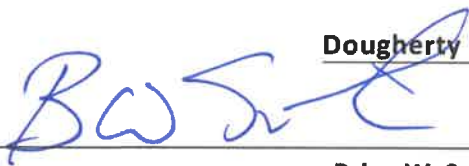
In consideration of the agreed premium charged for this bond, it is understood and agreed that Ohio Farmers Insurance Company hereby consents that effective from the 14th Day of July, 2025, said bond shall be amended as follows:

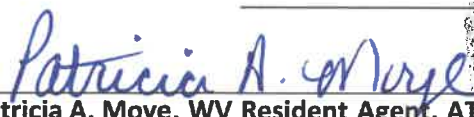
THE BOND PENALTY SHALL BE INCREASED:

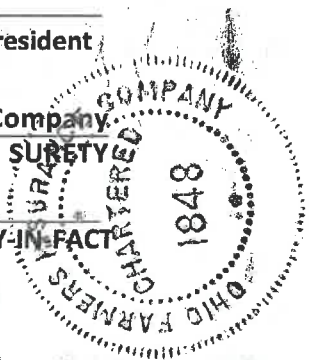
TO: Four Million Nine Hundred Ninety Three Thousand Two Hundred Thirteen Dollars and 95/100 (\$4,993,213.95)

The INCREASE of said bond penalty shall be effective as of the 14th Day of July, 2025, and does hereby agree that the continuity of protection under said bond subject to changes in penalty shall not be impaired hereby, provided that the aggregate liability of the above mentioned bond shall not exceed the amount of liability assumed by it at the time the act and/or acts of default were committed and in no event shall such liability be cumulative.

Signed, sealed and dated this 14th Day of July, 2025

BY  Dougherty Company, Inc.
PRINCIPAL
Brian W. Smith, President

BY  Ohio Farmers Insurance Company
SURETY
Patricia A. Moye, WV Resident Agent, ATTORNEY-IN-FACT

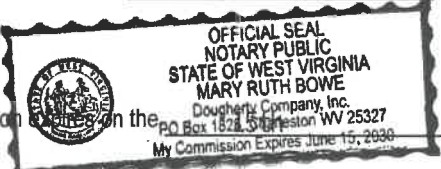


ACKNOWLEDGMENTS


Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal _____ 7: _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Kanawha to-wit:
11. I, Mary Ruth Bowe, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Brian W. Smith
13. who as, President signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 14th day of July 20 25
16. Notary Seal  17: [Signature]
(Notary Public)
18. My commission expires on the _____ day of June 20 30

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit:
21. I, Kimberly J. Wilkinson, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Patricia A. Moyer
23. who as, Attorney-in-fact and WV Resident Agent signed the foregoing writing for
24. Ohio Farmers Insurance Company a corporation,
- has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this _____ day of July 20 25
26. Notary Seal  27: [Signature]
(Notary Public)
28. My commission expires on the _____ day of July 20 27

Sufficiency in Form and Manner of Execution Approved

This 19th day of August 2025

By: [Signature]
(Deputy Attorney General)




Discussed
w/ FW
TJH

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Director

MEMORANDUM

To: Tara Lyle, Buyer Supervisor, State Purchasing Division
From: James R. Jones, Procurement Administrator 
Date: July 16, 2025
Ref: CO #7 – CPO GSD2300000019 – Bldg. 1 E. Wing Fan Coil Replacement – Phase 4

Tara:

Please accept this memorandum as our explanation and justification for our request for a Change Order (#7) to our contract (CPO GSD2300000019) with Dougherty Company, Inc. for Building 1 East Wing Fan Coil Replacement Project – Phase 4. Per the documentation attached here and to the Header of the wvOASIS procurement document, this addresses the addition of 2 ceiling units for a public meeting room, as well as 4 additional fan coil units. The additional fan coil units would address 2 units that were not on the inventory utilized to develop the original construction documents, as well as allow the Agency to have 2 spare units on hand to address any future needs. This work is being performed at the request of the House leadership.

Original Contract Award Amount	=	\$4,442,000.00
Change Order #2	=	\$ 172,383.12
Change Order #3	=	\$ 45,787.45
Change Order #5	=	\$ 129,959.96
Change Order #7 increase	=	\$ 203,083.42
New Contract Amount	=	\$4,993,213.95

Total contract increases to date account for 12.4% above original project cost.

Please make this increase effective immediately.

If you have any questions or need additional information, please contact me via email at James.R.Jones@wv.gov or by phone at (304) 352-5517.



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CPO 0211 GSD2300000019 Bldg. 1 E. Wing Fan Coil Phase 4 CO # 7

The Accompanying Request has been reviewed and approved by the following:

[Signature]
Agency Head
Eric Householder
Cabinet Secretary/Department Head

7/28/25
Date
7/29/25
Date

Governor's Office Representative

Date

Total Cost:

Change Order value = \$203,083.42; New Contract Total = \$4,993,213.95

Award Document Number:

CPO 0211 GSD2300000019, CO 7

Description of Action/Purpose of Procurement

Request for approval to submit Change Order # 7 to CPO GSD2300000019, the contract for the E. Wing Fan Coil Replacement Project (Phase 4), an increase of \$203,083.42, to cover the following scopes of work:

Addition of 4 new units (including 2 spares) and 2 ceiling units (for room 215) to convert from steam to electric heat along with chilled water cooling. House leadership has requested this replacement. These units had been missed in the original inventory survey that was utilized in designing construction documents for this project.

Original Contract Price:	\$4,442,000.00
Change Order # 2:	172,383.12
Change Order # 3:	45,787.45
Change Order # 5:	129,959.96
Change Order # 7 increase:	203,083.42
New Contract Amount:	4,993,213.95

All change orders have been to address previously undiscovered circumstances in the Main Capitol, East Wing, or the result of adapting to tenant requests to modify scope. This change order will bring total project change orders to approximately 12.4%

Project remains on pace to Final Completion by December 19, 2025.

Funding: Appropriated General Revenue - Capital Outlay.

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Business Organization Detail

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DOUGHERTY COMPANY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/30/2002		4/30/2002	Domestic	Profit			

Organization Information			
Business Purpose	2382 - Construction - Special Trade Contractors - Building Equipment Contractors (electrical & other wiring, plumbing, heating & air-conditioning, other)		Capital Stock 5000.0000
Charter County	Kanawha	Control Number	47562
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	1.000000
Authorized Shares	5000	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	600 - 50TH STREET SE CHARLESTON, WV, 25304
Mailing Address	S.M. BOWLING PO BOX 1828 CHARLESTON, WV, 25327 USA
Mailing Address	P. O. BOX 1828 CHARLESTON, WV, 25327 USA
Notice of Process Address	BRIAN W. SMITH P.O. BOX 1828 CHARLESTON, WV, 25327
Principal Office Address	600 50TH STREET SE CHARLESTON, WV, 25304 USA
Type	Address

Officers	
Type	Name/Address
Director	BRIAN W SMITH 1417 GRASSLICK ROAD RIPLEY, WV, 25271
Director	ERIC M SMITH 10 RALEIGH PLACE CROSS LANES, WV, 25313
Incorporator	S.M. BOWLING PO BOX 1828 CHARLESTON, WV, 25327 USA
President	BRIAN W. SMITH 1417 GRASSLICK ROAD RIPLEY, WV, 25271
Secretary	MARY R. BOWE 5807 CAMPBELL'S CREEK DRIVE CHARLESTON, WV, 25306
Vice-President	ERIC M. SMITH 10 RALEIGH PLACE CROSS LANES, WV, 25313
Type	Name/Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

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

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"Dougherty Co." 

"Dougherty Co." 

Entity 

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e.g. 20001

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City

Select State (Optional) ▼

Select City ▼

Country

Select Country ▼

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>051</u> Date: <u>8/12/05</u> Solicitation No. <u>Cat# 7 increase</u>	Agency: General Services Division Procurement Officer Submitting Requisition: Jamie Jones Requisition No. PF No.: 1195851
--	---

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Angela Hustead