



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 09-25-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4098 GSD2200000018 19	Change Order No:	10	Procurement Folder:	773207
Document Name:	East Campus Metal Buildings Project			Reason for Modification: Change Order No. 10 - to extend and decrease the contract per the attached documentation.	
Document Description:	East Campus Metal Buildings Project				
Procurement Type:	Central Purchase Order				
Buyer Name:	Melissa Pettrey				
Telephone:	(304) 558-0094				
Email:	melissa.k.pettrey@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2022-06-20
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2025-04-04

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000037778 SQP CONSTRUCTION GROUP INC 281 SMILEY DR ST ALBANS WV 25177 US Vendor Contact Phone: 3045323659 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Mark A Crites Requestor Phone: 304-352-5515 Requestor Email: mark.a.crites@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	GENERAL SERVICES DIVISION BLDG 98 DEPARTMENT OF ADMINISTRATION EAST CAMPUS FACILITY 320 MICHIGAN AVE CHARLESTON WV 25305 US

Total Order Amount: \$17,467,299.48

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: 9/25/25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 10/2/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 10-2-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 10 is issued to extend the contract term and decrease the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of change: September 22, 2025

Extend Contract From: March 25, 2025 to April 4, 2025

Original Contract Price: \$16,053,853.00
Change Order 2: \$ 10,962.80
Change Order 3: \$ 121,070.59
Change Order 4: \$ 592,509.38
Change Order 5: \$ 155,993.28
Change Order 6: \$ 94,139.14
Change Order 7: \$ 230,054.61
Change Order 8: \$ 223,300.47
Change Order 9: \$ 197,720.91
Change Order 10 decrease: (\$ 212,304.70)

New Contract Total \$17,467,299.48

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101513	0.00000		0.000000	11505552.10
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Base Bid

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101513	0.00000		0.000000	2797510.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Alternate 1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81101513	0.00000		0.000000	688428.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:

Alternate #2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81101513	0.00000		0.000000	989297.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:
Alternate #3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81101513	0.00000	EA	66.000000	0.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:
Unit price No.1
18 inch augered cast piling. Price per TWO (2) Linear feet.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81101513	0.00000	EA	55.000000	0.00
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: East Campus Metal Buildings Project

Extended Description:
Unit Price No. 2
16 inch augered cast piling. Price per TWO (2) Linear feet.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81101513	0.00000		0.000000	10962.80
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 2

Extended Description:
Change Order 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81101513	0.00000		0.000000	121070.59
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 3

Extended Description:
Change Order 3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81101513	43523.28500	SF	7.634823	332292.58
Service From	Service To	Manufacturer		Model No	
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 4 - Unit Price Undercut Asphalt

Extended Description:
Change Order 4

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81101513	9000.00000	SF	13.442000	120978.00
Service From	Service To	Manufacturer	Model No		
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 4 - Unit Price Undercut Concrete

Extended Description:
Change Order 4

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	81101513	0.00000		0.000000	155993.28
Service From	Service To	Manufacturer	Model No		
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 5

Extended Description:
Change Order 5

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	81101513	0.00000		0.000000	94139.14
Service From	Service To	Manufacturer	Model No		
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 6

Extended Description:
Change Order 6

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	81101513	0.00000		0.000000	230054.61
Service From	Service To	Manufacturer	Model No		
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 7

Extended Description:
Change Order 7

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	81101513	0.00000		0.000000	223300.47
Service From	Service To	Manufacturer	Model No		
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 8

Extended Description:
Change Order 8

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	81101513	0.00000		0.000000	197720.91
Service From	Service To	Manufacturer	Model No		
2022-06-20	2025-04-04				

Commodity Line Description: Change Order 9

Extended Description:
Change Order 9

Document G701® – 2017

Change Order

PROJECT: (Name and address)
Capitol East Campus

321 Michigan Avenue
Charleston, WV 25305

OWNER: (Name and address)
WV Department of General Services
112 California Avenue Building 4
6th Floor
Charleston, WV 25311

CONTRACT INFORMATION:
Contract For: GSD02200000322-1 CTG
#19027
Date: June 20, 2025

ARCHITECT: (Name and address)
Chapman Technical Group
200 Sixth Avenue
St. Albans, WV 25177

CHANGE ORDER INFORMATION:
Change Order Number: 10
Date: September 17, 2025

CONTRACTOR: (Name and address)
SQP Construction, Inc.
281 Smiley Drive
Saint Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Exhibit A - Re-keying, cores, credit (\$3,815.00)
Exhibit B - Light poles, credit (\$5,000.00)
Exhibit C - Undercut Adjustment, credit (\$139,239.70)
Exhibit D - Chiller Area Asphalt, credit (\$64,250.00)

Total Credit: (\$212,304.70)

The original Contract Sum was
The net change by previously authorized Change Orders
The Contract Sum prior to this Change Order was
The Contract Sum will be decreased by this Change Order in the amount of
The new Contract Sum including this Change Order will be

\$	16,053,853.00
\$	162,5751.00
\$	17,679,604.18
\$	(212,304.70)
\$	17,467,299.48

The Contract Time will be increased by Ten (10) Days.
The new date of Final Completion will be April 4, 2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.


ARCHITECT (Signature)

BY: Phillip A. Warnock, AIA NCARB
Project Architect

(Printed name, title, and license number if required)

9/18/2025
Date


CONTRACTOR (Signature)

BY: Don Gatewood, President/CEO
(Printed name and title)

18 September 2025
Date


OWNER (Signature)

BY: James R. Jones, WVGS
Procurement Administrator
(Printed name and title)

9/22/2025
Date



**Chapman
Technical
Group**
a division of
GRW

200 Sixth Avenue
Saint Albans, WV 25177

304.727.5501

Buckhannon, WV
Lexington, KY

www.chapmangr.com

September 17, 2025

Mr. Timothy M. Lee, Building Engineer
WV Department of Administration
General Services Division
103 Michigan Avenue
Charleston, WV 25311

**Re: East Campus Metal Buildings
Project GSD2200000322 1
Change Order No. 10**

Dear Mr. Lee:

As the East Campus Metal Buildings Project progresses, the following items need to be addressed and included in Change Order 10.

Item A Re-Keying Cores – Includes re-keying of 47 Master Keyed Cores to tie into the States Master Key System. The Contractor removed the construction cores from the doors and keyed the doors. However, they did not provide the keys to the Owner as specified, resulting in a possible security breach. The doors were then re-keyed by the Owner to eliminate the security issue. Chapman Technical Group believes a credit of (\$3,815.00) is due to the Owner to reimburse for the exact cost of the work and is fair and appropriate.

Exhibit B – Light Poles – Thirteen light poles have bases that are higher or lower than specified. To offset the visual irregularities that will be there in perpetuity, \$5,000 will be credited to the Owner. Chapman Technical Group believes a credit of (\$5,000.00) is due to the owner and is fair and appropriate.

Exhibit C – Undercut Adjustments – Change Order 4 provided undercut enhancements to the parking lots with square foot pricing for the work to be completed. Per Application for Payment 24-R2, Line Item 391 CO No. 4, a total of \$453,269.68 of \$592,509.38 was earned, resulting in a credit of \$139,239.70. Chapman Technical Group believes a credit of (\$139,239.70) is due to the Owner and is fair and appropriate.

Exhibit D – Chiller Area Asphalt – The Chiller Area Asphalt Paving is to be eliminated from this work. A separate quote of \$64,250.00 to provide the work has been provided by WV Paving for the work. Chapman Technical Group believes a credit of (\$64,250.00) is due to the Owner and is fair and appropriate.



Mr. Tim Lee
CO 10 Letter, Page 2
September 10, 2025

Change Order 10 Total Cost - Change Order 10 total of credits is as follows:

Exhibit A	(\$ 3,815.00)
Exhibit B	(\$ 5,000.00)
Exhibit C	(\$ 139,239.70)
Exhibit D	(\$ 64,250.00)
Total CO 10	(\$ 212,304.70)

After reviewing the items outstanding, to be included in Change Order 10, I believe a Credit of (\$212,304.70) is due to the Owner and is for this work is fair and appropriate.

Sincerely,
CHAPMAN TECHNICAL GROUP

Phillip A. Warnock

Phillip A. Warnock, AIA, NCARB



Exhibit A

State of West Virginia
Agency Purchase Order

Order Date: 11-14-2024

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPER.
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

Order Number:	APO 0211 4098 GSD2500000135 1	Procurement Folder:	1563303
Document Name:	Bldg. 98; Replace Temporary Lockset Cores	Reason for Modification:	
Document Description:	Req.30512; Bldg. 98; Replace Lockset Cores		
Procurement Type:	Agency Purchase Order		
Buyer Name:	Robert W Hovatter		
Telephone:	304-352-5498		
Email:	robert.w.hovatter@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Fees on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000207440	Requestor Name:	Joey L Campbell
OSCAR F HENRY CO		Requestor Phone:	304-982-0529
613 Delaware Avenue		Requestor Email:	joey.lcampbell@wv.gov
CHARLESTON	WV		
US	25302		
Vendor Contact Phone:	304-343-4601		
Extension:	111		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	30
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	GENERAL SERVICES DIVISION BLDG 98
GENERAL SERVICES DIVISION	DEPARTMENT OF ADMINISTRATION
103 MICHIGAN AVENUE	EAST CAMPUS FACILITY
CHARLESTON	320 MICHIGAN AVE
WV 25305	CHARLESTON
US	WV 25305
	US

Total Order Amount: \$3,8

DEPARTMENT AUTHORIZED SIGNATURE
SIGNED BY: Robert W Hovatter
DATE: 2024-11-14
ELECTRONIC SIGNATURE ON FILE

Exhibit A

Oscar F. Henry Company, Inc.

Specializing in Doors and Hardware since 1941
613 Delaware Ave. Charleston, WV 25302
Phone: (304) 343-4601 Fax: (304) 342-2160
WV Contractor's License: WV004048

PROPOSAL

QUOTATION TO: General Services Division

BID DATE: November 11, 2024

PROJECT: East Campus Project; Charleston, WV

We propose to furnish the following Architectural Division 8 products for this project:

SECTION 087100 – FINISH HARDWARE

1 Lot of (47ea) Master Keyed Cores to tie into the State's existing Schlage Master Key System for the East Campus Warehouse

All for the sum of (tax not included) \$3,815.00

1) Per discussion onsite with Scotty Pauley and Joey Campbell, the new cores are quoted as "Everest" and not Primus as a cost saving measure. However, they will be in the same T124 keyway. Everest is "backwards compatible" with Primus and any existing and relevant Primus Master or Change Keys will operate all new cores for the Warehouse.

TERMS: NET 30 DAYS; NO RETENTION

NUMBER OF ADDENDA: N/A

- 1) Any state, municipal or otherwise applicable taxes or fees must be added to this quote unless otherwise stated above.
- 2) Prices quoted above are F.O.B. Charleston, WV. Freight allowed to job site.
- 3) All quotations and sales agreements are subject to final confirmation by Oscar F. Henry Co.
- 4) Oscar F. Henry Co. is not to be considered liable for delayed delivery of goods due to weather, fires, strikes, acts of carriers and all other causes beyond our control.

ACCEPTED BY:

PRINT NAME: Robert W. Hovatter

Oscar F. Henry Company, Inc.
Eric L. Martin

DATE: 11/14/2024

Exhibit C



Project:
East Campus Metal Buildings

July 26, 2023

Change Order: 004

SQP Construction Group, Inc.
281 Smiley Drive, St. Albans, West Virginia 25177
Phone: (304) 440-9200 • Cell: (304) 989-4648
Contact: Jacob Grose, Project Manager

Proposal Description:

This change order proposal shall include all labor, material, and equipment to perform the undercut recommended by Chapman Technical Group for an initial 60,000 square feet area under asphalt and a 10,000 square feet area under concrete.

Change Order Proposal Summary

Description	Square Foot Price	Totals	Subcontractor	OH&P (10%)	Additional Taxes and Bonds (4%)
Parking Lot Undercut Under Asphalt	\$ 7.63	\$ 458,089.38	\$ 400,427.78	\$ 40,042.78	\$ 17,618.82
Parking Lot Undercut Under Concrete	\$ 13.44	\$ 134,420.00	\$ 117,500.00	\$ 11,750.00	\$ 5,170.00
		\$ 592,509.38	\$ 517,927.78	\$ 51,792.78	\$ 22,788.82

Submitted By

Jacob Grose
[NAME]


[SIGNATURE]

Project Manager
[TITLE]

July 26, 2023
[DATE]

Change order 4 initial estimates

Exhibit C

APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner:
State of West Virginia
General Services Division
103 Michigan Avenue
Charleston, West Virginia 25305

Owner's Representative: Timothy Lee

From Contractor:
SCP Construction Group, Inc.
281 Smiley Drive
St. Albans, West Virginia 25177

Project No.: GSD 173007
SCP 22-006
East Campus Metal Building Project
321 Michigan Avenue
Charleston, West Virginia 25305

WV PD # CPO 0211 GSD2200000016

VIA Engineer:
Chapman Technical Group
200 Sixth Avenue
St. Albans, WV 25177
Representative: Phil Warnock

Application No.: 24-180
Period: 01/01/2024 - 12/31/2025
Payment Due 30th Day of Following Month

NTP Date: June 20, 2022
Substantial Completion Date: July 9, 2024
Final Completion Date: August 8, 2024

Contractor's Application For Payment

Application is made for payment as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 16,053,853.00
2. Net Change by Change Orders	1,625,751.18
3. CONTRACT SUM TO DATE	\$ 17,679,604.18
4. TOTAL COMPLETED & STORED TO DATE	17,540,384.48
5. RETAINAGE	\$
a. Retainage	1,754,038.45
b. Retainage	-
Total Retainage	\$ 1,754,038.45
6. TOTAL EARNED LESS RETAINAGE	\$ 15,786,326.03
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (line 6 from prior Certificate)	15,156,620.64
8. CURRENT PAYMENT DUE	\$ 629,707.39
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 1,893,276.15

Change Order ADDITIONS	ADDITIONS	DEDUCTIONS
Total Changes approved in Previous months by Owner	\$ 1,204,729.80	\$ -
Total approved this month	\$ 421,021.38	\$ -
TOTALS	\$ 1,625,751.18	\$ -
NET CHANGES by Change Order	\$	1,625,751.18

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:



Donald Gatewood
President


Date: June 26, 2025

Engineer's Certificate For Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 629,707.39

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified. Architect:

By:  Date: 7/2/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Exhibit C

Page 11 of 11

East Campus Metal Building Project		(1,625,751)	WORK COMPLETED		Total	Total Completed		Balance	10.0%
7/1/2024-3/2/25		Scheduled	Previous	This Period	Stored	& Stored	%	To Finish	Retainage
Item #	DESCRIPTION OF WORK	Value	Applications		Materials	To Date			
	Site Sanitary - Warehouse Area:								
365.	Sanitary 4" Pipe_M	2,800.00	2,800.00	-		2,800.00	100.00%	-	280.00
367.	Sanitary 4" Pipe_L/E	6,500.00	6,500.00	-		6,500.00	100.00%	-	650.00
368.	Sanitary 6" Pipe_M	1,900.00	1,900.00	-		1,900.00	100.00%	-	190.00
369.	Sanitary 6" Pipe_L/E	3,300.00	3,300.00	-		3,300.00	100.00%	-	330.00
370.	Sanitary Manholes / Fittings / Cleanouts_M	10,900.00	10,900.00	-		10,900.00	100.00%	-	1,090.00
371.	Sanitary Manholes / Fittings / Cleanouts_L/E	7,600.00	7,600.00	-		7,600.00	100.00%	-	760.00
372.	Sanitary Oil/Water Separator_M	4,900.00	4,900.00	-		4,900.00	100.00%	-	490.00
373.	Sanitary Oil/Water Separator_L/E	3,800.00	3,800.00	-		3,800.00	100.00%	-	380.00
	Domestic Water - Warehouse Area:								
374.	Sanitary 6" FS Pipe_M	6,700.00	6,700.00	-		6,700.00	100.00%	-	670.00
375.	Sanitary 6" FS Pipe_L/E	6,300.00	6,300.00	-		6,300.00	100.00%	-	630.00
376.	Fire Protection Vault_M	10,900.00	10,900.00	-		10,900.00	100.00%	-	1,090.00
377.	Fire Protection Vault_L/E	4,400.00	4,400.00	-		4,400.00	100.00%	-	440.00
378.	3/4" and 2" Pipe_M	8,700.00	8,700.00	-		8,700.00	100.00%	-	870.00
378.	3/4" and 2" Pipe_L/E	6,500.00	6,500.00	-		6,500.00	100.00%	-	650.00
	Domestic Water - Mail Room Area:								
380.	Sanitary 6" FS Pipe_M	8,300.00	8,300.00	-		8,300.00	100.00%	-	830.00
381.	Sanitary 6" FS Pipe_L/E	7,100.00	7,100.00	-		7,100.00	100.00%	-	710.00
382.	3/4" and 2" Pipe_M	7,900.00	7,900.00	-		7,900.00	100.00%	-	790.00
383.	3/4" and 2" Pipe_L/E	6,500.00	6,500.00	-		6,500.00	100.00%	-	650.00
	Gas - Warehouse Area:								
384.	3" Pipe_M	800.00	800.00	-		800.00	100.00%	-	80.00
385.	3" Pipe_L/E	1,100.00	1,100.00	-		1,100.00	100.00%	-	110.00
	Gas - Mail Room Area:								
386.	1.25" Pipe_M	1,100.00	1,100.00	-		1,100.00	100.00%	-	110.00
387.	1.25" Pipe_L/E	900.00	900.00	-		900.00	100.00%	-	90.00
	Changes								
388.	CO No. 1 (NTP)	-	-	-		-	100.00%	-	-
389.	CO No. 2	10,962.80	10,962.80	-		10,962.80	100.00%	-	1,096.28
390.	CO No. 3	121,637.50	121,637.50	-		121,637.50	100.00%	-	12,163.75
391.	CO No. 4	592,509.38	453,269.68	-		453,269.68	76.50%	-	45,326.97
392.	CO No. 5	55,593.25	55,593.25	-		55,593.25	100.00%	-	5,559.32
393.	CO No. 6	94,139.14	94,139.14	-		94,139.14	100.00%	-	9,413.91
399.	CO No. 7	230,054.61	230,054.61	-		230,054.61	100.00%	-	23,005.46
400.	CO No. 8	223,300.47	-	223,300.47		223,300.47	-	-	22,330.05
401.	CO No. 9	197,720.91	-	197,720.91		197,720.91	-	-	19,772.09
402.	xxx	-	-	-		-	-	-	-
	Totals								

Page 11 of Pay App 24 showing the \$139,239.70 unused balance on CO 4

Exhibit D



West Virginia Paving, Inc.
2950 Charles Avenue
Dunbar, WV 26064

T+1 (304) 768 9733
F+1 (304) 768 8884
www.wv-paving.com

July 15, 2024

East Campus Project (deduct)

We propose to furnish equipment, material & labor, to include the following:

Area: Chiller Plant deduct

1. Install 4 ½ " average compacted thickness of Base-1 Asphalt
425 ton @ \$110.00 per ton = \$ 46,750.00
2. Install 1 ½ " average compacted thickness of Wct-1 Asphalt
125 ton @ \$140.00 per ton = \$ 17,500.00

TOTAL: - \$ 64,250.00

Notes: If accepted, please sign this proposal & return one signed copy to us.

Terms: Net 30 days. A service charge of 1.5% per month, 18 % per annum, will be added on any unpaid balance.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be come an extra charge above & over the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

This proposal may be withdrawn if not accepted within 30 days.

The above prices, specifications & conditions are satisfactory & are hereby accepted.

 7/15/24 _____
WV Paving, Inc. Date Owner Date
Benjamin Bragg, Sales / Estimator

CONTRACTOR LICENSE # WV 001429

EQUAL OPPORTUNITY EMPLOYER

WV Paving Quotation to pave Chiller Annex Area



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Director

MEMORANDUM

To: Tara Lyle, Buyer Supervisor, WV State Purchasing Division
From: Jamie Jones, Procurement Administrator, General Services Division
Date: September 22, 2025
Ref: CPO GSD2200000018 East Campus Metal Buildings Project

Tara:

Please allow this memorandum to serve as written explanation and justification for our request for Change Order # 10 to extend and decrease the subject purchase order with SQP Construction Group, in the amount of \$212,304.70 per the documentation attached to the header of the wvOASIS document and the explanation given below. Decreases in the contract amount are a result of:

1. Agency having to re-key as a result of Vendor not supplying keys to original key cores, per Exhibit A.
2. Due to inconsistencies in the heights of light pole bases, the designer and vendor have agreed to a credit of \$5,000.00 to be granted for unacceptable work.
3. Reduction in the price established in Change Order 4 for undercut enhancements to the parking lots in the amount of \$139,239.70.
4. Removal of the requirement for vendor to pave at the Chiller Plant Annex, a reduction of \$64,250.00.

Original Contract Total:	\$16,053,853.00
Change Order # 2:	\$ 10,962.80
Change Order #3:	\$ 121,070.59
Change Order #4:	\$ 592,509.38
Change Order #5:	\$ 155,993.28
Change Order #6:	\$ 94,139.14
Change Order #7:	\$ 230,054.61
Change Order #8:	\$ 223,300.47
Change Order #9:	\$ 197,720.91
Change Order #10 decrease:	(\$ 212,304.70)
New Contract Total:	\$17,467,299.48

The contract will be extended a total of 10 days to new expiration date of April 4, 2025.

If you have any questions, or need additional information, please feel free to contact me by phone at 304-352-5517, or email at James.R.Jones@wv.gov.

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

SQP CONSTRUCTION GROUP, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/22/2021		3/22/2021	Domestic	Profit			

Organization Information			
Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		Capital Stock 1000.0000
Charter County	Putnam	Control Number	
Charter State	WV	Excess Acres	
At Will Term	Member Managed		
At Will Term Years	Par Value		1.000000
Authorized Shares	1000	Young Entrepreneur	No

Addresses	
Type	Address
Local Office Address	281 SMILEY DRIVE SAINT ALBANS, WV, 25177
Mailing Address	281 SMILEY DRIVE SAINT ALBANS, WV, 25177 USA
Notice of Process Address	DONALD O GATEWOOD 281 SMILEY DRIVE SAINT ALBANS, WV, 25177
Principal Office Address	281 SMILEY DRIVE ST. ALBANS, WV, 25177 USA
Type	Address

Officers	
Type	Name/Address
President	DONALD GATEWOOD 75 W 3RD AVENUE HUNTINGTON, WV, 25701
Secretary	CHARLES CRIMMEL 75 W 3RD AVENUE HUNTINGTON, WV, 25701
Treasurer	CHARLES CRIMMEL 75 W 3RD AVENUE HUNTINGTON, WV, 25701
Type	Name/Address

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, September 22, 2025 — 8:20 AM



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sqp



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e.g. 20001

State / Territory

Select State / Territory



West Virginia



City

Select State (Optional)



Select City



Country

Select Country



Status



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Inactive

Reset 

Entity Information ^



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>01-R</u> Date: _____ Solicitation No. <u>CO# 10</u> <u>Decrease & Extension</u>	Agency: General Services Division <hr/> Procurement Officer Submitting Requisition: Jamie Jones <hr/> Requisition No. _____ <hr/> PF No.: 773207
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

