



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-03-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0211 4070 GSD2400000006 2	Procurement Folder:	1395780
Document Name:	Security Guard Services - GSD Buildings	Reason for Modification:	Change Order 1 - renewal
Document Description:	Security Guard Services - GSD Buildings		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-05-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000011183 BWH SECURITY LLC PO BOX 5191 ASHLAND KY 41105 US Vendor Contact Phone: 606-923-2811 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td>0</td></tr><tr><td>#3</td><td>No</td><td></td><td>0</td></tr><tr><td>#4</td><td>No</td><td></td><td>0</td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Robert P Kilpatrick Requestor Phone: 304-352-5491 Requestor Email: robert.p.kilpatrick@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

CR 9-4-25

Total Order Amount:

Open End

Purchasing Division's File Copy

2/9/25
PURCHASING DIVISION AUTHORIZATION
DATE: 4/3/25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 9/10/25
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 9-10-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal June 1, 2025 through May 31st, 2026

Renewal Years Remaining: 2

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	92121504			HOUR	16.800000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Security guard services

Extended Description:

Building 34 -

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	92121504			HOUR	16.800000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Security guard services

Extended Description:

Building 53 -

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	92121504			HOUR	16.800000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Security guard services

Extended Description:

Building 54 -

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	92121504			HOUR	16.800000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Security guard services

Extended Description:

Building 55 -



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Director

April 28, 2025

BWH Security, LLC.
PO Box 5191
Ashland, KY 41105

REF: CMA 0211 GSD2400000006 Security Guard Services – GSD Buildings

Attn: Scott Wamsley,

The above referenced contract will expire on May 31, 2025. The West Virginia Department of Administration, General Services Division, wishes to renew the contract for one (1) year under the same pricing, specifications, terms and conditions. The renewal term of the contract will be from June 1, 2025, through May 31, 2026. If you are in agreement to renew this contract, please sign below and return to Wayne Boswell, via email at paul.w.boswell@wv.gov, at your earliest convenience along with current Certificate of Insurance.

If you have any questions, please feel free to contact me.

Thank you,

Paul W Boswell

P. Wayne Boswell
Procurement Associate, General Services Division

Scott Wamsley Jr.

Name/Signature

6/2/2025

Date

Owner / CEO

Title



Lyle, Tara L <tara.l.lyle@wv.gov>

Re: CMA GSD24*06 - Security Guards renewal

1 message

Boswell, Paul W <paul.w.boswell@wv.gov>

Wed, Sep 3, 2025 at 11:51 AM

To: "Lyle, Tara L" <tara.l.lyle@wv.gov>

Tara,

We had a meatball on their account in wvOASIS that we had to get cleared up. They had to make a back payment on unemployment insurance and we just got a copy of their COI. Until the insurance issues were cleared up, we were unable to process the renewal.

Thank you,

Paul Wayne Boswell

General Services Division

Procurement Associate

paul.w.boswell@wv.gov

(304) 352-5529

EFT (direct deposit) payments are the safest, quickest way to receive payment!

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On Wed, Sep 3, 2025 at 11:43 AM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:

Paul,

Do you have a backdate memo for this renewal? Renewal started in June now September - just need an explanation for the delay. An email will be sufficient.

Thanks,

Tara

Tara Lyle

Buyer Supervisor

Purchasing Division

304-558-2544 | Tara.L.Lyle@wv.gov

2019 Washington St. E., Charleston, WV 25305

*back date
cflb*



WEST VIRGINIA
PURCHASING DIVISION

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Business Organization Detail

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BWH SECURITY LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	8/27/2014		8/27/2014	Foreign	Profit				

Organization Information			
Business Purpose	5616 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Investigation and Security Services (security guards, patrol, armored car, security systems, locksmiths)		Capital Stock
Charter County		Control Number	9A6ZE
Charter State	KY	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	441 IOWA STREET ASHLAND, KY, 41102
Mailing Address	PO BOX 124 ASHLAND, KY, 41105 USA

Notice of Process Address	SCOTT A BALL, JR PO BOX 124 ASHLAND, KY, 41105
Principal Office Address	441 IOWA STREET ASHLAND, KY, 41102 USA
Type	Address

Officers	
Type	Name/Address
Member	SCOTT BALL 10203 RADIO PARK RD CATLETTSBURG, KY, 41129
Type	Name/Address

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017	
2016	
2015	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, September 3, 2025 — 8:16 AM

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May 21, 2025



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>OS / R</u> Date: _____ Solicitation No. <u>C0H1</u> <u>Backdat</u>	Agency: West Virginia General Services Division <hr/> Procurement Officer Submitting Requisition: Wayne Boswell <hr/> Requisition No. CPO GSD2400000006 <hr/> PF No.: 1395780
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 