



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 05-16-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0810 0805 DMT2500000023 1	Change Order No:	0	Procurement Folder:	1660800
Document Name:	CDO off CMA MVTRUCK25B to Purchase (1) Vehicle			Reason for Modification:	
Document Description:	CDO off CMA MVTRUCK25B to Purchase (1) Vehicle				
Procurement Type:	Central Delivery Order				
Buyer Name:	Amber J Heath				
Telephone:	304-414-7105				
Email:	amber.j.heath@wv.gov				
Shipping Method:	Best Way			Master Agreement Number:	CMA 0212 MVTRUCK25B 1
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000111679 THORNHILL GROUP INC 500 FORD FAIRLANE CHAPMANVILLE WV 25508 US Vendor Contact Phone: 304-855-8300 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Erik S Hall Requestor Phone: 304-414-6473 Requestor Email: erik.s.hall@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

Total Order Amount: \$51,063.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *Markley* 5/29/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *Goldsch* 5-29-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

CDO off CMA MVTRUCK25 to purchase one One Class 21, Rear Wheel 6 Cylinder 12-Passenger Ford Transit X24 Van(1) 2025 for \$ 51,063.00.

The color code is YZ (white).

To be utilized and titled to:

Summers County Council on Aging
720 N Lewis St Glenville, WV 26351

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

The vehicle is a replacement vehicle. The VIN and other information for the replaced vehicle is:

2017 Ford 350 Wagon, Vin #1FBVU4XM6HKB22263 with 83,000 miles

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$51,063.0000	\$51,063.00
Service From	Service To	Manufacturer		Model No	Delivery Date
					2024-09-06

Commodity Line Description: Class 21 12-Passenger Ford Transit Van

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2017 Ford 350 Wagon, Vin #1FBVU4XM6HKB22263 with 83,000 miles

**Class 21 - Automobile
Full Size Van**

Vendor Name:
Manufacturer/Brand:
Model Name & Number:

Thornhill Ford
FORD
TRANSIT X34

Vendor Contact: Charles Ellis
Phone No.: 504-955-1289
Email: Charles_Ellis@Thornhill.com

Vehicle Requirements:

Classification:	Full Size Van
Drive:	Rear wheel
Passenger seating:	12 minimum (including driver)
Doors:	5, minimum: 1 Left Front, 1 Right Front, 1 Passenger Side Mid Body, 2 Rear Facing
Wheelbase:	134 in., minimum
GVWR:	6250 lbs. min, 9930 lbs. max.
Engine:	6 cylinder minimum for gasoline engines, 4 cylinder minimum for diesel

Additional Requirements:

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
Y2	White
P13	TRUCK RED
BY	School Bus Yellow

Vendor Bid Response:

Vehicle fuel type	Unit Price
Gasoline	\$51,063.00
Flex-Fuel	\$ 51,063.00
Diesel	\$ -
CNG/Liquid	\$ -
Hybrid	\$ -

Options:

FOB Dealership (Deduct)

\$ _____

FOB Other than Metro Charleston - Per Mile

\$ _____

*Note - The above delivery "options" above are not evaluated as part of the award.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Multimodal Transportation Facilities

1900 Kanawha Boulevard East • Building Five • Room 132
Charleston, West Virginia 25305-0432 • (304) 414-4645
FAX: (304) 558-3326 • TDD: (800) 742-6991

Lucinda K. Butler
Commissioner

Stephen T. Rumbaugh, P.E.
Secretary of Transportation
Commissioner of Highways

March 27, 2025

MEMORANDUM

TO: Kristy James, DOT Director of Procurement
DOT Procurement Office

FROM: Erik Hall, Community Planner
WV DMTF-Public Transit

SUBJECT: Vehicle Not Added to Fleet

The vehicle listed on Purchase Order CDO DMT25-23, CDO DMT25-21, One 12-Passenger Ford Transit, will be titled and utilized to:

Summers County Council on Aging
120 2nd Avenue Hinton, WV 25951

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

If you have any questions, or requires addition information, please contact me 304-558-0428 or at erik.s.hall@wv.gov.

Thank you,

A handwritten signature in cursive script that reads "Erik S. Hall".

Erik S. Hall, Community Planner

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THORNHILL GROUP, INC.

Organization Information									
Org. Type	Effective Date	Established Date	Filing Date	Charter	Class	Ren. Type	Termination Date	Termination Reason	
C Corporation	11/9/2004		11/9/2004	Domestic	Profit				

Organization Information									
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)				Capital Stock	8000.0000			
Charter County	Boone				Control Number	71304			
Charter State	WV				Excess Acres				
At Will Term					Member Managed				
At Will Term Years					Par Value	\$0.000000			
Authorized Shares	100				Young Entrepreneur	Not Specified			

Addresses									
Type	Local Office Address				Address				
					800 FORD PARKLANE CHAPMANVILLE, WV, 25509				
	Mailing Address				GEORGE HANBET JR. RT 118 SOUTH CORRIDOR G CHAPMANVILLE, WV, 25508 USA				
	Mailing Address				P.O. BOX 1449 CHAPMANVILLE, WV, 25508 USA				
	Notice of Process Address				WALLY THORNHILL 800 FORD PARKLANE RT 118 AND CHAPMANVILLE, WV, 25509				
	Principal Office Address				800 FORD PARKLANE RT 118 NORTH CHAPMANVILLE, WV, 25508 USA				
Type					Address				

Officers									
Type					Name/Address				
	Director				WALLY THORNHILL P.O. BOX 1449 PECKS MILL, WV, 25547				
	Director				NATHAN THORNHILL P.O. BOX 345 PECKS MILL, WV, 25547				
	Incorporator				WALLY L THORNHILL P.O. BOX 345 PECKS MILL, WV, 25547 USA				
	President				WALLY L THORNHILL P.O. BOX 1449 CHAPMANVILLE, WV, 25508				
	Secretary				NATHAN THORNHILL P.O. BOX 345 PECKS MILL, WV, 25547				
	Treasurer				JAMES B DARTIN 3009 MICHAEL AVENUE BELLE, WV, 25815				
	Vice-President				NATHAN THORNHILL P.O. BOX 345 PECKS MILL, WV, 25547				
Type					Name/Address				

DEA									
DEA Name					Designation	Effective Date	Termination Date		
THORNHILL FACTORY OUTLET OF DANNVILLE					TRADENAME	4/1/2016	11/02/2010		
THORNHILL FORD					TRADENAME	5/1/2018			
THORNHILL FORD LINCOLN					TRADENAME	10/9/2010			
THORNHILL FORD LINCOLN/MERCURY					TRADENAME	6/19/2003	10/7/2010		
THORNHILL LINCOLN					TRADENAME	7/24/2018			
DEA Name					Designation	Effective Date	Termination Date		

Date	Amendment	
3/13/2004		849V Other Change: The 25 shares owned by George R. Habet Jr. have been converted to treasury shares. The said George R. Habet Jr. no longer owns any shares of the corporation.
7/18/2017		WALLY L THORNHILL WILL HAVE A TOTAL OF 75 SHARES. GEORGE R. HEBERT WILL HAVE A TOTAL OF 25 SHARES.
Date	Amendment	

Annual Reports									
Filed For									
2003									
2004									
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2025									
Date Filed									

For more information, please contact the Secretary of State's Office at 304-568-8000.

Tuesday, May 27, 2025 — 8:25 AM

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- ☐ Exact Phrase ⓘ

e.g. 123456789, Smith Corp

"THORNHILL GROUP INC"



Entity

Location

Status

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- ☐ Inactive

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