



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 05-16-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CDO 0810 0805 DMT2500000021 1	Change Order No:	0	Procurement Folder:	1660752
Document Name:	CDO off CMA MVTRUCK25B to Purchase (1) Vehicle			Reason for Modification:	
Document Description:	CDO off CMA MVTRUCK25B to Purchase (1) Vehicle				
Procurement Type:	Central Delivery Order				
Buyer Name:	Amber J Heath				
Telephone:	304-414-7105				
Email:	amber.j.heath@wv.gov				
Shipping Method:	Best Way			Master Agreement Number: CMA 0212 MVTRUCK25B 1	
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000111679 THORNHILL GROUP INC 500 FORD FAIRLANE  CHAPMANVILLE WV 25508 US Vendor Contact Phone: 304-855-8300 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Erik S Hall Requestor Phone: 304-414-6473 Requestor Email: erik.s.hall@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF  BLDG 5 RM 663  1900 KANAWHA BLVD E  CHARLESTON WV 25305-0432  US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF  KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY  1550 FOURTH AVE  CHARLESTON WV 25324  US

Total Order Amount: \$51,063.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION  
DATE: *Mark Heath* 5/29/2025  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
DATE: *Edy K...* 5-29-25  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO off CMA MVTRUCK25 to purchase one One Class 21, Rear Wheel 6 Cylinder 12-Passenger Ford Transit X24 Van(1) 2025 for \$ 51,063.00.

The color code is YZ (white).

To be utilized and titled to:

Summers County Council on Aging  
720 N Lewis St Glenville, WV 26351

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

The vehicle is a replacement vehicle. The VIN and other information for the replaced vehicle is:

2017 Ford 350 Wagon, Vin #1FBVU4XM6HKB22263 with 83,000 miles

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$51,063.0000	\$51,063.00
Service From	Service To	Manufacturer		Model No	Delivery Date
					2024-09-06

**Commodity Line Description:** Class 21 12-Passenger Ford Transit Van

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**Class 21 - Automobile  
Full Size Van**

**Vendor Name:**

Thornhill Ford

**Manufacturer/Brand:**

FORD

**Model Name & Number:**

TRANSIT X24

**Vendor Contact:**

Charles Ellis

**Phone No.:**

504-955-1289

**Email:**

charles.ellis@thornhillautosales.com

**Vehicle Requirements:**

<b>Classification:</b>	Full Size Van
<b>Drive:</b>	Rear wheel
<b>Passenger seating:</b>	12 minimum (including driver)
<b>Doors:</b>	5, minimum: 1 Left Front, 1 Right Front, 1 Passenger Side Mid Body, 2 Rear Facing
<b>Wheelbase:</b>	134 in., minimum
<b>GVWR:</b>	6250 lbs. min, 9930 lbs. max.
<b>Engine:</b>	6 cylinder minimum for gasoline engines, 4 cylinder minimum for diesel

**Additional Requirements:**

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Manufacturer's Standard Available Colors	
Standard Color Code	Color Description
Y2	White
P13	Fire Red
BY	School Bus Yellow

**Vendor Bid Response:**

Vehicle fuel type	Unit Price
Gasoline	<del>\$51,063.42</del>
Flex-Fuel	\$ 51,063.42
Diesel	\$ -
CNG/Liquid	\$ -
Hybrid	\$ -

**Options:**

FOB Dealership: (Deduct)

\$ \_\_\_\_\_

FOB Other than Metro Charleston - Per Mile

\$ \_\_\_\_\_

\*Note - The above delivery "options" above are not evaluated as part of the award.



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**  
**Division of Multimodal Transportation Facilities**

1900 Kanawha Boulevard East • Building Five • Room 132  
Charleston, West Virginia 25305-0432 • (304) 414-4645  
FAX: (304) 558-3326 • TDD: (800) 742-6991

Lucinda K. Butler  
Commissioner

Stephen T. Rumbaugh, P.E.  
Secretary of Transportation  
Commissioner of Highways

March 27, 2025

**MEMORANDUM**

**TO: Kristy James, DOT Director of Procurement**  
**DOT Procurement Office**

**FROM: Erik Hall, Community Planner**  
**WV DMTF-Public Transit**

**SUBJECT: Vehicle Not Added to Fleet**

The vehicle listed on Purchase Order CDO DMT25-20, CDO DMT25-21, One 12-Passenger Ford Transit, will be titled and utilized to:

Summers County Council on Aging  
120 2<sup>nd</sup> Avenue Hinton, WV 25951

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

If you have any questions, or requires addition information, please contact me 304-558-0428 or at [erik.s.hall@wv.gov](mailto:erik.s.hall@wv.gov).

Thank you,

A handwritten signature in cursive script that reads "Erik S. Hall".

Erik S. Hall, Community Planner

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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#### THORNHILL GROUP, INC.

Organization Information									
Org. Type	Effective Date	Established Date	Filing Date	Charter	Class	Res. Type	Termination Date	Termination Reason	
C Corporation	1/19/2004		11/9/2004	Domestic	Profit				

Organization Information									
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)					Capital Stock	8000.0000		
Charter County	Boone					Control Number	71304		
Charter State	WV					Excess Acres			
At Will Term						Member Managed			
At Will Term Years						Per Value	50.000000		
Authorized Shares	100					Young Entrepreneur	Not Specified		

Addresses		Address
Type		
Local Office Address		800 FORD PARKLANE CHAPMANVILLE, WV, 25508
Mailing Address		GEORGE R HESBIT JR. RT 118 BOX 0 CHAPMANVILLE, WV, 25508 USA
Mailing Address		P.O. BOX 1449 CHAPMANVILLE, WV, 25508 USA
Notice of Process Address		WALLY THORNHILL 800 FORD PARKLANE RT 118 BOX 0 CHAPMANVILLE, WV, 25508
Principal Office Address		800 FORD PARKLANE RT 118 BOX 0 CHAPMANVILLE, WV, 25508 USA
Type		Address

Officers		Name/Address
Type		
Director		WALLY THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Director		NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Incorporator		WALLY L. THORNHILL P.O. BOX 340 PECKS MILL, WV, 25547 USA
President		WALLY L. THORNHILL PO BOX 1449 CHAPMANVILLE, WV, 25508
Secretary		NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Treasurer		JAMES B DAVIS 3028 MICHAEL AVENUE BELLE, WV, 26015
Vice-President		NATHAN THORNHILL PO BOX 340 PECKS MILL, WV, 25547
Type		Name/Address

DBA Name	Description	Effective Date	Termination Date
THORNHILL FACTORY OUTLET OF DANVILLE	TRADENAME	8/17/2015	11/2/2025
THORNHILL FORD	TRADENAME	5/1/2015	
THORNHILL FORD LINCOLN	TRADENAME	10/2/2019	
THORNHILL FORD LINCOLN MERCURY	TRADENAME	8/19/2005	10/7/2010
THORNHILL LINCOLN	TRADENAME	7/24/2015	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/12/2024	SHRY Other Change: The 25 shares owned by George R. Hesbit, Jr. have been converted to treasury shares. The said George R. Hesbit, Jr. no longer owns any shares of the corporation.
7/18/2017	WALLY L. THORNHILL WILL HAVE A TOTAL OF 75 SHARES. GEORGE R. HESBIT WILL HAVE A TOTAL OF 25 SHARES.
Date	Amendment

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
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2020	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, May 27, 2025 — 8:23 AM

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"THORNHILL GROUP INC"



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