



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

## State of West Virginia Delivery Order

Order Date: 05-16-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

|                       |  |                  |   |  |         |
|-----------------------|--|------------------|---|--|---------|
| Order Number:         | CDO 0810 0805 DMT2500000020 1                  | Change Order No: | 0 | Procurement Folder:                            | 1660737 |
| Document Name:        | CDO off CMA MVTRUCK25B to Purchase (1) Vehicle |                  |   | Reason for Modification:                       |         |
| Document Description: | CDO off CMA MVTRUCK25B to Purchase (1) Vehicle |                  |   |  |         |
| Procurement Type:     | Central Delivery Order                         |                  |   |  |         |
| Buyer Name:           | Amber J Heath                                  |                  |   |  |         |
| Telephone:            | 304-414-7105                                   |                  |   |  |         |
| Email:                | amber.j.heath@wv.gov                           |                  |   |  |         |
| Shipping Method:      | Best Way                                       |                  |   | Master Agreement Number: CMA 0212 MVTRUCK25B 1 |         |
| Free on Board:        | FOB Dest, Freight Prepaid                      |                  |   |  |         |

| VENDOR                |   | DEPARTMENT CONTACT                       |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
|-----------------------|---|--|--------------------|---------------------|---------------|----|----|--------|---|----|----|--|--|----|----|--|--|----|----|--|--|
| Vendor Customer Code: | 000000111679  | Requestor Name:                          | Erik S Hall        |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| THORNHILL GROUP INC   |   | Requestor Phone:                         | 304-414-6473       |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| 500 FORD FAIRLANE     |   | Requestor Email:                         | erik.s.hall@wv.gov |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| CHAPMANVILLE          | WV 25508  | <div>2025</div> <div>FILE LOCATION</div> |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| US                    |   |  |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| Vendor Contact Phone: | 304-855-8300 Extension:   |  |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| Discount Details:     |   |  |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
|                       | <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table> |  | Discount Allowed   | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | No |  |  | #3 | No |  |  | #4 | No |  |  |
|                       | Discount Allowed  | Discount Percentage                      | Discount Days      |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| #1                    | No  | 0.0000                                   | 0                  |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| #2                    | No  |  |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| #3                    | No  |  |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |
| #4                    | No  |  |                    |                     |               |    |    |        |   |    |    |  |  |    |    |  |  |    |    |  |  |

| INVOICE TO                 | SHIP TO  |
|----------------------------|--|
| ACCOUNTS PAYABLE           | GENERAL MANAGER                                  |
| PUBLIC TRANSIT DIVISION OF | PUBLIC TRANSIT DIVISION OF                       |
| BLDG 5 RM 663              | KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY |
| 1900 KANAWHA BLVD E        | 1550 FOURTH AVE                                  |
| CHARLESTON WV 25305-0432   | CHARLESTON WV 25324                              |
| US                         | US   |

Purchasing Division's File Copy

Total Order Amount: \$51,063.00

PURCHASING DIVISION AUTHORIZATION  
DATE: *5/23/2025*  
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
DATE: *5-29-25*  
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO off CMA MVTRUCK25 to purchase one One Class 21, Rear Wheel 6 Cylinder 12-Passenger Ford Transit X24 Van(1) 2025 for \$ 51,063.00.

The color code is YZ (white).

To be utilized and titled to:

Council of Senior Citizens of Gilmer County  
720 N Lewis St Glenville, WV 26351

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

The vehicle is a replacement vehicle. The VIN and other information for the replaced vehicle is:

2012 Ford E450 Lift Van. Vin # 1FDFE4F57CAA96035. Mileage is 97,129

| Line         | Commodity Code | Quantity     | Unit | Unit Price    | Total Price   |
|--------------|----------------|--------------|------|---------------|---------------|
| 1            | 25100000       | 1.00000      | EA   | \$51,063.0000 | \$51,063.00   |
| Service From | Service To     | Manufacturer |      | Model No      | Delivery Date |
|              |                |              |      |               | 2024-09-06    |

**Commodity Line Description:** Class 21, Rear Wheel 6 Cylinder 12-Passenger Ford Transit X

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2012 Ford E450 Lift Van. Vin # 1FDFE4F57CAA96035. Mileage is 97,129

**Class 21 - Automobile  
Full Size Van**

**Vendor Name:**

Thornhill Ford

**Manufacturer/Brand:**

FORD

**Model Name & Number:**

TRANSIT X24

**Vendor Contact:**

Charles Ellis

**Phone No.:**

804-955-1289

**Email:**

charles.ellis@thornhillauto.net

**Vehicle Requirements:**

|                           |   |
|---------------------------|---|
| <b>Classification:</b>    | Full Size Van   |
| <b>Drive:</b>             | Rear wheel  |
| <b>Passenger seating:</b> | 12 minimum (including driver)   |
| <b>Doors:</b>             | 5, minimum: 1 Left Front, 2 Right Front, 1 Passenger Side Mid Body, 2 Rear Facing |
| <b>Wheelbase:</b>         | 134 in., minimum  |
| <b>GVWR:</b>              | 6250 lbs. min. 9990 lbs. max.   |
| <b>Engine:</b>            | 6 cylinder minimum for gasoline engines, 4 cylinder minimum for diesel            |

**Additional Requirements:**

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

| Manufacturer's Standard Available Colors |                   |
|--|-------------------|
| Standard Color Code                      | Color Description |
| Y2                                       | White             |
| P13                                      | Red               |
| B4                                       | School Bus Yellow |
|  |                   |
|  |                   |
|  |                   |
|  |                   |

**Vendor Bid Response:**

| Vehicle fuel type | Unit Price             |
|-------------------|------------------------|
| Gasoline          | <del>\$51,063.00</del> |
| Flex-fuel         | \$51,063.00            |
| Diesel            | \$ -                   |
| CNG/LPG fuel      | \$ -                   |
| Hybrid            | \$ -                   |

**Options:**

FOB Dealership: (Deduct)

\$ \_\_\_\_\_

FOB Other than Metro Charleston - Per Mile

\$ \_\_\_\_\_

\*Note - The above delivery "options" above are not evaluated as part of the award.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Multimodal Transportation Facilities**

1900 Kanawha Boulevard East • Building Five • Room 132  
Charleston, West Virginia 25305-0432 • (304) 414-4645  
FAX: (304) 558-3326 • TDD: (800) 742-6991

Lucinda K. Butler  
Commissioner

Stephen T. Rumbaugh, P.E.  
Secretary of Transportation  
Commissioner of Highways

March 27, 2025

**MEMORANDUM**

**TO: Kristy James, DOT Director of Procurement  
DOT Procurement Office**

**FROM: Erik Hall, Community Planner  
WV DMTF-Public Transit**

**SUBJECT: Vehicle Not Added to Fleet**

**The vehicle listed on Purchase Order CDO DMT25-20, CDO DMT25-20, One 12-Passenger Ford Transit, will be titled and utilized to:**

**Council of Senior Citizens of Gilmer County  
720 N Lewis St Glenville, WV 26351**

**This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.**

**This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.**

**If you have any questions, or requires addition information, please contact me 304-558-0428 or at [erik.s.hall@wv.gov](mailto:erik.s.hall@wv.gov).**

**Thank you,**

A handwritten signature in cursive script that reads "Erik S. Hall".

**Erik S. Hall, Community Planner**

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

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THORNBILL GROUP, INC.

| Organization Information |                |                  |             |           |        |          |                  |                    |
|--------------------------|----------------|------------------|-------------|-----------|--------|----------|------------------|--------------------|
| Org Type                 | Effective Date | Established Date | Filing Date | Character | Class  | Sec Type | Termination Date | Termination Reason |
| C Corporation            | 11/6/2004      |                  | 11/9/2004   | Domestic  | Profit |          |                  |                    |

| Organization Information |  |                    |               |
|--------------------------|--|--------------------|---------------|
| Business Purpose         | 4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used) | Capital Stock      | 5000.0000     |
| Charter County           | Boone  | Control Number     | 71304         |
| Charter State            | WV   | Excess Acres       |               |
| At Will Term             |  | Shower Managed     |               |
| At Will Term Years       |  | Par Value          | 40.000000     |
| Authorized Shares        | 100  | Young Entrepreneur | Not Specified |

| Address                   |   |
|---------------------------|---|
| Type                      | Address   |
| Local Office Address      | 300 FORD FAIRPLANE<br>CHAPMANVILLE, WV, 25508                                     |
| Mailing Address           | GEORGE R NISBET, JR.<br>RT 118 SOUTH GOSPODOR D<br>CHAPMANVILLE, WV, 25508<br>USA |
| Mailing Address           | P.O. BOX 1449<br>CHAPMANVILLE, WV, 25508<br>USA                                   |
| Notice of Process Address | WALLY THORNBILL<br>300 FORD FAIRPLANE<br>RT 118 RD<br>CHAPMANVILLE, WV, 25508     |
| Principal Office Address  | 300 FORD FAIRPLANE<br>RT 118 NORTH<br>CHAPMANVILLE, WV, 25508<br>USA              |
| Type                      | Address   |

| Officers       |   |
|----------------|---|
| Type           | Name/Address  |
| Director       | WALLY THORNBILL<br>PO BOX 343<br>PECKS MILL, WV, 25547            |
| Director       | NATHAN THORNBILL<br>PO BOX 343<br>PECKS MILL, WV, 25547           |
| Incorporator   | WALLY L THORNBILL<br>P.O. BOX 340<br>PECKS MILL, WV, 25547<br>USA |
| President      | WALLY L THORNBILL<br>PO BOX 1448<br>CHAPMANVILLE, WV, 25508       |
| Secretary      | NATHAN THORNBILL<br>PO BOX 343<br>PECKS MILL, WV, 25547           |
| Treasurer      | JAMES B DYER<br>5006 BRANDED AVENUE<br>BELLE, WV, 25018           |
| Vice-President | NATHAN THORNBILL<br>PO BOX 340<br>PECKS MILL, WV, 25547           |
| Type           | Name/Address  |

| DBA                                  |             |                |                  |
|--------------------------------------|-------------|----------------|------------------|
| DBA Name                             | Description | Effective Date | Termination Date |
| THORNBILL FACTORY OUTLET OF DANVILLE | TRADENAME   | 4/17/2016      | 11/2/2020        |
| THORNBILL FORD                       | TRADENAME   | 8/1/2018       |                  |
| THORNBILL FORD LINCOLN               | TRADENAME   | 10/1/2019      |                  |
| THORNBILL FORD LINCOLN-MERCURY       | TRADENAME   | 9/1/2005       | 10/7/2019        |
| THORNBILL LINCOLN                    | TRADENAME   | 7/24/2018      |                  |
| DBA Name                             | Description | Effective Date | Termination Date |

| Date      |  | Amendment   |
|-----------|--|---|
| 3/12/2004 |  | BIVVY Office Change: The 25 shares owned by George R. Nisbet, Jr. have been converted to treasury shares. The said George R. Nisbet, Jr. no longer owns any shares of this corporation. |
| 7/16/2017 |  | WALLY L THORNBILL WILL HAVE A TOTAL OF 75 SHARES. GEORGE R. NISBET WILL HAVE A TOTAL OF 25 SHARES.  |
| Date      |  | Amendment   |

| Annual Reports |  |
|----------------|--|
| Filed For      |  |
| 2005           |  |
| 2004           |  |
| 2003           |  |
| 2002           |  |
| 2001           |  |
| 2000           |  |
| 2016           |  |
| 2018           |  |
| 2017s          |  |
| 2017           |  |
| 2016           |  |
| 2015           |  |
| 2014           |  |
| 2013           |  |
| 2012           |  |
| 2011           |  |
| 2010           |  |
| 2009           |  |
| 2008           |  |
| 2007           |  |
| Date Filed     |  |

For more information please contact the Secretary of State's Office at 304-555-8000.

Tuesday, May 27, 2020 -- 6:25 AM

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e.g. 1606N020Q02



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☒ All Words <sup>1</sup>

☐ Exact Phrase <sup>1</sup>

e.g. 123456789, Smith Corp:

"TORNHILL GROUP INC"



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Status

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