



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 04-24-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0803 0958 DOT2500000012 2	Change Order No:	Procurement Folder:	1612743
Document Name:	D9 Equipment Shop Roof Replacement		Reason for Modification: Change Order 01 To Issue Notice to Proceed and Accounting Adjustment	
Document Description:	D9 Equipment Shop Roof Replacement			
Procurement Type:	Central Purchase Order			
Buyer Name:	John W Estep			
Telephone:	304-558-2566			
Email:	john.w.estep@wv.gov			
Shipping Method:	Best Way		Effective Start Date:	2025-04-25
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	2025-05-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000021483 S G YOUNG CONTRACTING LLC 107 E FUDGE ST COVINGTON VA 24426 US Vendor Contact Phone: 5409655971 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td>0</td></tr><tr><td>#3</td><td>No</td><td></td><td>0</td></tr><tr><td>#4</td><td>No</td><td></td><td>0</td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Michelle R Clendenin Requestor Phone: (304) 647-7826 Requestor Email: renee.m.clendenin@wv.gov 2025 FILE LOCATION
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT NINE 146 STONEHOUSE RD LEWISBURG WV 24970 US	EQUIPMENT DIVISION DIVISION OF HIGHWAYS 2876 N JEFFERSON ST LEWISBURG WV 24901 US

CR 4-25-25

Purchasing Division's File Copy

Total Order Amount: \$169,487.00

PURCHASING DIVISION AUTHORIZATION DATE: 4-25-25 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 4/28/2025 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 4-28-25 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 01

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: 04/25/2025 Through 05/30/2025

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25174100	0.00000		0.000000	169487.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Roof systems**Extended Description:**

Roof systems



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.
Deputy Secretary of Transportation
Deputy Commissioner of Highways

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

DATE

#

4/24/25

Dear SG Young Contracting LLC,

This Notice to Proceed (NTP) is issued under the terms of the contract dated 4/24/25 between WV Division of Highways and SG Young Contracting LLC for the project titled D9 Equipment Shop Roof CPO DOT25*12.

In accordance with the contract, we hereby authorize you to commence work on the project, starting on 4/25/25. The following details are provided to facilitate the timely and efficient execution of the project:

Project Start Date: 4/25/25

Project Scope: Repair of Equipment Shop Roof in D9

Duration of the Project: 4 weeks

Contract Reference Number: CPO DOT25*12

Required Deliverables/Deadlines: Project end date 5/30/2025

Contact Information: Jason Mundell 304-992-6194

Please ensure that all necessary preparations are made for the project's start, and coordinate with our project management team to ensure a smooth execution. If you have any questions or require additional information, please do not hesitate to contact Jason Mundell at 304-992-6194 or Jason.m.mundell@wv.gov

Thank you for your attention to this matter. We look forward to a successful collaboration and the timely completion of this project.

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West Virginia Secretary of State — Online Data Services

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Business Organization Detail

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S. G. YOUNG CONTRACTING, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	5/24/2013		5/24/2013	Foreign	Profit			

Organization Information					
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)			Capital Stock	
Charter County				Control Number	
Charter State	WV			Excess Acres	
At Will Term	A			Member Managed	MGR
At Will Term Years				Par Value	
Authorized Shares				Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	107 E FUDGE STREET COVINGTON, VA, 24426
Mailing Address	107 E FUDGE STREET COVINGTON, VA, 24426 USA
Notice of Process Address	WOODS ROGERS PLC 10 S JEFFERSON STREET SUITE 100 ROANOKE, VA, 24038
Principal Office Address	107 E FUDGE STREET COVINGTON, VA, 24426 USA
Type	Address

Officers	
Type	Name/Address
Manager	STANLEY YOUNG 314 E FUDGE STREET COVINGTON, VA, 24426
Type	Name/Address

Annual Reports	
Filed For	
2025	
2024	
2023	
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2020	
2019	
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2014
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, April 24, 2025 — 1:49 PM

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S.G.Young Contracting



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