



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 05-13-2025

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0803 0070 DOT2300000054 3	Procurement Folder:	1197413
Document Name:	OEM PARTS FOR ROADTECH PAVING EQUIPMENT (7023C011)	Reason for Modification:	Change Order No. 2 - Renew Contract
Document Description:	OEM PARTS FOR ROADTECH PAVING EQUIPMENT		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-05-31

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> VS0000019627 ROADTEC INC 800 MANUFACTURERS RD  CHATTANOOGA TN 37405-3706 US <b>Vendor Contact Phone:</b> 423-362-2816 <b>Extension:</b>  <b>Discount Details:</b> <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<b>Requestor Name:</b> Tammy L Clevenger <b>Requestor Phone:</b> (304) 473-5375 <b>Requestor Email:</b> tammy.l.clevenger@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

5/14/25 GL

Total Order Amount:	Open End
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Purchasing Division's File Copy

JE 5/14/25

<b>PURCHASING DIVISION AUTHORIZATION</b>  DATE: 5.15.25 ELECTRONIC SIGNATURE ON FILE
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<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>  DATE: 5/14/25 ELECTRONIC SIGNATURE ON FILE
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<b>ENCUMBRANCE CERTIFICATION</b>  DATE: 5-19-25 ELECTRONIC SIGNATURE ON FILE
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5/19/2025

**Extended Description:**

Change Order

Change Order No.02 is issued to create an additional commodity line with catalog for WVDOH inventory use and to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 06/01/2025 through 05/31/2026.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	22101700			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

**Commodity Line Description:** Heavy equipment components

**Extended Description:**

See attached pricing pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	22101700				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

**Commodity Line Description:** Heavy equipment components

**Extended Description:**

See attached pricing pages



**WEST VIRGINIA  
DEPARTMENT OF TRANSPORTATION**

**Michael J. DeMers**  
Deputy Secretary of Transportation

1900 Kanawha Boulevard East • Building Five • Room 109  
Charleston, West Virginia 25305-0440 • (304) 558-0444

WV DOT/DOH  
BUCKHANNON, WV

2025 MAY -6 A 7 46

RECEIVED  
EQUIPMENT DIV  
Stephen T. Rumbaugh, P. E.  
Secretary of Transportation  
Commissioner of Highways

**April 17, 2025**

Tim Lewis  
Roadtec Inc.  
800 Manufacturers Rd  
Chattanooga, TN 37405-3706

**Subject:** Contract Renewal: CMA DOT2300000054 Roadtec Paving Equip. Parts  
Procurement folder: 1197413

Tim,  
The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 06/01/2025 through 05/31/2026. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to: [tammy.l.clevenger@wv.gov](mailto:tammy.l.clevenger@wv.gov)

Please contact the email listed above if you have any questions.

*Tammy L. Clevenger*

Tammy L. Clevenger  
WVDOH – Equipment Division

We agree to renew the contract for the period stated above under the same terms, and conditions, prices, and specifications in the original purchase order and any change orders thereto.

Tim Lewis *Tim Lewis*  
Name/Signature  
Director, Parts  
Title

5/5/2025

Date:

PROCUREMENT USE ONLY

*Amber Heath* Asst Dir 5/8/2025  
Signature/Title/Date

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### ROADTEC, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	11/12/2019		11/12/2019	Foreign	Profit			

Organization Information								
<b>Business Purpose</b>	3339 - Manufacturing - Machinery Manufacturing - Computer and Peripheral Equipment Mfg. (computer, peripheral, storage)			<b>Capital Stock</b>				
<b>Charter County</b>				<b>Control Number</b>	0			
<b>Charter State</b>	TN			<b>Excess Acres</b>				
<b>At Will Term</b>				<b>Member Managed</b>				
<b>At Will Term Years</b>				<b>Par Value</b>				
<b>Authorized Shares</b>				<b>Young Entrepreneur</b>	Not Specified			

**Addresses**

Type	Address
<b>Local Office Address</b>	800 MANUFACTURERS ROAD CHATTANOOGA, TN, 37405
<b>Mailing Address</b>	800 MANUFACTURERS RD. CHATTANOOGA, TN, 37405 USA
<b>Notice of Process Address</b>	ROADTEC, INC. 800 MANUFACTURER'S ROAD CHATTANOOGA, TN, 37405
<b>Principal Office Address</b>	800 MANUFACTURERS ROAD CHATTANOOGA, TN, 37405 USA
Type	Address

**Officers**

Type	Name/Address
<b>Director</b>	JACO VAN DER MERWE 800 MANUFACTURERS ROAD CHATTANOOGA, TN, 37405
<b>Director</b>	HEINRICH JONKER 800 MANUFACTURERS ROAD CHATTANOOGA, TN, 37405
<b>President</b>	TIMOTHY LEWIS 800 MANUFACTURER'S ROAD CHATTANOOGA, TN, 37405
Type	Name/Address

**Annual Reports**

Filed For
2024
2023
2022
2021
2020
Date filed

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roadtec



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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

Purchasing Division Use: Buyer: <u>J. ESTEP</u> Date: <u>5/14/25</u> Solicitation No. <u>CMA DOT 23*54</u> <u>CO#2</u>	Agency: WVDOT/Division of Highways Procurement Officer Submitting Requisition: <u>Amber Heath</u> Requisition No. CMA 0803 DOT2300000054 PF No.: 1197413
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	<b>Insurance requirements</b>				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

**For Purchasing Division Use Only:**

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

