



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-16-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0803 0758 DOT1600000095 10	Change Order No:	0	Procurement Folder:	227528
Document Name:	JANITORIAL SERVICES			Reason for Modification:	Change Order No. 1 is issued to reduce the balance per the attached documentation
Document Description:	Roll Document from 2020 to 2021				
Procurement Type:	Central Delivery Order				
Buyer Name:	Jessica S Chambers				
Telephone:	(304) 414-1140				
Email:	jessica.s.chambers@wv.gov				
Shipping Method:	Best Way			Master Agreement Number:	CMA 0212 WVRFJAN14 10
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 400 PATTERSON LN CHARLESTON WV 25311 US Vendor Contact Phone: 681-661-0143 Extension: 208 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>30</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	30	#2	No			#3	No			#4	No			Requestor Name: Melissa J Jordan Requestor Phone: (304) 269-0400 Requestor Email: melissa.j.jordan@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	30																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT SEVEN DRAWER 1228 WESTON WV 26452 US	DIVISION OF HIGHWAYS DISTRICT SEVEN HEADQUARTERS 255 DEPOT ST WESTON WV 26452 US

Total Order Amount: \$154,631.76

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *[Signature]* 6/16/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *[Signature]* 6-16-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No 1 to reduce the balance on the deliver order from \$156,465.65 to \$154,631.76 per the attached documentation

Original Contract Total: \$156,465.65

Change Order No. 1 Decrease \$1,833.89

New Contract Total \$154,631.76

no other change

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	12.00000	MO	\$5,262.7466	\$63,152.96
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN HEADQUARTER

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	76110000	12.00000	MO	\$416.9620	\$5,003.54
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN HEADQUARTER

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	76110000	12.00000	MO	\$909.7833	\$10,917.40
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN BRAXTON COUNTY HEADQUARTER

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	76110000	12.00000	MO	\$436.6960	\$5,240.35
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN HEATER HEADQUARTER

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	76110000	12.00000	MO	\$1,375.1725	\$16,502.07
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:
JANITORIAL SERVICES- DISTRICT SEVEN GILMER COUNTY HEADQUARTER
EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	76110000	12.00000	MO	\$415.7010	\$4,988.41
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:
JANITORIAL SERVICES- DISTRICT SEVEN LEWIS COUNTY HEADQUARTER
EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	76110000	12.00000	MO	\$796.4385	\$9,557.26
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:
JANITORIAL SERVICES- DISTRICT SEVEN UPSHUR COUNTY HEADQUARTER
EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	76110000	12.00000	MO	\$276.2331	\$3,314.80
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:
JANITORIAL SERVICES- DISTRICT SEVEN, US 33
EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	76110000	6.00002	MO	\$305.6490	\$1,833.90
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: Janitorial Services

Extended Description:
JANITORIAL SERVICES- DISTRICT SEVEN, WEBSTER HQ
EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	76110000	12.00000	MO	\$411.5020	\$4,938.02
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN, I-79 COON KNOB

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	76110000	12.00000	MO	\$713.8300	\$8,565.96
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN, I-79 BURNSVILLE

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	76110000	12.00000	MO	\$1,119.7333	\$13,436.80
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN, MATERIAL LAB

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	76110000	12.00000	MO	\$598.3578	\$7,180.29
Service From	Service To	Manufacturer		Model No	Delivery Date

Commodity Line Description: Janitorial Services

Extended Description:

JANITORIAL SERVICES- DISTRICT SEVEN, DISFORCES

EFFECTIVE JULY 1, 2016 THROUGH JUNE 30, 2017



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

Alanna J. Keller, P.E.,
Deputy Secretary of Transportation
Deputy Commissioner of Highways

Charleston, West Virginia 25305-0430 • (304) 558-3505

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

January 10, 2024

West Virginia Association of Rehabilitation Facilities
710 Central Avenue
Charleston, WV 25302-1702

RE: Cancellation of Remaining Balance
PO# DOT CDO16*95

Dear Vendor:

The above referenced Purchase Order in the amount of \$156,465.65 was issued on 07/08/2016 We are requesting your approval to cancel the remaining balance of \$2,776.79 that still exists on Purchase Order DOT CDO16*95

\$1,833.89

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order.

Please return this letter back to my attention via email at angie.j.moorman@wv.gov, or fax it to 304/558-0047. Failure to receive a written exception to this cancellation by 01/18/2024 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this. Department. It pertains to this specific purchase order only.

If you have any questions or need additional information, please call me at 304.414.7104.

Sincerely,

Kristy James
Kristy James
Procurement Officer

DocuSigned by:
Nita Hobb
5B00B720DE88468...
1/15/2024

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Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C) Corporation	5/9/1973		5/9/1973	Domestic	Non-Profit			

Organization Information								
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)				Capital Stock	0.0000		
Charter County	Kanawha				Control Number	0		
Charter State	WV				Excess Acres	0		
At Will Term					Member Managed			
At Will Term Years					Par Value	0.000000		
Authorized Shares	0				Young Entrepreneur	Not Specified		

Addresses	
Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 6764 CHARLESTON, WV, 25362 USA
Notice of Process Address	NITA HOBBES 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBES 585 BURPOUGHES STREET MORGANTOWN, WV, 26505
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 S. ST KEYSER, WV, 26725 USA
President	JOHN EMPSON 25 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	6/29/1995	
WVAMP	TRADENAME	6/30/2004	
DBA Name	Description	Effective Date	Termination Date

Amendment	
Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/29/2009	AMEND FILED ADDING 501(C)3 LANGUAGE AND AMENDING BYLAWS
11/16/1995	AMEND: BY LAWS
Date	Amendment

Annual Reports	
Filed For	
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For more information, please contact the Secretary of State's Office at 304-556-6000.

Thursday, June 12, 2025 — 10:16 AM

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"the west virginia association of rehabilitation facilities"



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