



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 04-15-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0705 0705 LOT2400000001 3	Procurement Folder:	1241343
Document Name:	FIRE SUPPRESSION INSPECTION AND MAINTENANCE	Reason for Modification:	Change Order 02 - To Renew Contract
Document Description:	FIRE SUPPRESSION SYSTEM INSPECTION AND MAINT SVCS		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-07-31

VENDOR

Vendor Customer Code: 000000176479
S A COMUNALE CO INC
6702 MACCORKLE AVE.

ST. ALBANS WV 25177
US
Vendor Contact Phone: 3049154466 Extension:

Discount Details:

	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

DEPARTMENT CONTACT

Requestor Name: Thomas P Hymes
Requestor Phone: 304-558-2350
Requestor Email: thymes@wvlottery.com

2025
FILE LOCATION

INVOICE TO

SHIP TO

ACCOUNTS PAYABLE
LOTTERY
PO BOX 2067

CHARLESTON WV 25327-2067
US

PURCHASING
LOTTERY
900 PENNSYLVANIA AVE

CHARLESTON WV 25302
US

CR 4-17-25

Total Order Amount: Open End

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: 4/16/2025
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: 4/22/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: 4-22-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:
Change Order

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective Date: 08/01/2025 through 07/31/2026

Renewal Years Remaining: One (1)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72101509				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Fire protection system- Inspection, Maintenance & Repairs

Extended Description:
Fire Suppression system Inspection, and Maintenance Services:
As Per Exhibit A Pricing Page



P.O. BOX 2067
CHARLESTON, WV 25327

JOHN A. MYERS
DIRECTOR

PHONE: 304.558.0500
wvlottery.com

March 18, 2025

S A Comunale Company, Inc.
6702 MacCorkle Ave.
Saint Albans, WV 25177

Subject: Change Order #2 – Renewal – CMA LOT2400000001 – Fire Suppression Inspection & Maintenance

Subject to the approval of the West Virginia Purchasing Division and the Attorney General's Office, the West Virginia Lottery is offering the optional renewal for year three (3) of the subject contract, under the same terms, conditions and pricing as the original contract. This renewal will be for a twelve (12) month period. The renewal dates are from August 1, 2025, through July 31, 2026.

If your company agrees to this renewal, please sign and date below and return it to my attention as soon as possible.

Thank You,

Thomas Hymes
Procurement Specialist, Senior
West Virginia Lottery

Attachment

We agree to renew the subject contract for the period as stated above under the same terms, conditions and pricing in the original contract.

Name/Signature SEAN COUSTALLAC

VP
Title

Sean.coustallac@comunale.com
Email

4/14/25
Date

330-706-3090
Phone Number

DEPT. HONORABLE
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAVANNAH WILLIS
DIRECTOR & GENERAL COUNSEL

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing SLW
Date: January 23, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

LOT24-01

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.


Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:


Agency Head

4/15/25
Date


Cabinet Secretary/Department Head

4-14-25
Date

Governor's Office Representative

Date



Torlone, Kathy A <kathy.a.torlone@wv.gov>

FW: Contract Renewal - CMA LOT2400000001 – Fire Suppression Inspection & Maintenance - S A Comunale Company, Inc.

1 message

John Myers <JMyers@wvlottery.com>

Tue, Apr 15, 2025 at 11:10 AM

To: Eric Nelson <eric.nelson@wv.gov>, "Torlone, Kathy A" <Kathy.A.Torlone@wv.gov>

Cc: Thomas Hymes <THymes@wvlottery.com>, Crystal Crouch <ccrouch@wvlottery.com>

Kathy – I am submitting the attached for approval by the Secretary. This is for the fire suppression system inspection and maintenance. Let me know if there are any questions.

Thanks,

John Myers

*12 mth Renewal
8/01/25 – 7/31/26*

*8/01/23 – 4/15/25 cost
\$27,908.08*

From: Thomas Hymes <THymes@wvlottery.com>

Sent: Tuesday, April 15, 2025 9:06 AM

To: John Myers <JMyers@wvlottery.com>

Cc: Crystal Crouch <ccrouch@wvlottery.com>

Subject: FW: Contract Renewal - CMA LOT2400000001 – Fire Suppression Inspection & Maintenance - S A Comunale Company, Inc.

Importance: High

Please see attached, the subject contract is ready to submit to the Director and Secretary for review and approval.

Purpose of this contract is to inspect, test, maintain and repair the fire alarm, smoke control, and fire suppression systems as well as all other equipment and devices associated with those systems at the West Virginia Lottery headquarters.

If you have any questions or need any further information, please let me know, thank you.

--Best Regards

Thomas Hymes

Procurement Specialist, Senior

WV Lottery - Finance Division

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Business Organization Detail

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S.A. COMUNALE CO., INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/27/1996		3/27/1996	Foreign	Profit			

Organization Information			
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)	Capital Stock	0.0000
Charter County	Kanawha	Control Number	0
Charter State	OH	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Mailing Address	2900 NEWPARK DRIVE ATTN.: CFO BARBERTON, OH, 44203
Notice of Process Address	Corporation Service Company 808 Greenbrier Street Charleston, WV, 25311
Principal Office Address	2900 NEWPARK DRIVE BARBERTON, OH, 44203 USA
Type	Address

Officers	
Type	Name/Address
Director	THOMAS HIEBERT 301 MERRITT SEVEN 6TH FLOOR NORWALK, CT, 06851
President	STEPHEN COMUNALE 2900 NEWPARK DRIVE BARBERTON, OH, 44203
Secretary	MICHAEL MOLDVAY 2900 NEWPARK DRIVE BARBERTON, OH, 44203
Treasurer	MICHAEL MOLDVAY 2900 NEWPARK DRIVE BARBERTON, OH, 44203
Vice-President	THOMAS HIEBERT 301 MERRITT SEVEN 6TH FLOOR NORWALK, CT, 06851
Type	Name/Address



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"S.A. COMUNALE CO., INC."

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