



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 05-28-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0603 0603 ADJ2500000010 3	Change Order No:	Procurement Folder:	1464660
Document Name:	Williamstown ARFC Paving, Sealing, & Striping			Reason for Modification: CHANGE ORDER NO 1- To establish contract start and end dates, and to issue Notice to Proceed to the vendor per the attached documentation.
Document Description:	Williamstown ARFC Paving, Sealing, & Striping			
Procurement Type:	Central Purchase Order			
Buyer Name:	David H Pauline			
Telephone:	304-558-0067			
Email:	david.h.pauline@wv.gov			
Shipping Method:	Best Way		Effective Start Date:	2025-04-21
Free on Board:	FOB Dest, Freight Prepaid		Effective End Date:	2025-10-18

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000203375 KELLY PAVING INC PO BOX 366 WILLIAMSTOWN WV 26187 US Vendor Contact Phone: 304-424-7353 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Robert A Skaggs Requestor Phone: (304) 561-6550 Requestor Email: robert.a.skaggsii.nfg@army.mil 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR CHARLESTON WV 25311 US	BUILDING TRADE SPECIALIST WILLIAMSTOWN NATIONAL GUARD ARMORY 285 AVIATION DR PARKERSBURG WV 26104 US

CR 5-30-25

Total Order Amount:	\$292,852.50
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Purchasing Division's File Copy

DAP 5/29/25

PURCHASING DIVISION AUTHORIZATION DATE: <i>5.29.25</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>5/30/2025</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>5.30-25</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

CHANGE ORDER NO. 1 - TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 04/21/2025 THROUGH 10/18/2025.

NO OTHER CHANGE

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72141100	0.00000		0.000000	148000.00
Service From	Service To	Manufacturer		Model No	
2025-04-21	2025-10-18				

Commodity Line Description: BASE BID: Paving, Sealing, and Striping

Extended Description:

See attached Exhibit "A" pricing page to input pricing.

BASE BID: Provide and furnish all labor, materials, tools, expendable equipment and all services to complete parking lot paving, sealing, and striping services per the attached specifications and documentation. Contractor MUST field verify this area.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72141100	0.00000		0.000000	144852.50
Service From	Service To	Manufacturer		Model No	
2025-04-21	2025-10-18				

Commodity Line Description: ALTERNATE #1: Paving of the Existing Motorpool

Extended Description:

Alternate No. 1: To provide and furnish all labor, materials, tools, expendable equipment and all services to complete paving services at the existing motorpool per the attached specifications and documentation. Contractor MUST field verify this area.

**WEST VIRGINIA ARMY NATIONAL GUARD
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE
DIVISION OF ENGINEERING & FACILITIES
1707 Coonskin Drive
Charleston, West Virginia, 25311-1085**

17 APRIL 2025

NOTICE TO PROCEED

TO: Kelly Paving Inc
PO Box 366
Williamstown, WV 2187

FROM: West Virginia Army National Guard
CFMO – Division of Engineering & Facilities
1707 Coonskin Drive
Charleston, WV 25311

SUBJECT: Notice to Proceed for the Williamstown AFRC Paving, Sealing & Striping Project

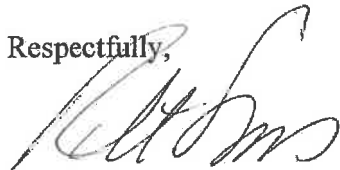
NOTICE TO PROCEED DATE: 17 APRIL 2025

Kelly Paving Inc is authorized to proceed with work as per the Contract Documents for Contract number ADJ25*010. Work should begin by **21 APRIL 2025** and last for a term of **180** days, with work completed no later than **18 OCT 2025**.

Please provide all submittals for this project immediately for approval.

If you have any questions please contact Mr. Robert Skaggs at 304-719-8745.

Respectfully,



Robert Skaggs
Technical Analyst

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>8</u> Date: <u>5/29/25</u> Solicitation No. <u>CPO ADJ25*10</u>	Agency: Adjutant Generals Office <hr/> Procurement Officer Submitting Requisition: Dean Wingerd <hr/> Requisition No. CPO-ADJ25*10 Change Order #1- Notice to Proceed <hr/> PF No.: 1464660
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: David Pauline

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Business Organization Detail

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KELLY PAVING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	6/12/1978		6/12/1978	Domestic	Profit			

Organization Information			
Business Purpose	2373 - Construction - Heavy & Civil Engineering Construction - Highway, Street, Bridge Construction		Capital Stock 300000.0000
Charter County	Wood	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		1.000000
Authorized Shares	300000	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Mailing Address	3570 S RIVER RD ZANESVILLE, OH, 43701
Notice of Process Address	BRIAN E ANDERSON 3570 S. RIVER RD ZANESVILLE, OH, 43701
Principal Office Address	123 DODD DR SAINT MARYS, WV, 26170
USPS Revised Address	***** (LOCAL OFFICE) ***** PO BOX 366 WILLIAMSTOWN, WV, 26187 USA
Type	Address

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Officers	
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Type	Name/Address
Director	MICHAEL CLINE PO BOX 1585 ZANESVILLE, 437021585
Director	SCOTT HAMM (AREA MANAGER) PO BOX 366 WILLIAMSTOWN, WV, 26187
Incorporator	CARL KELLY 1325 12TH ST. VIENNA, WV, 26105
Incorporator	DALLAS EVANS BOX 15 MINERAL WELLS, WV, 26120
President	COLBY GRAHAM PO BOX 1585 ZANESVILLE, OH, 437021585
Vice-President	ROGER THOMAS PO BOX 366 WILLIAMSTOWN, WV, 26187
Type	Name/Address

Name Changes

Date	Old Name
2/4/2005	CARL KELLY PAVING, INC.
Date	Old Name

Date	Amendment
2/4/2005	NAME CHANGE: FROM CARL KELLY PAVING, INC.
4/10/1990	MERGER; MERGING KELLY SAND AND GRAVEL, INC., A QUAL WV CORP, WITH AND INTO CARL KELLY PAVING, INC., A QUAL WV CORP, THE SURVIVOR.
2/3/1983	INCREASE TO \$300,000.00
5/19/1980	AMENDMENT; ARTICLES OF INCORPORATION.
Date	Amendment

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, May 29, 2025 — 6:48 AM

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"kelly paving, inc"



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