



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-13-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 2662 BMS2500000059 1	Change Order No:	0	Procurement Folder:	1719016
Document Name:	CDO for CMA BMS24*03 March 2025			Reason for Modification:	
Document Description:	CDO for CMA BMS24*03 March 2025				
Procurement Type:	Central Delivery Order				
Buyer Name:	Crystal G Hustead				
Telephone:	(304) 558-2402				
Email:	crystal.g.hustead@wv.gov				
Shipping Method:	Best Way			Master Agreement Number: CMA 0511 BMS2400000003 1	
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000009556 PALCO INC 17300 CHENAL PKWY STE 300 LITTLE ROCK AR 72223 US Vendor Contact Phone: 501-658-1075 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kelly (Jimmy) Dowden Requestor Phone: (304) 356-4861 Requestor Email: jimmy.k.dowden@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount: \$1,049,483.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: *Tanya K 6/18/25*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *Calvin K 6-18-25*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Confirming Delivery Order for services provided during the month of March 2025 under invoice 2025-03_WV_PM
Total: \$1,049,483.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	0.00000		\$0.0000	\$436,158.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-03-01	2025-03-31				

Commodity Line Description: Fiscal Agent Support OR 1

Extended Description:

Fiscal Agent Support Optional Renewal Year 1

Cost Per Hour: \$82.00

Confirming Delivery Order for services provided under invoice 2025-03_WV_PM March 2025)

5,319 x \$82.00 = \$436,158.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	0.00000		\$0.0000	\$1,640.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-03-01	2025-03-31				

Commodity Line Description: Fiscal Agency Supp for ADW Comm Trans Svc OR 1

Extended Description:

Fiscal Agency Support for ADW Community Transition Services-Optional Renewal Year 1

Cost Per Member: \$82.00

Confirming Delivery Order for services provided under invoice 2025-03_WV_PM (March 2025)

20 x \$82.00 = \$1,640.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	0.00000		\$0.0000	\$611,685.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-03-01	2025-03-31				

Commodity Line Description: Opt Svc-Resource Consulting (Waivers/TMH)-OR 1

Extended Description:

Optional Service-Resource Consulting (Waivers/TMH)-Optional Renewal Year 1

Cost Per Member: \$115.00

Confirming Delivery Order for services provided under invoice 2025-03_WV_PM (March 2025)

5,319 x \$115.00 = \$611,685.00



www.palcofirst.com

17300 Chenal Parkway Ste. 300

Little Rock, AR 72223

Post Office Box 242930 - Little Rock, AR 72223

Phone: 501.604.9936 or 866.710.0456 - Fax: 501.821.0045

TDD/TTY: Relay Service 711

Invoice #

2025-03_WV_PM

Invoice Type:

Revised

Invoice Date:

4/1/2025

Payment Terms: Net 30

Bill To:

Bureau for Medical Services

Attn:

350 Capitol Street, Room 251

Charleston, WV 25301-3706

Make checks payable to Palco, Inc.

Payment is due in 30 days.

Thank you for your business!

Service Start Date: Service End Date:

3/1/2025

3/31/2025

Description	Quantity	Unit Price	Total
Fiscal Agent Support (ADW, IDWW, TBIW)	5319	\$82.00	\$436,158.00
Resource Consulting (ADW, IDWW, TBIW)	5319	\$115.00	\$611,685.00
Fiscal Agency Support for ADW Comm Trans Svc	20	\$82.00	\$1,640.00
Total Due:			\$1,049,483.00

I HEREBY CERTIFY THAT THE ITEMS
LISTED HEREON HAVE BEEN RECEIVED
AND APPROVED FOR PAYMENT.

PROGRAM APPROVAL SIGNATURE:

PRINTED NAME:

DATE:

Cynthia Parsons

4/3/25

I HEREBY CERTIFY THAT THE ITEMS
LISTED HEREON HAVE BEEN RECEIVED
AND APPROVED FOR PAYMENT.

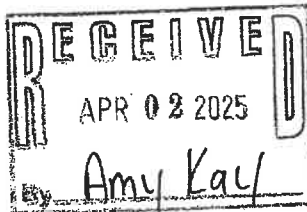
PROGRAM APPROVAL SIGNATURE:

PRINTED NAME:

DATE:

Brian Holstine

4/4/2025



Ok

Althea Greenhouse



PMPM Billing

TMH Personal Options PMPM Billing: March 2025

Program	Palco ID	Medicaid No.	First Name	Last Name	Enrollment Status	Current Member Status Date	SD/Traditional
TMH	312293	00401242749			Active	10/17/2024	Traditional
TMH	312553	00506327445			Active	10/14/2024	Traditional
TMH	312554	00802630258			Active	10/28/2024	Traditional
TMH	312980	00300241653			Active	11/12/2024	Traditional
TMH	313222	00306583314			Active	11/19/2024	Traditional
TMH	313237	00003470653			Active	11/20/2024	Traditional
TMH	313238	00805198938			Active	11/21/2024	Traditional
TMH	313329	00300408657			Active	11/22/2024	Traditional
TMH	313538	00902798762			Active	12/6/2024	Traditional
TMH	322206	00707115822			Active	12/19/2024	Traditional
TMH	322357	00800208249			Active	1/2/2025	Traditional
TMH	322359	00207167902			Active	1/2/2025	Traditional
TMH	323084	00050474785			Active	1/27/2025	Traditional
TMH	323373	00200666443			Active	2/14/2025	Traditional
TMH	323759	00600286676			Active	2/27/2025	Traditional
TMH	323762	00700448477			Active	2/24/2025	Traditional
TMH	323763	00701474943			Active-New	3/4/2025	Traditional
TMH	324251	00100027553			Active-New	3/20/2025	Traditional
TMH	324332	00100545570			Active-New	3/25/2025	Traditional
TMH	324458	00400827988			Active-New	3/26/2025	Traditional




STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Alex J. Mayer
Cabinet Secretary

Cynthia Beane, MSW, LCSW
Commissioner

DATE: June 11, 2025

TO: Crystal Hustead
Senior Buyer
State of West Virginia Purchasing Division

FROM: Althea Greenhowe 
Procurement Specialist, Senior
Office of Shared Administration/Purchasing

RE: PF1719016, CDO BMS25*59
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above-referenced CDO for services performed by Palco Inc during the month of March 2025 under PF1187213, CMA BMS24*03.

The service period is 03/01/25-03/31/25. The total cost is \$1,049,483.00

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or althea.m.greenhowe@wv.gov. Thank you for your time and consideration in this matter.



Subject: Governor's Office Approval of contracts over \$100,000



Rosen, Bryan D <bryan.d.rosen@wv.gov>

Thu, Jan 23,

to Wagner, Roberta A, Price, Robert L

I spoke with Curtis early today. He relayed the following information for how we will process these through his office.

1. He would like a synopsis of the purchase. I would suggest in most cases we can pull the extended description populate that in the email to him.
2. Please note if there is a specific timeframe in the request.
3. Contracts will be reviewed at the Master Agreement level meaning that he will not be approving DOs.
4. Renewals for contracts over \$100,000 must be approved.

This process is going to be fluid and will likely morph as we move forward but this is the best information that I have today.

Bryan

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Simple Search

Search Editor

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e.g. 123456789, Smith Corp

"palco inc" x

Entity

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Status

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Business Organization Detail

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PALCO, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/20/2023		12/20/2023	Foreign	Profit			

Organization Information		
Business Purpose	6241 - Health Care and Social Assistance - Social Assistance - Individual and Family Services (child, youth, elderly, disabled)	Capital Stock
Charter County		Control Number
Charter State	AR	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Entr

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Addresses

Type	Address
Local Office Address	501 MILLWOOD CIR STE A MAUMELLE, AR, 72113
Mailing Address	PO BOX 13260 MAUMELLE, AR, 72113 USA
Notice of Process Address	NORTHWEST REGISTERED AGENT LLC 110 MAIN ST BECKLEY, WV, 25801
Principal Office Address	501 MILLWOOD CIR STE A MAUMELLE, AR, 72113 USA
Type	Address

Officers

Type	Name/Address
President	ALICIA PALADINO 17300 CHENAL PKWY LITTLE ROCK, AR, 72223
Type	Name/Address

Annual Reports

Filed For
2025
2024
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, June 16, 2025 — 10:11 AM

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