



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-17-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 2745 BCF2100000007 8	Change Order No: 2	Procurement Folder: 907020
Document Name:	BCF REGION 4, WWARF JANITORIAL		Reason for Modification:
Document Description:	Change Order 02: Cancellation of Remaining Balance		Change Order 02: Cancellation of remaining balance per the attached cancellation letter
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 WVRFJAN19 8	
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 400 PATTERSON LN CHARLESTON WV 25311 US Vendor Contact Phone: 681-661-0143 Extension: 208 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Magen P Mosley Requestor Phone: 304-205-8391 Requestor Email: magen.p.minyard@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
REGIONAL COMPTROLLER - 304-425-8738 HEALTH AND HUMAN RESOURCES BSS - REGION IV DIRECTOR C/O MERCER COUNTY OFFICE 350 DAVIS ST PRINCETON WV 24739 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount: \$317,590.26

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION
DATE: *Mark A Atkins* 6/18/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *Only 4 Rows* 6-19-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 02: Cancellation of Remaining Balance

Previous Total: \$363,152.10
 Balance Cancelled: \$45,561.86
 Revised Total: \$317,590.24

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	2803.50050	HOUR	\$20.1800	\$56,574.64
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Lewisburg, Greenbrier Co**Extended Description:**

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Gateway Industries Inc
 Hourly rate will be \$20.18
 Total number of hours will be provided will be 3472 and the annual fee \$70,064.96.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	76110000	2334.75040	HOUR	\$18.0700	\$42,188.94
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, McDowell Co**Extended Description:**

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc
 Hourly rate will be \$18.07
 Total number of hours will be provided will be 2604.00 and the annual fee \$47,054.28

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	76110000	298.10000	HOUR	\$20.1800	\$6,015.66
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Monroe Co**Extended Description:**

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Gateway Industries Inc
 Hourly rate will be \$20.18
 Total number of hours will be provided will be 401.50 and the annual fee \$8102.27.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	76110000	1752.65000	HOURL	\$20.1400	\$35,298.37
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Nicholas Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Bright Horizons Inc.

Hourly rate will be \$20.14

Total number of hours will be provided will be 2356 and the annual fee \$47,449.84.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	76110000	531.90050	HOURL	\$20.1800	\$10,733.75
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Pocahontas Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Gateway Industries Inc

Hourly rate will be \$20.18

Total number of hours will be provided will be 584 and the annual fee \$11,785.12.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	76110000	949.00000	HOURL	\$18.0700	\$17,148.43
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Summers Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 1116 and the annual fee \$20,166.12.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	76110000	1178.00000	HOURL	\$20.1400	\$23,724.92
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Webster Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Bright Horizons Inc

Hourly rate will be \$20.14

Total number of hours will be provided will be 1240.00 and the annual fee \$24,973.60.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	76110000	1682.25050	HOURL	\$18.0700	\$30,398.27
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Wyoming Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 1860 and the annual fee \$33,610.20.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	76110000	2268.00050	HOURL	\$18.0700	\$40,982.77
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Bldg 97 Williamson

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Integrated Resources Inc

Hourly rate will be \$18.07

Total number of hours will be provided will be 2480 and the annual fee \$44,813.60.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	76110000	2624.50000	HOURL	\$15.1900	\$39,866.16
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-03-24				

Commodity Line Description: Janitorial Service: 7/1/21-3/24/2022, Mercer Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Mercer County Opportunity Industries Inc.

Hourly rate will be \$15.19

Total number of hours will be provided will be 3596 and the annual fee \$54,623.24.

Decreased by 971.50 hours for CO1, added CL11 for 1005.00 hours per new scope of work.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	76110000	965.00000	HOURL	\$15.1900	\$14,658.35
Service From	Service To	Manufacturer	Model No	Delivery Date	
2022-03-25	2022-06-30				

Commodity Line Description: Janitorial Service: 3/25/22-6/30/22, Mercer Co

Extended Description:

Janitorial Services for March 25, 2022 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Mercer County Opportunity Industries Inc.

Hourly rate will be \$15.19

Total number of hours will be provided will be 1005 and the total fee of \$15,265.95.

Cancellation of remaining quantity balance to bring the dollar amount to zero per the attached cancellation letter



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR FAMILY ASSISTANCE
DIVISION OF PROCUREMENT

Cynthia A. Persily, Ph.D.
Cabinet Secretary

Janie Cole
Commissioner

March 11, 2024

WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC
PO BOX 6764
CHARLESTON, WV, 25362

Re: Cancellation of Remaining Balance
PO#: CDO, BCF2100000007

Dear Vendor:

The above referenced Purchase Order in the amount of \$363,152.10 was issued on July 14, 2021. We are requesting your approval to cancel the remaining balance of \$45,561.86 that still exists on purchase order # CDO BCF21*07.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 730, Charleston, WV 25301, or email to me at Jessica.M.Lynon@wv.gov, or fax it to me at (304) 558-6646. Failure to receive written exception to this cancellation by April 11, 2024 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at (304) 205-8391.

Sincerely,

Jessica Lynon
Procurement Associate
Bureau for Family Assistance

DocuSigned by:

Nita Hobbs

3B00B720DE83408...

Signature

4/9/2024

Date



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Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit			

Organization Information			
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock
Charter County	Kanawha		Control Number
Charter State	WV		Excess Acres
At Will Term			Member Managed
At Will Term Years			Par Value
Authorized Shares	0		Young Entrepreneur
			Not Specified

Addresses	
Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 6764 CHARLESTON, WV, 25362 USA
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBS 563 BURROUGHS STREET MORGANTOWN, WV, 26505
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 25726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVAF	TRADENAME	9/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY LAWS
5/26/2009	AMEND FILED ADDING 501(C)3 LANGUAGE AND AMENDING BYLAWS
11/18/1985	AMEND: BY LAWS
Date	Amendment

Annual Reports	
Filed For	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, June 5, 2025 — 1:33 PM

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