



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-16-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 2742 BCF2100000004 7	Change Order No: 1	Procurement Folder: 907034
Document Name:	BCF REGION 1, WWRF JANITORIAL		Reason for Modification: Change Order 01 To cancel remaining balance per attached vendor cancellation letter indicating the vendor has no more invoices against this PO.
Document Description:	Cancellation of remaining balance		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 WWRFJAN19 7	
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 400 PATTERSON LN CHARLESTON WV 25311 US Vendor Contact Phone: 681-661-0143 Extension: 208 Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Magen P Mosley Requestor Phone: 304-205-8391 Requestor Email: magen.p.minyard@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
REGIONAL COMPTROLLER: 304-230-0168 HEALTH AND HUMAN RESOURCES BSS - Region I - North / Regional Office 69 - 16TH STREET WHEELING WV 26003 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Purchasing Division's File Copy

Total Order Amount: \$192,836.64

PURCHASING DIVISION AUTHORIZATION
DATE: *Mark Atkins* 6/17/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *Colby Ral* 6-17-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 01: Cancellation of remaining balance

Previous Total: \$212,383.48
Balance Cancelled: \$19,546.85
Revised Total: \$192,836.63

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	1689.00000	HOUR	\$19.3300	\$32,648.37
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Calhoun Co**Extended Description:**

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: The Op Shop Inc
Hourly rate will be \$19.33
Total number of hours will be provided will be 1736 and the annual fee \$33,556.88.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	76110000	928.00000	HOUR	\$20.6500	\$19,163.20
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Clay Co**Extended Description:**

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Clay County Services Unlimited Inc
Hourly rate will be \$20.65
Total number of hours will be provided will be 992 and the annual fee \$20,484.80.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	76110000	771.25000	HOUR	\$19.3300	\$14,908.26
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Doddridge Co**Extended Description:**

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: The Op Shop Inc
Hourly rate will be \$19.33
Total number of hours will be provided will be 806 and the annual fee \$15,579.98.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	76110000	839.00000	HOURL	\$17.6900	\$14,841.91
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Gilmer Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Precision Services Inc

Hourly rate will be \$17.69

Total number of hours will be provided will be 930 and the annual fee \$16,451.70.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	76110000	1545.75150	HOURL	\$18.1100	\$27,993.56
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Marshall Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Northwood Health Systems Inc

Hourly rate will be \$18.11

Total number of hours will be provided will be 1612 and the annual fee \$29,193.32.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	76110000	3262.08050	HOURL	\$16.4100	\$53,530.74
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22,
Wheeling, Ohio Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: WATCH Inc

Hourly rate will be \$16.41

Total number of hours will be provided will be 3596 and the annual fee \$59,010.36.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	76110000	490.00000	HOURL	\$17.9700	\$8,805.30
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Pleasants Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: SW Resources Inc

Hourly rate will be \$17.97

Total number of hours will be provided will be 496 and the annual fee \$8,913.12.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	76110000	1156.56000	HOURL	\$18.1100	\$20,945.30
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-01	2022-06-30				

Commodity Line Description: Janitorial Service: 7/1/21-6/30/22, Wetzel Co

Extended Description:

Janitorial Services for July 1, 2021 to June 30, 2022 per the attached quote from WV Association of Rehabilitation Facilities:

CRP to provide the services will be: Northwood Health Systems Inc, Mid Valley Health

Hourly rate will be \$18.11

Total number of hours will be provided will be 1612 and the annual fee \$29,193.32.



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR FAMILY ASSISTANCE
DIVISION OF PROCUREMENT

Alex J. Mayer
Cabinet Secretary

Janie Cole
Commissioner

February 28, 2025

WV Association of Rehabilitation Facilities Inc
400 Patterson Ln
Charleston, WV 25311

Re: Cancellation of Remaining Balance
PO#: CDO BCF 2100000004

Dear Vendor:

The above referenced Purchase Order in the amount of \$212,383.48 was issued on July 14, 2021. We are requesting your approval to cancel the remaining balance of \$19,546.85 that still exists on purchase order # CDO BCF 21*004.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 730, Charleston, WV 25301, or email to me at magen.p.minyard@wv.gov, or fax it to me at (304) 558-6646. Failure to receive written exception to this cancellation by March 30, 2025 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at 304-205-8391.

Sincerely,

Magen Minyard
Procurement Associate
Bureau for Family Assistance

DocuSigned by:
Nita Hobbs
5B60B720DE86468...
Signature

3/5/2025

Date



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Business Organization Detail

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THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/6/1973		5/6/1973	Domestic	Non-Profit			

Organization Information

Business Purpose	5013 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)	Capital Stock	0.0000
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses

Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 6764 CHARLESTON, WV, 25302 USA
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers

Type	Name/Address
Director	NITA HOBBS 583 BURROUGHS STREET MORGANTOWN, WV, 26506
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	5/29/1995	
WVAFR	TRADENAME	9/3/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE WAGE
6/4/2010	FILED AMENDING BY-LAWS
5/26/2009	AMEND FILED ADDING 501CS LANGUAGE AND AMENDING BYLAWS
11/16/1985	AMEND: BY LAWS
Date	Amendment

Annual Reports

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, June 6, 2025 — 1:33 PM

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"the west virginia association of rehabilitation facilities"



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