



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 05-23-2025

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 3065 BBH2500000004 1	Change Order No:	Procurement Folder:	1703492
Document Name:	Kepro BBH Mandatory Services		Reason for Modification:	
Document Description:	Kepro BBH Mandatory Services			
Procurement Type:	Central Delivery Order			
Buyer Name:	Crystal G Hustead			
Telephone:	(304) 558-2402			
Email:	crystal.g.hustead@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0511 BMS2300000007 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000125086 KEYSTONE PEER REVIEW ORGANIZATION LLC 424 CHURCH STREET NASHVILLE TN 37219 US Vendor Contact Phone: 717-265-7038 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Melissa D Mullins Requestor Phone: 304-352-5608 Requestor Email: MELISSA.D.MULLINS@WV.GOV 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US	PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US

Purchasing Division's File Copy

Total Order Amount: \$535,398.36

PURCHASING DIVISION AUTHORIZATION

DATE: 5/29/25
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: 6-2-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Prospective CDO for Kepro for BBH using CMA BMS23*07

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	12.00000	EA	\$42,913.8400	\$514,966.08
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-05-01	2026-04-30	KEPRO		2025-05-30	

Commodity Line Description: BBH Mandatory Services-Base Year Three-BBH Comprehensive Ser**Extended Description:**

Utilization Management and Prior Authorization Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	12.00000	EA	\$1,702.6900	\$20,432.28
Service From	Service To	Manufacturer	Model No	Delivery Date	
2025-05-01	2026-04-30	KEPRO		2025-05-30	

Commodity Line Description: BBH Mandatory Services-Base Year Three-Satisfaction Surveys**Extended Description:**

Utilization Management and Prior Authorization Services

VENDOR CUSTOMER CODE	NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	DESCRIPTION	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
000000125085	255A	KEPRO	KEPRO	259	80000000	BBH Mandatory Services-Base Year Three-BBH Comprehensive Service Data Collection	BBH Mandatory Services-Base Year Three-BBH Comprehensive Service	EA	42913.84	1
000000125086	260A	KEPRO	KEPRO	260	80000000	BBH Mandatory Services-Base Year Three-Satisfaction Surveys	BBH Mandatory Services-Base Year Three-Satisfaction Surveys	EA	1702.89	1

Ok
 Althes Greenhowe



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR BEHAVIORAL HEALTH

Alex J. Mayer,
Cabinet Secretary

Nicholas Stuchell
Interim Commissioner

Date: May 23, 2025
To: Bryan Rosen, OSA Deputy Secretary of Administration
From: Melissa Mullins, CFO Bureau for Behavioral Health
Subject: Justification for Late Submission for CDO BBH25*04

On behalf of the Bureau for Behavioral Health, please accept this memo as justification for the finalization of delivery order after the start date of the services. This contract is with KEPRO and we have had issues with determining the funding due to the bureau facing budget cuts for the upcoming fiscal year. The delivery order is created from CMA BMS23*07 which is currently in effect. The bureau agrees the oversight was on our part, and we also agree that the vendor continued to provide services that would have been covered and reimbursable under the contract had the document been executed.

Should you have any questions or concerns related to this matter please feel free to contact me at melissa.d.mullins@wv.gov or 304-352-5608.

Ok
Althea Greenhowe

*Back day
up
1/2*



Subject: Governor's Office Approval of contracts over \$100,000

?

Rosen, Bryan D <bryan.d.rosen@wv.gov>
to Wagner, Roberta A, Price, Robert L

Thu, Jan 23,

I spoke with Curtis early today. He relayed the following information for how we will process these through his office.

1. He would like a synopsis of the purchase. I would suggest in most cases we can pull the extended description populate that in the email to him.
2. Please note if there is a specific timeframe in the request.
3. Contracts will be reviewed at the Master Agreement level meaning that he will not be approving DOs.
4. Renewals for contracts over \$100,000 must be approved.

This process is going to be fluid and will likely morph as we move forward but this is the best information that I have today.

Bryan

Filter By

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

☐ Any Words ⁱ

☐ All Words ⁱ

☐ Exact Phrase ⁱ

e.g. 123456789, Smith Corp

"KEystone PEER REVIEW ORGANIZATION LLC" x

Entity

Location

Status

☒ Active

☐ Inactive

Reset 

Entity Information ^



All Entity Information

Entities

Disaster Response Registry

Responsibility / Q



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

Search Inactive

Go Back

You are viewing this page over a secure connection. Click [here](#) for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

KEYSTONE PEER REVIEW ORGANIZATION, LLC

See Attached

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	1/17/2023		1/17/2023	Foreign	Profit			

Organization Information			
Business Purpose	5416 - Professional, Scientific and Techincal Servies - Professional, Scientific and Techincal Servies - Management, Scientific and Tech Consulting Services (administrative, general, HR, marketing, process, physical distribution, logistics, environmental)		Capital Stock
Charter County	Kanawha	Control Number	9B3T8
Charter State	PA	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years	Par Value		

**Authorized
Shares**

**Young
Entrepreneur**

Not Specified

Addresses

Type

Address

**Designated Office
Address**

1007 BULLITT ST. SUITE 200
CHARLESTON, WV, 25301
USA

Mailing Address

1600 TYSONS BLVD
SUITE 1000
MCLEAN, VA, 22102
USA

**Notice of Process
Address**

CORPORATION SERVICE COMPANY
808 GREENBRIER STREET
CHARLESTON, WV, 25311

**Principal Office
Address**

1600 TYSONS BLVD
SUITE 1000
MCLEAN, VA, 22102
USA

Type

Address

Officers

Type

Name/Address

Member

KEYSTONE PEER REVIEW ORGANIZATION HOLDINGS, LLC
1600 TYSONS BLVD
SUITE 1000
MCLEAN, VA, 22102

Type

Name/Address

DBA

DBA Name

Description

Effective Date

Termination Date

ACENTRA HEALTH

TRADENAME

8/8/2023

DBA Name

Description

Effective Date

Termination Date

Annual Reports

Filed For

2025
2024
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, May 29, 2025 — 9:11 AM

© 2025 State of West Virginia

Address

	Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓	Ordering	424 CHURCH STREET	NASHVILLE	TN	37219	
	Payment	777 EAST PARK DR	HARRISBURG	PA	171112754	Mark Erb
	Ordering	777 EAST PARK DR	HARRISBURG	PA	171112754	Jill Hawthorne

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : 000000125086

KEYSTONE PEER REVIEW ORGANIZATION LLC

Address Type : Ordering ▼

Division/Department :

Additional Address Info. :

Prevent New Spending : ☐

Default Currency : USD - US Dollar ▼

Active From : 06/08/2023

Active To :

Default Record : ☐Mail Returned : ☐

Active Address : Yes

▼ Address Information

Address ID : AD000001

Country Phone Code : 1

Street 1 : 424 CHURCH STREET

Phone : 216-392-2833

Street 2 : SUITE 2200

Phone Extension :

City : NASHVILLE

County :

State/Province : TN

County Name :

Zip/Postal Code : 37219

Country : US



Headquarters

1600 Tysons Blvd,

Suite 1000

McLean, VA 22102

[Client Sites](#)

[Privacy Policy](#)

[Terms of Use](#)

[Web Accessibility](#)

[Site Map](#)



Sign Up for Acentra Health Updates

0 of 15 max characters

First Name*

0 of 15 max characters

Last Name*

Alabama Department of Public Health

Active URAC Agencies

<u>Agency Name</u>	<u>Address Line 1</u>	<u>Address Line 2</u>	<u>City</u>	<u>State</u>	<u>ZIP</u>	<u>4/30/2025</u> <u>Expiration</u> <u>Date</u>
Keystone Peer Review Organization, LLC	777 East Park Drive		Harrisburg	PA	17111	12/01/2027
Keystone Peer Review Organization, LLC Acentra Health	1600 Tysons Blvd	Suite 1000	McLean	VA	22102	12/01/2027
Luminare Health benefits, Inc	1280 North Plum street		Lancaster	PA	17601	01/01/2026
Magellan Healthcare, Inc.	14100 Magellan Plaza		Maryland Heights	MO	63043	06/01/2025
MCMC, Services, LLC	1451 Rockville Pike	Ste. 440	Rockville	MD	20852	06/30/2025
MedCom Care Management, LLC	2100 Covington Centre		Covington	LA	70433	01/01/2026