



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Contract

Order Date: 05-28-2025

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CCT 0511 2520 HHR2300000001 6	Procurement Folder:	1206810
Document Name:	CO 4	Reason for Modification:	
Document Description:	GENIUS REGISTRATION-MANAGEMENT SOFTWARE	Change Order 4 To renew contract.	
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2023-04-19
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-06-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000195577 BLACKBOARD LLC 11720 PLAZA AMERICA DR 11TH FL  RESTON VA 20190 US Vendor Contact Phone: 2023039333 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Linda L Leighton-Clark Requestor Phone: 304-558-6820 Requestor Email: linda.l.leighton-clark@wv.gov  <b>2025</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT  ONE DAVIS SQUARE, STE 400  CHARLESTON WV 25301  US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF HUMAN RESOURCES MGMT  ONE DAVIS SQUARE, STE 400  CHARLESTON WV 25301  US

CR 6-2-25

Purchasing Division's File Copy

Total Order Amount: \$174,159.00

PURCHASING DIVISION AUTHORIZATION  DATE: <i>Tarah 6/2/25</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM  DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION  DATE: <i>6-10-25</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change Order

Change Order No. 4 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: July 1, 2025 through June 30, 2026

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232500	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		
2023-07-01	2024-02-09				

**Commodity Line Description:** Registration & Management - Entitlements for Period 1

**Extended Description:**

Registration Management - Entitles for Period 1

Band: 5,001 - 10,000 users

Product Code - AS-GENIUS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232500	0.00000		0.000000	\$10,000.00
Service From	Service To	Manufacturer	Model No		
2023-04-19	2023-06-30				

**Commodity Line Description:** Registration & Management IMPL  
Period 1

**Extended Description:**

Product Code - AS-GENIUS-IMPL

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232500	0.00000		0.000000	\$14,000.00
Service From	Service To	Manufacturer	Model No		
2023-04-19	2023-06-30				

**Commodity Line Description:** Registration & Mgmt CUST IMPL  
Period 1

**Extended Description:**

Registration & Management - CUST IMPL

Product Code - AS-GENIUS-CUSTIMPL

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232500	0.00000		0.000000	\$50,053.00
Service From	Service To	Manufacturer	Model No		
2023-07-01	2024-06-30				

**Commodity Line Description:** Registration & Management Entitlement for Period 2

**Extended Description:**

Registration & Management - Entitlements for Period 2

Band: 5001 - 10,000

Product Code AS-Genius

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	43232500	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2024-03-01	2024-06-30				

Commodity Line Description: CO 2 - Ultra Adoption Services

**Extended Description:**

CO 2 to add the Ultra Adoption Services at no cost.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	43232500	0.00000		0.000000	\$50,053.00
Service From	Service To	Manufacturer		Model No	
2024-07-01	2025-06-30				

Commodity Line Description: Registration & Management - Entitlements for Period 3

**Extended Description:**

Registration Management - Entitlements for Period 3

Band: 5,001 - 10,000 users

Product Code - AS-GENIUS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	43232500	0.00000		0.000000	\$50,053.00
Service From	Service To	Manufacturer		Model No	
2025-07-01	2026-06-30				

Commodity Line Description: Registration & Management - Entitlements for Period 4

**Extended Description:**

Registration Management - Entitlements for Period 4

Band: 5,001 - 10,000 users

Product Code - AS-GENIUS

**Blackboard**  
NOW PART OF ANTHOLOGY

5201 Congress Avenue  
Boca Raton, Florida

May 12, 2025

Linda L. Leighton-Clark  
Director – Employee Development  
Office of Shared Administration (OSA)  
Department of Health and Human Resources (DHHR)  
One Davis Square Ste. 400  
Charleston, WV 25301

Ms. Leighton-Clark,

Pursuant to your request, we would like to confirm that the Blackboard License and Services Agreement, executed between Blackboard and West Virginia Network for Educational Telecomputing, the "Agreement", is in full force and effect for the July 1, 2024 - June 30, 2025, term. Blackboard is agreeable to renewing such Agreement according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders. The effective date of the renewal will be 07/01/25 through 6/30/26. All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Thank you for choosing Blackboard. Please contact us should you have any questions or need additional information.

Regards,



**Michael Pohorylo**  
Chief Legal Officer  
(202) 602-1117  
[michael.pohorylo@blackboard.com](mailto:michael.pohorylo@blackboard.com)

**Anthology**  
Advancing Knowledge

Agree to renew  
CCT 0511 HAR 23\*1

Thanks,





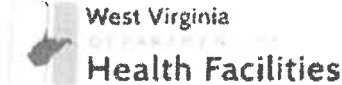
### Software & Services Product and Pricing Summary

Period Number	Total (USD)
Period 4	USD 50,053.00
<b>Contract Total</b>	<b>USD 50,053.00</b>

Period 4				
Qty	Product Code	Product Name	Dates	Net Total (USD)
1	TL3.3S.REGMGMT.S	REGISTRATION & MANAGEMENT Entitlements for Period 4 Band: 5,001 - 10,000 Users	01-Jul-2025 to 30-Jun-2026	USD 50,053.00
<b>Period 4 Total</b>				<b>USD 50,053.00</b>



Arvin Singh, EdD, MBA, MPH, MS,  
FACHE  
DH Cabinet Secretary



Michael J. Caruso  
DHF Cabinet Secretary



Alex J. Mayer  
DoHS Cabinet Secretary

STATE OF WEST VIRGINIA  
DEPARTMENTS OF HEALTH, HEALTH FACILITIES, AND HUMAN SERVICES  
OFFICE OF SHARED ADMINISTRATION

DATE: May 9, 2025

TO: Crystal Hustead, Senior Buyer  
DOA Purchasing

FROM: *Althea Greenhowe*  
Althea Greenhowe, Procurement Specialist, Senior  
Office of Shared Administration Purchasing

RE: CCT 0511 HHR23\*1

Please accept this justification memo for the Change Order to the above referenced contract. We are requesting a renewal to be effective from 07/01/2025 through 06/30/2026 according to the same terms and conditions, prices, and specifications contained in the original contract, including all authorized change orders.

If you have any questions, please feel free to contact me.

Thank you.



ERIC L. HOUSEHOLDER  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION

SAMANTHA WILLIS  
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division  
From: Samantha Willis, Director & General Counsel  
WV Purchasing *SW*  
Date: January 23, 2025  
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrissey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

The Accompanying Request has been reviewed and approved by the following:

*Alfred Greenhorn*  
Agency Head

*5-15-25*  
Date

*[Signature]*  
Cabinet Secretary/Department Head

*5-15-25*  
Date

*NIA*  
Governor's Office Representative

Date



STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
OFFICE OF TECHNOLOGY

Eric L. Householder  
Cabinet Secretary

State Capitol  
Charleston, West Virginia 25305

Heather D. Abbott  
Chief Information Officer

**TO: Ron Courtney, Procurement Associate**  
**Office of Shared Administration**

**FROM: Heather D. Abbott, Chief Information Officer**  
**Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT**  
**WVOT Number 2025-2610**

**DATE: May 23, 2025**

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

A review has been conducted of your request for renewal of Genius registration/management software contract, the Office of Technology has determined:

X Your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.



If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- ☐ Any Words ⓘ
- ☐ All Words ⓘ
- ☐ Exact Phrase ⓘ

e.g. 123456789, Smith Corp

"blackboard llc" ×

Entity ▼

Location ▼

Status ▲

☒ Active

☐ Inactive

Reset ↺

No matches found

Your search did not return any results for active records.  
Would you like to include inactive records in your search results?

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### BLACKBOARD LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	4/22/2004		4/22/2004	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	6117 - Educational Services - Educational Services - Educational Support Services		<b>Capital Stock</b>
<b>Charter County</b>		<b>Control Number</b>	65929
<b>Charter State</b>	DE	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Designated Office Address</b>	11720 PLAZA AMERICA DR 11TH FLOOR RESTON, VA, 20190
<b>Mailing Address</b>	11720 PLAZA AMERICA DR 11TH FLOOR RESTON, VA, 20190 USA
<b>Notice of Process Address</b>	CORPORATE CREATIONS NETWORK INC. 126 EAST BURKE STREET MARTINSBURG, WV, 25401
<b>Principal Office Address</b>	11720 PLAZA AMERICA DR., 11TH FLOOR RESTON, VA, 20190 USA
Type	Address

Officers	
Type	Name/Address
<b>Member</b>	BRUCE DAHLGREN 11720 PLAZA AMERICA DR 11TH FLOOR RESTON, VA, 20190
<b>Member</b>	GARRICK BERNSTEIN 11720 PLAZA AMERICA DR 11TH FLOOR RESTON, VA, 20190
Type	Name/Address

Name Changes	
Date	Old Name
<b>5/8/2024</b>	BLACKBOARD INC.
Date	Old Name

Date	Amendment
<b>5/8/2024</b>	CONVERSION NAME CHANGE: FROM BLACKBOARD INC.
Date	Amendment

Annual Reports
Filed For
2025
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
2015
2014
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2012
2011
2010
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2008
2005
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, June 2, 2025 — 9:04 AM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>10/2/25</u> Solicitation No. <u>CCT HHR23*01</u>	Agency: WV OSA Procurement Officer Submitting Requisition: Althea Greenhowe Requisition No. CCT HHR23*1 PF No.: 1206810
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### FOR CHANGE ORDERS/RENEWALS:

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*Crystal Hustead*